

Special Meeting, Wednesday, March 28, 2018

Having published notice in the Eagle Observer and posted the same on Wednesday, March 21, 2018, a Special Meeting of the Village of Elbridge Board of Trustees was called to order at 5:03 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray, Ely and DeMarco with Mayor DeCola presiding. Clerk-Treasurer Caron, Budget Officer Fred Weisskopf and Maintenance Worker I Bradley Milton were also present.

Cindy Meili; Veteran's Outreach Coordinator for the Town of Elbridge was in attendance.

The Board reviewed the 2018-2019 Tentative Budget as presented by Clerk-Treasurer Caron, pursuant to Village Law 5-508(1).

Mayor DeCola recognized Mrs. Meili who presented a video and explained the Military Veteran Banner Program. No additional permits will be required to hang the banners along Route 5 in the Village. The cost to sponsor a banner will be \$150.00. Sponsors will purchase the banners through a paypal account with the Town of Elbridge. She will advertise and promote the program with 4" X 6" cards, posters, an ad in the Eagle Observer, on News Channel 9 and links on the Municipalities websites.

Village of Elbridge employees will hang the banners along Route 5 in the Village.

A motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried unanimously, to support the Military Veteran Banner Program along Route 5 in the Village of Elbridge.

Cindy Meili left the meeting at 5:26 p.m.

The Board discussed the Garbage Contract. WeCare Waste & Recycling, LLC was the lowest bidder. The current hauler; Dependable Disposal, LLC billed homeowners the annual rental fee for their garbage cans in January. WeCare Waste & Recycling, LLC does not offer cans, however they will pick up garbage in any container. The pick up day will probably change to Thursday or Friday. The Board will discuss in further detail at their next regular meeting on April 2, 2018.

Budget Officer Weisskopf and Brad Milton have been investigating the cost of installing a pressure boosting pump at the LT2 building on Kingston Road. The project would require engineering fees. They have determined that it would be too cost prohibitive for the 12-13 houses it would benefit. Individual homeowners can install their own pumps at an affordable price. The Village Board might be willing to front the cost to install individual pumps with the understanding that the water customer would reimburse the Village on their quarterly bill over a 4-5 year period.

The meeting was adjourned at 5:53 p.m. on a motion made by Trustee Murray, seconded by Trustee DeMarco, and carried unanimously.

Respectfully submitted,

Renee M. Caron  
Clerk-Treasurer

VILLAGE OF ELBRIDGE  
TREASURER'S REPORT  
March 5, 2018

	<u>GENERAL</u>	<u>WATER</u>	<u>T &amp; A</u>	<u>CAP FUNDS</u>
Bal 12/31/17	512557.53	583914.37	5723.01	0.00
January Receipts	<u>74535.67</u>	<u>25052.53</u>	<u>18314.10</u>	<u>0.00</u>
Total	587093.20	608966.90	24037.11	0.00
January Disb	<u>24972.90</u>	<u>19047.22</u>	<u>19106.51</u>	<u>0.00</u>
Bal 01/31/18	562120.30	589919.68	4930.60	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, March 5, 2018

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray, and Ely with Mayor DeCola presiding. Clerk-Treasurer Caron was also present. Trustee DeMarco was absent.

Resident Cynthia Sanderson, Resident/Town Councilman Floyd Duger and Resident/Budget Officer Fred Weisskopf were present.

Town Supervisor Vern Richardson and Maintenance Worker I Bradley Milton were also in attendance.

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor DeCola recognized Town Councilman Floyd Duger who informed the Board that Scott Chatfield is the new attorney for the Town. There is a vacancy on the Town Planning Board as well. The Town of Elbridge Environmental Commission is working with the Village of Elbridge Planning Board regarding plans for Seymour Lofft Park.

The Town is looking into installing electric charging stations for cars. They would like to see one in the village near the library. The Village would like to explore options. Trustee Murray will work with the Town on this project.

He strongly encouraged the Village Board to approach the Town regarding a Fire Contract. Councilman Blumer is the Liaison.

Colleen Johnson joined the meeting at 7:03 p.m.

Mayor DeCola recognized Cynthia Sanderson; Valley Drive who was looking for answers regarding her complaints. She inquired why the sidewalks on Valley Drive have not been plowed this winter. She was told that due to heaving of the sidewalk the last couple of years the village has been afraid of damaging equipment. Brad Milton will try and plow the areas that he can. She wondered why there are no lines painted on Mill Street and Valley Drive. The blind corner is dangerous and drivers are reckless. She worries about an accident. The Board informed her that no Village or Town streets have painted lines. She feels the park property on Valley Drive has been neglected and needs mowing. The Board will look into her concerns. The Village is looking to hire a part-time employee this spring for mowing Village property.

