

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
January 06, 2025

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 10/31/2024	103,005.60	144,666.62	16,677.77	829.49
November Receipts	<u>105,667.89</u>	<u>39,599.40</u>	<u>38,007.40</u>	<u>20,759.92</u>
Total	208,673.49	184,266.02	54,685.17	21,589.41
November Disb	<u>58,031.73</u>	<u>17,618.04</u>	<u>36,304.63</u>	<u>762.45</u>
Bal 11/30/2024	150,641.76	166,647.98	18,380.54	20,826.95

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, January 6, 2025

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m in the Municipal Offices, 210 West Main Street. Trustees present were Trustee DeMarco, Trustee Ely and Trustee Harris with Mayor DeCola presiding. Clerk-Treasurer Kunz, Budget Officer Fred Weisskopf, Fire Department Chief Ryan Peters were also present. Trustee Ellingworth was absent.

Mayor DeCola led everyone in the Pledge of Allegiance.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously to forgo the reading of the minutes from the last organizational and regular meetings on December 2, 2024.

The minutes of the organizational meeting and last regular meeting on December 2, 2024 were accepted on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried unanimously.

There was no Codes Report or Public Works reports.

Trustee Harris presented the Historian Reports for October-December and moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Planning Board did not meet in December, no report.

Ryan Peters presented the Fire Department report for the month of December, also including a summary of the 2024 year. Trustee Ely moved for its acceptance, seconded by Trustee Harris and carried unanimously.

Discussion of Fire Department needs. GVC bill-per Chief Peters, do not need to pay. Chief Peters would like to get quotes on supplies from different vendors, Board agrees. Lighting above stove has to be specific given that it is in a possible fire location, need quotes, Chief Peters will work on that. Broken door and vent blowing cold air into meeting room, will be looked at. Flagpole needs to be fixed so it can go to half staff, Brad will look at. Discussion on Bingo.

Chief Peters left the meeting at 7:26 p.m.

Trustee, Mayor and Attorney Reports –

Trustee Ely – Nothing at this time

Trustee DeMarco – Nothing at this time.

Trustee Harris – Flooring – tile throughout. Budget Officer Weisskopf requested permission to get a quote for install, Board okay with this.

Mayor DeCola-

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously authorizing the Mayor to execute the Annual Software Support Contracts with Williamson Law Book Company.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously authorizing the Mayor to execute the Letter of Engagement from Attorney Robert Germain, Esq,

Resolution 1-2025 was offered by Trustee Ely, seconded by Trustee DeMarco, and carried on role call vote as follows, authorizing the Mayor or Clerk-Treasurer Kunz to execute

the Undertaking as required by the State of New York Department of Transportation for the Village Highway Permit renewal. (See Resolution 1-2025)

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ellingworth	Absent
Trustee Ely	Yes
Trustee Harris	Yes

The resolution was thereupon duly adopted.

Budget Meeting discussion – Meeting scheduled for February 3rd at 5:30 p.m. before the regular meeting. Following meeting will be on March 2nd at 5:30 p.m. Clerk-Treasurer will advertise. Budget Officer Weisskopf seeks information on needs of each department.

Joint Water Project discussion re: At this time, Jim, the Highway Supervisor for the Town is not allowing any work to be done. Also, information given from the committee meeting and discussions on hydrant standardization.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously, to approve payment of January Abstract 8, in the amount of \$31,563.48 for General Fund Vouchers A119-A151, Checks 15815-15846, and \$17,221.31 for Water Fund Vouchers F48-F61, Checks 5833-5846

The meeting was adjourned at 8:00 p.m. on a motion made by Trustee DeMarco seconded by Trustee Ely and carried unanimously.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

Budget Meeting, Monday February 10, 2025

Notice having been given to The Eagle Observer on Wednesday, January 22, 2025, the Budget meeting of the Village of Elbridge Board of Trustees was called to order at 5:44 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustee Ellingworth, Trustee Ely and Trustee Harris, with Mayor DeCola presiding. Also present was Budget Officer Fred Weisskopf and DPW employee Dawson Dunham. Clerk-Treasurer Kunz and Trustee DeMarco were absent.

The Board reviewed appropriation figures for the 2025-2026 budget.

Discussions re: Water rates, Fire Department needs, General Fund, Water Fund, Employees, Streets/CHIPS, buildings, parks and Garbage contracts, among other items.

Next Budget meeting scheduled for March 3, 2025 at 5:30 p.m., before the regularly scheduled meeting. Clerk-Treasurer Kunz will advertise.

The meeting was adjourned at 6:59 p.m. on a motion made by Trustee Ely, seconded by Trustee Ellingworth, and carried unanimously.

Respectfully submitted,

Stephanie Harris, Trustee, as typed by
Tammy Kunz
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
February 10, 2025

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 11/30/2024	150,641.76	166,647.98	18,380.54	20,826.95
November Receipts	<u>17,308.68</u>	<u>2,207.92</u>	<u>28,000.94</u>	<u>0</u>
Total	167,950.44	168,855.90	46,381.48	20,131.42
November Disb	<u>54,053.10</u>	<u>27,236.36</u>	<u>18,679.43</u>	<u>0</u>
Bal 12/31/2024	113,897.34	141,236.36	27,702.05	695.53

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, February 10, 2025

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustee Trustee Ellingworth, Trustee Ely, and Trustee Harris. Trustee DeMarco arrived at 7:26 p.m

Also present were Budget Officer Fred Weisskopf, DPW employee Dawson Dunham, Codes Enforcer Howard Tanner and Fire Chief Ryan Peters

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor DeCola Recognized: Codes Enforcer Tanner who stated that all reports and necessary documents have been filed with the State. Also, B1 zones need to be added to a commercial zone, discussion.

A motion was offered by Trustee Ely, seconded by Trustee Ellingworth, and carried unanimously to forgo the reading of the minutes from the last regular meeting on January 6, 2025

The minutes of the last regular meeting on January 6, 2025 were accepted on a motion made by Trustee Ely seconded by Trustee Ellingworth and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee Ely, seconded by Trustee Harris and carried unanimously.

Trustee Harris presented the Code Enforcement Report who moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Dawson Dunham presented the Public Works Report. Trustee Ely moved for its acceptance, seconded by Trustee DeMarco and carried unanimously.

Trustee Harris presented the Historian's Report who moved for its acceptance, seconded by Trustee Ellingworth and carried unanimously.

No Planning Board Report.

Ryan Peters presented the Fire Department report and Trustee Ely moved for its acceptance, seconded by Trustee Harris and carried unanimously.

Discussion with Fire Chief Peters, Board and Mayor regarding Fire Department needs. Discussion re: Mottville – possibly getting back on the boxes and trainings. Elbridge FD in discussions with Mottville Chief.

Fire Chief Ryan Peters left the meeting at 7:28 p.m.

Trustee, Mayor and Attorney Reports

Trustee DeMarco – Would like to set up a meeting for the water with Jordan re: responsibilities for maintaining grass and other basic maintenance once it is one water district.

Trustee Ellingworth – Nothing at this time

Trustee Ely – Nothing at this time

Trustee Harris – Nothing at this time

Mayor DeCola – Mrs. Crews asked to use the Community Room for a crafting class/group. Board agrees to allow rental at \$5 per session, likely once per week.

Motion to authorize Mayor DeCola to execute the Auctions International Renewal Contract offered by Trustee Ely, Seconded by Trustee DeMarco and carried.

Discussions: Passing of Brad Milton, logistics with Dawson Dunham. Village elections – two Trustee and Mayor positions open.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously, to approve payment of February Abstract 9, in the amount of \$27,925.05 for General Fund Vouchers A152-A179, Checks 15849-15876, and \$33,448.18 for Water Fund Vouchers F62-F77, Checks 5847-5862 and including Joint Water Project vouchers totaling \$87,177.75 Vouchers H104-H107, Checks 304-307.

Dawson Dunham left the meeting at 8:13 p.m.

A motion was made by Trustee Ely, seconded by Trustee Ellingworth and carried unanimously to enter into executive session to discuss personnel at 8:13 p.m.

A motion was made to exit executive session by Trustee Ely, seconded by Trustee Ellingworth and carried unanimously at 8:57 p.m.

A motion was made by Trustee Ely, seconded by Trustee Ellingworth and carried unanimously to give Dawson Dunham a raise of \$2 per hour, effective the next pay period.

The meeting was adjourned at 8:59 p.m. on a motion made by Trustee Ely, seconded by Trustee Ellingworth, and carried unanimously.
Respectfully submitted,

Stephanie Harris, Trustee, as typed by
Tammy Kunz
Clerk-Treasurer

Budget Meeting, Monday March 03, 2025

Notice having been given to The Eagle Observer on Wednesday, February 19, 2025, the Budget meeting of the Village of Elbridge Board of Trustees was called to order at 5:50 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were, Trustee Harris and Trustee Ellingworth, with Mayor DeCola presiding. Also present was Budget Officer Fred Weisskopf, DPW Dawson Dunham and Clerk-Treasurer Tammy Kunz. Trustee DeMarco arrived at 6:03 and Trustee Ely arrived at 6:48 p.m.

The Board reviewed appropriation figures for the 2024-2025 budget.

There was no action taken.

Next Budget meeting scheduled for March 26, 2025 at 8:00 a.m. Clerk-Treasurer Kunz will advertise.

The meeting was adjourned at 6:53 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Harris, and carried unanimously.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
March 3, 2025

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 12/31/24	113,897.34	141,619.54	27,702.05	695.53
January Receipts	<u>7,221.08</u>	<u>40,973.46</u>	<u>25,282.39</u>	<u>87,177.75</u>
Total	121,118.42	182,593.00	52,984.44	87,873.28
January Disb	<u>39,642.37</u>	<u>23,116.55</u>	<u>25,312.49</u>	<u>0</u>
Bal 1/31/2024	81,476.05	159,476.45	27,671.95	87,873.28

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, March 3, 2025

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:03 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustee Ellingworth, Trustee Ely and Trustee Harris and Trustee DeMarco with Mayor DeCola presiding. Clerk-Treasurer Kunz, DPW Dawson Dunham, Fire Chief Ryan Peters and resident/Budget Officer Frederick Weisskopf were also present. Resident Robert Sudham was also present.

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor DeCola recognized Mr. Robert Surdham who presented each Board member with a copy of a form notice he received from the Post Office asking him to clean out his mailbox of snow to make mail delivery easier. Mr. Surdham was frustrated that Village plowing of roads created snow in front of his mailbox, requiring him to clear it out so the Post Office can deliver mail. He offered suggestions, including driving the opposite way down the circle. Trustees DeMarco and Ely attempted to explain the low visibility and how the plows work and how large they are, Mayor DeCola offered Mr. Sudham the opportunity to ride in the plow at any time so he had a better understanding of why the snow goes where it does. Further discussion amongst all. Mr. Surdham then asked when the water project would be starting and the Board responded it has already begun and told him when the meetings are and where he can find the public notice of all meetings.

Mr. Surdham left the meeting at 7:09 p.m.

A motion was offered by Trustee DeMarco, seconded by Trustee Ellingworth, and carried unanimously to forgo the reading of the minutes from the special meeting on February 10, 2025.

The minutes of the special meeting on February 10, 2025 were accepted on a motion made by Trustee DeMarco, seconded by Trustee Ellingworth and carried unanimously.

A motion was offered by Trustee DeMarco, seconded by Trustee Ellingworth, and carried unanimously to forgo the reading of the minutes from the last regular meeting on February 10, 2025.

