

Annual Organizational Meeting, Monday, April 1, 2019

Having given notice to The Eagle Observer and posted said notice, the annual, organizational meeting of the Board of Trustees of the Village of Elbridge was held in the Municipal Offices, 210 West Main Street, commencing at 7:00 p.m. Trustees present were Harris, Murray and Ely with Mayor DeCola presiding. Clerk-Treasurer Caron was also present.

Residents Carol Burritt and Peggy Bennink along with Boy Scout Troop 52 members were present. Resident/Budget Officer Frederick Weisskopf and Maintenance Worker I Bradley Milton were also in attendance. Mayor DeCola led everyone in the Pledge of Allegiance.

Trustee DeMarco was appointed Deputy Mayor.

The following term appointments were offered: Melanie Avery, Planning Board Member (five years); Colin Wolff, Zoning Board of Appeals Member (five years).

Also offered were the following annual appointments: Deputy Clerk, Melissa L. Godfrey; Planning Board Chairman, Dennis Peimear; Planning Board Secretary, Renee M. Caron; Zoning Board of Appeals Chairman, Timothy Gannon; Street Crossing Guard, Jeanine R. Nolte; Alternate Street Crossing Guard, Terrie Fancher; Village Historian, Myrna L. Sullivan; Deputy Village Historian, vacant; Attorney to the Village Board, Planning Board and Zoning Board of Appeals, Harry V. Armani & Associates; Marriage Officer, Gale Mitchell; Budget Officer, Frederick Weisskopf; Records Access Officer, Deputy Clerk Melissa L. Godfrey; Mayor DeCola, Trustee Harris, RMO Caron, RAO Godfrey, Fire Department Secretary and Historian Sullivan as the Records Management Advisory Committee; Housing Authority Chairman, Mayor DeCola. The Board of Ethics Committee: Linda Burton, Mayor DeCola, Clerk Caron, Deputy Clerk Godfrey; Ethics Board Chairman, Linda Burton.

Trustee assignments are as follows: Trustee Harris – Municipal Water, Library, Codes Enforcement, Parks, Streets & Street Lighting; Trustee Murray – Department of Public Works, Personnel, Buildings/Grounds, Sidewalks, Planning Board; Trustee DeMarco – Garbage & Recyclables, Construction, Brush; Trustee Ely – Fire Department, Financials and Insurance. The Drainage Committee will consist of Mayor DeCola and Trustee DeMarco; Mayor DeCola and Trustee DeMarco will also serve on the Intermunicipal Water Committee.

The above appointments were approved on a motion made by Trustee Harris, seconded by Trustee Ely, and carried.

A motion was offered by Trustee Ely, seconded by Trustee Murray, and carried, to set the Surety Bond for the Clerk-Treasurer and Mayor at \$100,000 each, and all other employees at \$10,000 each.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried, to designate Clerk-Treasurer Caron as the licensing officer.

A motion was offered by Trustee Harris, seconded by Trustee Ely, and carried, to designate the first Monday of every month as the Board's regular meeting dates beginning at 7:00 p.m. in the Municipal Offices, 210 West Main Street, Elbridge; in case of a holiday, the regular meeting will be scheduled for the next business day (ex. September's meeting will be held on Tuesday, Sept. 3rd).

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried, to hold next year's annual meeting on Monday, April 6, 2020, at 7:00 p.m., in the Municipal Offices, 210 West Main Street.

Trustee Demarco joined the meeting at 7:07 p.m.

A resolution was offered by Trustee Ely, seconded by Trustee Harris, and duly carried on roll call vote, designating M&T Trust Co., Elbridge Office, as its official depository. (See Resolution #1-19 attached.)

A resolution was offered by Trustee Harris, seconded by Trustee Murray, and duly carried on roll call vote, approving the Investment Policy, as presented, following its annual review. (See Resolution #2-19 attached.)

A resolution was offered by Trustee Murray, seconded by Trustee DeMarco, and duly carried on a roll call vote, approving the Procurement Policy, as presented, following its annual review. (See Resolution #3-19 attached.)

A resolution was offered by Trustee Ely, seconded by Trustee Demarco, and duly carried on roll call vote, approving the Records Management Policy, as presented, following their annual review. (See Resolution #4-19 attached.)

A resolution was offered by Trustee Harris, seconded by Trustee Demarco, and duly carried on roll call vote, approving the Employees Handbook, as presented, following its annual review. (See Resolution #5-19 attached.)

Peggy Bennink and Troop 52 Members left the meeting at 7:17 p.m.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried unanimously, naming The Eagle Observer as the official newspaper.

No one has filed a Disclosure for Conflicts of Interest.

A resolution was offered by Trustee Murray, seconded by Trustee Demarco, and duly carried on roll call vote, to set the travel reimbursement rate at the current rate set by the Internal Revenue Service, with adjustments provided periodically by the IRS, pursuant to the 2018 IRS allowance and Village Law 5-524 7. (See Resolution #6-19 attached.)

A resolution was offered by Trustee Harris, seconded by Trustee Murray, and duly carried on roll call vote, to authorize payment of claims for utilities, postage and payroll in advance of audit, as provided under Section 5-524 5. and 6. of Village Law. (See Resolution #7-19 attached.)

RESOLUTION # 1-19
Village of Elbridge Board of Trustees
OFFICIAL DEPOSITORY
April 1, 2019

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 1st day of April, 2019, commencing at 7:00 p.m., the following resolution was offered by Trustee Ely, who moved for its adoption, seconded by Trustee Harris, to wit:

WHEREAS Village Law 4-408 states that the Treasurer of each village shall be the chief fiscal officer of the village and it shall be his/her responsibility to "d. payout monies in the village treasury as authorized by Sections 5-524 and 5-526 of this chapter, unless in pursuance of a judgment or order of a court. All such payments, except as authorized by Section 5-526 shall be by check"; and

WHEREAS under opinions issued by the State Comptroller (7 Op. State Compt. 110, 1951), checks drawn by the village treasurer need not be countersigned, and (7 Op. State Compt. 95, 1951) ONLY the village treasurer may sign checks drawn on village funds, EXCEPT in case of his/her absence or inability; and

WHEREAS Village Law 4-412 3. (2), requires the Village Board to designate a bank or trust company as its official depository for Village funds by written resolution duly adopted by a majority vote;

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge duly designates M&T Trust Co., Elbridge Office, as its official depository for Village funds; and further

RESOLVES that checks drawn by the village treasurer need not be countersigned; and further

RESOLVES that only the village treasurer may sign checks drawn on village funds except in the case of his/her absence or inability.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR _____	Voted Yes
PATRICK V. ELY, TRUSTEE _____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #2-19
Village of Elbridge Board of Trustees
INVESTMENT POLICY
April 1, 2019

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 1st day of April, 2019, commencing at 7:00 p.m., the following resolution was offered by Trustee Harris, who moved its adoption, seconded by Trustee Murray, to wit:

WHEREAS, General Municipal Law (GML) Section 39 requires every village to adopt a written investment policy; and

WHEREAS, comments have been solicited from those officers of the Village involved with investment;

NOW THEREFORE BE IT RESOLVED: that the Village of Elbridge does hereby adopt the following Investment Policy:

The Clerk-Treasurer, as the Chief Fiscal Officer of the Village of Elbridge, is hereby authorized by the Village of Elbridge Board of Trustees to invest idle funds received from real property taxes, water rents, sales tax distributions, and miscellaneous revenues of all funds, including proceeds of obligations and reserve funds, in regular savings, NOW, Super NOW accounts, and in certificates of deposit, so that monies are available when needed and yet earn the greatest amount of interest for the time invested.

This money may be invested in M&T Trust Co., Elbridge Office, authorized to do business in the State of New York, and named the official bank of depository at the Annual Meeting of the Board of Trustees on April 1, 2019. A survey of banks will be undertaken to determine the best rate of return for large investments when appropriate.

The Village of Elbridge, as stated in New York State law, requires that the bank holding the monies or CD's provide, in writing, a statement of pledged collateral and where the collateral is being held for the amounts exceeding the \$100,000 limit insured by the Federal Deposit Insurance Corporation.

Any monies exceeding \$100,000 will require the bank to pledge security in an amount to safeguard these monies.

This Policy shall be reviewed annually by the Village of Elbridge Board of Trustees at its organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR _____	Voted Yes
PATRICK V. ELY, TRUSTEE _____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #3-19
Village of Elbridge Board of Trustees
PROCUREMENT POLICY ANNUAL REVIEW & APPROVAL
April 1, 2019

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 1st day of April, 2019, commencing at 7:00 p.m., the following resolution was offered by Trustee Murray, who moved its adoption, seconded by Trustee DeMarco, to wit:

WHEREAS, the Village of Elbridge Board of Trustees has reviewed the current Purchasing Policy, as required under Section 104-b of the General Municipal Law, adopted originally on December 2, 1991, and

WHEREAS, comments have been solicited from all officers in the Village of Elbridge involved in the procurement process,

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge Board of Trustees does hereby approve the procurement policy, which is intended to apply to all goods and services which are not required by law to be publicly bid; and be it further

RESOLVED that this Policy shall be reviewed annually by the Village of Elbridge Board of Trustees at its organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR _____	Voted Yes
PATRICK V. ELY, TRUSTEE _____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #4-19
Village of Elbridge Board of Trustees
ANNUAL REVIEW OF THE RECORDS MANAGEMENT POLICY
April 1, 2019

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 1st day of April, 2019, commencing at 7:00 p.m., the following resolution was offered by Trustee Ely, who moved for its adoption, seconded by Trustee DeMarco, to wit:

WHEREAS, the Village of Elbridge Board of Trustees adopted the Records Management Policy as revised on April 3, 2017, on the recommendation of the Records Management Committee;

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge Board of Trustees does hereby approve the Records Management Policy; and be it further

RESOLVED that the Records Management Policy shall be reviewed annually by the Village of Elbridge Board of Trustees at its annual organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR _____	Voted Yes
PATRICK V. ELY, TRUSTEE _____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #5-19
Village of Elbridge Board of Trustees
ANNUAL REVIEW OF VILLAGE OF ELBRIDGE EMPLOYEE HANDBOOK
(including Work Rules & Regulations and the Code of Ethics)
April 1, 2019

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 1st day of April, 2019, commencing at 7:00 p.m., the following resolution was offered by Trustee Harris, who moved for its adoption, seconded by Trustee DeMarco, to wit:

WHEREAS, the Village of Elbridge Board of Trustees adopted the Village of Elbridge Employee Handbook (including Work Rules and Regulations, and the Code of Ethics) on May 7, 2001; and

WHEREAS, the Village of Elbridge Employee Handbook took effect on May 7, 2001; and

WHEREAS, the Village of Elbridge Board of Trustees has conducted its annual review of the Village of Elbridge Employee Handbook;

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge Board of Trustees does hereby approve the Village of Elbridge Employee Handbook (including the Code of Ethics and the Work Rules and Regulations) as revised; and be it further

RESOLVED that the Village of Elbridge Employee Handbook (including the Code of Ethics and the Work Rules and Regulations) shall be reviewed annually by the Village of Elbridge Board of Trustees at its annual organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR _____	Voted Yes
PATRICK V. ELY, TRUSTEE _____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #6-19
Village of Elbridge Board of Trustees
MILEAGE ALLOWANCE
April 1, 2019

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 1st day of April, 2019, commencing at 7:00 p.m., the following resolution was offered by Trustee Murray, who moved for its adoption, seconded by Trustee Demarco, to wit:

WHEREAS, the Board of Trustees of the Village of Elbridge has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

NOW THEREFORE BE IT RESOLVED:

1. That the Board of Trustees shall approve reimbursement to such officers and employees at the current rate set by the Internal Revenue Service (IRS), with adjustments provided periodically by the IRS.
2. That this resolution shall take effect immediately.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR _____	Voted Yes
PATRICK V. ELY, TRUSTEE _____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #7-19
Village of Elbridge Board of Trustees
ADVANCE APPROVAL OF CLAIMS
April 1, 2019

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 1st day of April, 2019, commencing at 7:00 p.m., the following resolution was offered by Trustee Harris, who moved for its adoption, seconded by Trustee Murray, to wit:

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit of claims for fixed salaries, debt service, amounts becoming due upon lawful contracts for periods exceeding one year, and the compensation for services of employees or officers regularly engaged by the Village at agreed wages by the hour, day, week, month or year, upon the certification that the appointment or employment of such officers and employees has been made in accordance with the civil service law and rules; also the payment of public utility services (i.e., electric, gas, water, and telephone services), postage, freight and express charges, credit card charges pursuant to Village Law 5-524 5. and 6. and

WHEREAS, all such claims shall be presented at the next regular meeting for audit, and

WHEREAS, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees,

NOW THEREFORE BE IT RESOLVED:

- Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for fixed salaries, debt service, amounts becoming due upon lawful contracts for periods exceeding one year, and the compensation for services of employees or officers regularly engaged by the Village at agreed wages by the hour, day, week, month or year, upon the certification that the appointment or employment of such officers and employees has been made in accordance with the civil service law and rules; also the payment of public utility services (i.e., electric, gas, water, and telephone services), postage, freight and express charges, credit card charges, pursuant to Village Law 5-524 5. And 6., and
- Section 2. That all such claims shall be presented at the next regular meeting for audit, and
- Section 3. That the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees, and
- Section 4. That this resolution shall take effect immediately.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR _____	Voted Yes
PATRICK V. ELY, TRUSTEE _____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #8-19
Village of Elbridge Board of Trustees
ATTENDANCE AT MEETING/WORKSHOP/SEMINAR/CONFERENCE/SCHOOL ETC.
April 1, 2019

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 1st day of April, 2019, commencing at 7:00 p.m., the following resolution was offered by Trustee Murray, who moved for its adoption, seconded by Trustee Demarco, to wit:

WHEREAS General Municipal Law 77-b authorizes municipal officials and employees to attend schools, conference, seminars, workshops, professional dinner meetings, etc. conducted for the benefit of the local government at the expense of that government; and

WHEREAS there is to be held during the coming official year the annual meetings, local government programs, seminars, conferences, workshops, training schools, etc. to be conducted by the OSC, New York Conference of Mayors and Other Municipal Officials, Department of State, NYS Archives and Records Administration (SARA), Cornell University, CNY Regional Planning Agency, SOCPA, and Onondaga County Cooperative Extension (designed specifically for municipal officials, fiscal officers, municipal clerks, planning and zoning members), and monthly dinner meetings conducted by the Onondaga County Association of Mayors and Village Officials, and bimonthly dinner meetings conducted by the Central New York Clerk-Treasurers' Association; and

WHEREAS it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, seminars, workshops, conferences, training schools, dinner meetings, etc. benefits the municipality;

NOW THEREFORE BE IT RESOLVED, that the following officers and employees are hereby authorized to attend the following at the expense of the Village of Elbridge:

Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- Local Government Program Cornell
Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- Onondaga County Cooperative Ext.
Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- Onondaga County Assoc. of Mayors
Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- Central NY Clk-Treasurers' Assoc
Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- NY SARA Workshops
Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- Department of State Workshops
Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- All Other Professional Meetings
Clerk-Treasurer and/or Deputy	- NYCOM/OSC Fall Training School
Planning & Zoning Board Members & Atty	- Syracuse-Onon. Cty Planning Agency
Public Works Employees	- Local Government Program Cornell
Chairman of Election Inspectors	- NYCOM Election Seminar
Fire Chief and/or Assistants	- Fire Chiefs' Convention
Historian/Deputy Historian	- County Meetings/State Conferences

And be it further

RESOLVED, that this resolution shall take effect immediately.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR _____	Voted Yes
PATRICK V. ELY, TRUSTEE _____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

Annual Organizational Meeting Cont.

A resolution was offered by Trustee Murray, seconded by Trustee Demarco, and duly carried on roll call vote, authorizing the following expenses to be paid or reimbursed by the Village of Elbridge pursuant to the provisions of Section 77-b of General Municipal Law: Board members, Clerks, and Attorney to attend the Onondaga County Association of Mayors monthly dinner meetings, local government seminars offered by the Department of State and Cooperative Extension Services, and other related professional meetings; Clerk-Treasurer and/or Deputy to attend the CNY Clerk-Treas. Assn. And Tax Collectors bimonthly dinner meetings and seminars for their benefit, and NYCOM Training Schools; Public Works personnel to attend appropriate seminars; Zoning Board and Planning Board Members to attend SOCPA and regional planning and zoning seminars; Fire Chiefs to attend Chiefs' Convention; and Historian and Deputy Historian to attend County meetings and spring and fall State conferences. (See Resolution #8-19 attached.)

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried unanimously, authorizing the Mayor to apply to the County for financial assistance through the Village Public Improvement Project.

The annual, organizational meeting was closed at 7:25 p.m. on a motion offered by Trustee Murray, seconded by Trustee Harris, and carried unanimously.

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
April 1, 2019

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 1/31/19	538493.27	640518.57	5893.72	0.00
February Receipts	<u>25510.86</u>	<u>21320.89</u>	<u>17840.66</u>	<u>0.00</u>
Total	564004.13	661839.46	23734.38	0.00
February Disb	<u>75413.75</u>	<u>41870.89</u>	<u>14744.11</u>	<u>0.00</u>
Bal 02/28/19	488590.38	619968.57	8990.27	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, April 1, 2019

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:25 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray, Ely and DeMarco with Mayor DeCola presiding. Clerk-Treasurer Caron was also present.

Resident Carol Burritt was present. Resident/Budget Officer Frederick Weisskopf and Maintenance Worker I Bradley Milton were also in attendance.

2019-2020 BUDGET HEARING

A motion was offered by Trustee Ely, seconded by Trustee Murray, and carried unanimously to open the Public Hearing for the 2019-2020 Budget at 7:26 p.m.

The legal notice was published in the March 27th issue of the Eagle Observer.

A motion was offered by Trustee Murray, seconded by Trustee DeMarco, and carried unanimously to forgo the reading of the legal notice.

Mayor DeCola asked once if anyone present wished to speak in favor of the budget.

Mayor DeCola asked twice more if anyone present wished to speak in favor of the budget; there was no one.

Mayor DeCola then asked three times if anyone present wished to speak against the Budget; there was no one.

The Board will amend Tentative Budget figures to account for the Barton & Loguidice proposal for engineering services.

All who wished to be heard were heard.

The hearing was closed at 7:30 p.m. on a motion made by Trustee Ely, seconded by Trustee Murray, and carried unanimously.

A motion was offered by Trustee Murray, seconded by Trustee DeMarco, and carried unanimously to forgo the reading of the minutes from the last regular meeting on March 4, 2019 and special meetings on March 13, 2019 and March 20, 2019.

The minutes of the last regular meeting of March 4th and special meetings on March 13th and March 20th, were accepted on a motion made by Trustee Murray, seconded by Trustee DeMarco and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's report and approved it on a motion made by Trustee Murray, seconded by Trustee Harris and carried unanimously.

Brad Milton presented the Public Works Report for March. Trustee Murray moved for its acceptance, seconded by Trustee Ely and carried unanimously.

April 1, 2019 Village Board Meeting Cont.

Trustee Murray presented the Historian's Report for March, who moved for its acceptance, seconded by Trustee DeMarco and carried unanimously.

Trustee, Mayor and Attorney Reports

Trustee Harris – nothing to report.

Trustee Murray – He would like to extend an invitation to Peggy Bennink to be the guest speaker at the Memorial Day Ceremony before the parade on May 27, 2019. He would like her to speak about the Boy Scout's Veteran's Food Pantry Project.

There is a vehicle in the community church/apartment parking lot with flat tires and no inspection sticker. He will need to contact the Church Board to see about having it removed.

NYSDOT removed trees along Route 5 East recently.

Trustee Ely – no report.

Trustee DeMarco – Auctions International Bidding has closed. Board Members are happy with the results.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously, to accept the closing bids from Friday, March 29, 2019 of \$1,775.00 for thirty-five (35) sidewalk forms and \$1,475.00 for the Bobcat backhoe attachment.

Mayor DeCola – Over the past month a group of officials and employees from the Village of Elbridge, Village of Jordan and Town of Elbridge and representatives from Barton & Loguidice have met to discuss chlorination issues, pressure issues on Kingston Road, future water districts and various other issues. They would like to hire Barton & Loguidice to conduct a comprehensive engineering study and offer suggestions for future planning. The Village of Elbridge will be the Lead Agency.

Trustee Ely offered a motion, seconded by Trustee DeMarco, and carried unanimously, authorizing Mayor DeCola to execute Barton & Loguidice's proposal for engineering services dated March 14, 2019.

A motion was offered by Trustee Ely, seconded by Trustee Murray, and carried unanimously, to amend the Tentative Budget, to include funds for Barton & Loguidice's services, by increasing expenditure F8340.413 to \$48,000 and utilizing fund balance.

Old Business

Mayor DeCola has located an individual who is willing to contract with the Village of Elbridge as a part-time Code Enforcement Officer for an annual rate of \$10,200.00. The Village of Elbridge will cover the additional cost for licensing fees and training expenses.

Ms. Burritt left at 8:12 p.m.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously, to contract with Pat Hudson for part-time Code Enforcement Services for an annual fee of \$10,200.00, and engage Attorney Armani to review.

Fire Chief Paul Czarnecki and Asst. Chiefs Gordy Franz and Ryan Franz arrived at 8:22 p.m.

Chief Czarnecki presented the Fire Department Report for March. Trustee Ely moved for its acceptance, seconded by Trustee Murray and carried unanimously.

The Elbridge Volunteer Fire Company's Annual Installation Banquet will be held on Saturday, May 4, 2019.

The DEC has issued a Burn Ban.

The Fire Department would like to reserve/utilize Seymour Lofft Park on August 17, 2019 for their annual Car Show. A motorcycle club will be attending.

The Department will hold an open house on April 27th for Recruit NY. Air One will be there.

Chiefs Czarnecki, Franz and Franz left the meeting at 8:50 p.m.

A motion was offered by Trustee Murray, seconded by Trustee Harris, to award a three (3) year Garbage Contract to lowest bidder Dependable Disposal, LLC, in the amount of \$155,530.00, contingent upon compliance with all bid specifications and contract specs. Upon roll call vote each voted as follows: Mayor DeCola, Yes; Trustee Ely, Yes; Trustee DeMarco, Yes; Trustee Murray, Yes; Trustee Harris, Yes; carried.

April 1, 2019 Village Board Meeting Cont.

New Business

A resolution was offered by Trustee Ely, and seconded by Trustee Harris, WHEREAS, the tentative budget for the fiscal year 2019-2020 was duly prepared and presented to the Board by the Clerk on March 20th, and a duly advertised public hearing was thereon held April 1st, RESOLVED, pursuant to Section 5-508, Subdivision 4 of the Village Law, the said tentative budget, as changed, altered and revised, be and hereby is adopted as the budget of the Village of Elbridge for the year 2019-2020 in the amount of \$600,207.00 for General fund and \$276,450.00 for Water fund for a grand total of \$876,657.00 with wages and salaries adopted as shown in Schedule 6 of the budget document. Upon roll call vote each voted as follows: Mayor DeCola, Yes; Trustee Ely, Yes; Trustee DeMarco, Yes; Trustee Murray, Yes; Trustee Harris, Yes. The question of the resolution was thereupon duly adopted.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously, to amend the budget with Appropriations/Budget Amendments: \$2,416.55 from A1010.4 Board of Trustees-Contractual to A5142.1 Snow Removal-Personal Services; \$182.89 from A3410.410 Fire Dept.-Supplies & Mat'ls to A3410.413 Fire Dept.-Fire Police; \$239.26 from A5110.41 Street Maint.-Supplies & Mat'ls to A5110.40 Street Maint.-Contractual; \$1,538.43 from F1990.4 Contingent Acct to F9060.8 Hospital & Medical Insurance.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously, to approve payment of April Abstract #11 in the amount of \$32,649.14 for General Fund Vouchers A319-A350, Checks 13420-13451, (including invoices from Family Care Medical Group, Eastern Shore Associates and Northern Nurseries, Inc. totaling \$13,056.29) and \$16,224.62 for Water Fund Vouchers F148-F162, Checks 4720-4734.

The meeting was adjourned at 9:11 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Murray and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

Special Meeting, Wednesday, April 24, 2019

Notice having been given to the Eagle Observer and having posted the same on Thursday, April 18, 2019, a Special Meeting of the Village of Elbridge Board of Trustees was called to order at 7:05 p.m. at the Village Hall, 210 West Main Street. Trustees present were Ely, Harris and Murray. Mayor DeCola, Trustee DeMarco and Clerk-Treasurer Caron were absent. No one else was present.

Board Members discussed the Code Enforcement Officer position.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried, to amend the prior motion on April 1, 2019, approving Patrick Hudson as Codes Officer for the Village of Elbridge as a part-time employee instead of a contract position. As a part-time employee of the Village he will be responsible for all the duties of a Municipal Codes Enforcement Officer at a rate of \$10,200 annually/\$850 monthly. He will work eight (8) hours per week. If there are any special projects that come before the Board that would exceed his allotted hours his pay will increase accordingly. This is effective immediately, but subject to passing his drug test. Separately, the Board approves his use of the village van for all codes business and a cell phone will be issued to Pat for the same.

The meeting was adjourned at 7:17 p.m. on a motion made by Trustee Murray, seconded by Trustee Ely and carried.

Respectfully submitted,

Stephanie Harris
Trustee