Mayor DeCola recognized Colleen Johnson; 4977 Kingston Road who had questions regarding low water pressure. Mayor DeCola addressed her concerns, explaining that there have been changes to Skaneateles Lake in recent years. The Governor has been looking into issues and has met with local officials. There are currently three conduits and high winds cause problems requiring the closing of conduits. The Village has no control over this. When the City of Syracuse has high flow, we get low pressure. Homeowners can install a booster pump for increased pressure. The Water Contract states that the Village is responsible to provide water, but is not responsible for the pressure.

A motion was offered by Trustee Murray, seconded by Trustee Ely, and carried to forgo the reading of the minutes from the last regular meeting on February 5, 2018.

The minutes of the last regular meeting of February 5th, were accepted on a motion made by Trustee Murray, seconded by Trustee Harris and carried.

**Reports of Officers and Committees –**

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee Murray, seconded by Trustee Harris and carried.

Trustee Harris presented the Code Enforcement Report for February, who moved for its acceptance, seconded by Trustee Murray and carried.

Brad Milton presented the Public Works Report for February. Trustee Murray moved for its acceptance, seconded by Trustee Harris and carried.

Trustee Murray presented the Historian's Report for February. Trustee Murray moved for its acceptance, seconded by Trustee Harris and carried.

March 5, 2018 Village Board Meeting Cont.

### **Trustee, Mayor and Attorney Reports**

Trustee Harris – She has received complaints regarding resident's yards being dug up by the plow. Village DPW will look at and repair in the spring. Also, the Village has been notified that several street lights are not working. She will look at lights throughout the Village and let the office know which ones need repair.

Trustee Murray – He asked if funds are available in the current budget to install roofs on the dugouts at Seymour Lofft Park. Brad Milton will measure and order supplies. The Seymour Lofft Park Association has two workdays scheduled in April and should be able to install them.

Trustee Ely – nothing to report.

Mayor DeCola – a NYSDOT representative has asked him to provide what type of trees the Wayside Inn would like to plant reference the work permit.

### **Old Business –**

The Notice to Bidders and Specifications for Garbage, Trash, Refuse and Recyclables Collection and Disposition have been prepared and published. The Bid Opening will be Monday, March 19, 2018 at 1:00 p.m.

The Board discussed the NYSDOT Utility Work Agreement regarding the Safety Widening Project, P.I.N. 3076.21, Route 5, West of Chamberlain Rd. to East of Sunview Dr. in the Village and Town of Elbridge. Town Supervisor Vern Richardson stated that the Town received their own resolutions and agreements which they executed.

Mayor DeCola read Resolution #5-18.

The resolution was offered by Trustee Ely, seconded by Trustee Murray, and carried on roll call vote, Granting the State of New York Authority to Perform the Adjustment for the Owner and Agreeing to Maintain Facilities Adjusted Via State-let Contract. (See Resolution #5-18 attached.)

Mayor DeCola read Resolution #6-18.

The resolution was offered by Trustee Ely, seconded by Trustee Harris, and carried on roll call vote, to Maintain Highway Lighting P.I.N. 3076.21. (See Resolution #6-18 attached.)

Mayor DeCola read Resolution #7-18.

The resolution was offered by Trustee Murray, seconded by Trustee Ely, and carried on roll call vote, Authorizing Maintenance of New Sidewalk along NY 5 Installed Under P.I.N. 3076.21. (See Resolution #7-18 attached.)

The Village will inform the County that they are not interested in using the eTax Software at this time.

### **New Business**

A motion was offered by Trustee Ely, seconded by Trustee Harris, and carried authorizing the Mayor to execute the Kraft Power Service Agreements.

Trustee Ely offered a motion, seconded by Trustee Murray, and carried to allow CENTRO the use of the Elbridge Fire Department parking areas as a common center for passengers to the New York State Fair scheduled to begin on August 22nd through September 3rd, 2018. It is understood that the property will be left in the same condition as it was given and they will advise personnel to pick up debris left in the parking areas daily.

Clerk-Treasurer Caron will present the Tentative Budget at a special meeting on Wednesday, March 28, 2018 at 5:00 p.m.

A motion was offered by Trustee Murray, seconded by Trustee Ely, and carried authorizing the Clerk to publish notice of the Public Hearing on the 2018-2019 Tentative Budget to be held at the next regularly scheduled meeting on Monday, April 2, 2018.

A motion was offered by Trustee Ely, seconded by Trustee Harris, and carried to amend the budget with Appropriations/Budget Amendments: \$258.76 from A1010.4 Board of Trustees-Contractual to A5110.40 Street Maint.-Contractual; \$5,610.32 from A1010.4 Board of Trustees-Contractual to A5110.41 Street Maint.-Supplies & Mat'ls; \$826.50 from A1010.4 Board of Trustees-Contractual to A5110.44 Street Maint.-Equipment Maint.; \$202.57 from A1010.4 Board of Trustees-Contractual to A7510.4 Historian-Contractual; \$1,332.00 from A1010.4 Board of Trustees-Contractual to A5142.1 Snow Removal-Personal Services; \$143.92 from A1620.44 Bldgs.-Maint. & Repairs to A1620.41 Bldgs.-Supplies & Mat'ls; \$1,301.98 from F1990.4 Contingent Acct. to F8340.400 T&D-Contractual;

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\$1,034.55 from F1990.4 Contingent Acct. to F8340.403 Distribution/Rt5 Town WD; \$713.93 from F8340.411 Distribution Supplies & Mat'ls to F8340.410 T&D-Supplies & Mat'ls.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Harris, seconded by Trustee Murray, and carried to approve payment of March Abstract #10 in the amount of \$28,286.52 for General Fund Vouchers A298-A327, Checks 12961-12990, and \$12,746.94 for Water Fund Vouchers F134-F145, Checks 4516-4526.

Mr. Richardson, Mr. Duger, Ms. Sanderson and Mrs. Johnson left the meeting at 8:34 p.m.

The Board reviewed appropriation figures for the 2018-2019 Budget with Budget Officer Weisskopf.

Fire Chief Paul Czarnecki arrived at 9:00 p.m.

Chief Czarnecki presented the Fire Department Report for February. Trustee Ely moved for its acceptance, seconded by Trustee Murray and carried.

Chief Czarnecki reported that the Department is obtaining quotes for a new fire house security system. They have received a new ISO rating of 03/3Y. Village resident insurance rates should decrease.

Chief Czarnecki left the meeting at 9:15 p.m.

The meeting was adjourned at 9:33 p.m. on a motion made by Trustee Ely, seconded by Trustee Harris and carried.

Respectfully submitted,

Renee M. Caron  
Clerk-Treasurer

RESOLUTION #5-18  
Village of Elbridge  
Board of Trustees  
March 5, 2018

**Resolution Granting the State of New York Authority to Perform the Adjustment for the Owner and Agreeing to Maintain Facilities Adjusted Via State-let Contract**

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Village Hall, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on the 5th of March, 2018, commencing at 7:00 p.m. the following resolution was offered by Trustee Ely, and seconded by Trustee Murray, who moved for its adoption:

WHEREAS, the New York State Department of Transportation proposes the construction, reconstruction, or improvement of **RT 5 Chamberlain Drive to Sunview Drive in the Village of Elbridge located in Onondaga County, PIN 3076.21** and

WHEREAS, the State will include as part of the construction, reconstruction, or improvement of the above mentioned project the relocation and adjustment to water mains and appurtenances, pursuant to Section 10, Subdivision 24, of the State Highway Law, as shown on the contract plans relating to the project and meeting the requirements of the owner, and

WHEREAS, the service life of the relocated and or replaced utilities has not been extended, and

WHEREAS, the State will provide for the reconstruction of the above mentioned work, as shown on the contract plans relating to the above mentioned project.

NOW, THEREFORE,

BE IT RESOLVED: That the **Village of Elbridge** approves of the relocation of and adjustment to their water mains and appurtenances and the above mentioned work performed on the project and shown on the contract plans relating to the project and that **Village of Elbridge** will maintain or cause to be maintained the adjusted facilities performed as above stated and as shown on the contract plans.

BE IT FURTHER RESOLVED that **Mayor** has the authority to sign, with the concurrence of the **Village Board**, any and all documentation that may become necessary as a result of this project as it relates to the **Village of Elbridge**, and

BE IT FURTHER RESOLVED: That the clerk of the is hereby directed to transmit three(3) certified copies of the foregoing resolution to the New York State Department of Transportation.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR	_____	Voted	Yes
PATRICK V. ELY, TRUSTEE	_____	Voted	Yes
ANTHONY W. DEMARCO, TRUSTEE	_____	Absent	
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted	Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted	Yes

The resolution was thereupon declared to be duly adopted.

**RESOLUTION TO MAINTAIN HIGHWAY LIGHTING**  
**P.I.N. 3076.21**  
**Safety Widening Project, Route 5**  
**Chamberlin Drive to Sunview Drive**  
**Onondaga County**  
**Safety Improvements**

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Village Hall, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on the 5th of March, 2018, commencing at 7:00 p.m. the following resolution was offered by Trustee Ely, and seconded by Trustee Harris, who moved for its adoption:

Resolution of the **Village Board** of the MUNICIPALITY of **Village of Elbridge** Agreeing to Maintain, Repair and Energize a Highway Lighting System on or along State Highway within the geographical jurisdiction of the MUNICIPALITY, such highway identified as **P.I.N. 3076.21, Safety Widening Project, Route 5, Chamberlin Drive to Sunview Drive in Onondaga County.**

WHEREAS, the State of New York Department of Transportation proposes to construct a State Highway identified within the geographical jurisdiction of the MUNICIPALITY as **P.I.N. 3076.21, Safety Widening Project, Route 5, Chamberlin Drive to Sunview Drive in Onondaga County,** and

WHEREAS, the MUNICIPALITY of **Village of Elbridge** approves of such project and desires to have a highway lighting system on such highway within its geographical jurisdiction, and

WHEREAS, the State of New York has agreed to provide as part of the project the following items in connection with a street lighting system

1. **Underground duct system, including conduits, pull boxes, hand holes and drainage pockets.**
2. **Ducts, pull boxes, and anchor bolts on structures.**
3. **Seventeen (17) foundations for light standards.**
4. **Seventeen (17) light standards and seventeen (17) bracket arms.**
5. **Luminaires, wiring, switches and ballasts and all other components necessary to complete the lighting system,**

Provided that the MUNICIPALITY of **Village of Elbridge** agrees to maintain, repair, and energize such highway lighting system for a period of 25 years or until such time as the COMMISSIONER, in his discretion, determines that such lighting and/or the maintenance of such lighting system is no longer necessary for such Highway/Arterial/Interstate.

NOW, THEREFORE, **The Village Board**, duly convened, does hereby

RESOLVE, the MUNICIPALITY of **Village of Elbridge** approves of the above subject project; and it is hereby further

RESOLVED, that the MUNICIPALITY of **Village of Elbridge** shall maintain, repair and energize such highway lighting system, and it is hereby further

RESOLVED, that the **Village of Elbridge** hereby authorizes the **Mayor of Village of Elbridge**, of the MUNICIPALITY of **Village of Elbridge** to enter into and execute an Agreement with the State of New York and through the Commissioner of Transportation to commit the MUNICIPALITY of **Village of Elbridge** to maintain, at its own expense, the lighting system on the above-identified project, such agreement to provide that the maintenance shall include the repair and replacement of equipment and the furnishing of electric current for the lighting system, and it is hereby further

BE IT FURTHER RESOLVED: that the Clerk of this **Village Board** is hereby directed to transmit three (3) certified copies of the foregoing resolution to the State Department of Transportation to

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR	_____	Voted	Yes
PATRICK V. ELY, TRUSTEE	_____	Voted	Yes
ANTHONY W. DEMARCO, TRUSTEE	_____	Absent	
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted	Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted	Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #7-18  
Village of Elbridge  
Board of Trustees  
March 5, 2018

**Resolution Authorizing Maintenance of New Sidewalk along NY 5 Installed  
Under PIN 3076.21**

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Village Hall, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on the 5th of March, 2018, commencing at 7:00 p.m. the following resolution was offered by Trustee Murray, and seconded by Trustee Ely, who moved for its adoption:

WHEREAS, the New York State Department of Transportation proposes safety improvements on NY Rt 5 from west of Chamberlin Drive to east of Sunset Drive, extending the existing two way left turn lane,

WHEREAS, the State will include highway improvements including sidewalk as part of the work within the Village of Elbridge, pursuant to Section 10, subdivision 22 & Section 151 of the Highway Law

NOW THEREFORE,

BE IT RESOLVED, that the Village of Elbridge approves the construction of new sidewalk as shown on the contract plans relating to the project and that the Village of Elbridge will maintain or cause to be maintained the sidewalk constructed as above stated and as shown on the contract plans, including the control of snow and ice.

BE IT FURTHER RESOLVED, that the clerk of the Village of Elbridge is hereby directed to transmit a signed and witnessed copy of the foregoing resolution to the New York State Department of Transportation.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR	_____	Voted	Yes
PATRICK V. ELY, TRUSTEE	_____	Voted	Yes
ANTHONY W. DEMARCO, TRUSTEE	_____	Absent	
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted	Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted	Yes

The resolution was thereupon declared to be duly adopted.