The minutes of the last regular meeting on February 10, 2025 were accepted on a motion made by Trustee DeMarco, seconded by Trustee Ellingworth and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried unanimously.

There was no Codes Report .

Dawson Dunham presented the Public Works Report for February and Trustee Ely moved for its acceptance, seconded by Trustee Harris and carried unanimously.

Trustee Harris presented the Historian's Annual report who moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Clerk-Treasurer Kunz presented the Planning Board report, Trustee Ely moved for its acceptance, seconded by Trustee Harris and carried unanimously.

Fire Chief Ryan Peters presented the Fire Department report and Trustee Ely moved for its acceptance, seconded by Trustee Harris and carried unanimously.

Regular Meeting, Monday, March 3, 2025

Clerk-Treasurer Kunz will present the Tentative Budget at a special meeting on Wednesday, March 26, 2025 at 8:00 a.m.

The Clerk will publish notice of the Public Hearing on the 2025-2026 Tentative Budget to be held at the next regularly scheduled meeting on Monday, April 7, 2025.

Fire Department Chief Peters discussed with Board current FD happenings and needs. Double glass doors in the front need the lock fixed. Health and safety inspections are coming up, Chief Peters believes they will need CO2 alarms. Elections will be March 31st. Roof is staying dry after patch – Discussion with Board. Board requested a copy of their annual audit each year to have on file.

Chief Peters left the meeting at 7:24 p.m.

Trustee, Mayor and Attorney Reports –

Trustee DeMarco – Nothing at this time.

Trustee Ellingworth – Nothing at this time.

Trustee Harris – Community Development Grant discussion, VERB is working on this and has a phone call for more information coming up. They are looking at possibly a Veteran's memorial across from Tops.

Trustee Ely – Nothing at this time.

Mayor DeCola – Joint Water Project update – IMA – looking to outline the structure of O&M. Finances will stay with each Village and an advisory board will be created. The advisory board will consist of 5 individuals, one board member from each municipality and one operator from each Village.

25% will no longer be sent to the Town with new IMA – Discussion

Shawn Rush from Health Department was in attendance. She would like to move towards Jordan and Elbridge being one system in the future. They are also working on GPS mapping as part of the water project – Discussion. Brief discussion of timeline for work to be completed.

Board and Mayor had discussion on light poles that need repair.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee Ellingworth, and carried unanimously, to approve payment of March Abstract 10, in the amount of \$21,182.83 for General Fund Vouchers A180-A209 Checks 15877-15909, and \$8,491.26 for Water Fund Vouchers F78-F90, Checks 5863-5875 and \$5,115.59 for Joint Water Project Vouchers H108-H109, Checks 308-309

A motion was offered by Trustee DeMarco, seconded by Trustee Ely and carried unanimously to enter into executive session to discuss personnel. Entered executive session at 7:57 p.m.

Exited executive session at 8:35 p.m. on a motion offered by Trustee Ely, seconded by Trustee Harris and carried unanimously.

Action taken: A Motion was offered by Trustee Harris, seconded by Trustee Ely and carried unanimously to offer a part time laborer position to Grant Whitford upon completion of pre-employment drug screening. Position will pay \$20 per hour, not to exceed 20 hours per week without Mayor or Board permission.

The meeting was adjourned at 8:30 p.m. on a motion made by Trustee Ely, seconded by Trustee Harris and carried unanimously.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

Budget Meeting, Monday March 26, 2025

Notice having been given to The Eagle Observer on Wednesday, March 13, 2025, the Budget meeting of the Village of Elbridge Board of Trustees was called to order at 8:01 a.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustee DeMarco and Trustee Harris, with Mayor DeCola presiding. Also present was Budget Officer Fred Weisskopf and Clerk-Treasurer Tammy Kunz. Dawson Dunham and Codes Enforcer Howard Tanner were also present.

The Board reviewed appropriation figures for the 2025-2026 budget.

Next Budget meeting scheduled for April 7 at 7 p.m. Clerk-Treasurer Kunz will advertise.

The meeting was adjourned at 8:17 a.m. on a motion made by Trustee DeMarco, seconded by Trustee Harris, and carried unanimously.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
April 7, 2025

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 1/31/25	81,476.05	159,476.45	27,671.95	87,873.28
February Receipts	<u>88,502.65</u>	<u>47,497.25</u>	<u>21,757.94</u>	<u>5,116.59</u>
Total	169,978.70	206,973.70	49,429.89	92,989.87
February Disb	<u>37,542.15</u>	<u>49,893.39</u>	<u>24,728.83</u>	<u>87,177.75</u>
Bal 2/28/2025	132,436.55	157,080.31	24,701.06	5,812.12

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, April 7, 2025

Trustees present were, Trustee DeMarco, Trustee Ellingworth and Trustee Harris with Mayor DeCola presiding. Clerk-Treasurer Kunz, DPW employee Dawson Dunham, Fire Chief Ryan Peters and Fire Company Secretary Judy Strazzere and Planning Board Chair Grant Whitford were also present. Trustee Ely was absent

Mayor DeCola led everyone in the Pledge of Allegiance.

2025-2026 BUDGET HEARING

A motion was offered by Trustee Ely, seconded by Trustee Ellingworth, and carried to open the Public Hearing for the 2025-2026 Budget at 7:00p.m.

The legal notice was published in the March 26, 2025 issue of the Eagle News Press-Observer.

A motion was offered by Trustee Ely, seconded by Trustee Harris, and carried to forgo the reading of the legal notice.

Mayor DeCola asked once if anyone present wished to speak in favor of the budget.

Mayor DeCola asked twice more if anyone present wished to speak in favor of the budget; there was no one.

Mayor DeCola then asked three times if anyone present wished to speak in opposition of the proposed budget; there was no one.

All who wished to be heard were heard.

The hearing was closed at 7:03 p.m. on a motion made by Trustee Ely seconded by Trustee Ellingworth, and carried.

A resolution was offered by Trustee DeMarco and seconded by Trustee Ellingworth, WHEREAS, the tentative budget for the fiscal year 2025-2026 was duly prepared and presented to the Board by the Clerk on March 26th, and a duly advertised public hearing was thereon held April 7th, RESOLVED, pursuant to Section 5-508, Subdivision 4 of the Village Law, the said tentative budget, as changed, altered and revised, be and hereby is adopted as the budget of the Village of Elbridge for the year 2025-2026 in the amount of \$872,342.00 for General fund and \$443,200.00 for Water fund for a grand total of \$1,315,542.00 with wages and salaries adopted as shown in Schedule 6 of the budget document.

Upon roll call vote each voted as follows:

Mayor DeCola	YES
Trustee DeMarco	ABSENT
Trustee Ely	YES
Trustee Ellingworth	YES
Trustee Harris	YES

The question of the resolution was thereupon duly adopted.

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:04 p.m. in the Municipal Offices, 210 West Main Street. All who were in attendance for the Budget portion of the meeting were still in attendance.

Regular Meeting, Monday, April 7, 2025,cont

Mayor DeCola recognized Fire Company Secretary Judy Strazzere who inquired as to who on the Village Board would be attending the Fire Department Banquet. She expressed upset that she had not heard yet, at that point, who would be attending. Trustees Ely, Ellingworth and Harris along with Clerk-Treasurer Kunz said they could all attend.

A Motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously to forgo the reading of the minutes from the last regular meeting on March 3, 2025.

The minutes of the last regular meeting on March 3, 2025 were accepted on a motion made by Trustee Ely, seconded by Trustee Ellingworth and carried unanimously.

A Motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously to forgo the reading of the minutes from the special meetings on March 18th and March 26, 2025

The minutes of the special meeting on March 18, 2024 and March 26, 2025 were accepted on a motion made by Trustee Ely, seconded by Trustee Ellingworth and carried unanimously.

Trustee DeMarco arrived at 7:25 p.m.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee Ely, seconded by Trustee Ellingworth and carried unanimously.

Planning Board Chair Grant Whitford presented the Planning Board report, Trustee DeMarco moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Motion to accept resignation of Planning Board member Maria Hare offered by Trustee Ely seconded by Trustee Ellinworth and carried.

Harassment Training is due again. Clerk-Treasurer Kunz will email all of the registration for the online class to all Board members and requested that those who took the training through their employment forward her the current certificate.

There was no Codes Report

Trustee Harris presented the Historian report and moved for its acceptance, seconded by Trustee Ely and carried. Clerk-Treasurer Kunz notified the Board and Mayor about a phone call she received from Lynn Fall, notifying the office of a Historical Marker she applied for on behalf of the Simpson Family on Main Street. Their home was approved for a grant to cover the cost of the historical marker and our responsibility will be to store the marker once it comes from the foundry and then DPW will install it before the dedication ceremony. She is hoping the ceremony will happen before the end of summer.

Dawson Dunham presented the DPW report and Trustee Ely moved for its acceptance, seconded by Trustee Ellingworth and carried.

DPW status discussions as follows: septic tank at Fire House pumped, need to update logs. Reviewed quotes for sealing and need some clarity, which Trustee Ellingworth will get. Discussion on hours used to mark out water project markers as requested by contractors. Discussion on brush drop off location and status of storage for Joint Water Project equipment storage. Plow repair locations and schedule. Brush pickup date and time, discussions, will resume brush pick up the 2nd and 4th Wednesday beginning April 23rd, weather permitting. Bobcat discussion, okay to order for new budget year beginning June 1st.

Fire Department Report was presented by Fire Chief Ryan Peters, Trustee Ely moved for its acceptance, seconded by Trustee Ellingworth and carried unanimously.

Discussion of Fire Department happenings and needs. Historian wants information on size limits on Archive room. She was referred to Codes Enforcer, Howard Tanner. Chief Peters updated on election results, Clerk-Treasurer given a new Roster. Pump on tanker is not working properly, this was the tanker that was repaired last year. Pat will get quotes on both repair and new pump. Fire Company has hired a new cleaner for the department. They will have her come to the Village Office to fill out new hire paperwork and they will also let Clerk know how much she is making and any other information they would need. They will be forming truck committees for quotes and also received an update on selling old equipment. As long as equipment is not being replaced using FEMA money, they can sell.

Going forward, especially with BINGO, Mayor DeCola and the Board would like to be sure that they have an external audit at least yearly and the results of that audit are sent for review and filing at the Village office. Fire Chief Peter's agrees and will ensure that is done. Fire Chief Peters also wanted to thank Dawson Dunham in person and with Board present, for

Regular Meeting, Monday, April 7, 2025

all of his hard work and really helping the Fire Department with any issues they've had.

Fire Chief Peters left the meeting at 8:13 p.m.

Trustee, Mayor and Attorney Reports –

Trustee Harris – VERB is working on banner fundraiser. Had a phone call meeting with community foundation. Discussions on fundraisers, their next meeting is 4/15 at 5 p.m. at the Library.

Trustee Ellingworth – Nothing at this time.

Trustee DeMarco – Nothing at this time

Trustee Ely – Nothing at this time.

Mayor DeCola – Mayor DeCola read Resolution #2-2025 – In Memory of Floyd Duger (please see attached) Resolution offered by Trustee Ely, seconded by Trustee Ellingworth and carried on roll call vote (see resolution 2-2025 attached).

Mayor DeCola read Resolution #3-2025 – NYSLRS Standard Work Day and Reported Resolution for Elected and Appointed Officials. Resolution was offered by Trustee Ely, seconded by Trustee Ellingworth and carried on roll call vote (see resolution 3-2025)

Mayor DeCola read resolution #4-2025 – Establishing a Water Capital Reserve Fund. Resolution was offered by Trustee DeMarco, seconded by Trustee Ely and carried on a roll call vote (see resolution 4-2025).

Board of Trustees and Mayor reviewed and discussed the working spreadsheet for EDU charges on the taxes for the next tax bills due in June. Charges for this tax period will be \$150.00 per EDU.

Review and discussion of quote of \$1,200.00 per year by resident Casey Westby to take on the update and future care and creation of Village website.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco and carried unanimously to hire Casey Westby to maintain the Village of Elbridge website at a rate of \$1,200 per year, beginning with the new budget year on June 1, 2025.

Mayor DeCola read communication from the American Legion. Who has requested help with the purchase of Memorial Day grave marker American flags for the local cemeteries. Board agrees and a motion was offered by Trustee Harris, seconded by Trustee DeMarco and carried unanimously to pay \$150.00 for the grave markers.

Mayor DeCola read communication from Jeremiah Jaegar who requested to set up a dog tag table at the Memorial Day parade. Board approves and Mr. Jaegar will be notified.

Summer hours will be beginning again after Memorial Day. Trustee Ely and Clerk-Treasurer Kunz will be working on the Employee Handbook and will add that change in for approval moving forward.

A representative from the USDA made a request to put up traps for their New York European Cherry Fruit Fly Program. Discussion and approval by Board and Mayor. Clerk-Treasurer will complete the paperwork and forward on to the USDA showing approval.

Dead trees have been approved for removal, a ribbon must be tied around them first, which will be done leaving a bit of time between putting the ribbons on trees and tree removal. Discussion.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously, to approve payment of April Abstract 11, in the amount of \$66,042.39 for General Fund Vouchers A210-253, Checks 15911-15960, and \$63,760.92 for Water Fund Vouchers F92-F110 Checks 5877-5895 and \$5,712.89 for the Joint Water Project Vouchers H110-H111, Check 310-311.

The meeting was adjourned at 8:56 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried unanimously.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
May 5, 2025

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 2/29/25	132,436.55	157,080.31	24,701.06	5,812.12
February Receipts	<u>64,888.63</u>	<u>7,315.27</u>	<u>18,165.38</u>	<u>5,712.89</u>
Total	197,325.18	164,395.58	42,866.44	11,525.01
February Disb	<u>32,195.73</u>	<u>14,791.38</u>	<u>23,147.49</u>	<u>5,116.59</u>
Bal 3/31/2025	165,129.45	149,604.20	19,718.95	6,408.42

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, May 5, 2025

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustee Ely, Trustee Ellingworth and Trustee Harris with Mayor DeCola presiding. Clerk-Treasurer Kunz and DPW employee Dawson Dunham were also present. Trustee DeMarco arrived at 7:10 p.m.

Also present: Residents Mark and Marcia Pierson

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor DeCola recognized the Pierson's of Athens Ave. who inquired about the ditch cleaning behind their home and along the back of Athens. Discussion with Pearsons and Board.

A motion was offered by Trustee Ely, seconded by Trustee Harris and carried to forgo the reading of the minutes from the last regular meeting on April 7, 2025, inclusive of the Budget Hearing at the same date and time.

The minutes of the last regular meeting and budget meeting on April 7, 2025 were accepted on a motion made by Trustee DeMarco, seconded by Ely and carried.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried.

Trustee Harris presented the Codes reports for January – April and moved for their acceptance, seconded by Trustee DeMarco and carried unanimously

There was no Historian's report.

Clerk-Treasurer Kunz presented the Planning Board report and Trustee Harris moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Fire Department Chief Ryan Peters presented the Fire Department Report and Trustee Ely moved for its acceptance, seconded by Trustee Harris and carried.

Discussions: Lighting will be upgraded using BINGO funds, discussion on conversion schedule. Mutual aid request from Conquest. Equipment needs and quotes. Truck Committee meeting progress, no solid numbers yet. There is a three year wait on a new truck. If bonded we would be locked in at prices and money is not owed until truck is received. Mayor or Trustee Ely requested to be at a meeting with Spartan apparatus. Discussion of different types of trucks including refurbished.

Fire Chief Peters left the meeting at 7:54 p.m. Pierson's left meeting as well.

Dawson Dunham delivered the Public Works report and Trustee Ely moved for its acceptance, seconded by Trustee DeMarco and carried unanimously.

Discussions: Projects completed, Joint Water Project water breaks & UDIG requests and issues. Suit Kote quotes reviewed and discussed. Ditching and culvert discussion. State Police-requesting door replacement for basement and garage as well wi-fi. Board okay with door replacements but not wi-fi. That should be handled by the police themselves. Veteran's banners going up May 19th.

Regular Meeting, Monday, May 5, 2025

Trustee Ely left the meeting at 8:15 p.m.

Discussion on IMA for Joint Water Project – will revisit at next meeting.

Discussion on new Employee Handbook – Mayor requested that Board read through and it will be discussed at the next meeting.

Review – Fiscal Stress scores. Excellent, no designation on all.

Review of Code changes as suggested by Code Enforcement Howard Tanner and discussed by Planning Board. Reviewed Planning Board minutes and agreed. Will set public hearing for next meeting. Clerk will advertise.

Mayor DeCola read resolution #5-2025, in Memory of Brad Milton (see attached). Trustee DeMarco moved for its acceptance, seconded by Trustee Harris and carried on roll call vote as follows:

Mayor DeCola	Yes
Trustee Ellingworth	Yes
Trustee Ely	Absent
Trustee DeMarco	Yes
Trustee Harris	Yes

The resolution was thereupon declared to be adopted.

Mayor DeCola read the following resolution to Levy Tax and Authorize Execution of the Tax Warrant.

A resolution levying the total taxes and other charges extended and levied against each parcel of real property shown on the roll prepared and verified by the Town Assessor on July 1, 2024, subject to reduction of special franchise assessments, court orders and removal of exemptions, for our Fiscal Year 2025-2026, was offered by Trustee Ellingworth and seconded by Trustee Harris, WHEREAS, a budget hearing was held on April 7, 2024 and the budget was finalized and adopted on April 7, 2025, be it RESOLVED, that there be levied and assessed against the real property of the Village of Elbridge a tax rate of \$2.44 per thousand of assessed valuation and other charges (i.e., unpaid water rents, unpaid fire inspection fees, and omitted taxes) for village government purposes for Fiscal Year 2025-2026; and be it further RESOLVED, that the Mayor and Clerk shall execute the Tax Warrant on or before May 21, which warrant shall expire on November 1, following the levy of the tax.

Upon roll call vote each voted as follows:

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ely	Absent
Trustee Ellingworth	Yes
Trustee Harris	Yes

The question of the resolution was thereupon duly adopted.

A motion was offered by Trustee DeMarco seconded by Trustee Ellingworth to relevel unpaid water bills to Onondaga County to be included on the June 1st tax bills.

A motion was offered by Trustee Harris, seconded by Trustee Ellingworth, and carried authorizing Clerk-Treasurer Kunz to pay bills through year-end on Abstract #13 and complete all necessary budget adjustments to year end.

Trustee, Mayor and Attorney Reports –

Trustee Harris – VERB updates – logistics and costs

A motion was offered by Trustee Harris, seconded by Trustee DeMarco to send a donation in the amount of \$50 to the Jordan Elbridge Band Boosters as a thank you for setting up sound at the podium for the Memorial Day ceremony. This is the third year they've done that for the Village and it is a savings over the cost of hiring our previous sound person.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ellingworth, seconded by Trustee Harris, and carried unanimously, to approve payment of May Abstract 12, in the amount of \$25,763.38 for General Fund Vouchers A260-A285 Checks 15961-15986 and \$34,012.86 for Water Fund Vouchers F111-F126, Checks 5896-5911 and \$553,297.42 for Joint Water System Vouchers H112-H116 Checks 312-316

Regular Meeting, Monday, May 5, 2025

The meeting was adjourned at 9:07 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried unanimously.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

VILLAGE OF ELBRIDGE
PUBLIC HEARING
JUNE 2, 2025

The Public Hearing in regards to Local Law #1-2025 – Amending Code Section 137, Zoning Law of the Village of Elbridge was opened at 7:00 p.m. by Mayor DeCola at the Municipal Offices, 210 West Main Street. Trustees present were Trustee DeMarco, Trustee Ely and Trustee Harris with Mayor DeCola presiding. Clerk-Treasurer Kunz and DPW Dawson Dunham, Fire Chief Ryan Peters and Spartan representative Steve Dembowski. Residents present were; Judy Strazzere, MaryJo Davis, and VERB members, Samatha Lewis, Amy Lewis, Nicole Wilson and Barb Ely.

The Public Hearing Notice for Local Law #1-2025 was duly advertised in the Eagle Press Observer on May 21, 2025 and MayorDeCola read the entirety of the Public Hearing Notice as well as the proposed local law. This proposal was approved by the Planning Board on February 25, 2025 and returned to the Board of Trustees. It was also explained that this change is in line with the change that was made recently by the Town.

Local Law Filing – Proposed change (in bold)

Section 1. Chapter 137 Zoning, Code of the Village of Elbridge is hereby amended as follows:

137-12.-A, Uses permitted subject to site plan approval by the Village of Elbridge Planning Board **add (6) multifamily dwellings**

137-20.-Accessory buildings and structures

Remove Entirely

(B.) Maximum are. The total maximum area of all accessory buildings on a lot shall not exceed 40% of the foundation area of the principal structure, excluding any attached garage: provided however that no accessory structure shall be larger than a 3-car garage.

Mayor DeCola asked once if anyone present wished to speak in favor of Local Law #1-2025.

Mayor DeCola asked twice more if anyone present wished to speak in favor; there was no one.

Mayor DeCola then asked three times if anyone present wished to speak in opposition of Local Law #1-2025, there was no one.

All who wished to be heard were heard

The hearing was closed at 7:06 p.m. on a motion made by trustee DeMarco, seconded by Trustee Ely, and carried.

A motion was offered by Trustee Ely and seconded by Trustee Harris, WHEREAS, the proposed Local Law #1-2025 Amending Code Section 137, Zoning Law of the Village of Elbridge and duly advertised public hearing was thereon held June 2, 2025, RESOLVED, that the Board of Trustees approves the above changes to the Zoning Law of The Village of Elbridge

Upon Roll call vote each voted as follows:

Mayor DeCola	YES
Trustee DeMarco	YES
Trustee Ely	YES
Trustee Harris	YES

The question of the resolution was thereupon duly adopted.

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
June 2, 2025

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 3/31/2025	165,129.45	149,604.20	19,718.95	6,408.42
April Receipts	<u>16,804.48</u>	<u>80,641.37</u>	<u>20,936.31</u>	<u>554,774.17</u>
Total	181,932.93	230,245.57	40,655.26	561,182.59
April Disb	<u>76,612.92</u>	<u>124,713.65</u>	<u>17,550.84</u>	<u>5,712.89</u>
Bal 4/30/2025	105,321.01	105,531.92	23,104.42	555,469.70

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, June 2, 2025

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:07 p.m. in the Municipal Offices, 210 West Main Street. All who were present for the Public Hearing were still in attendance.

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor DeCola recognized Judy Strazzere who requested information on the \$150.00 charge on tax bills for water. Mayor DeCola gave an explanation of the water debt repayment, funding and more details on the water project itself. MaryJo Davis introduced herself and brought questions she has been asked by others including; length of debt (answer: 30 years), when was the approval made by the Board to put on Taxes. The Board did know it was in 2019 that meetings and discussions started, Clerk-Treasurer Kunz would get more detailed information for her. Drilling – how will service be hooked up. Per Board, once hookup all will be tested by the State of New York as well as the County. Question on charges, apartments/homes/trailers. Explanation of EDU's given by Board. Asked about website, was informed that it will be updated beginning June 1st, as the Board has hired out Casey Westby, who manages the Town's website, to also manage the Village website.

Mayor DeCola recognized the members of VERB and expressed on behalf of the Board how nice the Post Office looks and how grateful they are that VERB took that on. Samantha Lewis gave a handout on the vision for the property across from TOPS. Discussion with VERB and Board – community grant, logistics, timeline for grant and projects itself, estimates. They need estimates as part of the grant application proposal for phase 1. VERB explained quote from architect and Board explained budget process and requested that all planning go through the Planning Board first.

A motion was offered by Trustee Ely, seconded by Trustee Harris authorizing the Mayor to approve moving forward with architect plans, not to exceed a dollar amount of \$1,500.00 without further approval.

Mayor DeCola requested that, as part of their plan, VERB have a plan for maintenance. Per Samantha, VERB plans to do all flowers and planting and they would appreciate Village DPW mowing the property.

Mayor DeCola – requested information on potential cost sharing required by the Village. VERB representatives will get that information, it has not been made available.

Discussion on Village signs. VERB will hold off on those for now, given the water project in process. Trustee Ely suggested simple hanging baskets for this year.

DPW will be hanging banners when they are ready. Stephanie will confirm date for pickup.

All VERB members left the meeting at 7:50 p.m.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously to forgo the reading of the minutes from the last regular meeting on May 5, 2025.

The minutes of the last regular meeting on May 5, 2025 were accepted on a motion made by Trustee DeMarco seconded by Trustee Harris and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried unanimously.

Trustee Harris presented the Code Enforcement Report, who moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Dawson Dunham presented the Public Works report and Trustee Ely moved for its acceptance, seconded by Trustee Harris and carried.

Clerk-Treasurer Kunz presented the Planning Board report and Trustee Ely moved for its acceptance, seconded by Trustee Harris and carried.

There was no Historian report.

Fire Department Chief Ryan Peters presented the Fire Department Report. Trustee Ely moved for its acceptance, seconded by Trustee Harris and carried unanimously.

Regular Meeting, Monday, June 2, 2025

Public works discussions re: OptiView up and running at LT2, park on Valley/Mill has been mowed and will be kept up going forward, stone delivery – Trustee DeMarco asked that going forward please use Hanson as it will be considerably less expensive, Board questions regarding water mains on Kingston and requested that as much marking as possible happen on Tuesday's with Tom's help. Dawson Dunham passed his water license class and exam. Shawn Rush from County will be coming out to do in-person assessment and has the final say on him obtaining his license. Discussion with Board on next training steps for Dawson. Boiler inspection at FD has passed.

Mayor DeCola addressed Board re: ZBA and Planning Board combining into one Board. Mayor DeCola was made aware that this is a possibility through a Planning Board member after completion of Planning Board Symposium and is interested in exploring the option due to inability to fill two Boards completely and how infrequently the ZBA meets. We are aware of several municipalities who have gone through or are currently going through the process. Code Enforcer Tanner works for some municipalities that have done this and is fairly well aware of the process and will attend a Board of Trustees meeting when he is able to help the Board understand the process so they can make a more informed decision. Clerk-Treasurer Kunz has also reached out to our Village attorney and he is well aware of the process and can help the Village through if it is determined that is the direction the Board would like to take.

Mayor DeCola recognized Fire Chief Ryan Peters, who then introduced Steve Dombowski, representative from Spartan with a quote on a fire truck immediately available for sale. The specific truck that is available, specs were given to Board members, is \$627,000 and is available because another municipality ordered it and backed out on the order. Steve expressed that a decision would have to be made this evening and payments of approximately \$89,000 would begin in 45 days. The drawback to waiting would be having to order a truck with the new emissions standards. Discussions with Chief Peters, Board and Mr. Dombowski. Board ultimately decides that \$627,000 purchase made immediately with \$89,000 due in 45 days is simply not possible. However, they do agree that a 5 and 10-year plan need to be put into place to ensure that the entire fleet is safe and operational. Options were discussed extensively. Steve offered to assist with a long-term plan, which Mayor DeCola gladly accepted. Discussions on cost of repairs vs. new truck, used truck available from Cicero for sale; replacement generator, warranties, FEMA Grants, Town funding, Fire Districts. Also discussed legal requirements of bonding for a vehicle, permissive referendum requirements, truck costs and repayment rates. Trustee Ely expressed that the Board has a duty to ensure that the truck fleet is operational and safe. Continuing discussion regarding a 10 year plan and bringing in new/newer used trucks and part replacements, difference in specs of various trucks, current trucks and what can be repaired and what is no longer viable. Clerk-Treasurer Kunz asked what happens if we spec a truck, order it and are not able to get funding. Per Steve, the exact thing that is happened here, they would find another buyer as long as nothing extremely specific was ordered that rendered the truck unable to be sold.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco for Spartan to complete the specs on a truck in the ballpark of \$675,000 range and requests that the Fire Department make a decision on if they would like to purchase the used Cicero rescue truck OR fix Rescue 5.

The Board would like time to look for grants, Clerk-Treasurer will contact Village attorney on legal requirements of a Bond in preparation for when the specs are available.

Fire Chief Peters and Spartan Representative Steve, left the meeting at 10:03 p.m.

A motion was made by Trustee Ely seconded by Trustee Harris and carried authorizing the Mayor to execute the June 1, 2025- May 31, 2026 Library Contract.

Review of water relevy – three possible shut offs due to non-payment, those residents will be notified.

Handbook review and shoe reimbursement discussion.

A motion was offered by Trustee Ely, seconded by Trustee Harris and carried, accepting the new employee handbook as revised and submitted, with the addition of a \$100.00 annual shoe reimbursement for full-time DPW employees.

Joint Water Project discussions; re six inch main in front of Tops – review of maps, concerned with velocity drop. Trustee DeMarco will go to operators meeting to discuss. Discussion on interest costs and increases for next year.

Review of the current payment applications (attached)

A motion was offered by Trustee DeMarco, seconded by Trustee Harris approving

Regular Meeting, Monday, June 2, 2025

Contract #1-Payment Application No. 3 for the Village of Elbridge in the amount of \$296,815.46.
Role call vote as follows:

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ely	Yes
Trustee Harris	Yes

A motion was offered by Trustee DeMarco, seconded by Trustee Ely approving Contract #2-Payment Application No. 2 for the Village of Elbridge in the amount of \$347,416.41. Role call vote as follows:

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ely	Yes
Trustee Harris	Yes

Review of surplus – leaf blower, plate tamper and 2 speed signs.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco and carried, declaring all items above as surplus to allow for disposal.

Short discussion on Fire Department roof, will review quotes further and discuss again in July.

Review of Suit Kote quotes.

A motion was made by Trustee Ely, seconded by Trustee Harris and carried unanimously to move forward with the cape seal on Sylvan, Willowcrest and Dobbin per the quote given.

Short discussion on IMA for Joint Water Project. Board is not ready to move forward yet, still waiting on more information from our insurance company. Will review further at Joint Water Meeting.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously, to approve payment of June Abstract 1, in the amount of \$24,288.65 for General Fund Vouchers A286-A322 Checks 15987-16023 \$14,324.08 for Water Fund Vouchers F127-F135, Checks 5912-5920 and \$16,590.87 Joint Water Project vouchers H117-H119 checks 317-319

The meeting was adjourned at 10:45 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried unanimously.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

VILLAGE OF ELBRIDGE
SPECIAL MEETING
JUNE 24, 2025

The Special Meeting, regarding payment applications for the Joint Water Project of the Village of Elbridge was opened at 6:45 p.m. by Mayor DeCola at the Municipal Offices, 210 West Main Street. Trustees present were Trustee DeMarco, Trustee Ely and Trustee Harris with Mayor DeCola presiding. Clerk-Treasurer Kunz and Planning Board members Grant Whitford and Eman Kunz were also present. Residents present were; Mary Jo Davis with additional planning board members VanZandt (6:51 p.m.) DeMarco (6:57 p.m.) arriving later in the meeting. As advertised may include other Joint Water Project items and appointment of Planning Board Member.

Mayor DeCola opened the meeting with discussions of three pay applications using handout given to each Trustee (see attached).

Contract #1: Robinson Pay App 4 - \$180,297.27

Approved on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried on role call vote as follows:

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ely	Yes
Trustee Harris	Yes

Contract #3: Aquastore Pay App 2 - \$50,984.79

Approved on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried on role call vote as follows:

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ely	Yes
Trustee Harris	Yes

Contract #2: Highlander Pay App 3 - \$374,246.76

Approved on a motion by Trustee Ely, seconded by Trustee Harris and carried on role call vote as follows:

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ely	Yes
Trustee Harris	Yes

All pay applications before the Board were approved and signed by Mayor DeCola, will be forwarded to Barton & Loguidice and EFC for disbursement. Future Special Meeting will be advertised and held on the 3rd Tuesday of the month at 7 p.m.. However, will be canceled if there is no business OR there is a quorum available for the 9 a.m. joint meeting already advertised on that day.

Discussion on Gorham Road terminated services. Would like our DPW to complete services, will discuss further at regular meeting.

Highlander had requested the assistance of retired/part time employee Tom King, however, Tom is unavailable and work will continue with available DPW and Tom's assistance on his scheduled work days.

Sizable change order coming due to changed found during digging on South Street. Trustee DeMarco will be sure to attend the next operators meeting.

Meeting adjourned at 7:00 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried.

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
July 7, 2025

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 4/30/2025	105,321.01	105,531.92	23,104.42	555,469.70
May Receipts	<u>5,004.36</u>	<u>43,422.90</u>	<u>35,604.97</u>	<u>16,590.87</u>
Total	110,325.37	148,954.82	58,709.39	538,878.83
May Disb	<u>79,207.13</u>	<u>59,386.30</u>	<u>37,821.88</u>	<u>553,297.42</u>
Bal 5/31/2025	31,118.24	89,568.52	20,887.51	18,763.15

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, July 7, 2025

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were, Trustee DeMarco, Trustee Ely, and Trustee Harris with Mayor DeCola presiding. Also present were DPW employee Dawson Dunham, Planning Board Chair Grant Whitfort, Clerk-Treasurer Tammy Kunz, Fire Department Chief Ryan Peters and residents; Mr. and Mrs. Mark, Judy Strazzera, Mary Jo Davis, Marcia Piercon, Carmen Brienza, and Daryle Pickering.

Mayor DeCola led everyone in the Pledge of Allegiance. Mayor DeCola opened the floor for comments, there were none.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried to forgo the reading of the minutes from the last regular meeting on June 2, 2025

A motion was offered by Trustee Ely, seconded by Trustee Harris, and carried to forgo the reading of the minutes from the public hearing on June 24, 2025.

The minutes of the last regular meeting on June 2, 2025 were accepted on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried.

The minutes of the public hearing on June 24, 2025 were accepted on a motion by Trustee DeMarco, seconded by Trustee Ely and carried.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee Ely, seconded by Trustee DeMarco and carried.

Trustee Harris presented the Codes reports through July and moved for acceptance, seconded by Trustee Ely and carried

Dawson Dunham presented the public works report and Trustee Ely moved for its acceptance, seconded by Trustee Harris and carried.

Trustee Harris presented the Historians report and moved for its acceptance, seconded by Trustee Ely and carried.

Grant Whiford presented the Planning Board report and Trustee Harris moved for its acceptance, seconded by Trustee Ely and carried.

Fire Chief Peters presented the Fire Department report and Trustee Ely moved for its acceptance, seconded by Trustee Harris and carried.

Fire Chief Peters reviewed the fire truck proposal with the Board \$652,810.00. Clerk-Treasurer Kunz is working with EFC to gather information on bonding and is waiting for information back. Spartan agreed that if funding did not go through we would be able to cancel the order. FD working with Hartford and received the okay from Board to price out their used truck, a 2004 model with 20K miles, 2009 hours. Board also gave okay to sell rescue 5 and engine 1 IF it is necessary. That will be revisited at a later date. Discussion on logistics of bonding and spending out of Truck Reserve Fund, which currently holds just over \$80,000.

Fire Chief Peters left the meeting at 7:29 p.m.

Mayor and Board reviewed the chicken permit brought before them by resident Brienza. All looks acceptable and within the rules set previously by the Board. A motion was made by Trustee DeMarco, seconded by Trustee Harris and carried unanimously to approve the permit as submitted by resident.

Carmen Brienza left the meeting at 7:30 p.m.

Discussion – Decommissioned water lines on Gorham Road. Board agrees that Village DPW workers should take care of these as time allows, and agrees that they do not want to contractors to complete processes of finding these lines, which would add to the project cost.

Discussion and review of quotes for Fire Department roof. Received three quotes, 2 from J&B with different sections added and another from Apple. Compared the two closest in work and price and a decision that the J&B quote not including the back roof was the best value for cost.

A motion was offered to approve and move forward with J&B at a cost of \$112,400.00

Regular Meeting, Monday, July 7, 2025

was made by Trustee DeMarco, seconded by Trustee Ely and carried on a role call vote as follows.

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ely	Yes
Trustee Harris	Yes

The motion was thereupon adopted and Trustee DeMarco will notify J&B that their quote was accepted and the work can move forward.

Clerk-Treasurer Kunz updated the Mayor and Board on the status of the AUD, end of year financial document, which is being completed by accountant Brenda Kayn with assistance of the Clerk-Treasurer. Ms. Kayn has a surgery scheduled and will be required to work from home, meaning the AUD completion will take longer than usual. Board agreed that bank statements for review in place of a full treasurer's report will be acceptable during the timeframe that it takes to complete the AUD and enable us to close out the fiscal year. Clerk-Treasurer will complete full treasurers reports for review as soon as the AUD is complete and a full fiscal year close out can be completed.

Trustee, Mayor and Attorney Reports –

Trustee DeMarco - Review of parking lot quotes: AJ Sealing, TD and Lamson. In review of specifics of work and cost proposed it was determined after discussion that TD Sealing was the best value. A motion was offered by Trustee DeMarco, seconded by Trustee Harris and carried unanimously to accept the quote for \$11,200 for sealing from TD Sealing.

Trees that were damaged and/or cut during water line construction, there are a few but specifically 205 South. Trustee DeMarco will go to contractors meeting and work on getting these trees looked at.

Trustee Harris – VERB is looking at future fundraisers including a Color Run. Possibly at Seymour Lofft Park, October, not sure of ages yet. Their next meeting is the 23rd and they have been working with the designer and on the grant application.

Trustee Ely – Been stopping into the office a few mornings a week to check in with DPW and office. Going to work on getting an inventory of tools. Checking out sidewalks for repair and low hanging branches that need trimming. Will work on those with DPW.

Mayor DeCola - Reviewed resignation of Trustee Ellingworth and Trustee Ely moved for acceptance, seconded by Trustee DeMarco and carried.

He's been in contact with Shelly, from the Board of Elections, the new Trustee position would be up for election in 2026, he can appoint an individual until that time and then they could choose to run for that seat during that election. He did appoint Bob Conlan for the open seat on the Planning Board.

Discussion: Drainage on Dobbin. Mr. and Mrs. Mark showed photos to Board of issues with lack of drainage and backing up into their yard. They are also concerned about their basement. Question on approval of a wall several years ago on their neighbors property, this seems to have affected their property. Further discussion on farms, hedgerows, changing landscapes and possible solutions to this issue. Mayor DeCola will start with calling the soil and water department at the County level.

Discussion: Drainage on Athens. This has been an ongoing issue, it is much drier than it has been in the past as some of the ditches have been cleared but much more work needs to be done. Marcia Pearson gave DPW permission to enter through their property for whatever work needs to be done. Further discussion on logistics and intermunicipal agreements between the State, Town and Village.

Discussion: Dawson Dunham has completed all necessary paperwork and it has been submitted to County for his water license. This was the final step for his raise, he is okay to get that beginning next pay period, as previously approved.

Joint water meeting on July 15th, will have a quorum so no additional meeting is required this month.

Water meter reader tablet is dying, battery is not holding a charge. The Board believes a warranty was purchased for that and would like Dawson to speak to our Ti-Sales rep to check on the warranty and how we would get a new tablet.

Brief discussion, school would like the Village to take over the crossing guard position once again. Initial thoughts are that it is no longer in the budget and that position has grown to more of a police control/traffic control position than a simple crossing guard and the Village does not have the means to employ a police officer or former police officer like the school has done with their resource officers, who currently serve as traffic control/crossing guards. Will revisit for the August meeting.

Regular Meeting, Monday, July 7, 2025

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried to approve payment of July Abstract 2, in the amount of \$68,447.87 for General Fund Vouchers A1-A40, Checks 16026-16080, 13,499.10 Water Fund Vouchers F1-F11, Checks 5926-5936 and \$663,111.08 for Joint Water Fund vouchers H120-H123, Checks 320-323.

The meeting was adjourned at 8:38 p.m. on a motion made by Trustee DeMarco seconded by Trustee Ely and carried.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

VILLAGE OF ELBRIDGE
SPECIAL MEETING
July 15, 2025

The Special Meeting, in conjunction with the Town of Elbridge and Village of Jordan, regarding payment applications for the Joint Water Project of the Village of Elbridge was opened at 9:10 a.m. on a motion made by Trustee DeMarco, seconded by Trustee Ely at the Town office on RT 31, Jordan, NY. Present were Trustee Ely, Trustee DeMarco and Mayor DeCola, with Trustee Harris Absent.

Mayor DeCola opened the meeting with discussions of three pay applications using handout given to each Trustee (see attached).

Contract #1: Robinson Pay App 5 - \$285,253.44

Approved on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried on role call vote as follows:

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ely	Yes
Trustee Harris	Absent

Contract #2: Highlander Pay App 4 - \$248,769.02

Approved on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried on role call vote as follows:

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ely	Yes
Trustee Harris	Absent

Contract #3: Highlander Pay App 3 - \$258,634.08

Approved on a motion by Trustee Ely, seconded by Trustee Harris and carried on role call vote as follows:

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ely	Yes
Trustee Harris	Absent

All pay applications before the Board were approved and signed by Mayor DeCola, will be forwarded to Barton & Loguidice and EFC for disbursement.

A resolution was offered by Trustee Ely, seconded by Trustee DeMarco to accept change order #2, Contract #1 and carried.

Discussion re: potential change order for driveway blacktop.

A resolution was offered by Trustee DeMarco, seconded by Trustee Ely to accept change order #2, Contract #2 addition of bid item 2A-29 supplemental driveway asphalt restoration at \$2.95 per inch per sq/ft.

Meeting adjourned at 9:57 a.m. on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried.

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
AUGUST 13, 2025

Regular Meeting, Monday, August 13, 2025

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustee DeMarco, Trustee Ely, Trustee Harris, with Mayor DeCola presiding. Also present were Clerk-Treasurer Kunz, Budget Officer Weisskopf, DPW Dunham, Fire Chief Peters, VERB member Nicole Wilson, and residents Matthew Conlon and Mary Jo Davis.

Deputy Mayor DeMarco led everyone in the Pledge of Allegiance.

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried to forgo the reading of the minutes from the last regular meeting on July 7, 2025

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried to forgo the reading of the minutes from the Special Meeting on July 15, 2025.

The minutes of the last regular meeting on July 7, 2025 were accepted on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried.

The minutes of the special meeting on July 15, 2025 were accepted on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried

Reports of Officers and Committees –

There was no Treasurer's Report due to the Fiscal Year end and A.U.D. completion. Discussion on AUD Report and Reserve options.

There was no Code Enforcement report.

Dawson Dunham read the public works report. Trustee Ely moved for its acceptance, seconded by Trustee Harris and carried.

Trustee Harris presented the Historian's Report for July who moved for its acceptance, seconded by Trustee Ely and carried. Historian Myran Sullivan, in her report, had an update on the telescope from the Munro Institute and asked the Board if fundraising to repair items was acceptable to them. The Board gives Myrna permission and approval to fundraise how she sees fit. Clerk-Treasurer Kunz is glad to advertise her fundraising activities. She should account for those monies as she would any other funds raised through proper bookkeeping, and then pay for repairs out of those funds. In addition, discussion on the Historical sign at the Simpson property and update that Myrna is handling that.

Clerk-Treasurer Kunz presented the Planning Board Report. Trustee Harris moved for its acceptance, seconded by Trustee Ely and carried.

Fire Chief Ryan Peters presented the Fire Department Report, Trustee Ely moved for its acceptance, seconded by Trustee DeMarco and carried.

Fire Department discussions between Fire Chief Ryan Peters, Mayor and Board included; Town report has been completed and will submit. Fire hydrants for water project seem to be backward, per Dawson that will be corrected per the most recent contractors meeting. Improvements on the Fire House, floors have been stripped and waxed, new AC units installed, working on swapping out all light bulbs for LED. This has all been paid for through BINGO revenues. Clerk-Treasurer Kunz asked how BINGO financial reporting was going, did they require any assistance? Chief Peters said all is going well and being submitted in a timely manner. Mayor DeCola updated that the Fire House roof was in process, contract has been signed and supplies have been ordered. Work will start as soon as supplies are delivered.

New Hartford accepted purchase offer on truck, Chief Peters will give copy to Village office. Truck will be purchased for \$50,000. Discussion on logistics.

A motion was made by Trustee Ely, seconded by Trustee DeMarco and carried unanimously to utilize the Fire Truck Reserve Funds for the purchase of the \$50,000 fire truck from New Hartford, this purchase will be inline with specs given and accepted on the purchase offer.

Discussion on new truck, per Mayor DeCola, he has sent correspondence to congresspeople, senators, etc. inquiring about grant money available. Clerk-Treasurer Kunz has been in contact with EFC on financing. The process is ongoing and awaiting further information. Per Chief Peters, the new EPA standards are on hold for the time being.

Chief Peters left the meeting at 7:37 p.m.

Mayor DeCola recognized Nicole Wilson of VERB to discuss progress on the "pocket park" project. Discussions included; budgeting, review of cost estimates, phases, grant funding opportunities (county legislature), donations (Trustee DeMarco offered donation of landscaping), and grant submission. Ms. Wilson requested a letter of support from the Mayor to include in the

Regular Meeting, Monday, August 13, 2025

grant package, he agreed and will have that to her by the deadline.

Nicole Wilson left the meeting at 7:52 p.m.

Public works discussions; LT2 supplies and optiview machine, drainage updates and discussions, complaints on Joint Water Project will be forwarded to inspector. Trees that need to come down for Joint Water Project, Mayor DeCola will walk door to door and discuss with homeowner.

Discussion on Food Trucks at Fire House. The Board determined that, moving forward, they do need to get a yearly permit but the permit would be waived as long as the truck is donating a portion of the proceeds to the Fire Department. A motion was offered by Trustee Ely, seconded by Trustee Harris, authorizing the waiver of food truck fees for trucks brought in by the Fire Department, provided they are donating a portion of proceeds to the Fire Department.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco and carried authorizing Mayor DeCola to execute the annual NYSMEC contracts for Gas and Electricity.

A motion was offered by Trustee Ely, seconded by Trustee Harris and carried on a Roll Call vote a Resolution Authorizing Participation the Cooperative Energy Purchasing Service (NYSMEC) for Electricity;

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ely	Yes
Trustee Harris	Yes

A motion was offered by Trustee Ely, seconded by Trustee Harris and carried on a Roll Call vote a Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Natural Gas;

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ely	Yes
Trustee Harris	Yes

Discussion, labor reimbursement request from the Village of Jordan. Mayor DeCola will reach out to Mayor Casey Brim for clarification.

Trustee, Mayor and Attorney Reports –

Trustee DeMarco – Nothing at this time

Trustee Harris – Nothing at this time

Trustee Ely- Nothing at this time

Mayor DeCola – Summer employee is leaving on August 29th, review of payroll budget numbers and question of possibly hiring another part time worker for year round. Will have future discussions.

Sealing update, hold of on parking lot due to water project.

Water meter tablet is no longer functioning properly. Board discussion ipad vs android. Due to cost, Dawson is okayed to purchase a new android tablet.

After review of the bills by the Board of Trustees a motion was offered by Trustee DeMarco, seconded by Trustee Ely, and carried to approve payment of August Abstract #3, for \$45,769.42 General Fund Vouchers A41-A76 Checks 16081-16116, and \$6,360.53 for Water Fund Vouchers F12-F26 Checks 5937-5951 and \$1,438,081.94 (inclusive of special meeting) Joint Water System Vouchers H124-H133, Checks 324-331.

The meeting was adjourned at 8:32 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried.

Respectfully submitted,

Tammy Kunz
Clerk-Treasurer

VILLAGE OF ELBRIDGE
SPECIAL MEETING
August 19, 2025

The Special Meeting regarding payment applications for the Joint Water Project of the Village of Elbridge was opened at 7:30 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Harris at the Village of Elbridge office at 210 W. Main Street, Elbridge NY. Present were Trustee Ely, Trustee DeMarco and Trustee Harris, with Mayor DeCola absent. Also present was Tammy Kunz, Clerk-Treasurer.

Trustee DeMarco opened the meeting with discussions of three pay applications using handout given to each Trustee (see attached).

Contract #1: Robinson Pay App 6 - \$602,961.27

Approved on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried on role call vote as follows:

Mayor DeCola	Absent
Trustee DeMarco	Yes
Trustee Ely	Yes
Trustee Harris	Yes

Contract #2: Highlander Pay App 5 - \$265,357.28

Approved on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried on role call vote as follows:

Mayor DeCola	Absent
Trustee DeMarco	Yes
Trustee Ely	Yes
Trustee Harris	Yes

Contract #3: Aquastore Pay App 4 - \$115,590.87

Approved on a motion by Trustee DeMarco, seconded by Trustee Ely and carried on role call vote as follows:

Mayor DeCola	Absent
Trustee DeMarco	Yes
Trustee Ely	Yes
Trustee Harris	Yes

All pay applications before the Board were approved and will be signed by Mayor DeCola, will be forwarded to Barton & Loguidice and EFC for disbursement.

Meeting adjourned at 7:32 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried.

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
September 08, 2025

Regular Meeting, Monday, September 8, 2025

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustee DeMarco, Trustee Ely and Trustee Harris with Mayor DeCola presiding. Also, present were Clerk-Treasurer Kunz, DPW Dawson Dunham, Planning Board Chair Grant Whitford and Fire Department Chief Ryan Peters.

Mayor DeCola led everyone in the Pledge of Allegiance.

A motion was offered by Trustee Ely, seconded by Trustee Harris, and carried to forgo the reading of the minutes from the last regular meeting on August 13, 2025 and Joint Water Project Special Meeting on August 19, 2025.

The minutes of the last regular meeting on August 13, 2025 and Special Meeting on August 19, 2025 were accepted on a motion made by Trustee Harris, seconded by Trustee Ely and carried.

Reports of Officers and Committees –

Bank Statements were provided in leu of a Treasurer's report during the completion of AUD and were accepted on a motion by Trustee DeMarco, seconded by Trustee Ely and carried.

Trustee Harris presented the Codes Report for July and August and moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Trustee Harris presented the Historians report and moved for its acceptance, seconded by Trustee Ely and carried.

There was no Planning Board meeting or report.

Dawson Dunham presented the Public Works report and Trustee DeMarco moved for its acceptance, seconded by Trustee Ely and carried.

Fire Department Chief Ryan Peters presented the Fire Department Report. Trustee Ely moved for its acceptance, seconded by Trustee DeMarco and carried.

Board discussion of Joint Water Project meetings that occur on the third Tuesday of the month at 9 am. Meetings have already been duly advertised and Village of Jordan had agreed to allow Mayor Casey Brim to sign approval documents to get payments processed if a quorum was not available. Elbridge Board of Trustees discussed same and agreed, provided that paperwork continues to be sent from Barton & Loguidice beforehand for all to review, either Mayor DeCola or Deputy Mayor DeMarco could sign, allowing the process of distribution to get started, knowing paperwork need approximately 2 weeks for distribution and payment.

A motion was offered by Trustee Ely, seconded by Trustee Harris and carried on a role call vote, authorizing either Mayor DeCola OR Deputy Mayor DeMarco to sign disbursement documents for payment of Joint Water Project invoices in absence of a quorum during the duly advertised Joint Water Project Meeting. Role Call vote as follows:

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ely	Yes
Trustee Harris	Yes

Fire Department Discussion: Per Mayor DeCola, wanted to ensure Fire Chief Peters truck financing is still in process. He has been working on funding options, contacting congressmen and other possible sources of funding as well as EFC financing options.

Discussion and logistics of purchase of New Hartford rescue pumper, they are currently waiting on an inspection and looking at mid-October. Further discussion on logistics of selling older trucks.

Per Chief Peters, report for Town has been completed and will be submitted.

Fire Department roof has been finished. Dawson will continue working on the siren, trying to figure out the issue and how to repair.

Trustee Ely asked that members of Fire Department please let him or the Board know when a truck will be leaving the district (as trucks leave for various reasons, push ball tournaments, parade etc.). Brief text or phone call is sufficient. Chief Peters agreed.

Discussion on audit status – Per Chief Peters, they have been continuing their internal audit and is working on getting external audit. Trustee Ely wants to reassure Chief Peters that the Board simply wants to ensure that all money is being properly accounted for, as the Village holds all insurance for the Fire Department. Also, as President of the Fire Company, the Board requests that Dale Burl attend a meeting possibly bi-annually or quarterly, just for audit and informational purposes. Chief Peters agrees and will ask President Burl to attend the next meeting.

Regular Meeting, Monday, September 8, 2025

Fire Chief Peters left the meeting at 7:39.

DPW discussions: Crossett drainage, dumptruck repairs, light over sidewalk needs new light pole and repair. 30 new flags and flagpoles have been ordered for after winter. Looking at repairs with Town for water main breaks that have happened and repairs still need to be made. Logistics of those road repairs. Trustee Harris mentioned large dirt piles behind Athens, discussion on how those should be handled. Crossett Town water districts and discussion of new water service. Discussion, State Police building repairs and railing as four corners. Dawson will work on both.

Joint Water Project progress and discussions, a few issues that Trustee DeMarco will bring up at the next water meeting.

CHIPS update and discussions.

Discussion Fire House roof. Per Trustee DeMarco, came in higher than discussed due to not reusing ballasts, which did seem to be the right choice for a better end result and longer lasting roof.

A motion was offered by Trustee DeMarco, seconded by Trustee Harris and carried allowing payment of the bill for the Fire House roof at an amount that exceeded the original quote by \$5,850.00.

Discussion: Garbage and other items being dumped in the Village and fine that should be imposed. Village already has no illegal dumping code, just need to determine fine.

A motion was offered by Trustee Harris, seconded by Trustee DeMarco setting a fine of \$500 for any individual caught dumping garbage or any other debris (including furniture, tires, mattresses etc. within the Village limits. This was carried on a roll call vote as follows;

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ely	Yes
Trustee Harris	Yes

Mayor DeCola read correspondence from Weedsport Winter Wanderers requesting access to property for trail.

A motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously, authorizing the mayor to execute the document granting permission for The Weedsport Winter Wanderers to use a portion of National Grid land and Village property for a snowmobile trail at Section Map Numbers 18 and 16 (Parcel #'s 018.-01-02.0 and 016.-02-10.0), contingent upon the receipt of a Certificate of Insurance.

After review of the bills by the Board of Trustees a motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried to approve payment of September Abstract #4 in the amount of \$142,783.77 for General Fund Vouchers A77-A107, Checks 16117-16146, \$6,648 for Water Fund Vouchers F27-F33 Checks 5952-5958 and \$1,007,076.80 for Capital Project Fund Vouchers H134-H138, Checks 334-338.

The meeting was adjourned at 8:56 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
October 6, 2025

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 5/31/2025	31,118.24	89,568.52	20,887.51	18,763.15
June Receipts	155,506.90	11,000.54	22,105.75	663,111.08
Total	186,625.14	100,569.06	42,993.26	681,874.23
June Disb	16,408.72	7,231.35	20,061.99	679,701.95
Bal 6/30/2025	170,206.42	93,337.71	22,931.27	2,172.28

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 6/30/2025	170,210.06	93,337.71	22,931.27	2,172.28
July Receipts	281,597.92	0	21,052.19	1,436,595.19
Total	451,807.98	93,337.71	42,985.09	1482,752.56
July Disb	78,596.83	22,495.70	24,552.19	607,005.57
Bal 7/31/2025	373,211.15	70,842.01	19,432.90	831,763.90

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, October 6, 2025

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustee DeMarco and Trustee Ely. Trustee Harris was absent.

Also in attendance were Fire Department Chief Ryan Peters, Clerk-Treasurer Kunz and resident Ms. Simmons.

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor DeCola recognized resident Ms. Simmons who lives at 107 Maccollum Road and is upset about water service changes and water shut offs, including residents not being notified. She is also upset about the state of her yard after "completion". Mayor and Board discussion with Ms. Simmons and clerk will email inspectors to have a look at her yard.

A motion was offered by Trustee DeMarco, seconded by Trustee Ely, and carried unanimously to forgo the reading of the minutes from the September 2025 Regular meeting.

The minutes of the September 2025 regular meeting were accepted on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Reports for June and July and approved them on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried unanimously.

Clerk-Treasurer Kunz presented the Code Enforcement Reports DeMarco moved for its acceptance, seconded by Trustee Ely and carried unanimously.

There was no Department of Public Works report.

Clerk-Treasurer Kunz presented the Historian report and Ely moved for its acceptance, seconded by Trustee DeMarco and carried unanimously.

There was no Planning Board report.

Fire Department Chief Ryan Peters presented the Fire Department Report which was approved on a motion made by Trustee Ely, seconded by Trustee DeMarco and carried.

Fire department discussion: Ladder test complete, all passed; new/used truck inspection passed and will get info on delivery date, looking into changing compressors for trucks and cost, will have more information at next meeting. Computer in truck – bill will be transferring to County to pay. Dawson, DPW employee, has expressed interest in joining FD. Discussion with Mayor and Board. Trustee Ely, would like to have a conversation with Dawson, but ultimately it is up to him. Mayor DeCola, from a training perspective, as our only water operator, training would have to take precedence but otherwise, no issues.

FD audit conversation with President Burl and Board. Trustee Ely explained audit process the Board would like and also expressed that this is not, in any way, an attempt at extreme oversight, just want to ensure that Board is doing due diligence in ensuring all monies are accounted for properly, for insurance and state auditing purposes. President Burl explained current internal processes and that they have hired external auditor Christopher Anderson from Cicero and audit should be complete end of October. Discussion, yearly vs 24 months depending on what audit shows for an external audit, as long as they keep internal checks and balances in place.

Truck discussion; Mayor DeCola updated that he is still working on funding and has requested funds from State Senator and has also reached out to County representatives. He has a meeting with Senator 1st week in November.

Will FD be doing traffic control on Halloween? Yes, per Chief Peters. Update that FD banquet is April 18th.

Regular Meeting, Monday, October 6, 2025

Chief Peters, President Burl and Resident Simmons left at 7:33 p.m.

Trustee DeMarco – Nothing at this time.

Trustee Harris – Request via email for VERB to have corn maze on Halloween, weather permitting, across from TOPS. Board agrees as long as they are responsible for set up, take down and monitoring the event.

Trustee Ely – will be working with Dawson and Grant on fixing road sections that need repair due to water main breaks on October 17th.

Mayor DeCola – CHIPS update and discussions; possibility of purchasing new skid steer, redoing roads after Joint Water Project

Plow truck repairs and logistics of keeping vs selling. First priority is bobcat, Anthony will work on quotes.

Community Church digital sign request – okay if worded for bell dedication only, not celebration of religious services. Keeping in line with fundraising and community inclusive events.

Eagle Scout congratulations and recognition letters read and will be signed and mailed for the following Eagle Scouts:

Samual Platten
Logan Guerette
Adalyn Gross
David Sterling

Discussions on Board vacancy, VERB design invoice and property.

Review of AUD and findings/recommendation from Clerk-Treasurer Kunz and outside accountant/auditor Brenda Kayn.

After review of the bills by the Board of Trustees a motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously to approve payment of October Abstract #5 in the amount of \$69,451.25 for General Fund Vouchers A108-A141, Checks 16147-16180, \$29,047.19 for Water Fund Vouchers F34-50, Checks 5959-5975 and \$404,304.87 for Capital Project Fund Vouchers H139-H143, Checks 120-124.

The meeting was adjourned at 8:29 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried unanimously.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
November 3, 2025

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 7/31/2025	373,211.15	94,258.34	19,432.90	831,761.90
Aug Receipts	<u>91,482.89</u>	<u>17,719.19</u>	<u>27,754.08</u>	<u>0</u>
Total	464,694.04	111,977.53	47,186.98	831,761.90
Sept Disb	<u>56,432.23</u>	<u>14,050.50</u>	<u>23,466.11</u>	<u>831,066.37</u>
Bal 8/31/2025	408,261.81	97,927.03	23,720.87	695.53

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 8/31/2025	408,261.81	97,927.03	23,720.87	695.53
Sept Receipts	<u>13,499.78</u>	<u>359.83</u>	<u>19,730.08</u>	<u>1,007,076.80</u>
Total	421,761.59	98,286.86	43,450.95	1,007,772.33
Sept Disb	<u>155,439.22</u>	<u>12,167.97</u>	<u>33,686.32</u>	<u>1,007,076.80</u>
Bal 9/30/2025	266,322.37	86,118.89	9,764.63	695.53

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, November 3, 2025

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Ely and DeMarco with Mayor DeCola presiding. Clerk-Treasurer Kunz, Budget Officer Fred Weisskopf, DPW Dawson Dunham, Planning Board Chairman Grant Whitford and Fire Chief Ryan Peters were also present.

Also present: Mary Jo Davis, Cynthia and Joe Zainkowski, Roxanne and Thomas Bunson.

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor DeCola recognized Mr. and Mrs. Bunson who expressed upset at their road (Crossett) after the completion of the Joint Water Project; blacktop not good, water running down the hill and wanted to know what was taking so long to come to a solution of the water runoff. Discussion with Board; Trustees and Mayor let them know that Onondaga County Soil and Water has been contacted regarding the water runoff, as that is a byproduct of farmers down the road changing their landscape and clear cutting trees and hedgerows, causing water to flow down the road, as has not done in the past. They also have been in touch with Highlander as well as Barton and Loguidice to ensure a better paving job will be done in the Spring. Per DOT guidelines, a full year must pass before a project is paved and completed for the final time, to allow for any settling. Mayor will call inspector again to ensure that all are aware that improvements must be made in the Spring. Trustee Ely will try to see where we are in the process with a Soil and Water review.

Mr. Zainkowski asked for an update on ditch clearing. Per Mayor DeCola, clearing would continue to happen as long as the weather would allow and is an ongoing process.

7:21 p.m. residents Zainkowski and Bunson left the meeting.

A motion was offered by Trustee DeMarco, seconded by Trustee Ely, and carried unanimously to forgo the reading of the minutes from the last regular meeting on October 6, 2025.

The minutes of the last regular meeting on October 6, 2025 were accepted on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the September and October Treasurer's Reports and approved them on a motion made by Trustee Ely, seconded by Trustee DeMarco and carried unanimously.

There was no Codes Report

Trustee Harris presented the Historian Report and moved for its acceptance, seconded by Trustee Ely and carried.

Planning Board Chairman Grant Whitford presented the Planning Board Report. Trustee Ely moved to its acceptance, seconded by Trustee DeMarco and carried.

Dawson Dunham presented the DPW report. Trustee Ely moved for its acceptance, seconded by Trustee Harris and carried. Discussion re: blacktop/patching questions and discussions with Board and DPW.

Fire Chief Peters presented the Fire Department report. Trustee Ely moved for its acceptance, seconded by Trustee Harris and carried.

Discussion of Fire Department needs and happenings re: new truck picked up, other FD left quite a bit of usable supplies, chief is completing inventory of all supplies, they have taken it out to practice driving and will have it taken for new lettering. Discussion on new tires needed, Fire Chief Peters reviewed quotes he received from both McLaughlin and Blue line. Fire Department would like to utilize the Truck Reserve to pay for these tires.

A motion was offered by Trustee Ely, seconded by Trustee Harris, allowing the purchase not to exceed \$3,500, to be expended from the Truck Reserve Fund.

North and East doors have stopped working with the automatic opener. Trustee Ely asked that Chief Peters call Doyle security, as Chief Peters tried the update but it would not work properly.

Discussion, process of selling older trucks. All money from truck sales will go back into the truck reserve fund.

Chief Peters left the meeting at 7:52 p.m.

Trustee, Mayor and Attorney Reports –

Trustee Harris – VERB fundraising ideas – Christmas decorations fundraising. Update on grant submission. Discussion on charges from architect on phases I and II. Trustee DeMarco wanted to clear up that the Board has only approved \$1,500 for the architect. Discussion, Board does not want to move forward until a decision is made from the grant committee on how much the Village/VERB will receive. This amount will determine what can be done initially.

Trustee DeMarco – Trees on Main Street that were taken down with water project, he would like to donate and plant to return the look of the Village. Abe Patrick is giving a quote on removing the stumps. Will keep Board updated.

Trustee Ely – Nothing at this time.

Mayor DeCola – Discussion of new Board of Trustees member, Lindsay Striffler.

Mayor DeCola appointed Lindsay Striffler for one year, beginning immediately. After which point she would run for the vacant Trustee seat and follow that 4-year schedule. Her first official meeting will be the December organizational meeting. Liaison roles will also be reviewed during that meeting, including a new Joint Water Committee meeting role.

Discussion including Budget Officer Fred Weisskopf regarding water and LT2 rates. Any adjustments of rates in line with the Town districts should occur gradually over several years, eventually leading to the same rate for all.

Town would like to extend Crossett Road district 2 by 800 feet. Discussion of services and logistics, including larger lines and where the service would end. Further discussion on looping mains for Joint Water Project, Meadows and May Road. Looping mains vs dead end blow offs, easements and further logistics.

Light pole on Main Street was hit by car. Driver did not have insurance. Working on getting a quote and further discussion on insurance.

A motion was offered by Trustee Ely, seconded by Trustee Harris at 8:55 p.m. to enter in executive session to discuss personnel. All left the meeting except Board, Mayor, Clerk-Treasurer Kunz, DPW Dunham and Planning Board Chair/Part-Time DPW Whitford.

A motion was made to exit executive session at 9:41 p.m. by Trustee Ely, seconded by Trustee Harris and carried. Regular meeting was resumed and no action was taken.

After review of the bills by the Board of Trustees a motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously to approve payment of November Abstract #6 in the amount of \$89,771.74 for General Fund Vouchers A142-A181, Checks 16181-16219 and \$10,421.421.89 for Water Fund Vouchers F51-F60, Checks 5976-5985, Joint Water Project \$243,313.94 vouchers H144-H148 checks 344-348.

The meeting was adjourned at 9:43 p.m. on a motion made by Trustee Ely, seconded by Trustee Harris and carried unanimously.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

Annual Organizational Meeting, Monday, December 1, 2025

Having posted notice, the annual, organizational meeting of the Board of Trustees of the Village of Elbridge was held in the Municipal Offices, 210 West Main Street, commencing at 7:00 p.m. Trustees present were Trustees DeMarco, Striffler, Harris and Ely with Mayor DeCola presiding. Also, in attendance were: Clerk-Treasurer Kunz, DPW Dawson Dunham, Planning Board Chair Whitford, Budget Officer Weisskopf and residents Mary Jo Davis, Mr and Mrs Ziankowski, Mr. Bunson and Fire Chief Peters

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor DeCola announced the certified results of the November election. Mayor DeCola, Trustee Ely and Trustee DeMarco were all elected for another four-year term and have accepted such.

Trustee DeMarco was appointed Deputy Mayor, this is a one-year appointment.

The following term appointments were offered:

Robert Conlan, Planning Board Member, 4-year term through 12/2029

Jon Tambroni, Zoning Board of Appeals, 4-year term through 12/2029

Tammy Kunz, Clerk-Treasurer, 4-year term through 12/2029

Also offered were the following annual appointments:

Deputy Clerk, Melissa L. Godfrey;

Planning Board Chairman, Grant Whitford;

Planning Board Secretary, Tammy L. Kunz;

Zoning Board of Appeals Chairman, Timothy Gannon;

Village Historian, Myrna L. Sullivan;

Deputy Village Historian, vacant;

Attorney to the Village Board, Planning Board and Zoning Board of Appeals, Robert Germain, Esq.;

Marriage Officer, Gale Mitchell;

Budget Officer, Frederick Weisskopf;

Records Access Officer, Deputy Clerk Melissa L. Godfrey; Mayor DeCola, Trustee Harris, RMO Kunz, RAO Godfrey, Fire Department Secretary and Historian Sullivan as the Records Management Advisory Committee;

Housing Authority Chairman, Mayor DeCola.

The Board of Ethics Committee: Vacant, Mayor DeCola, Clerk Kunz, Deputy Clerk Godfrey;

Ethics Board Chairman, Vacant.

Trustee assignments are as follows:

Trustee Harris – Library, Codes Enforcement, Parks, Planning Board, VERB;

Trustee Striffler– Sidewalks, Streets & Street Lighting, Historian

Trustee DeMarco – Garbage & Recyclables, Brush, Water, Building/Grounds, Construction;

Trustee Ely – Fire Department, Financials, Insurance, DPW and Personnel, Technology

The Drainage Committee will consist of Mayor DeCola and Trustee DeMarco; Mayor DeCola and Trustee DeMarco will also serve on the Intermunicipal Water Committee. *NEW – water committee role for monthly meetings – Anthony DeMarco. DPW employee Dawson Dunham will also attend all water meetings.

The above appointments were approved on a motion made by Trustee Ely, seconded by Trustee DeMarco, and carried (unanimously).

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried (unanimously), to set the Surety Bond for the Clerk-Treasurer and Mayor at \$100,000 each, and all other employees at \$10,000 each.

A motion was offered by Trustee Harris, seconded by Trustee DeMarco, and carried (unanimously), to designate Clerk-Treasurer Kunz as the licensing officer.

A motion was offered by Trustee Harris, seconded by Trustee Striffler, and carried (unanimously), to designate the first Monday of every month as the Board's regular meeting dates beginning at 7:00 p.m. in the Municipal Offices, 210 West Main Street, Elbridge; in case of a holiday, the regular meeting will be scheduled for the FOLLOWING Monday.

A motion was offered by Trustee Ely, seconded by Trustee Harris, and carried (unanimously), to hold next year's annual meeting on Monday, December 7, 2026, at 7:00 p.m., in the Municipal Offices, 210 West Main Street.

A resolution was offered by Trustee DeMarco, seconded by Trustee Ely, and duly

Annual Organizational Meeting, Monday, December 1, 2025

carried on roll call vote, designating M&T Trust Co., Elbridge Office, as its official depository. **(See Resolution # 6 attached.)**

A resolution was offered by Trustee Ely, seconded by Trustee DeMarco, and duly carried on roll call vote, approving the Investment Policy, as presented, following its annual review. **(See Resolution #7 attached.)**

A resolution was offered by Trustee Harris, seconded by Trustee Ely, and duly carried on a roll call vote, approving the Procurement Policy, as presented, following its annual review. **(See Resolution # 8 attached.)**

A resolution was offered by Trustee Ely, seconded by Trustee DeMarco, and duly carried on roll call vote, approving the Records Management Policy, as presented, following their annual review. **(See Resolution # 9 attached.)**

A resolution was offered by Trustee Harris, seconded by Trustee Striffler, and duly carried on roll call vote, approving the Employees Handbook, as presented, following its annual review. **(See Resolution # 10 attached.)**

A motion was offered by Trustee DeMarco, seconded by Trustee Ely, and carried (unanimously), naming The Eagle News Press-Observer as the official newspaper.

No one has filed a Disclosure for Conflicts of Interest.

A resolution was offered by Trustee Ely, seconded by Trustee DeMarco, and duly carried on roll call vote, to set the travel reimbursement rate at the current rate set by the Internal Revenue Service, with adjustments provided periodically by the IRS, pursuant to the 2025 IRS allowance and Village Law 5-524 7. **(See Resolution # 11 attached.)**

A resolution was offered by Trustee Ely, seconded by Trustee DeMarco, and duly carried on roll call vote, to authorize payment of claims for utilities, postage and payroll in advance of audit, as provided under Section 5-524 5. and 6. of Village Law. **(See Resolution # 12 attached.)**

A resolution was offered by Trustee Ely, seconded by Trustee DeMarco and duly carried on roll call vote, authorizing the following expenses to be paid or reimbursed by the Village of Elbridge pursuant to the provisions of Section 77-b of General Municipal Law: Board members, Clerks, and Attorney to attend the Onondaga County Association of Mayors monthly dinner meetings, local government seminars offered by the Department of State and Cooperative Extension Services, and other related professional meetings; Clerk-Treasurer and/or Deputy to attend the CNY Clerk-Treas. Assn. And Tax Collectors bimonthly dinner meetings and seminars for their benefit, and NYCOM Training Schools; Public Works personnel to attend appropriate seminars; Zoning Board and Planning Board Members to attend SOCPA and regional planning and zoning seminars; Fire Chiefs to attend Chiefs' Convention; and Historian and Deputy Historian to attend County meetings and spring and fall State conferences. **(See Resolution # 13 .)**

A motion was offered by Trustee DeMarco, seconded by Trustee Ely, and carried (unanimously), authorizing the Mayor to apply to the County for financial assistance through the Village Public Improvement Project.

Trustee Ely will review the Fixed Assets Inventory Listing in the first quarter of 2026.

The annual, organizational meeting was closed at 7:31 p.m. on a motion offered by Trustee DeMarco, seconded by Trustee Striffler, and carried (unanimously).

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
December 1, 2025

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 9/30/2025	266,322.37	86,118.89	9,764.63	695.53
October Receipts	<u>7,952.54</u>	<u>36,436.02</u>	<u>18,918.51</u>	<u>647,618.81</u>
Total	274,274.91	122,554.91	28,683.14	648314.34
October Disb	<u>133,165.51</u>	<u>36,564.76</u>	<u>16,476.02</u>	<u>404,304.87</u>
Bal 10/31/2025	141,109.40	85,990.15	12,207.12	244,009.47

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, December 1, 2025

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:32 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustees DeMarco, Striffler, Ely and Harris with Mayor DeCola presiding. All in attendance for Organizational meeting were still in attendance.

Mayor DeCola recognized resident Ziankowski who requested an update on restoration from Joint Water Project. Update the Board has been given is that all restorations have been completed for the time being, but contractors would be back in the Spring. If there are any issues in the meantime, residents should contact Village office. In general, residents felt a good job was done, a few spots left to work on in Spring. Per Trustee Ely, in process with Town for them to take care of replacing a culvert pipe and easements are also in process.

Residents except Mrs. Davis left at 7:36 p.m.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously to forgo the reading of the minutes from the last regular meeting on November 3, 2025

The minutes of the last regular meeting on November 3, 2025 were accepted on a motion made by Trustee DeMarco, seconded by Trustee Striffler and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee Ely, seconded by Trustee DeMarco and carried unanimously

There was no Codes Report.

Chairperson Whitford presented the Planning Board report and Trustee Harris moved for its acceptance, seconded by Trustee Striffler and carried unanimously.

There was no Historian Report.

Dawson Dunham presented the DPW report and Trustee Ely moved for its acceptance, seconded by Trustee DeMarco and carried unanimously.

Fire Department Chief Ryan Peters presented the Fire Department report and Trustee Ely moved for its acceptance, seconded by Trustee DeMarco and carried unanimously.

Fire Department discussions including; New truck dropped off for lettering, hopefully back by the first of the year, will cost approximately \$4,100.00. Dispatch computer died, company bought a new computer but there is an issue with the control board. Quote to fix from Doyle \$3,500+, database would be cloudbased and require \$106 monthly fee for maintenance. Board discussion, please get three quotes per Trustee Ely to Chief Peters. Building repair needs, Dawson will look into all issues discussed. School raffle request, per Board, please get more information, ask school to email clerk all details to bring back to Board. Trustee Ely gave Chief Peters the VOE FOIL procedure in an effort to ensure all FOIL requests are answered in a timely manner, as legally required.

Chief Peters left the meeting at 8:00 p.m.

DPW discussions including; salter and salt storage, truck lights, engine lights and other warning lights. Will be getting lift and doing lights that are out, looking at FD roof, trailer discussion and moving the lift, currently Town helps transport. Bobcat, no new quotes or updates, Trustee DeMarco will reach out again. Discussions, leak on South Street and Joint Water Project in that area. Google calendar update, Frank Clarke will get that up and running, Trustee Ely will be administrator. Grant Whitford had questions on maintaining a stock of parts, Board agrees that this is something that should be done.

Regular Meeting, Monday, December 1, 2025

Trustee, Mayor and Attorney Reports –

Trustee Harris – VERB is selling luminaries as a fundraiser. Discussion on Banners.

Trustee Ely – Nothing at this time

Trustee DeMarco – Nothing at this time.

Trustee Striffler – Nothing at this time.

Mayor DeCola –

Trustee Ely offered a motion, seconded by Trustee Harris, and carried unanimously for the Board to Certify the Treasurer's Affidavit of Unpaid Village Taxes for return to the County and Relevy on the Town & County Taxes on January 1.

Lightpole accident on Rt 5, no update from insurance. Trustee DeMarco will get quote for labor to fix to add to cost of pole.

Discussions regarding; water rates, lead operator payroll, water assessments on taxes, buildable lots and service extension down Crossett District 2.

After review of the bills by the Board of Trustees a motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously to approve payment of December Abstract #7 in the amount of \$17,680.86 for General Fund Vouchers A182-A207, Checks 16220-16245, \$23,437.44 for Water Fund Vouchers F61-F75, Checks 5986-6000.

The meeting was adjourned at 9:03 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried (unanimously).

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

VILLAGE OF ELBRIDGE
SPECIAL MEETING
December 16, 2025

The Special Meeting, in conjunction with the Town of Elbridge and Village of Jordan, regarding payment applications for the Joint Water Project of the Village of Elbridge was opened at 9:15 a.m. on a motion made by Trustee DeMarco, seconded by Trustee Ely at the Town office on RT 31, Jordan, NY. Present were Trustee Ely, Trustee DeMarco and Mayor DeCola, with Trustee Harris and Trustee Striffler Absent.

Mayor DeCola opened the meeting with discussions of three pay applications using handout given to each Trustee (see attached).

Contract #1: Robinson Pay App #10 – 65,764.47

Approved on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried on role call vote as follows:

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ely	Yes
Trustee Harris	Absent
Trustee Striffler	Absent

Contract #2: Highlander Pay App 9 - \$149,703.10

Approved on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried on role call vote as follows:

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ely	Yes
Trustee Harris	Absent
Trustee Striffler	Absent

Contract #3: Highlander Pay App 6 - \$22,942.50

Approved on a motion by Trustee Ely, seconded by Trustee DeMarco and carried on role call vote as follows:

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ely	Yes
Trustee Harris	Absent
Trustee Striffler	Absent

All pay applications before the Board were approved and signed by Mayor DeCola, will be forwarded to Barton & Loguidice and EFC for disbursement.

Discussions re: Change orders, accepted/rejected list and work allowance breakdown. Additional work allowance, Highlander, 25% of work remaining. Cold weather = concrete bids, recommend material costs but not labor costs, further discussion of schedules and timing of work. Discussion on looping Meadows etc. in VOE, B&L will include in next months tracker. Quality of work/restoration – specifically driveways. B&L does check all driveways and sign off before allowing project to end, if workmanship is poor, they will require it to be redone. Trustee DeMarco, Village roads should be held to same standards as County or State and discussion with Boards and engineers. Next summer a full review of all areas will be done.

Two change orders reviewed.

A motion was made by Trustee Ely, seconded by Trustee DeMarco approving an adjustment to allow additional \$50,000 to contract 2 work allowance.

A motion was made by trustee Ely, seconded by Trustee DeMarco approving an adjustment of \$25,000 to contract 1B, Khars Construction, to establish a misc. work allowance. No objection by Boards.

IMA – All Boards will sign at their meetings.

Meeting adjourned at 10:07 a.m. on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried.