

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
January 3, 2017

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 10/31/16	596862.31	540317.89	5128.54	0.00
November Receipts	<u>6756.67</u>	<u>36016.42</u>	<u>31368.18</u>	<u>0.00</u>
Total	603618.98	576334.31	36496.72	0.00
November Disb	<u>45051.51</u>	<u>34340.07</u>	<u>29779.37</u>	<u>0.00</u>
Bal 11/30/16	558567.47	541994.24	6717.35	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Tuesday, January 3, 2017

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray and DeMarco with Deputy Mayor DeCola presiding. Deputy Clerk Godfrey was also present. Mayor Doerr and Clerk-Treasurer Caron were absent.

Deputy Mayor DeCola led everyone in the Pledge of Allegiance.

The minutes of the last regular meeting of December 5th were accepted on a motion made by Trustee Harris, seconded by Trustee Murray and carried.

Reports of Officers and Committees –

The Board reviewed the Treasurer's report and approved it on a motion made by Trustee Harris, seconded by Trustee Murray and carried.

Trustee Harris presented the Code Enforcement Report for December, who moved for its acceptance, seconded by Trustee Murray and carried.

Deputy Mayor DeCola presented the Public Works Report for December, who moved for its acceptance, seconded by Trustee Murray and carried.

Asst. Chief Gordon Franz arrived at 7:19 p.m.

Asst. Chief Franz presented the Fire Department Report for December. Trustee Murray moved for its acceptance, seconded by Trustee Harris and carried.

Asst. Chief Franz reported that there has been some discussion with Chief Milton; Jordan Fire Department regarding future mutual aid.

Thomas King joined the meeting at 7:27 p.m.

The Board discussed various public works issues with Mr. King.

A motion was offered by Deputy Mayor DeCola, seconded by Trustee Murray, and carried, to enter into executive session at 8:15 p.m. to discuss personnel matters.

Deputy Clerk Godfrey and Thomas King were invited to stay.

Trustee Murray offered a motion, seconded by Trustee DeMarco, and carried, to exit executive session at 8:59 p.m.

Trustee, Mayor and Attorney Reports

Trustee Harris – Reported that Karen White has contacted Carpet House to install carpet squares at the Library at a cost of \$568.00.

She spoke with water customer Amanda Monette regarding her arrears balance of \$223.78. Ms. Monette requested a payment plan.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried, allowing Ms. Monette to make four monthly payments of \$55.95 on her arrears balance to avoid shut off with the stipulation that she must remain current and make payments by February 5th, March 1st, April 1st, May 1st. No new penalties will be incurred.

Trustee Murray – Discussed the parking regulations law and enforcement of vehicle towing. The Board would have to designate a towing company.

Trustee DeMarco – no report

Deputy Mayor DeCola – nothing at this time.

Old Business

The Alpha property was discussed.

January 3, 2017 Village Board Meeting Cont.

A resolution was offered by Trustee DeMarco, seconded by Trustee Harris, and carried on roll call vote: Trustee DeCola, Yes; Trustee Murray, Yes; Trustee DeMarco, Yes; Trustee Harris, Yes; Mayor Doerr, Absent, to proceed with the Alpha Annexation to the Town, contingent upon petitioner Alpha to present accurate legal description of survey of acres to be annexed to the Town and correct/amend Petition to reflect exact land subject to the annexation (i.e. current petition says 17 acres, deed states 19+/- acres) and upon receipt and approval by Village Attorney the Village Board will schedule a joint Public Hearing with the Town and otherwise proceed with annexation.

Deputy Mayor DeCola informed those present that having received a request from Andrew Campanella; President, National School Choice Week, Mayor Doerr has issued a proclamation whereby proclaiming January 22-28, 2017, School choice Week in the Village of Elbridge.

The Village received an executed copy of the Water Rate Agreement from the Village of Jordan.

New Business

Deputy Mayor DeCola read Resolution #1-17.

The resolution was offered by Trustee DeMarco, seconded by Trustee Murray, and carried on roll call vote, setting the polling place and hours for the March 21, 2017, Regular Village Election. (See Resolution #1-17 attached.)

Deputy Mayor DeCola read Resolution #2-17.

A motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried to amend the proposed resolution and set the rate of compensation at \$9.70; the current minimum wage.

The resolution was offered by Trustee Harris, seconded by Trustee Murray, and carried on roll call vote, appointing Diana E. Rynkiewicz and Jackie L. Ingerson election inspectors designating Mrs. Rynkiewicz Chairman, and Susan C. Hartwell as alternate inspector and/or poll clerk, and setting their rate of compensation at minimum wage/\$9.70 per hour. (See Resolution #2-17 attached.)

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried authorizing the Mayor to execute the Polling Place Agreement with the Board of Elections as revised with the addition of the addendum that the County agrees to indemnify the Village.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Murray, seconded by Trustee DeMarco, and carried, to approve payment of January Abstract #8 in the amount of \$35,107.20 for General Fund Vouchers A240-A272, Checks 12421-12453, and \$10038.07 for Water Fund Vouchers F99-F108, Checks 4288-4297.

Trustee Harris offered a motion, seconded by Trustee Murray, and carried authorizing Deputy Mayor DeCola to execute the Annual Software Support Contracts with Williamson Law Book Company.

The meeting was adjourned at 9:40 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried.

Respectfully submitted,

Melissa L. Godfrey
Deputy Clerk

RESOLUTION #1-17
Village of Elbridge
Board of Trustees
January 3, 2017

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Village Hall, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on the 3rd of January, 2017, commencing at 7:00 p.m. the following resolution was offered by Trustee DeMarco, and seconded by Trustee Murray, who moved for its adoption:

WHEREAS the next Village election for officers will be held on March 21, 2017, and

WHEREAS Section 15-104, Sub. 3(b) and 4, of the Election Law of the State of New York requires the Village Clerk to publish a notice regarding Election Day,

NOW THEREFORE BE IT RESOLVED that the Village Clerk, at least ten (10) days prior to the Regular Village Election to be held on the 21st day of March, 2017, shall publish a notice which shall state the polling place for the Village Election (Municipal Officers/Community Room, 210 West Main Street, in the Village of Elbridge), the hours during which the polls shall be open (12:00 Noon until 9:00 PM), the names and addresses of all those who have been duly nominated in accordance with Chapter 15 of The Election Law for village office by certificate or petition of nomination duly filed with the Village Clerk, the office and term of such office for which they have been so nominated, and an abstract of any proposition to be voted upon; and it is further

RESOLVED, that the Village Clerk shall also cause a copy of such notice to be posted in at least six (6) conspicuous public places within the Village and at each polling place at least one (1) day before the Village Election; and it is further

RESOLVED, that the failure of the Village to publish and post all required information shall not invalidate the election provided, however, that a vote on a proposition shall be VOID if the required notice of election is not given.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

HENRY A. DOERR, MAYOR	_____	Absent
CHRISTOPHER A. DECOLA, TRUSTEE	_____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #2-17
Village of Elbridge
Board of Trustees
January 3, 2017

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Village Hall, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on the 3rd day of January, 2017, commencing at 7:00 p.m. the following resolution was offered by Trustee Harris, who moved its adoption, seconded by Trustee Murray, to wit:

RESOLVED, that in accordance with the provisions of Sections 15-116 and 15-118 of the Election Law, the following residents of the Village of Elbridge are hereby appointed as Inspectors of Election of the Village of Elbridge, New York:

Diana E. Rynkiewicz
Jackie L. Ingerson

Alternate and/or Clerk:

Susan C. Hartwell

AND IT IS FURTHER RESOLVED, that Diana E. Rynkiewicz is hereby appointed and designated as Chairman of the Inspectors of Election; and it is further

RESOLVED, that the compensation for each Inspector of Election or Clerk shall be fixed at the sum of nine dollars and seventy cents (\$9.70) per hour, and the Chairman at the sum of nine dollars and seventy cents (\$9.70) per hour, for each day spent in carrying out the duties of their office; and it is further

RESOLVED, that it shall be their duty to:

- 1) finalize the register of voters, as provided by the Onondaga County Board of Elections on or before Tuesday, March 14th, at the Village of Elbridge Clerk's Office, 210 West Main Street, Elbridge, not later than Friday, March 17th, the fourth day before the Village of Elbridge Election, and
- 2) conduct the Village of Elbridge Election to be held on the 21st day of March, 2017, from 12:00 noon to 9:00 p.m. at the Village of Elbridge Municipal Building Community Room, 210 West Main Street, Elbridge.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

HENRY A. DOERR, MAYOR	_____	Absent
CHRISTOPHER A. DECOLA, TRUSTEE	_____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted Yes

The resolution was thereupon declared to be duly adopted.

Special Meeting, Monday, February 20, 2017

Having published notice in The West Onondaga County Journal and having posted the same on Wednesday, February 15, 2017, a Special Meeting/Budget Workshop of the Village of Elbridge Board of Trustees was called to order at 6:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murphy, DeMarco and DeCola with Mayor Doerr presiding. Clerk-Treasurer Caron was excused.

Budget Officer Fred Weisskopf was also in attendance.

A motion was offered by Trustee DeCola, seconded by Trustee Murray, and carried unanimously, to enter into executive session at 6:00 p.m. to discuss a personnel issue with Budget Officer Fred Weisskopf.

Trustee Harris offered a motion, seconded by Trustee Murray, and carried unanimously, to exit executive session at 7:00 p.m.

A motion was offered by Trustee DeCola, seconded by Trustee Murray, and carried unanimously, to approve the February 4, 2017 proposal from Frank Clarke for computer equipment/GIS system software for the water department.

The Board reviewed preliminary appropriation figures for the 2017-2018 Budget.

The meeting was adjourned at 8:16 p.m. on a motion made by Trustee Murray, seconded by Trustee Harris, and carried unanimously.

Respectfully submitted,

Henry A. Doerr
Mayor

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
February 6, 2017

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 11/30/16	558567.47	541994.24	6717.35	0.00
December Receipts	<u>15324.01</u>	<u>2184.02</u>	<u>27366.73</u>	<u>0.00</u>
Total	573891.48	544178.26	34084.08	0.00
December Disb	<u>65317.76</u>	<u>26468.68</u>	<u>26790.66</u>	<u>0.00</u>
Bal 12/31/16	508573.72	517709.58	7293.42	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, February 6, 2017

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray, DeMarco and DeCola with Mayor Doerr presiding. Clerk-Treasurer Caron and Budget Officer Fred Weisskopf were also present.

Thomas King; Maintenance Worker I was also present.

Mayor Doerr led everyone in the Pledge of Allegiance.

A motion was offered by Trustee Harris, seconded by Trustee DeCola, and carried unanimously, authorizing the Mayor to schedule a Public Hearing for the Alpha Annexation, subject to Attorney approval.

The minutes of the last regular meeting of January 3rd were accepted on a motion made by Trustee Murray, seconded by Trustee Harris and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's report and approved it on a motion made by Trustee DeCola, seconded by Trustee DeMarco and carried unanimously.

Trustee Harris presented the Code Enforcement Report for January, who moved for its acceptance, seconded by Trustee Murray and carried unanimously.

Trustee DeCola presented the Public Works Report for January, who moved for its acceptance, seconded by Trustee Harris and carried unanimously.

Trustee, Mayor and Attorney Reports

Trustee Harris – She attended the last meeting of the Library Board. They are requesting a light be installed in the ceiling fan above the meeting room table. Carpet House will install the new carpet soon. High school students are creating a library logo. Will the Village install a new sign with the logo when complete?

She will contact the high school art teacher about a new Village logo.

She and Trustee Murray have looked at the Village's current Vehicle Use Policy and will amend/update it for the Board's consideration at the next meeting.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried unanimously to waive the fee for use of the community room by Dennis and Deborah Pelmeur on March 5, 2017.

Trustee Murray – Reported that the Fire Department will be holding a Doug's Fish Fry Fundraiser on February 20, 2017.

The Board discussed the need to establish e-mail accounts for each employee/Board Member and the dangers of using personal/private accounts for village business. Mayor Doerr will investigate the options and cost.

He received a phone call from Ms. Burritt regarding her concerns about snowplowing.

Trustee DeMarco – Feels that the Village needs to install three "No Parking" signs on Valley Drive.

Trustee DeCola – nothing to report.

Mayor Doerr – Reported that due to the changes made to the fire district boundaries, the Village may have to obtain a waiver if more than forty-five percent of the Elbridge Fire Department Members reside outside of the district.

Moving forward he would like to see the village convert/replace all lights to LED fixtures.

February 6, 2017 Village Board Meeting Cont.

New Business

Trustee Murray offered a motion, seconded by Trustee DeMarco, and carried unanimously authorizing the Mayor to execute the Seymour Lofft Park Agreement with the Town of Elbridge for \$20,000.00.

Trustee Murray offered a motion, seconded by Trustee DeMarco, and carried unanimously authorizing the Mayor to execute the NYS Trooper Sub-Station Agreement with the Town of Elbridge for \$2,000.00.

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried unanimously, to approve payment of February Abstract #9 in the amount of \$40,305.96 for General Fund Vouchers A273-A316, Checks 12454-12497, and \$14,165.91 for Water Fund Vouchers F109-F127, Checks 4298-4316.

The Board discussed a proposal dated February 2, 2017 received from FR Clarke WORKS for computer equipment/software regarding a GIS system.

Thomas King stated that he has met with New York State Retirement officials and presented the Board with his letter of intent to retire as of Friday, March 17, 2017.

A motion was offered by Trustee DeCola, seconded by Trustee DeMarco, and carried unanimously, to enter into executive session at 8:15 p.m. to discuss a personnel matter.

Clerk-Treasurer Caron, Thomas King and Fred Weisskopf were invited to stay.

Trustee DeMarco offered a motion, seconded by Trustee Murray, and carried unanimously, to exit executive session at 8:50 p.m.

No formal action was taken.

Fire Chief Czarnecki and Asst. Chief Franz arrived at 8:50 p.m.

Chief Czarnecki presented the Fire Department Report for January. Trustee Murray moved for its acceptance, seconded by Trustee DeMarco and carried unanimously.

Chief Czarnecki reported that Jordan Fire chief Milton has invited Elbridge Fire Department Members to a meeting on February 7th.

Trustee Murray offered a motion, seconded by Trustee Harris, and carried unanimously, that the Board of Trustees, sitting as the Board of Fire Commissioners, accepts the updated list presented as the current roster of the Elbridge Fire Department.

Budget Officer Fred Weisskopf presented preliminary budget figures and questions for the Board's review.

The Board of Trustees will hold their first budget workshop at 6:00 p.m. on February 20, 2017. Clerk-Treasurer Caron reminded the Board that the Tentative Budget needs to be presented by March 31st.

Mr. Weisskopf left the meeting at 9:30 p.m.

A motion was offered by Trustee Murray, seconded by Trustee DeMarco, and carried unanimously to declare six old cell phones as surplus material and to properly dispose of them.

Chiefs Czarnecki and Franz and Mr. King left the meeting at 9:42 p.m.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried unanimously, to enter into executive session at 9:43 p.m. to continue discussion of a personnel matter.

Clerk-Treasurer Caron was invited to stay.

Trustee DeCola offered a motion, seconded by Trustee Harris, and carried unanimously, to exit executive session at 10:10 p.m.

No formal action was taken.

The meeting was adjourned at 10:11 p.m. on a motion made by Trustee Murray, seconded by Trustee Harris and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
March 6, 2017

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 12/31/16	508573.72	517709.58	7293.42	0.00
January Receipts	<u>77496.25</u>	<u>32768.63</u>	<u>19475.15</u>	<u>0.00</u>
Total	586069.97	550478.21	26768.57	0.00
January Disb	<u>36509.00</u>	<u>10948.74</u>	<u>21652.24</u>	<u>0.00</u>
Bal 01/31/17	549560.97	539529.47	5116.33	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, March 6, 2017

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray, DeMarco and DeCola with Mayor Doerr presiding. Clerk-Treasurer Caron and Budget Officer Fred Weisskopf were also present.

Mayor Doerr led everyone in the Pledge of Allegiance.

Thomas King joined the meeting at 7:12 p.m.

The minutes of the last regular meeting of February 6th and special meeting of February 20th, were accepted on a motion made by Trustee DeCola, seconded by Trustee DeMarco and carried unanimously.

Resident/Town Councilman Floyd Duger arrived at 7:22 p.m.

Reports of Officers and Committees –

The Board reviewed the Treasurer's report and approved it on a motion made by Trustee Murray, seconded by Trustee DeCola and carried unanimously.

Trustee Harris presented the Code Enforcement Report for February, who moved for its acceptance, seconded by Trustee Murray and carried unanimously.

A motion was offered by Trustee Murray, seconded by Trustee DeMarco, and carried unanimously authorizing the Trustees to obtain two (2) rugby style smart phones and new plans for three (3) lines for the DPW and Water departments.

Trustee DeMarco offered a motion, seconded by Trustee Murray, and carried unanimously to declare the unused safe in the records room as surplus material and to prepare it for auction.

Attorney Armani joined the meeting at 7:53 p.m.

The Board reviewed the 2017-2018 Tentative Budget as presented by Clerk-Treasurer Caron, pursuant to Village Law 5-508(1).

A motion was offered by Trustee Murray, seconded by Trustee DeCola, and carried unanimously authorizing the Clerk to publish notice of the Public Hearing on the 2017-2018 Tentative Budget to be held at the next regularly scheduled meeting on Monday, April 3, 2017.

The Board discussed with Attorney Armani ways to reduce legal fees for the Village in the future.

Fred Weisskopf and Floyd Duger left the meeting at 8:25 p.m.

A motion was offered by Trustee DeCola, seconded by Trustee DeMarco, and carried unanimously, to enter into executive session at 8:25 p.m. to discuss a personnel matter.

Clerk-Treasurer Caron, Thomas King and Attorney Armani were invited to stay.

Trustee DeMarco offered a motion, seconded by Trustee Murray, and carried unanimously, to exit executive session at 9:00 p.m.

A motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried unanimously to accept Thomas King's letter of Retirement as Maintenance Worker I, effective March 18, 2017, and to re-hire him part-time as the Certified Operator of the Elbridge Water Department for sixteen (16) hours per week/thirty-two (32) hours per Bi-weekly pay period at a rate of twenty-two dollars (\$22.00) per hour, beginning Payroll #7 (March 20, 2017 – April 2, 2017 pay period).

March 6, 2017 Village Board Meeting Cont.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried unanimously to hire Tyler Landers in a full-time position and to authorize pay rate increases for Bradley Milton to seventeen dollars and fifty cents (\$17.50) per hour; Tyler Landers to twelve dollars (\$12.00) per hour; and four percent increases in salary for Clerk-Treasurer Renee Caron and Deputy Clerk Melissa Godfrey effective Payroll #8 (April 3, 2017 – April 16, 2017 pay period).

Fire Chief Czarnecki and Asst. Chief Franz, Michael Caron and Floyd Duger joined the meeting at 9:02 p.m.

Thomas King left the meeting at 9:02 p.m.

Chief Czarnecki presented the Fire Department Report for February. Trustee Murray moved for its acceptance, seconded by Trustee Harris and carried unanimously.

The Elbridge Volunteer Fire Company has been invited to participate in the parade for the 125th Anniversary of the FASNY Home on the Hudson, Hudson, New York on Saturday, May 20, 2017. This is an honor and is expected to be the third largest parade in FASNY history. Approximately 10 members would like to participate and the Fire Department is requesting to take two pieces of apparatus.

Trustee Murray offered a motion, seconded by Trustee Harris, and carried unanimously, to allow the Elbridge Fire Department to travel with two pieces of apparatus to the parade at the FASNY Home on the Hudson, Hudson, N.Y. on May 20th.

Trustee Murray offered a motion, seconded by Trustee Harris, and carried unanimously, authorizing Trustee Murray to represent the Village and attend Fire Commissioner training in Mattydale on March 22, 2017 at a cost of \$125.00.

Attorney Armani left the meeting at 9:38 p.m.

Chiefs Czarnecki and Franz, and Mr. Caron left the meeting at 9:45 p.m.

Trustee, Mayor and Attorney Reports

Trustee Murray – Reported that he and Brad Milton toured the Trooper Barracks on February 27th about painting the inside of the building.

He suggested that grindings from street milling be laid and rolled by the Town on the road on Sandbank Road property to help keep the dust down.

He has received estimates from Suit-Kote for street repair. Milling would cost \$4,500.00 per day.

He would like to propose/allow the Boy Scouts to paint the railings on the corner of South Street and East Main Street, as well as, pull the weeds at the Library and the State Trooper Barracks.

Trustee DeMarco – Stated that work is to start tomorrow to install the drainage pipe on Valley Drive.

Trustee Harris – The fences at Seymour Lofft Park need repair.

Floyd Duger inquired about the signs on the Little League field fences. The backs need to be painted or they need to be removed. Trustee Harris will contact Richard Wagner; Seymour Lofft Park Association.

Mr. Duger said that the Village and Town Planning Boards are trying to meet to discuss future plans for Seymour Lofft Park.

Trustee DeCola – nothing to report.

Mayor Doerr – no report.

Trustee Harris left the meeting at 9:52 p.m.

The Board does not have a problem with the Boy Scouts camping at the Valley Drive Park.

A motion was offered by Trustee Murray, seconded by Trustee DeCola, and carried amending the Employee Handbook Policies and Procedures Use of Village Vehicles/Motorized Equipment and Computer Policies as presented by Attorney Armani.

Clerk-Treasurer Caron will prepare the replacement pages for distribution to employees.

Trustee DeCola presented the Public Works Report for February, who moved for its acceptance, seconded by Trustee DeMarco and carried.

Mayor Doerr presented the Records Management Advisory Committee's February 24, 2017 meeting minutes for the Board's review.

March 6, 2017 Village Board Meeting Cont.

A motion was offered by Trustee DeCola, seconded by Trustee Murray and carried to accept the Records Management Advisory Committee's recommendation to amend the Records Management Policy procedures to hold a meeting at the call of the Mayor, the removal of the Minutes Indexing Procedures Manual and to update the Records Management policy to reflect the same.

New Business

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried, to approve payment of March Abstract #10 in the amount of \$23,738.18 for General Fund Vouchers A315-A349, Checks 12498-12532, and \$8,888.33 for Water Fund Vouchers F128-F140, Checks 4317-4329.

A motion was offered by Trustee DeCola, seconded by Trustee Murray, and carried to amend the budget with Appropriations/Budget Amendments: \$9,255.33 from A1990.4 Contingent Account to A1620.21 Buildings/Capital Exp.; \$1,330.63 from A1325.11 Deputy Clerk #1 – Personal Services to A1325.4 Clerk/Treas. - Contractual; \$3,218.29 from A3410.440 Fire Dept.-Equip Maint. to A3410.441 Fire Dept.-Bldg. Maint.; \$2,815.62 from A7110.4 Parks-Contractual to A7110.1 Parks-Personal Services; \$25,300.53 from A1990.4 Contingent Account to A8020.4 Planning-Contractual; \$2,835.13 from A5110.41 Street Maint.-Supplies & Mat'ls to A5110.40 Street Maint.-Contractual.

The meeting was adjourned at 10:17 p.m. on a motion made by Trustee DeCola, seconded by Trustee Murray and carried.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

Annual Organizational Meeting, Monday, April 3, 2017

Having given notice to The Eagle Observer and posted said notice, the annual, organizational meeting of the Board of Trustees of the Village of Elbridge was held in the Municipal Offices, 210 West Main Street, commencing at 7:01 p.m. Trustees present were Harris, Murray and DeMarco with Mayor Doerr presiding. Clerk-Treasurer Caron and Budget Officer Fred Weisskopf were also present. Trustee DeCola was absent.

Residents present were Thomas LaPrairie, Robert Surdam and Resident/Town Councilman Floyd Duger.

Roger Shalala and Bradley Milton were also in attendance.

Trustee DeCola was appointed Deputy Mayor.

The following term appointments were offered: Renee M. Caron, Clerk-Treasurer (four years); Marianne Sandstrom, Planning Board Member (five years); Gary Ellingworth, Zoning Board of Appeals Member (five years).

Also offered were the following annual appointments: Deputy Clerk, Melissa L. Godfrey; Planning Board Chairman, Dennis Pelmar; Planning Board Secretary, Renee M. Caron; Zoning Board of Appeals Chairman, Timothy Gannon; Street Crossing Guard, Jeanine R. Nolte; Alternate Street Crossing Guard, Terrie Fancher; Village Historian, Myrna L. Sullivan; Deputy Village Historian, vacant; Attorney to the Village Board, Planning Board and Zoning Board of Appeals, Harry V. Armani & Associates; Marriage Officer, Gale Mitchell; Budget Officer, Frederick Weisskopf; Records Access Officer, Deputy Clerk Melissa L. Godfrey; Mayor Doerr, Trustee Harris, RMO Caron, RAO Godfrey, Fire Department Secretary and Historian Sullivan as the Records Management Advisory Committee; Housing Authority Chairman, Mayor Doerr. The Board of Ethics Committee: Linda Burton, Mayor Doerr, Clerk Caron, Deputy Clerk Godfrey; Ethics Board Chairman, Linda Burton.

Trustee assignments are as follows: Trustee Harris – Municipal Water, Library, Codes Enforcement, Parks, Streets & Street Lighting; Trustee Murray – Fire Department, Buildings/Grounds, Sidewalks, Planning Board; Trustee DeMarco – Garbage & Recyclables, Construction, Brush; Trustee DeCola – Department of Public Works, Personnel, Financials and Insurance. The Drainage Committee will consist of Mayor Doerr and Trustee DeCola; Mayor Doerr, and Trustee DeCola will also serve on the Intermunicipal Water Committee.

The above appointments were approved on a motion made by Trustee Harris, seconded by Trustee DeMarco, and carried.

A motion was offered by Trustee Murray, seconded by Trustee DeMarco, and carried, to set the Surety Bond for the Clerk-Treasurer and Mayor at \$100,000 each, and all other employees at \$10,000 each.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried, to designate Clerk-Treasurer Caron as the licensing officer.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried, to designate the first Monday of every month as the Board's regular meeting dates beginning at 7:00 p.m. in the Municipal Offices, 210 West Main Street, Elbridge; in case of a holiday, the regular meeting will be scheduled for the next business day (ex. September's meeting will be held on Tuesday, Sept. 5th).

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried, to hold next year's annual meeting on Monday, April 2, 2018, at 7:00 p.m., in the Municipal Offices, 210 West Main Street.

A resolution was offered by Trustee Murray, seconded by Trustee DeMarco, and duly carried on roll call vote, establishing standard work days for elected and appointed officials. (See Resolution #3-17 attached.)

A resolution was offered by Trustee Murray, seconded by Trustee Harris, and duly carried on roll call vote, designating M&T Trust Co., Elbridge Office, as its official depository. (See Resolution #4-17 attached.)

A resolution was offered by Trustee DeMarco, seconded by Trustee Murray, and duly carried on roll call vote, approving the investment Policy, as presented, following its annual review. (See Resolution #5-17 attached.)

A resolution was offered by Trustee Harris, seconded by Trustee Murray, and duly carried on a roll call vote, approving the Procurement Policy, as presented, following its annual review. (See Resolution #6-17 attached.)

A resolution was offered by Trustee Harris, seconded by Trustee Murray, and duly carried on roll call vote, approving the Records Management Policy, as presented, following their annual review. (See Resolution #7-17 attached.)

A resolution was offered by Trustee Harris, seconded by Trustee Murray, and duly carried on roll call vote, approving the Employees Handbook, as presented, following its annual review. (See Resolution #8-17 attached.)

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried, naming the West Onondaga County (WOC) Journal as the official newspaper.

Anthony A. DeMarco has filed a Disclosure for Conflicts of Interest.

A resolution was offered by Trustee Murray, seconded by Trustee DeMarco, and duly carried on roll call vote, to set the travel reimbursement rate at the current rate set by the Internal Revenue Service, with adjustments provided periodically by the IRS, pursuant to the 2016 IRS allowance and Village Law 5-524 7. (See Resolution #9-17 attached.)

Annual Organizational Meeting Cont.

A resolution was offered by Trustee DeMarco, seconded by Trustee Murray, and duly carried on roll call vote, to authorize payment of claims for utilities, postage and payroll in advance of audit, as provided under Section 5-524 5. and 6. of Village Law. (See Resolution #10-17 attached.)

A resolution was offered by Trustee Harris, seconded by Trustee Murray, and duly carried on roll call vote, authorizing the following expenses to be paid or reimbursed by the Village of Elbridge pursuant to the provisions of Section 77-b of General Municipal Law: Board members, Clerks, and Attorney to attend the Onondaga County Association of Mayors monthly dinner meetings, local government seminars offered by the Department of State and Cooperative Extension Services, and other related professional meetings; Clerk-Treasurer and/or Deputy to attend the CNY Clerk-Treas. Assn. And Tax Collectors bimonthly dinner meetings and seminars for their benefit, and NYCOM Training Schools; Public Works personnel to attend appropriate seminars; Zoning Board and Planning Board Members to attend SOCPA and regional planning and zoning seminars; Fire Chiefs to attend Chiefs' Convention; and Historian and Deputy Historian to attend County meetings and spring and fall State conferences. (See Resolution #11-17 attached.)

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried, authorizing the Mayor to apply to the County for financial assistance through the Village Public Improvement Project.

The annual, organizational meeting was closed at 7:14 p.m. on a motion offered by Trustee DeMarco, seconded by Trustee Murray, and carried.

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
April 3, 2017

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 1/31/17	549560.97	539529.47	5116.33	0.00
February Receipts	<u>26236.19</u>	<u>32284.84</u>	<u>20546.22</u>	<u>0.00</u>
Total	575797.16	571814.31	25662.55	0.00
February Disb	<u>42210.37</u>	<u>13468.32</u>	<u>20234.14</u>	<u>0.00</u>
Bal 02/28/17	533586.79	558345.99	5428.41	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, April 3, 2017

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:14 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray and DeMarco with Mayor Doerr presiding. Clerk-Treasurer Caron and Budget Officer Fred Weiskopf were also present. Trustee DeCola was absent.

Residents present were Thomas LaPrairie, Robert Surdam and Resident/Town Councilman Floyd Duger.

Roger Shalala and Bradley Milton were also in attendance.

2017-2018 BUDGET HEARING

A motion was offered by Trustee Murray, seconded by Trustee DeMarco, and carried to open the Public Hearing for the 2017-2018 Budget at 7:15 p.m.

The legal notice was published in the March 22nd issue of The West Onondaga County Journal.

Mayor Doerr asked once if anyone present wished to speak in favor of the budget.

Mayor Doerr asked twice more if anyone present wished to speak in favor of the budget; there was no one.

Mayor Doerr then asked three times if anyone present wished to speak against the Budget; there was no one.

Mr. Surdam asked if Board salaries are the same as last year.

Mr. Shalala asked what the proposed total fire department budget figure is.

All who wished to be heard were heard.

Mayor Doerr proceeded with the regular meeting at this time, leaving the Public Hearing open.

Reports of Officers and Committees –

The Board reviewed the Treasurer's report and approved it on a motion made by Trustee DeMarco, seconded by Trustee Murray and carried.

Trustee Harris presented the Code Enforcement Report for March, who moved for its acceptance, seconded by Trustee DeMarco and carried.

The minutes of the last regular meeting of March 6th were accepted on a motion made by Trustee Murray, seconded by Trustee Harris and carried.

April 3, 2017 Village Board Meeting Cont.

Town Councilperson Rita Dygert joined the meeting at 7:21 p.m.

Mayor Doerr recognized Mrs. Dygert; Town Board Liaison for Fire Protection, who addressed the Board of Trustees regarding her interest in forming a committee of a diverse group of individuals to look into combining the Jordan and Elbridge Fire Departments. Current Fire Protection Contracts expire in two years. The Committee would be responsible for the structuring of a proposal and determining an objective, which she suggests should be less about budget/saving monies and more about public safety. The Village Board expressed interest in having Chief Czarnecki, Trustee Murray and Trustee DeMarco on the committee if it is formed. Rita Dygert left the meeting at 7:50 p.m.

Mayor Doerr presented the Public Works Report for March. Trustee DeMarco moved for its acceptance, seconded by Trustee Murray and carried.

Trustee Murray reported that he received two written quotes to replace a leaky water line and install a valve at the fire house.

A motion was offered by Trustee Murray, seconded by Trustee DeMarco, and carried to accept the proposal from CKH Plumbing Inc. for the sum of \$650.00.

Fire Chief Czarnecki, Asst. Chief Gordy Franz and Asst. Chief Ryan Franz arrived at 7:53 p.m.

Chief Czarnecki presented the Fire Department Report for March and the 2016 Annual Report. Trustee Murray moved for their acceptance, seconded by Trustee DeMarco and carried.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried accepting the Active Members/Roster as provided by the Chief.

Trustee Murray offered a motion, seconded by Trustee DeMarco, and carried to accept Chief Czarnecki's appointment of Ryan Peters to the position of EMS Chief Officer; Car 9.

Trustee DeCola joined the meeting at 8:15 p.m.

Chief Czarnecki provided the Board with a list of all current turn out gear. He is gathering quotes for ten (10) sets of new turn out gear. The Department will purchase five (5) sets this year and five (5) sets next year.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried unanimously, to declare expired/outdated turn out gear obtained before 2007 as surplus material and dispose of properly. Trustee DeMarco will investigate options for resale.

The Elbridge Volunteer Fire Company's Annual Installation Banquet will be held on Saturday, April 22, 2017. The Board Members were encouraged to attend and asked to RSVP if they are going.

Fire Department elections will be held tomorrow Tuesday, April 4, 2017 for any vacant positions only.

Chief Czarnecki reported that the Department is looking into replacing two (2) vehicles with one (1) new piece of apparatus.

A Memorializing Resolution was offered by Trustee Murray, seconded by Trustee Harris, and duly carried on roll call vote, compelling the New York State Assembly and the Governor to pass the Cancer Presumptive Bill. (See Resolution #12-17 attached.)

A motion was offered by Trustee Murray, seconded by Trustee DeMarco, and carried unanimously, allowing the EFD to take Engine 3 and a crew out of the district to the News 9 Now Building off 690 on Thompson Road on April 25, 2017, for a Recruit NY segment on Channel 9 - Bridge Street.

The EFD Chiefs left the meeting at 8:35 p.m.

Mayor Doerr asked again if anyone present wished to speak regarding the budget.

The hearing was closed at 8:35 p.m. on a motion made by Trustee Murray, seconded by Trustee Harris, and carried unanimously.

A resolution was offered by Trustee DeCola, and seconded by Trustee DeMarco, WHEREAS, the tentative budget for the fiscal year 2017-2018 was duly prepared and presented to the Board by the Clerk on March 6th, and a duly advertised public hearing was thereon held April 3rd, RESOLVED, pursuant to Section 5-508, Subdivision 4 of the Village Law, the said tentative budget, as changed, altered and revised, be and hereby is adopted as the budget of the Village of Elbridge for the year 2017-2018 in the amount of \$839,935.00 for General fund and \$395,921.00 for Water fund for a grand total of \$1,235,856.00 with wages and salaries adopted as shown in Schedule 6 of the budget document. Upon roll call vote each voted as follows: Mayor Doerr, Yes; Trustee DeCola, Yes; Trustee DeMarco, Yes; Trustee Murray, Yes; Trustee Harris, Yes. The question of the resolution was thereupon duly adopted.

April 3, 2017 Village Board Meeting Cont.

The Board discussed allowing Employee Bradley Milton the use of the Village's 2012 Silverado Pickup Truck for commuting to/from his residence and work.

Per the Employee Handbook, Mayor Doerr gave his approval.

Trustees Murray and DeMarco, Bradley Milton will meet with Al Paquin; Suit-Kote to discuss options for upcoming street repairs.

The Board discussed what should be done with the bushes in the Meadow Road cul-de-sac.

Mr. Surdam, 104 Meadow Drive, requested that a hydrant/blow off valve be installed at the end of the water line on Meadow Drive.

Robert Surdam, Roger Shalala, Thomas LaPrairie and Floyd Duger left the meeting at 9:07 p.m.

Trustee DeCola met with Shawn Rush; Onondaga County Health Department to discuss requirements for employees Brad Milton and Tyler Landers to obtain their Class D, Class C and Class 2B water licenses.

Fred Weisskopf left the meeting at 9:15 p.m.

Brad Milton left the meeting at 9:16 p.m.

Trustee, Mayor and Attorney Reports

Trustee Harris –There has been a musty smell in the library. The heater in the vestibule needs to be repaired or replaced and the carpet removed and linoleum installed.

She spoke with Rich Rinieri regarding the signs on the fences at Seymour Lofft Park. They have become an eyesore and need to be replaced or designs applied to the backs of them. The Seymour Lofft Park Association will meet in April.

Trustee Murray – He spoke with Crossing Guard Jeanine Nolte who has requested a new high-visibility vest and gloves.

Trustee DeMarco – nothing at this time.

Trustee DeCola – NYMIR is enacting Cyber Security Coverage. He will ask Frank Clarke to help him fill out the Cyber Coverage Application.

New Business

A motion was offered by Trustee Murray, seconded by Trustee DeMarco, and carried unanimously, authorizing the Mayor to execute General Code's Supplement No. 11 for Code Book update, per their estimate dated March 30, 2017, not to exceed \$4,105.00.

A motion was offered by Trustee DeCola, seconded by Trustee Harris, and carried unanimously, to amend the budget with Appropriations/Budget Amendments: \$3,815.20 from A1620.20 Buildings/Equip. Capital Exp. to A1620.21 Buildings/Capital Exp.; \$2,868.47 from A1990.4 Contingent Account to A1325.4 Clerk/Treas. - Contractual; \$384.73 from A1620.20 Buildings/Equip. Capital Exp. to A1620.41 Buildings/Supplies & Mat'ls; \$1,050.10 from A7110.4 Parks-Contractual to A7110.1 Parks-Personal Services; \$2,080.00 from A1990.4 Contingent Account to A8020.4 Planning-Contractual; \$3,063.24 from A1990.4 Contingent Account to A5110.41 Street Maint.-Supplies & Mat'ls; \$403.63 from A1990.4 Contingent Account to A5110.40 Street Maint.-Contractual; \$1,027.17 from F1990.4 Contingent Account to F8310.4 Administration-Contractual; \$1,313.78 from F1990.4 Contingent Account to F8310.10 Water Adm.-Personal Services; \$1,736.44 from A1990.4 Contingent Account to F8340.11 Trans & Dist.-Personal Services.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Murray, seconded by Trustee Harris, and carried, unanimously to approve payment of April Abstract #11 in the amount of \$48,432.47 for General Fund Vouchers A350-A395, Checks 12533-12578, and \$22,282.54 for Water Fund Vouchers F141-F158, Checks 4330-4347.

The Board approves Brad Milton's attendance at Course 3015 – Excavation, Trenching & Soil Mechanics on May 23, 2017 at a cost of \$725.00 and authorizes the expense ahead of audit.

The meeting was adjourned at 9:30 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Murray and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

Village of Elbridge
Board of Trustees
April 3, 2017
RESOLUTION #3-17
Standard Work Day

The following resolution was offered by Trustee Murray, who moved for its adoption, seconded by Trustee DeMarco, to wit:

BE IT RESOLVED, that the Village of Elbridge hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Appointed Officials		Standard Work Day	Term Begins/Ends	Employer Record of Time Worked
Title Days/Month	Name	(Hrs/day)		(Y/N)
Clerk-Treasurer N/A	Renee M. Caron 4023317-3/XXX-XX-4299	7	04/03/17 – 04/05/21	Y
Deputy Clerk N/A	Melissa L. Godfrey 6105942-4/XXX-XX-8860	7	04/03/17 – 04/02/18	Y
Alternate Crossing Guard N/A	Terrie R. Fancher 1402946-6/XXX-XX-9519	8	04/03/17 – 04/02/18	Y

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

HENRY A. DOERR, MAYOR _____	Voted Yes
CHRISTOPHER A. DECOLA, TRUSTEE _____	Absent
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

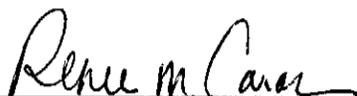
The resolution was thereupon declared to be duly adopted.

Standard Work Day and Reporting Resolution

BE IT RESOLVED, that the Village of Elbridge hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Appointed Officials		Standard	Term Begins/Ends	Employer
Title	Name	Work Day		Record of
Days/Month		(Hrs/day)		Time Worked
				(Y/N)
Clerk-Treasurer N/A	Renee M. Caron	7	04/03/17 – 04/05/21	Y
Deputy Clerk N/A	Melissa L. Godfrey	7	04/03/17 – 04/02/18	Y
Alternate Crossing Guard N/A	Terrie R. Fancher	8	04/03/17 – 04/02/18	Y

On this 4th day of April, 2017



Date enacted: April 3, 2017

I, Renee M. Caron, Clerk of the governing board of the Village of Elbridge, of the State of New York, do hereby certify that I have compared the forgoing with the original resolution passed by the board, at a legally convened meeting held on the 3rd day of April, 2017 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 5 members, and that 4 of such members were present at such meeting and that 4 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Village of Elbridge.

RESOLUTION # 4-17
Village of Elbridge Board of Trustees
OFFICIAL DEPOSITORY
April 3, 2017

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 3rd day of April, 2017, commencing at 7:00 p.m., the following resolution was offered by Trustee Murray, who moved for its adoption, seconded by Trustee Harris, to wit:

WHEREAS Village Law 4-408 states that the Treasurer of each village shall be the chief fiscal officer of the village and it shall be his/her responsibility to "d. payout monies in the village treasury as authorized by Sections 5-524 and 5-526 of this chapter, unless in pursuance of a judgment or order of a court. All such payments, except as authorized by Section 5-526 shall be by check"; and

WHEREAS under opinions issued by the State Comptroller (7 Op. State Compt. 110, 1951), checks drawn by the village treasurer need not be countersigned, and (7 Op. State Compt. 95, 1951) ONLY the village treasurer may sign checks drawn on village funds, EXCEPT in case of his/her absence or inability; and

WHEREAS Village Law 4-412 3. (2), requires the Village Board to designate a bank or trust company as its official depository for Village funds by written resolution duly adopted by a majority vote;

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge duly designates M&T Trust Co., Elbridge Office, as its official depository for Village funds; and further

RESOLVES that checks drawn by the village treasurer need not be countersigned; and further

RESOLVES that only the village treasurer may sign checks drawn on village funds except in the case of his/her absence or inability.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

HENRY A. DOERR, MAYOR _____	Voted Yes
CHRISTOPHER A. DECOLA, TRUSTEE _____	Absent
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #5-17
Village of Elbridge Board of Trustees
INVESTMENT POLICY
April 3, 2017

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 3rd day of April, 2017, commencing at 7:00 p.m., the following resolution was offered by Trustee DeMarco, who moved its adoption, seconded by Trustee Murray, to wit:

WHEREAS, General Municipal Law (GML) Section 39 requires every village to adopt a written investment policy; and

WHEREAS, comments have been solicited from those officers of the Village involved with investment;

NOW THEREFORE BE IT RESOLVED: that the Village of Elbridge does hereby adopt the following Investment Policy:

The Clerk-Treasurer, as the Chief Fiscal Officer of the Village of Elbridge, is hereby authorized by the Village of Elbridge Board of Trustees to invest idle funds received from real property taxes, water rents, sales tax distributions, and miscellaneous revenues of all funds, including proceeds of obligations and reserve funds, in regular savings, NOW, Super NOW accounts, and in certificates of deposit, so that monies are available when needed and yet earn the greatest amount of interest for the time invested.

This money may be invested in M&T Trust Co., Elbridge Office, authorized to do business in the State of New York, and named the official bank of depository at the Annual Meeting of the Board of Trustees on April 3, 2017. A survey of banks will be undertaken to determine the best rate of return for large investments when appropriate.

The Village of Elbridge, as stated in New York State law, requires that the bank holding the monies or CD's provide, in writing, a statement of pledged collateral and where the collateral is being held for the amounts exceeding the \$100,000 limit insured by the Federal Deposit Insurance Corporation.

Any monies exceeding \$100,000 will require the bank to pledge security in an amount to safeguard these monies.

This Policy shall be reviewed annually by the Village of Elbridge Board of Trustees at its organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

HENRY A. DOERR, MAYOR _____	Voted Yes
CHRISTOPHER A. DECOLA, TRUSTEE _____	Absent
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #6-17
Village of Elbridge Board of Trustees
PROCUREMENT POLICY ANNUAL REVIEW & APPROVAL
April 3, 2017

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 3rd day of April, 2017, commencing at 7:00 p.m., the following resolution was offered by Trustee Harris, who moved its adoption, seconded by Trustee Murray, to wit:

WHEREAS, the Village of Elbridge Board of Trustees has reviewed the current Purchasing Policy, as required under Section 104-b of the General Municipal Law, adopted originally on December 2, 1991, and

WHEREAS, comments have been solicited from all officers in the Village of Elbridge involved in the procurement process,

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge Board of Trustees does hereby approve the procurement policy, which is intended to apply to all goods and services which are not required by law to be publicly bid; and be it further

RESOLVED that this Policy shall be reviewed annually by the Village of Elbridge Board of Trustees at its organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

HENRY A. DOERR, MAYOR	_____	Voted Yes
CHRISTOPHER A. DECOLA, TRUSTEE	_____	Absent
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #7-17
Village of Elbridge Board of Trustees
ANNUAL REVIEW OF THE RECORDS MANAGEMENT POLICY
April 3, 2017

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 3rd day of April, 2017, commencing at 7:00 p.m., the following resolution was offered by Trustee Harris, who moved for its adoption, seconded by Trustee Murray, to wit:

WHEREAS, the Village of Elbridge Board of Trustees adopted the Records Management Policy as revised on April 3, 2017, and adopted the Minutes Indexing Procedures Manual on December 5, 2001, on the recommendation of the Records Management Committee;

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge Board of Trustees does hereby approve the Records Management Policy and removes the Minutes Indexing Procedures Manual as obsolete; and be it further

RESOLVED that the Records Management Policy shall be reviewed annually by the Village of Elbridge Board of Trustees at its annual organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

HENRY A. DOERR, MAYOR	_____	Voted Yes
CHRISTOPHER A. DECOLA, TRUSTEE	_____	Absent
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #8-17
Village of Elbridge Board of Trustees
ANNUAL REVIEW OF VILLAGE OF ELBRIDGE EMPLOYEE HANDBOOK
(including Work Rules & Regulations and the Code of Ethics)
April 3, 2017

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 3rd day of April, 2017, commencing at 7:00 p.m., the following resolution was offered by Trustee Harris, who moved for its adoption, seconded by Trustee Murray, to wit:

WHEREAS, the Village of Elbridge Board of Trustees adopted the Village of Elbridge Employee Handbook (including Work Rules and Regulations, and the Code of Ethics) on May 7, 2001; and

WHEREAS, the Village of Elbridge Employee Handbook took effect on May 7, 2001; and

WHEREAS, the Village of Elbridge Board of Trustees has conducted its annual review of the Village of Elbridge Employee Handbook;

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge Board of Trustees does hereby approve the Village of Elbridge Employee Handbook (including the Code of Ethics and the Work Rules and Regulations) as revised; and be it further

RESOLVED that the Village of Elbridge Employee Handbook (including the Code of Ethics and the Work Rules and Regulations) shall be reviewed annually by the Village of Elbridge Board of Trustees at its annual organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

HENRY A. DOERR, MAYOR	_____	Voted Yes
CHRISTOPHER A. DECOLA, TRUSTEE	_____	Absent
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #9-17
Village of Elbridge Board of Trustees
MILEAGE ALLOWANCE
April 3, 2017

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 3rd day of April, 2017, commencing at 7:00 p.m., the following resolution was offered by Trustee Murray, who moved for its adoption, seconded by Trustee DeMarco, to wit:

WHEREAS, the Board of Trustees of the Village of Elbridge has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

NOW THEREFORE BE IT RESOLVED:

1. That the Board of Trustees shall approve reimbursement to such officers and employees at the current rate set by the Internal Revenue Service (IRS), with adjustments provided periodically by the IRS.
2. That this resolution shall take effect immediately.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

HENRY A. DOERR, MAYOR _____	Voted Yes
CHRISTOPHER A. DECOLA, TRUSTEE _____	Absent
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #10-17
Village of Elbridge Board of Trustees
ADVANCE APPROVAL OF CLAIMS
April 3, 2017

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 3rd day of April, 2017, commencing at 7:00 p.m., the following resolution was offered by Trustee DeMarco, who moved for its adoption, seconded by Trustee Murray, to wit:

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit of claims for fixed salaries, debt service, amounts becoming due upon lawful contracts for periods exceeding one year, and the compensation for services of employees or officers regularly engaged by the Village at agreed wages by the hour, day, week, month or year, upon the certification that the appointment or employment of such officers and employees has been made in accordance with the civil service law and rules; also the payment of public utility services (i.e., electric, gas, water, and telephone services), postage, freight and express charges, credit card charges pursuant to Village Law 5-524 5. and 6. and

WHEREAS, all such claims shall be presented at the next regular meeting for audit, and

WHEREAS, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees,

NOW THEREFORE BE IT RESOLVED:

- Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for fixed salaries, debt service, amounts becoming due upon lawful contracts for periods exceeding one year, and the compensation for services of employees or officers regularly engaged by the Village at agreed wages by the hour, day, week, month or year, upon the certification that the appointment or employment of such officers and employees has been made in accordance with the civil service law and rules; also the payment of public utility services (i.e., electric, gas, water, and telephone services), postage, freight and express charges, credit card charges, pursuant to Village Law 5-524 5. And 6., and
- Section 2. That all such claims shall be presented at the next regular meeting for audit, and
- Section 3. That the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees, and
- Section 4. That this resolution shall take effect immediately.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

HENRY A. DOERR, MAYOR	_____	Voted Yes
CHRISTOPHER A. DECOLA, TRUSTEE	_____	Absent
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #11-17
Village of Elbridge Board of Trustees
ATTENDANCE AT MEETING/WORKSHOP/SEMINAR/CONFERENCE/SCHOOL ETC.
April 3, 2017

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 3rd day of April, 2017, commencing at 7:00 p.m., the following resolution was offered by Trustee Harris, who moved for its adoption, seconded by Trustee Murray, to wit:

WHEREAS General Municipal Law 77-b authorizes municipal officials and employees to attend schools, conference, seminars, workshops, professional dinner meetings, etc. conducted for the benefit of the local government at the expense of that government; and

WHEREAS there is to be held during the coming official year the annual meetings, local government programs, seminars, conferences, workshops, training schools, etc. to be conducted by the OSC, New York Conference of Mayors and Other Municipal Officials, Department of State, NYS Archives and Records Administration (SARA), Cornell University, CNY Regional Planning Agency, SOCPA, and Onondaga County Cooperative Extension (designed specifically for municipal officials, fiscal officers, municipal clerks, planning and zoning members), and monthly dinner meetings conducted by the Onondaga County Association of Mayors and Village Officials, and bimonthly dinner meetings conducted by the Central New York Clerk-Treasurers' Association; and

WHEREAS it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, seminars, workshops, conferences, training schools, dinner meetings, etc. benefits the municipality;

NOW THEREFORE BE IT RESOLVED, that the following officers and employees are hereby authorized to attend the following at the expense of the Village of Elbridge:

Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- Local Government Program Cornell
Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- Onondaga County Cooperative Ext.
Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- Onondaga County Assoc. of Mayors
Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- Central NY Clk-Treasurers' Assoc
Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- NY SARA Workshops
Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- Department of State Workshops
Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- All Other Professional Meetings
Clerk-Treasurer and/or Deputy	- NYCOM/OSC Fall Training School
Planning & Zoning Board Members & Atty	- Syracuse-Onon Cty Planning Agency
Public Works Employees	- Local Government Program Cornell
Chairman of Election Inspectors	- NYCOM Election Seminar
Fire Chief and/or Assistants	- Fire Chiefs' Convention
Historian/Deputy Historian	- County Meetings/State Conferences

And be it further

RESOLVED, that this resolution shall take effect immediately.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

HENRY A. DOERR, MAYOR _____	Voted Yes
CHRISTOPHER A. DECOLA, TRUSTEE _____	Absent
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #12-17
Village of Elbridge
Board of Trustees
April 3, 2017

Memorializing Resolution

This Memorializing Resolution Compelling the New York State Assembly and the Governor to pass the Cancer Presumptive Bill that would extend the already existing Volunteer Fire Fighters' Benefit Law to cover all instances of melanoma, as well as cancers of the digestive, hematological, lymphatic, urinary, prostate, neurological, breast and reproductive systems.

Assembly Bill: A 711

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Village Hall, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on the 3rd of April, 2017, commencing at 7:14 p.m. the following resolution was offered by Trustee Murray, and seconded by Trustee Harris, who moved for its adoption:

WHEREAS, it is firmly established in the occupational medicine literature that firefighters are exposed to many known and suspected carcinogens every time they respond to a fire scene. Numerous studies have measured levels of chemical carcinogens at structural and vehicle fires- and from the personal protective clothing of firefighters- at concentrations that are considered hazardous and well in excess of permissible workplace levels. These carcinogens include polycyclic aromatic hydrocarbons (PAHs) in soot and tars: benzene; formaldehyde; 1,4-butadiene; arsenic; polychlorinated biphenyls (PCBs); dioxins; asbestos; and diesel engine exhaust.

WHEREAS, the uncontrolled environment conditions that occur during the knockdown and overhaul phases at fire scenes guarantee that firefighters are routinely exposed to these toxic chemicals. So it's not surprising that studies of cancer in career firefighters find significant associations between firefighting and certain forms of cancer. The evidence is strongest for increased risk of brain, digestive tract (colorectal, stomach), genitourinary tract (bladder, kidney, testicles, prostate), lympho-hematopoietic (leukemia, Non-Hodgkin's lymphoma, multiple myeloma), skin (melanoma) and lung cancers among volunteer firefighters. The current presumptive cancer bills covering career firefighters were built on the results of these studies. Why don't we have the same coverage for our volunteers?

WHEREAS, there are 110,000 reasons, why our volunteer firefighters should have presumptive cancer coverage. Presumptive cancer legislation is the top legislative agenda for New York's volunteer firefighters, and the volunteer fire service of the Village of Elbridge urges our State legislators to support this bill. Volunteer firefighters did not volunteer to get cancer!

RESOLVED, that the Village of Elbridge calls upon Governor Andrew Cuomo, and the New York State Assembly, to pass the Cancer Presumptive Bill for volunteer firefighters so that volunteers can be protected from the dangers they face with cancer each and every day.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

HENRY A. DOERR, MAYOR	_____	Voted Yes
CHRISTOPHER A. DECOLA, TRUSTEE	_____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted Yes

The resolution was thereupon declared to be duly adopted.

Dated: April 3, 2017

Renee M. Caron, Clerk
Board of Trustees
Village of Elbridge
Onondaga County, New York

(Recognition of Service)

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
May 1, 2017

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 2/28/17	533586.79	558345.99	5428.41	0.00
March Receipts	<u>39765.30</u>	<u>2628.84</u>	<u>28044.36</u>	<u>0.00</u>
Total	573352.09	560974.83	33472.77	0.00
March Disb	<u>26587.67</u>	<u>16237.73</u>	<u>25338.20</u>	<u>0.00</u>
Bal 03/31/17	546764.42	544737.10	8134.57	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, May 1, 2017

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Murray and Harris with Deputy Mayor DeCola presiding. Clerk-Treasurer Caron was also present. Mayor Doerr and Trustee DeMarco were absent.

Resident present was Robert Surdam.

Employee Brad Milton was also in attendance.

Deputy Mayor DeCola led everyone in the Pledge of Allegiance.

Trustee DeMarco arrived at 7:02 p.m.

Trustee Murray will be the liaison to the Historian and will contact Myrna to discuss work to be done in the Historian's room at the library.

Deputy Mayor DeCola recognized Mr. Surdam who asked if the Village would be cleaning up yards damaged by the plow this past winter. Village DPW will be fixing numerous yards in the coming weeks.

Mr. Surdam left the meeting at 7:16 p.m.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried to forgo the reading of the minutes from the annual organizational meeting and last regular meeting of April 3, 2017.

The minutes of the annual organizational meeting and last regular meeting of April 3rd, were accepted on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried.

Reports of Officers and Committees –

The Board reviewed the Treasurer's report and approved it on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried.

Trustee Harris presented the Code Enforcement Report for April, who moved for its acceptance, seconded by Trustee Murray and carried.

Trustee DeCola presented the Public Works Report for April, who moved for its acceptance, seconded by Trustee Murray and carried.

The Board received a recommendation from Colin Hutcheon; CKH Plumbing Inc. regarding sewer replacement at the fire house. There was some discussion.

Trustee Murray offered a motion, seconded by Trustee DeMarco, and carried to accept the proposal dated March 26, 2017 from CKH Plumbing Inc. for sewer replacement at the fire house at a cost of \$885.00 and authorize the Mayor to execute.

Trustee, Mayor and Attorney Reports

Trustee Harris – The Board had received a request to waive penalties on water account #9260. After review, it was determined that payment was postmarked on February 6th, after the February 5th due date. The customer must pay the penalty.

Trustee Murray – A Brown Street resident complained about speeders on Brown Street and asked about the placement of speed limit signs.

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried to install two "20 mile per hour" speed limit signs on Brown Street and replace existing speed limit signs with "25 mile per hour" speed limit signs and remove "children at play" signs that are on the poles on MacCollum Rd., Sylvan St., Willow Crest Dr., and Dobbin Ln.

Trustee DeMarco – Reported that Auctions International, Inc. has received bids of \$320.00 for the safe and \$260.00 for EFD turnout gear.

May 1, 2017 Village Board Meeting Cont.

A motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried to accept the bids received for the safe and turnout gear and tell Auctions International, Inc. to proceed with the sale.

Due to severe flooding of resident's lawns, the Village plugged the retention pond on Dobbin Lane. The level of the pond has increased by approximately twelve inches and water levels in residents yards have decreased. Trustee DeCola has been in contact with Alizabeth Guerrette, 110 Dobbin Lane and is keeping an eye on it.

The Board discussed options and work that could be done in the wetlands between Sylvan St. and Dobbin Lane. That property is not village owned.

Trustee DeCola – nothing to report.

Fire Chief Czarnecki, Asst. Chief Gordy Franz and Asst. Chief Ryan Franz arrived at 8:08 p.m.

Chief Czarnecki presented the Fire Department Report for April. Trustee DeMarco moved for its acceptance, seconded by Trustee Harris and carried.

Chief Czarnecki presented quotes he has received for 10 sets of turnout gear. The lowest was from Municipal Emergency Services for \$18,400.00. He will obtain 5 sets from the current year's budget and purchase the other 5 sets from the 2017-2018 budget.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried authorizing the Fire Department to take apparatus to the Jordan Memorial Day Parade on May 29th and the Weedsport Parade on June 9th.

The fire department handed out five applications during their Recruit NY event.

The EFD Chiefs and Brad Milton left the meeting at 8:40 p.m.

New Business

Clerk-Treasurer Caron read the following resolution to Levy Tax and Authorize Execution of the Tax Warrant.

A resolution levying the total taxes and other charges extended and levied against each parcel of real property shown on the roll prepared and verified by the Town Assessor on July 1, 2016, subject to reduction of special franchise assessments, court orders and removal of exemptions, for our Fiscal Year 2017-2018, was offered by Trustee DeMarco, and seconded by Trustee Harris, WHEREAS, a budget hearing was held on April 3, 2017 and the budget was finalized and adopted on April 3, 2017, be it RESOLVED, that there be levied and assessed against the real property of the Village of Elbridge a tax rate of \$3.27 per thousand of assessed valuation and other charges (i.e., unpaid water rents, unpaid fire inspection fees, and omitted taxes) for village government purposes for Fiscal Year 2017-2018; and be it further RESOLVED, that the Mayor and Clerk shall execute the Tax Warrant on or before May 19, which warrant shall expire on October 31, following the levy of the tax. Upon roll call vote each voted as follows: Mayor Doerr, Absent; Trustee Harris, Yes; Trustee DeMarco, Yes; Trustee Murray, Yes; Trustee DeCola, Yes. The question of the resolution was thereupon duly adopted.

A motion was offered by Trustee Harris, seconded by Trustee DeMarco and carried, authorizing Clerk-Treasurer Caron to pay all bills for the fiscal year end. (See attached.)

Trustee DeMarco offered a motion, seconded by Trustee Murray, and carried authorizing a one year renewal of the WEEBLY web site builder software at a cost of \$299.00.

A motion was offered by Trustee Murray, seconded by Trustee DeMarco, and carried, to amend the budget with Appropriations/Budget Amendments: \$2,055.56 from A1990.4 Contingent Account to A5112.2 Streets-Capital Improvements; \$21.99 from A1990.4 Contingent Account to A5410.2 Sidewalks-Capital Improvements; \$838.00 from A1990.4 Contingent Account to A7510.2 Historian-Equipment; \$1,250.23 from A1010.4 Board of Trustees-Contractual to A1325.4 Clerk/Treas. - Contractual; \$328.16 from A1990.4 Contingent Account to A1910.4 Insurance; \$1,149.59 from A3410.440 Fire Dept.-Equipment Maint. to A3410.441 Fire Dept.-Bldg. Maint.; \$224.14 from A5110.41 Street Maint.-Supplies & Mat'ls to A5110.40 Street Maint.-Contractual; \$47.09 from A5110.41 Street Maint.-Supplies & Mat'ls to A5110.44 Street Maint.-Equipmt. Maint.; \$629.42 from A1990.4 Contingent Account to A8010.4 Zoning-Contractual; \$491.15 from F1990.4 Contingent Account to F1910.4 Insurance

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried, with Trustee DeMarco abstaining on paying Voucher #A408 to Anthony DeMarco & Son Inc.; to approve payment of May Abstract #12 in the amount of \$35,171.28 for General Fund Vouchers A396-A422, Checks 12579-12605, and \$17,607.38 for Water Fund Vouchers F159-F173, Checks 4348-4362.

May 1, 2017 Village Board Meeting Cont.

The Elbridge Memorial Day parade will be held May 29th – Services will be held at 9:00 a.m. at the Fire Station and then at 10:30 a.m. in front of the Elbridge Elementary School.

The meeting was adjourned at 9:15 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
June 5, 2017

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 3/31/17	546764.42	544737.10	8134.57	0.00
April Receipts	<u>4724.75</u>	<u>22519.40</u>	<u>16238.71</u>	<u>0.00</u>
Total	551489.17	567256.50	24373.28	0.00
April Disb	<u>41850.16</u>	<u>14235.60</u>	<u>20232.72</u>	<u>0.00</u>
Bal 04/30/17	509639.01	553020.90	4140.56	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, June 5, 2017

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:01 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were DeMarco, Murray and Harris with Trustee DeMarco residing. Clerk-Treasurer Caron was also present. Deputy Mayor DeCola was absent.

Residents present were Carol Gassler, Thomas LaPrairie, Robert Surdam and Resident/Town Councilman Floyd Duger.

Earl Alpha and Roger Shalala were also in attendance.

Trustee Murray led everyone in the Pledge of Allegiance.

Trustee DeMarco recognized and congratulated Roger Shalala for his 50 years of service with the Elbridge Volunteer Fire Department.

Trustee DeMarco recognized Carol Gassler who expressed concerns regarding Willow Lane drainage. She asked if the Village could dig out the drainage ditch from the MacCollums' slit drain to the west side of Burton's driveway. She also stated that the catch basins need to be cleaned out.

Mr. Shalala stated that he had heard that the Village was contemplating not holding a Memorial Day Parade in the future. He would not want to see that happen and suggested that maybe the Legion could take over the running of it. Everyone agreed that Memorial Day Ceremonies should still take place.

Mr. Duger stated that several people told him that they had trouble hearing what was said during this year's ceremony in the Elementary School's gym.

Trustee DeMarco recognized Earl Alpha who expressed his displeasure that his Petition for Annexation has taken so long.

It was explained that the delay was due to a discrepancy in acreage between the Deed and the Petition for Annexation.

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried to forgo the reading of the minutes from the last regular meeting on May 1, 2017.

The minutes of the last regular meeting of May 1st, were accepted on a motion made by Trustee Harris, seconded by Trustee Murray and carried.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee DeMarco, seconded by Trustee Murray and carried.

Trustee Harris presented the Code Enforcement Report for May, who moved for its acceptance, seconded by Trustee DeMarco and carried.

There was no Public Works Report for May.

The Historian's Annual Report for 2016 was accepted on a motion made by Trustee Murray, seconded by Trustee Harris and carried.

Trustee Murray presented the Historian's Report for May, who moved for its acceptance, seconded by Trustee Harris and carried.

Trustee DeMarco offered a motion, seconded by Trustee Murray, and carried to preserve/restore the 1902-1936 volume of the Minutes for the Village of Elbridge as recommended by Brown's River/Kofile Technologies 2005 proposal.

Trustee, Mayor and Attorney Reports

Trustee Murray – Suggested that the Board should consider hiring a part-time summer laborer. After some discussion Board Members do not feel it is necessary.

Trustee Harris – She checked with other municipalities regarding water penalty rates. Most imposed a 10% late penalty, the same as the Village of Elbridge.

June 5, 2017 Village Board Meeting Cont.

Trustee DeMarco – no report.

Attorney Armani arrived at 7:37 p.m.

Attorney Armani explained to those in attendance that a discrepancy in acreage between the Deed and the Petition for Annexation was discovered. The Village has been waiting for Mr. Alpha to provide a corrected legal description and to have the property surveyed.

Mr. Alpha agreed that to save Village funds a Special Referendum Vote was not necessary and he is willing to wait for the Proposition to be voted on at the next Village Election in March, 2018, as long as, the Village Board proceeds with the necessary steps.

Mr. Alpha left the meeting at 7:53 p.m.

New Business

Trustee DeMarco read Mayor Henry A. Doerr's resignation letter dated May 1, 2017 effective May 30, 2017.

A motion was offered by Trustee Murray, seconded by Trustee DeMarco and carried, to accept Mayor Doerr's resignation with regret.

Trustee DeMarco offered a motion, seconded by Trustee Harris, and carried on roll call vote: Trustee DeMarco, Yes; Trustee Murray, Yes; Trustee Harris, Yes appointing Christopher A. DeCola as Mayor of the Village of Elbridge for the remainder of the official year.

Old Business

Trustee DeMarco has yet to meet with Steven Morgan; Dependable Disposal regarding the disposal refund for 6 stops added to the Monday pickup. The Board does not feel that the \$29.10/month credit is a correct amount.

Auctions International has received payment for the safe and the bidder has removed it from the village office, however the Village has not received a check from Auctions International, Inc. Clerk –Treasurer Caron will contact them to check on the status of the payment and the sale of the turn-out gear.

New Business

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried, authorizing the mayor to execute the Intermunicipal Agreement Code Enforcement Services 2017-18.

A motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried, naming the Eagle Observer as the village's official newspaper.

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried, to approve payment of June Abstract #1 in the amount of \$15,319.94 for General Fund Vouchers A1-A5, Checks 12631, 12647-48, 12650-51, and \$4692.93 for Water Fund Vouchers F1-F3, Checks 4371, 4382-4383.

Trustee DeMarco offered a motion, seconded by Trustee Harris, and carried approving Deputy Clerk Godfrey's use of vacation time July 10th -18th.

Mrs. Gassler left the meeting at 8:10 p.m.

Mr. Surdam left at 8:12 p.m.

Fire Chief Czarnecki, Asst. Chief Gordy Franz and Asst. Chief Ryan Franz arrived at 8:13 p.m.

Chief Czarnecki presented the Fire Department Report for May. Trustee Murray moved for its acceptance, seconded by Trustee Harris and carried.

Chief Czarnecki presented the Board with a copy of a Memorandum of Understanding between the Elbridge Fire Department and the Jordan Fire Department.

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried authorizing Chief Czarnecki's execution of the Memorandum of Understanding with the Jordan Fire Department until November 1, 2017 and reserving the right to terminate or revise at any time per the Chief's recommendation.

The meeting was adjourned at 9:00 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
July 3, 2017

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 04/30/17	509639.01	553020.90	4140.56	0.00
May Receipts	<u>7929.32</u>	<u>25898.23</u>	<u>27998.05</u>	<u>0.00</u>
Total	517568.33	578919.13	32138.61	0.00
May Disb	<u>73246.65</u>	<u>26712.92</u>	<u>26325.86</u>	<u>0.00</u>
Bal 05/31/17	444321.68	552206.21	5812.75	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, July 3, 2017

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were DeMarco and Harris with Mayor DeCola residing. Clerk-Treasurer Caron was also present. Trustee Murray was absent.

Residents present were Patrick Ely, Robert Surdam and JoAnn Conley. Bradley Milton and Roger Shalala were also in attendance.

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor DeCola appointed Patrick Ely to fill his vacated position of Trustee for the remainder of the official year. Mr. Ely took his seat at the head table.

Trustee Murray arrived at 7:02 p.m.

Mayor DeCola recognized JoAnn Conley, 202 Meadow Road who addressed the Board regarding drainage issues around the cul-de-sac. Water ponds after storms and remains for several days. The bushes have been removed from the center of the cul-de-sac. Residents have noticed a crown to the road. Suit-Kote is scheduled to oil and stone the road in the next two to three weeks. The Trustees will look at the ponding and research options.

Mr. Surdam left the meeting at 7:19 p.m.

A motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried to forgo the reading of the minutes from the last regular meeting on June 5, 2017.

The minutes of the last regular meeting of June 5th, were accepted on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee Murray, seconded by Trustee DeMarco and carried unanimously.

Trustee Harris presented the Code Enforcement Report for June, who moved for its acceptance, seconded by Trustee Murray and carried unanimously.

Bradley Milton presented the Public Works Report for May/June. Trustee Harris moved for its acceptance, seconded by Trustee DeMarco and carried unanimously.

Trustee, Mayor and Attorney Reports

Trustee Harris – She contacted other municipalities regarding their returned check policies. The village has had several customers issue bad checks numerous times.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried unanimously to institute a policy that after two returned checks the Village will no longer accept a check for payment from that individual. All future payments will have to be by cash, credit card or money order.

She would like to see the tree closest to field #1 at Seymour Lofft Park removed.

Seymour Lofft Park Association needs to take care of the signs along the Little League field fence.

Trustee Murray – Sgt. Amy Citanesye would like Nancy Clifford to paint three offices, a hallway and the restroom at the Trooper Barracks. He will have Ms. Clifford provide a quote for next month's meeting.

Heavy rains caused the drainage ditch between Chariot Ave. and Athens Ave. to overflow. John Ryan, 101 East Chariot Ave. provided photos for the Board.

Fire Chief Paul Czarnecki arrived at 7:46 p.m.

Mr. Milton left the meeting at 7:49 p.m.

July 3, 2017 Village Board Meeting Cont.

Trustee Murray presented the Historian's Report for June, who moved for its acceptance, seconded by Trustee Harris and carried unanimously.

The Fire Department asked about installing a digital sign. All signs are approved by the Planning Board. Both the School and Fastrac have been denied.

Chief Czarnecki presented a draft of the Fire Department Report for June. He will prepare a final report for the file. Trustee Murray moved for its acceptance, seconded by Trustee Harris and carried unanimously.

Chief Czarnecki stated that the Department placed second at the Weedsport parade.

The Board gave their permission to take two apparatus to the parade in Owasco on July 4th.

Chief Czarnecki requested that the new sidewalk be poured before their Car Show in August. He would also like to see the grounds cleaned up with mulch and flowers.

Mrs. Conley left the meeting at 8:00 p.m.

The Fire Department has submitted paperwork for a \$250,000 grant for a truck to replace Engine 1 and Rescue 5. Two or three additional smaller grants have been sent out as well. They are awaiting results.

Chief Czarnecki left at 8:17 p.m.

Trustee DeMarco – nothing to report.

Mayor DeCola – nothing at this time.

Old Business

The Village received payment of \$570.00 from Auctions International, Inc. on June 20, 2017 for the safe and turn out gear.

New Business

Trustee DeMarco offered a motion, seconded by Trustee Harris, and carried unanimously to allow CENTRO the use of the Elbridge Fire Department parking areas as a common center for passengers to the New York State Fair scheduled to begin on August 23rd through September 4th, 2017. It is understood that the property will be left in the same condition as it was given and they will advise personnel to pick up debris left in the parking areas daily.

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried unanimously, granting permission for The Weedsport Winter Wanderers to use a portion of Village property for a snowmobile trail at Seymour Lofft Park, contingent upon the receipt of a Certificate of Insurance.

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried unanimously, authorizing Mayor DeCola to send letters of congratulations on behalf of the Board of Trustees to Duncan Brickner, Logan Edwards and Jared Mocyk of Elbridge Boy Scout Troop 52, acknowledging them for having reached the rank of Eagle Scout.

A motion was offered by Trustee Harris, seconded by Trustee Ely, and carried unanimously, authorizing the Mayor to execute the Letter of Acknowledgment with Citizens Campaign for the Environment who will be conducting a home-to-home canvass in the Village of Elbridge, July - September, 2017.

A motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried unanimously, to terminate water service for Account #9182; Mac's Family Restaurant, 1118 Route 5 East.

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried, to approve payment of July Abstract #2 in the amount of \$47,790.21 for General Fund Vouchers A6-A43, Checks 12651, 12661-12701, and \$10,168.93 for Water Fund Vouchers F4-F14, Checks 4384, 4386-4395.

Trustee DeMarco was appointed Deputy Mayor.

July 3, 2017 Village Board Meeting Cont.

Trustee assignments are as follows: Trustee Harris – Municipal Water, Library, Codes Enforcement, Parks, Streets & Street Lighting; Trustee Murray – Department of Public Works, Personnel, Buildings/Grounds, Sidewalks, Planning Board; Trustee DeMarco – Garbage & Recyclables, Construction, Brush; Trustee Ely – Fire Department, Financials and Insurance.

The Drainage Committee will consist of Mayor DeCola and Trustee DeMarco; Mayor DeCola, and Trustee DeMarco will also serve on the Intermunicipal Water Committee.

Mayor DeCola will also sit on the Records Management Advisory Committee and the Board of Ethics Committee. He will serve as the Housing Authority Chairman.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously, to enter into executive session at 8:30 p.m. to discuss a personnel matter.

Clerk-Treasurer Caron was invited to stay.

Trustee DeMarco offered a motion, seconded by Trustee Harris, and carried unanimously, to exit executive session at 9:05 p.m.

Laborer Tyler Landers gave his two week notice. His last day with the Village was June 30, 2017. He will no longer clean the Village Hall or Library.

Trustee Harris offered a motion, seconded by Trustee Ely, and carried unanimously to hire Carrie Milton for a sixty (60) day trial period to clean the Village Hall and the Library once each week at the current rate of forty-five dollars (\$45.00) each week per building.

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried unanimously, to hire a temporary part-time summer laborer.

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried unanimously, to advertise for a full-time laborer.

The meeting was adjourned at 9:10 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
August 7, 2017

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 05/31/17	444321.68	552206.21	5812.75	0.00
June Receipts	<u>169866.13</u>	<u>878.48</u>	<u>21625.27</u>	<u>0.00</u>
Total	614187.81	553084.69	27438.02	0.00
June Disb	<u>27210.94</u>	<u>11521.45</u>	<u>21734.17</u>	<u>0.00</u>
Bal 06/30/17	586976.87	541563.14	5703.85	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, August 7, 2017

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, and Murray with Mayor DeCola residing. Deputy Clerk Godfrey was also present. Trustee's DeMarco and Ely and Clerk-Treasurer Caron were absent.

Resident/Town Councilman Floyd Duger was present.
Bradley Milton and Roger Shalala were also in attendance.

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor DeCola recognized Floyd Duger. Mr. Duger asked if they planned on filling in holes on dirt road at SLP that leads up to the brush pile. The Board said that Brad would be filling them in with the grindings from the streets. He also informed the Village Board that the Town of Elbridge Planning and Village of Elbridge Planning Board would be meeting again in September. He asked about the drain ditches on Willow Lane. The Board informed Mr. Duger that they were addressed by Trustee Murray and Mayor DeCola about a month ago. He suggested that with the State Troopers 100 year anniversary coming up that we recognize this by doing a Proclamation from Town and Village.

Trustee DeMarco arrived at 7:09 p.m.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried to forgo the reading of the minutes from the last regular meeting on July 3, 2017.

The minutes of the last regular meeting of July 3rd, were accepted on a motion made by Trustee Harris, seconded by Trustee Murray and carried.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried to fill a large hole at end of driveway at 105 Scott Circle.

A motion was offered by Trustee Murray, seconded by Trustee DeMarco, and carried to oil and stoning Valley Drive. Providing there are remaining funds left. Brad said that he will touch base with Al of Suit-Kote.

NYSEG will be brush hogging near brush pile at SLP so they can store telephone poles for the East Main street widening project.

Mayor DeCola said NYMIR made a recommendation to install a monitored Fire Alarm system be placed in the Village Garage. The Board feels that it is not necessary at this time.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee Murray, seconded by Trustee DeMarco and carried.

Trustee Harris presented the Code Enforcement Report for July, who moved for its acceptance, seconded by Trustee Murray and carried.

Bradley Milton presented the Public Works Report for July. Trustee Harris moved for its acceptance, seconded by Trustee DeMarco and carried.

Trustee Murray presented the Historian's Report for July, who moved for its acceptance, seconded by Trustee Harris and carried.

Trustee, Mayor and Attorney Reports

Trustee Harris – no report

Trustee Murray – He brought up an idea to sing Christmas Carols across from Tops in December. The Board said to go ahead and look into it. Also resident Skip Gassler; Willow Lane, said the garbage truck is driving on the shoulder and is worried it is going to break up the road.

August 7, 2017 Village Board Meeting Cont.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried, accepting a quote from Nancy Clifford to paint three offices, the hallway and two restrooms at the State Trooper Barracks not to exceed \$540.00.

Trustee DeMarco – no report

Mayor DeCola – no report

New Business

A motion was offered by Trustee Harris, seconded by Trustee DeMarco, and carried, authorizing Mayor DeCola to send letters of congratulations on behalf of the Board of Trustees to Ella Jewsbury, Neveah Foster, Erin Gannon, Mackenzie Gorton and Ava White of Elbridge Girl Scout Troop 10181, acknowledging them as recipients of the Girl Scout Bronze Award.

The Clerk will issue a check for \$50.00 to resident Kayley Brim; 115 Willow Crest Drive as reimbursement for a damaged mailbox.

A motion was offered by Trustee Murray, seconded by Trustee DeMarco, and carried, authorizing Mayor DeCola to execute the Library Services Contract.

A motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried, authorizing Clerk-Treasurer Caron to transfer \$20,929.32 (2016-17 LT2 expenditures) from the LT2 Money Market Savings Account to the Water Money Market Savings Account.

Deputy Clerk Godfrey made the Board aware of an error regarding the posting of a timely water payment to the wrong account resulting in a relevy of unpaid water charges plus penalty to the resident's 2017-2018 Property Tax bill.

Trustee Harris offered a motion, seconded by Trustee DeMarco, and carried, authorizing the Clerk to make the necessary corrections to water accounts #8721 and #5050.

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried, to approve payment of August Abstract #3 in the amount of \$91,360.95 for General Fund Vouchers A44-A86, Checks 12702-12744, and \$14,694.18 for Water Fund Vouchers F15-F32, Checks 4396-4413.

Fire Chief Czarnecki and Asst. Chief Gordy Franz arrived at 8:05 p.m.

Chief Czarnecki presented the Fire Department Report for July. Trustee DeMarco moved for its acceptance, seconded by Trustee Murray and carried.

Chief Czarnecki presented the Board with a listing of three new members.

He reported that the water is brown in the toilets at the fire station despite repeated flushing.

Chiefs Czarnecki and Franz left at 8:29 p.m.

A motion was offered by Mayor DeCola, seconded by Trustee DeMarco, and carried, to enter into executive session at 8:30 p.m. to discuss a personnel matter.

Deputy Clerk Godfrey and Bradley Milton were invited to stay.

Trustee DeMarco offered a motion, seconded by Trustee Harris, and carried, to exit executive session at 8:45 p.m.

Mayor DeCola offered a motion, seconded by Trustee Harris, and carried, subject to Attorney review, effective immediately, forgoing physical, background check and drug testing to hire Duane Milton as a temporary part time laborer at a rate of \$13.00 per hour not to exceed 20 hours per week.

The meeting was adjourned at 8:46 p.m. on a motion made by Trustee Murray, seconded by Trustee Harris and carried.

Respectfully submitted,

Melissa L. Godfrey
Deputy Clerk

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
September 5, 2017

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 06/30/17	586976.87	541563.24	5703.85	0.00
July Receipts	<u>100519.11</u>	<u>35279.06</u>	<u>14721.46</u>	<u>0.00</u>
Total	687495.98	576842.30	20425.31	0.00
July Disb	<u>44524.59</u>	<u>9322.17</u>	<u>16553.41</u>	<u>0.00</u>
Bal 07/31/17	642971.39	567520.13	3871.90	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Tuesday, September 5, 2017

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray and DeMarco with Mayor DeCola residing. Clerk-Treasurer Caron was also present. Trustee Ely was absent.

Bradley Milton was also in attendance.
No residents were present.

Mayor DeCola led everyone in the Pledge of Allegiance.

A motion was offered by Trustee Murray, seconded by Trustee DeMarco, and carried to forgo the reading of the minutes from the last regular meeting on August 7, 2017.

The minutes of the last regular meeting of August 7th, were accepted on a motion made by Trustee Murray, seconded by Trustee Harris and carried.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried.

Trustee Harris presented the Code Enforcement Report for August, who moved for its acceptance, seconded by Trustee Murray and carried.

Mayor DeCola presented the Fire Department Report for August. Trustee Murray moved for its acceptance, seconded by Trustee Harris and carried.

Bradley Milton presented the Public Works Report for August. Trustee Murray moved for its acceptance, seconded by Trustee DeMarco and carried.

Trustee Ely arrived at 7:21 p.m.

Mayor DeCola reported that the insurance company has acknowledged the \$6,313.19 expenses associated with the lightning strike claim. The Village should receive a check, minus the deductible, shortly.

A motion was offered by Trustee Murray, seconded by Trustee DeMarco, and carried unanimously, to allow Bradley Milton to register and attend the Grade "C" Water Operator's Certification Course at Morrisville State College, October 10 – 13, 2017.

Trustee DeMarco offered a motion, seconded by Trustee Ely, and carried unanimously, to pay Pat Olmstead \$1,200.00 to dig out Bonta Lane.

There was no Historian's Report for August.

Trustee, Mayor and Attorney Reports

Trustee Harris – nothing to report.

Trustee Murray – He would like to schedule the Christmas caroling for Saturday, December 23, 2017. He spoke with Karen White and it won't interfere with their program. He also spoke with Pastor Bell regarding a live Nativity Scene. He suggested that the Boy Scouts could sell candles.

He also reported that the Boy Scouts will be painting the railings at the four corners in the Village. Board members suggested that the Boy Scouts could also weed and clean up flower beds at the Village Hall, State Police Barracks and Seymour Lofft Park.

Trustee Ely – He reported that the Elbridge Fire Department has received a matching funds DEC grant of \$1,500.00.

He will attend a meeting of the Town's Fire Department Committee on September 19th.

Trustee DeMarco – no report.

Mayor DeCola – He received a letter from the Jordan Fall Festival Committee requesting the Village's assistance as in years past. This year's event will be held September 15 -17.

September 5, 2017 Village Board Meeting Cont.

Old Business

Dependable Disposal has notified the Village that starting next week pick up time will be pushed back two hours, so they will not begin picking up in the Village until 9:00 a.m. Mayor DeCola has asked Mr. Morgan to attend a future Board meeting to address issues.

New Business

Board Members will audit the Treasurer's Annual Update Document.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously, to approve payment of September Abstract #4, including payment to Michael Feeley for reimbursement of damaged mailbox, in the amount of \$24,596.40 for General Fund Vouchers A87-A117, Checks 12745-12775, and \$8,140.07 for Water Fund Vouchers F33-F43, Checks 4414-4424.

Resident/Town Councilman Floyd Duger joined the meeting at 8:03 p.m.

The meeting was adjourned at 8:05 p.m. on a motion made by Trustee Murray, seconded by Trustee Harris and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
October 2, 2017

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 07/31/17	642971.39	567520.13	3871.90	0.00
August Receipts	<u>7014.37</u>	<u>22619.45</u>	<u>14185.58</u>	<u>0.00</u>
Total	649985.76	590139.58	18057.48	0.00
August Disb	<u>89707.41</u>	<u>14201.63</u>	<u>14490.62</u>	<u>0.00</u>
Bal 08/31/17	<u>560278.35</u>	<u>575937.95</u>	<u>3566.86</u>	<u>0.00</u>

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, October 2, 2017

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:01 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Ely, Murray and DeMarco with Mayor DeCola residing. Clerk-Treasurer Caron was also present. Bradley Milton and Roger Shalala were also in attendance. No residents were present.

Mayor DeCola led everyone in the Pledge of Allegiance.

A motion was offered by Trustee Harris, seconded by Trustee Ely, and carried unanimously to forgo the reading of the minutes from the last regular meeting on September 5, 2017.

The minutes of the last regular meeting of September 5th, were accepted on a motion made by Trustee Harris, seconded by Trustee Ely and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee Ely, seconded by Trustee DeMarco and carried unanimously.

Trustee Harris presented the Code Enforcement Report for September, who moved for its acceptance, seconded by Trustee Murray and carried unanimously.

Bradley Milton presented the Public Works Report for September. Trustee DeMarco moved for its acceptance, seconded by Trustee Harris and carried unanimously.

A motion was offered by Trustee Murray, seconded by Trustee Ely, and carried unanimously, to "fog" seal Bonta Lane in the coming weeks.

The Board authorized the purchase of a new microwave and television to replace those damaged by the lightning strike.

The Clerks will investigate procedures/fees associated with payroll direct deposit.

Trustee Murray presented the Historian's Report for August and September, who moved for their acceptance, seconded by Trustee Harris and carried unanimously.

Trustee, Mayor and Attorney Reports

Trustee Harris – She contacted Peggy Bennink regarding various projects for the Boy Scouts around the Village and suggested that she should contact Brad Milton for paint and supplies when they are ready.

Trustee Murray – It had come to his attention that Peter LaDouceur has voluntarily mowed and cleaned up the grounds at the Elbridge Free Library, so suggested that the Village send him a thank you letter.

He also reported that the plans are coming together for caroling on December 23, 2017.

Trustee Ely – He attended a meeting of the Town's Fire Department Committee. The committee is pursuing several options; including a joint Fire District or independent departments with elected Boards of Fire Commissioners. They would like all parties to decide if they desire to proceed. He recommended that the Village should only proceed to gather information regarding a joint Fire District. The committee will not meet again until the end of November.

Fire Chief Czarnnecki and Asst. Chief Gordy Franz arrived at 7:33 p.m.

A motion was offered by Trustee Ely, seconded by Trustee Murray, and carried unanimously, to continue with discussions to gather information regarding a joint Fire District.

October 2, 2017 Village Board Meeting Cont.

Chief Czarnecki presented the Fire Department Report for September. Trustee Ely moved for its acceptance, seconded by Trustee DeMarco and carried unanimously.

Chief Czarnecki reported that they have not received any money to date from the Jordan Fire Department for Priority One Mutual Aid to the Town.

He reported that they are still awaiting word regarding the air pack grant, however they did receive a \$3,000 matching grant and have spent \$1,500 on equipment for wild land calls. This equipment will be kept in one specific location until needed for a call.

This year's Fire Prevention program will be on Friday, October 13th. They will be using OCVFA's Public Education Trailer.

The Fire Department will hold their annual Halloween Party on Saturday, October 28th and requested the use of the Village's Tent.

Chiefs Czarnecki and Franz and Mr. Shalala left at 8:20 p.m.

Trustee DeMarco – no report.

Mayor DeCola – He reported that recent projects have required longer hours for Laborer Duane Milton. He is currently approved for up to twenty (20) hours per week. It was suggested that if needed hours could be adjusted for the pay period.

Trustee DeMarco offered a motion, seconded by Trustee Ely, and carried unanimously to allow Laborer Duane Milton not to exceed forty (40) hours per pay period.

He has been approached by Town officials regarding the Town leasing Seymour Lofft Park and taking over the maintenance of the park next year. It would still remain Village owned. Soccer games will no longer be played at the park. Questions were raised regarding who would carry the insurances and who should handle pavilion reservations.

The Board would like to continue the conversation with Jim White and other Town officials.

Old Business - none

New Business

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee Murray, and carried unanimously, to approve payment of October Abstract #5, in the amount of \$38,370.27 for General Fund Vouchers A118-A142, Checks 12776-12800, and \$10,266.89 for Water Fund Vouchers F44-F54, Checks 4425-4435.

The Board discussed Barrett Paving's brush pile (from the Route 5 widening project) located at the Village's Sandbank Road property. It has gotten out of hand and has grown much larger than anticipated. The Village has received complaints regarding its size and the dust generated from the trucks. Brad Milton will speak with the project manager requesting that they lay millings on the driveway and level off the pile.

The meeting was adjourned at 9:05 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Murray and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
November 6, 2017

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 08/31/17	560278.35	575937.95	3566.86	0.00
September Receipts	<u>72367.67</u>	<u>12155.08</u>	<u>15564.30</u>	<u>0.00</u>
Total	632646.02	588093.03	19131.16	0.00
September Disb	<u>24355.97</u>	<u>8454.16</u>	<u>15202.59</u>	<u>0.00</u>
Bal 09/30/17	608290.05	579638.87	3928.57	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, November 6, 2017

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray, Ely and DeMarco with Mayor DeCola residing. Clerk-Treasurer Caron was also present.

Resident Margo Spain was present.

James Froio, Vincent Smith and Bradley Milton were also in attendance.

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor DeCola recognized Margo Spain; Wayside Pub, who addressed the Board regarding the four (4) locust trees in front of the building. They are too big, growing into the power lines and cover her signage. She doesn't allow anyone out on the porch. She would like to replace them with low, ornamental trees.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried unanimously, to contact NYSDOT for permission and the Village will remove the four trees.

Mrs. Spain left the meeting at 7:08 p.m.

Superintendent James Froio along with Vincent Smith; J-E School District explained phase 2 of their Capitol Project and presented the Board with plans for new landscaping at Elbridge Elementary and a digital sign. The oak trees on the property are dying and the current sign is an eyesore and needs to be replaced. There was discussion regarding the need for a digital sign and whether it would be one-sided or two-sided, placed east/west or north/south. The Board is not opposed to a digital sign. The next School Board meeting will be held on Tuesday, November 14th.

Mr. Froio and Mr. Smith left at 7:30 p.m.

A motion was offered by Trustee Murray, seconded by Trustee Ely, and carried unanimously to forgo the reading of the minutes from the last regular meeting on October 2, 2017.

The minutes of the last regular meeting of October 2nd, were accepted on a motion made by Trustee Ely, seconded by Trustee Harris and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee Harris, seconded by Trustee DeMarco and carried unanimously.

Trustee Harris presented the Code Enforcement Report for October, who moved for its acceptance, seconded by Trustee Murray and carried unanimously.

Bradley Milton presented the Public Works Report for October. Trustee Murray moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Trustee Murray presented the Historian's Report for October, who moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Trustee DeMarco does not see the need for Cayuga Soil & Water to double grind the brush at the Sandbank Road property in the future.

The Board discussed brush pickup.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried unanimously, to schedule Christmas tree pickup on January 3rd and 10th, 2018 and brush pickup on the second (2nd) and fourth (4th) Tuesday of each month, April 10, 2018 through October 23, 2018.

The Clerk will publish and post notices to inform the residents.

Trustee, Mayor and Attorney Reports

Trustee Harris – Wondered if there was a reason why trash pickup has been so late the last few weeks. We were informed that Dependable Disposal has had several broken down trucks.

Trustee Murray – Santa Claus will be at the Christmas caroling event. He anticipates that there will be some expenses for the event.

November 6, 2017 Village Board Meeting Cont.

Trustee Ely offered a motion, seconded by Trustee DeMarco, and carried unanimously authorizing funds from Celebrations appropriation A7550.4 for expenses, not to exceed \$100.00.

Fire Chief Czarnecki and Asst. Chiefs Gordy Franz and Ryan Franz arrived at 8:12 p.m. Chief Czarnecki presented the Fire Department Report for October. Trustee Ely moved for its acceptance, seconded by Trustee Murray and carried unanimously.

Chief Czarnecki reported that he will be meeting with officials to re-evaluate the ISO rating.

All funding for FEMA grants was cut after the Hurricanes in Texas and Florida. The Department's grant application will be put back in the running next year. Chief Czarnecki said the Department will continue to pursue grants.

The Elbridge Fire Department has been training with numerous neighboring departments the past few months.

The Chiefs left at 8:41 p.m.

Trustee Ely – No report.

Trustee DeMarco – No report.

Mayor DeCola – Nothing to report.

Old Business

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried unanimously, to pursue Payroll Direct Deposit for those that are interested. The Clerks will contact Williamson Law Book and M&T Bank for instructions and set up.

New Business

Trustee Ely offered a motion, seconded by Trustee Harris, and carried unanimously for the Board to Certify the Treasurer's Affidavit of Unpaid Village Taxes for return to the County and Relevy on the Town & County Taxes on January 1.

A motion was offered by Trustee Ely, seconded by Trustee Murray, and carried unanimously authorizing the Mayor to execute the Municipal Cooperation Agreement for Energy Purchasing Services with NYSMEC.

A motion was offered by Trustee DeMarco, seconded by Trustee Ely, and carried unanimously granting permission for Weedsport Winter Wanderers, Inc. to use a strip of land owned by Niagara Mohawk Power Corporation, d/b/a National Grid which runs through the Village of Elbridge for their snowmobile trail.

An e-mail from the Assessor's Office regarding an address change for landlocked parcel 019.-01-49.0 was discussed; no action taken.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Harris, seconded by Trustee Murray, and carried unanimously, to approve payment of November Abstract #6, allowing the Clerk to include several invoices totaling \$4,751.43, in the amount of \$36,046.60 for General Fund Vouchers A138-A182, Checks 12801-12845, and \$15,714.74 for Water Fund Vouchers F55-F76, Checks 4436-4457.

The meeting was adjourned at 8:54 p.m. on a motion made by Trustee Ely, seconded by Trustee DeMarco and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
December 4, 2017

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 09/30/17	608290.05	579638.87	3928.57	0.00
October Receipts	<u>9771.97</u>	<u>24490.20</u>	<u>16386.09</u>	<u>0.00</u>
Total	618062.02	604129.07	20314.66	0.00
October Disb	<u>40316.46</u>	<u>11573.80</u>	<u>16129.57</u>	<u>0.00</u>
Bal 10/31/17	577745.56	592555.27	4185.09	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, December 4, 2017

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:02 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Ely, DeMarco and Murray. Clerk-Treasurer Caron was also present. Mayor DeCola was absent.

Resident Jeanine Nolte was present.

Town Supervisor Ken Bush, Earl Alpha, Joe Rogers and Bradley Milton were also in attendance.

Deputy Mayor DeMarco led everyone in the Pledge of Allegiance.

A motion was offered by Trustee DeMarco, seconded by Trustee Ely, and carried to forgo the reading of the minutes from the last regular meeting on November 6, 2017.

The minutes of the last regular meeting of November 6th, were accepted on a motion made by Trustee Ely, seconded by Trustee Harris and carried.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee DeMarco, seconded by Trustee Murray and carried.

Trustee Harris presented the Code Enforcement Report for November, who moved for its acceptance, seconded by Trustee Murray and carried.

Trustee DeMarco presented the Public Works Report for November, who moved for its acceptance, seconded by Trustee Murray and carried.

Trustee Murray presented the Historian's Report for November, who moved for its acceptance, seconded by Trustee DeMarco and carried.

Trustee, Mayor and Attorney Reports

Trustee Harris – The Board has received a request for a grace period for water payments, especially when due date falls on the weekend. Water payments are due by the 5th of the month, and the Village's policy has always been that we accept postmark, drop box and credit card payments by phone as on time without penalty. Water customers have thirty days to make payment and receive thirty days notice before shut off. The Clerks will add a message to the next quarterly bill making all customers aware of the drop box option.

Trustee Murray – He has posted notices regarding the caroling event on December 23rd.

Mayor DeCola arrived at 7:17 p.m.

Mayor DeCola recognized Joe Rogers; Elbridge Wine & Spirits who addressed the Board regarding a violation letter he received from the Code Enforcement Officer. Mr. Rogers stated that he has placed decals on all doors for emergency purposes. He has been told that signage on the south side of the building is in violation of his Site Plan Agreement with the Planning Board. He believes that there is selective enforcement of codes throughout the Village and would like the Board to look into it.

Mr. Rogers left the meeting at 7:24 p.m.

Mayor DeCola recognized Earl Alpha who is concerned that his Diminution Resolution, which will be on the ballot for the Village's General Election in March, will not be understood by voters. He was told that residents will be informed and all the information will be published prior to the election. Mr. Alpha left the meeting.

Town Supervisor Ken Bush informed the Board that his term ends December 31st and that it has been a pleasure working with the Village. He wanted to thank the Village, especially Tom King for his work on the water districts. He appreciated the spirit of cooperation and felt the combined codes offices has been a great service for residents.

Mr. Bush left at 7:37 p.m.

Jeanine Nolte; Crossing Guard asked the Board for a new pair of gloves. Brad Milton will order them.

December 4, 2017 Village Board Meeting Cont.

Brad Milton informed the Board that he will be out of state February 9 – 21, 2018. Duane Milton will be unavailable as well. A plan is needed for snow removal while he is gone.

Renee Caron has requested the use of the Community Room on December 16, 2017 for her granddaughter's first birthday party. A certificate of insurance has been provided. The Board waived the facility use fee.

Trustee Ely – He would like to look into new Christmas decorations. He will explore options for next year.

Trustee DeMarco – He looked into the Time Sheet/Time Tracking Application for employee use. It would enable the Village to more accurately track employee hours by job code. It will cost the Village approximately \$30.00 per month. It would replace the current time clock.

He continues to have problems getting in contact with Mr. Morgan; Dependable Disposal. Mr. Morgan has not returned his phone calls.

Mayor DeCola – He has been in contact with Shawn Rush; Onondaga County Health Department regarding Brad Milton's water certification.

Ms. Nolte left the meeting at 8:00 p.m.

Old Business - none

New Business

A motion was offered by Trustee Harris, seconded by Trustee Ely, and carried unanimously to amend the budget with Appropriations/Budget Amendments: \$1,720.61 from A5110.41 Street Maint.-Supplies & Mat'ls to A5110.40 Street Maint.-Contractual; \$5,997.75 from A5110.41 Street Maint.-Supplies & Mat'ls to A5110.44 Street Maint.-Equipment Maint.; \$1,585.41 from F8340.410 T&D-Supplies & Mat'ls to F8340.2 T&D-Equipment.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously, to approve payment of December Abstract #7 in the amount of \$46,450.46 for General Fund Vouchers A183-A221, Checks 12846-12884, and \$26,219.62 for Water Fund Vouchers F77-F91, Checks 4458-4472.

Fire Chief Czarnecki and Asst. Chiefs Gordy Franz, Ryan Franz and Ryan Peters arrived at 8:30 p.m.

Chief Czarnecki presented the Fire Department Report for November. Trustee Ely moved for its acceptance, seconded by Trustee Harris and carried unanimously.

Chief Czarnecki reported that he met with ISO Officials. It will take 4 – 6 months before they receive new rating.

The Department participated in the Parade of Lights in Baldwinsville on November 25th along with thirty other departments.

The Department has several upcoming events: Breakfast with Santa on December 9th, Santa Ride Around on December 10th, Craft Fair on December 16th, and a Movie Night on December 22nd.

A small group of Girl Scouts will "camp out" in the fire house meeting room in February.

There continues to be mouse issue in the fire house. All food is being removed. Smaller garbage pails will be used in the kitchen and meeting room in the future. An exterminator service will be used for the next 3 months at a cost of approximately \$280.00. Fire Department President, Bob Tachman is gathering quotes for refinishing or replacing the kitchen cabinets.

The overhead bay doors need repair. The openers need adjustment and the chiefs will check the tension on the chains. Overhead Door Company will be contacted to see what can be done.

Chief Czarnecki reported that the tanker sustained some minor damage while responding to a mutual aid tractor trailer fire call on the Thruway. A repair estimate will be forwarded to the Weedsport Fire Department Chief.

The Chiefs left the meeting.

The Board discussed upcoming budget preparation. The Board will hold their first Budget Workshop on Wednesday, January 17, 2018 at 5:30 p.m.

The meeting was adjourned at 9:08 p.m. on a motion made by Trustee Ely, seconded by Trustee DeMarco and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer