

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
January 4, 2016

| | <u>GENERAL</u> | <u>WATER</u> | <u>T & A</u> | <u>CAP FUNDS</u> |
|-------------------|-----------------|-----------------|------------------|------------------|
| Bal 10/31/15 | 614984.74 | 585255.72 | 3576.08 | 0.00 |
| November Receipts | <u>7694.21</u> | <u>25807.89</u> | <u>26249.56</u> | <u>0.00</u> |
| Total | 622678.95 | 611063.61 | 29825.64 | 0.00 |
| November Disb | <u>59340.82</u> | <u>27649.80</u> | <u>24196.02</u> | <u>0.00</u> |
| Bal 11/30/15 | 563338.13 | 583413.81 | 5629.62 | 0.00 |

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, January 4, 2016

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were DeCola, Armani, DeMarco and Duger with Mayor Doerr presiding. Clerk-Treasurer Caron was also present.

Mayor Doerr led everyone in the Pledge of Allegiance.

PUBLIC HEARING
Ban on Weapons in the Workplace Policy

Mayor Doerr called the hearing to order at 7:02 p.m. on a motion by Trustee DeCola, seconded by Trustee Duger, and carried unanimously.

Trustees present were DeCola, Armani, DeMarco and Duger with Mayor Doerr presiding. Clerk-Treasurer Caron was also present.

No one else was present.

The legal notice was published in the December 23rd issue of The Eagle Observer.

Mayor Doerr presented the proposed Ban on Weapons in the Workplace Policy.

Mayor Doerr asked three times if anyone present wished to speak for the Ban on Weapons in the Workplace Policy. No one present spoke.

Mayor Doerr then asked three times if anyone present wished to speak against the Ban on Weapons in the workplace Policy. No one present spoke against the proposed policy.

The regular monthly meeting resumed.

The minutes of the last regular meeting of December 7th were accepted on a motion made by Trustee DeCola, seconded by Trustee DeMarco and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's report and approved it on a motion made by Trustee DeCola, seconded by Trustee DeMarco and carried unanimously.

Trustee Armani presented the Code Enforcement Report for December, who moved for its acceptance, seconded by Trustee DeCola and carried unanimously.

There was no Public Works Report for December.

The Ban on Weapons in the Workplace Policy Public Hearing continued.

All were heard who wished to be heard.

The hearing was closed at 7:10 p.m. on a motion made by Trustee Duger, seconded by Trustee Armani, and carried unanimously.

Resident Thomas LaPrairie arrived at 7:10 p.m.

PUBLIC HEARING
Amending Selected Portions of the Village of Elbridge Employee Handbook Policies and Procedures

Mayor Doerr called the hearing to order at 7:10 p.m. on a motion by Trustee DeCola, seconded by Trustee Duger, and carried unanimously.

Trustees present were DeCola, Armani, DeMarco and Duger with Mayor Doerr presiding. Clerk-Treasurer Caron was also present.

Resident present was Thomas LaPrairie.

The legal notice was published in the December 23rd issue of The Eagle Observer.

Mayor Doerr presented the proposed amendments to the Employee Handbook.

Mayor Doerr asked three times if anyone present wished to speak for the Amendments. No one present spoke.

Mayor Doerr then asked three times if anyone present wished to speak against the Amendments. No one present spoke against the proposed amendments.

January 4, 2016 Village Board Meeting Cont.

All present discussed the wording for various sections of the Handbook; specifically, the Village's monthly contribution of Domestic Partner's health insurance premium as it will change annually and the employee workplace breaks policy for both 7 hour per day and 8 hour per day employees. Smoking will no longer be allowed in the Engine Room at the Fire House. Previous handbook wording allowing the same will be removed.

The regular monthly meeting resumed.

Trustee, Mayor and Attorney Reports

Trustee DeCola – He presented Clerk-Treasurer Caron's request for vacation time.

Trustee DeCola offered a motion, seconded by Trustee Duger, and carried unanimously authorizing Clerk-Treasurer Caron to use vacation time February 16th -19th and March 24th – April 1st.

He reported that the Elbridge Fire Department's current insurance provider will look at the policy again to reduce the premium. By rewriting the policy the renewal date may change and differ from the Village's policy, but there will be no lapse in coverage.

Trustee Armani – Nothing to report.

The Public Hearing Amending Selected Portions of the Village of Elbridge Employee Handbook Policies and Procedures continued.

All were heard who wished to be heard.

The hearing was closed at 7:33 p.m. on a motion made by Trustee Duger, seconded by Trustee DeMarco, and carried unanimously.

The Board would like to table the adoption of the Employee Handbook amendments until next month's meeting.

PUBLIC HEARING

New Parking Regulations Law - Amending Chapter 131 of the Village Code

Mayor Doerr called the hearing to order at 7:35 p.m. on a motion by Trustee Armani, seconded by Trustee DeCola, and carried unanimously.

Trustees present were DeCola, Armani, DeMarco and Duger with Mayor Doerr presiding. Clerk-Treasurer Caron was also present.

Resident present was Thomas LaPrairie.

The legal notice was published in the December 23rd issue of The Eagle Observer.

Mayor Doerr presented the proposed Parking Regulations Law.

Mayor Doerr asked three times if anyone present wished to speak for the new Parking Regulations Law. No one present spoke.

The regular monthly meeting resumed.

Trustee, Mayor and Attorney Reports

Trustee DeMarco – He will contact Steven Morgan; Dependable Disposal to obtain garbage bins for the Village Hall and Seymour Lofft Park.

Village employee Brad Milton test painted a section of the east side wall of the Fire House with breathable paint. There was discussion regarding the necessity to repaint the entire building.

Trustee Duger – Nothing at this time.

Old Business

Mayor Doerr read Resolution #1-16.

The resolution was offered by Trustee Duger, seconded by Trustee DeCola, and carried on roll call vote, adopting the Volunteer Firefighter Benefits Law. (See Resolution #1-16 attached.)

New Business

Mayor Doerr read Resolution #2-16.

The resolution was offered by Trustee DeCola, seconded by Trustee DeMarco, and carried on roll call vote, setting the polling place and hours for the March 15, 2016, Regular Village Election. (See Resolution #2-16 attached.)

January 4, 2016 Village Board Meeting Cont.

Mayor Doerr read Resolution #3-16.

The resolution was offered by Trustee DeMarco, seconded by Trustee Duger, and carried on roll call vote, appointing Diana E. Rynkiewicz and Jackie L. Ingerson election inspectors designating Mrs. Rynkiewicz Chairman, and Susan C. Hartwell as alternate inspector and/or poll clerk, and setting their rate of compensation at \$9.00 per hour. (See Resolution #3-16 attached.)

The Board will hold their first budget workshop in February.

A motion was offered by Trustee Armani, seconded by Trustee Duger, and carried unanimously authorizing the Mayor to execute the Polling Place Agreement with the Board of Elections as revised with the addition of the addendum that the County agrees to indemnify the Village.

The Public Hearing for the New Parking Regulations Law - Amending Chapter 131 of the Village Code continued.

Mayor Doerr asked three times if anyone present wished to speak against the new Parking Regulations Law. No one present spoke against the proposed Law.

All were heard who wished to be heard.

The hearing was closed at 7:51 p.m. on a motion made by Trustee Armani, seconded by Trustee Duger, and carried unanimously.

The regular monthly meeting resumed.

Mayor Doerr presented Local Law #1-2016 – Parking Regulations Law, Amending Various Portions of Section 131 of the Village of Elbridge Code, i.e. Traffic and Parking.

A motion was offered by Trustee DeCola, seconded by Trustee Armani, and carried on roll call vote: Trustee DeCola, Yes; Trustee Armani, Yes; Trustee DeMarco, Yes; Trustee Duger, Yes; Mayor Doerr, Yes, to adopt Local Law #1-2016 – Parking Regulations Law.

A motion was offered by Trustee Armani, seconded by Trustee Duger, and carried on roll call vote: Trustee DeCola, Yes; Trustee Armani, Yes; Trustee DeMarco, Yes; Trustee Duger, Yes; Mayor Doerr, Yes, to adopt the Ban on Weapons in the Workplace Policy as presented.

Based upon the review of an existing official Village Zoning Map by the Village Engineer; Walt Kalina and the Village Attorney; Harry V. Armani regarding the “Red and White” parcel located at 110 East Main Street, Tax Map No. 017.-01-22.2, Trustee DeMarco offered a motion, seconded by Trustee Armani, and carried unanimously, for sake of clarification, per the advice of the Village Engineer and the Village Attorney to resolve that the zoning for this parcel is R-2.

The Village of Elbridge has received a Petition for Annexation from Kenneth Alpha; Tax Map No. 016.-02-01.0. Clerk-Treasurer Caron will contact Town Clerk Stapleton regarding a joint Public Hearing.

Fire Chief Paul Czarnecki and Asst. Chief Gordon Franz arrived at 8:02 p.m.

A motion was offered by Trustee DeCola, seconded by Trustee Armani, and carried unanimously to amend the budget with Appropriations/Budget Amendments: \$952.70 from A1990.4 Contingent Account to A1325.4 Clerk/Treas.-Contractual; \$167.19 from A3410.410 Fire Dept.-Supplies & Mat'ls to A3410.441 Fire Dept.-Bldg. Maint.; \$204.81 from A7410.40 Library-Contractual to A7410.43 Library-Bldg. Maint.

Chief Czarnecki presented the Fire Department Report for December. Trustee Duger moved for its acceptance, seconded by Trustee DeMarco and carried unanimously.

Chief Czarnecki reported that during an Onondaga County Health Department inspection on December 11, 2015 they found the interior of the cabinet under the three bay sink in poor repair. He requested that Village employees repair/replace both sinks in the kitchen. He also stated that the flashing around the generator room has fallen off and needs to be reattached.

Members of the Fire Department, along with Trustees DeCola and Armani met with Kristy LaManche, a Federal Grant Writer in the hopes that she could prepare a grant application for much needed equipment. Her fee is \$3,000.00. The grant application is due by January 15, 2016. There was some discussion.

A motion was offered by Trustee DeMarco, seconded by Trustee Duger, and carried unanimously to execute a contract with Kristy LaManche; KL Consulting Services to prepare a Federal Grant Application on behalf of the Village of Elbridge and the Elbridge Fire Department. The Village of Elbridge will pay her \$3,000.00 from Appropriation A1010.4 Board of Trustees-Contractual with the understanding that the Elbridge Fire Department will reimburse the Village fifty percent of the cost, i.e. \$1,500.00.

January 4, 2016 Village Board Meeting Cont.

Trustee DeCola offered a motion, seconded by Trustee Duger, and carried; with Trustee Armani abstaining to approve the execution of the Settlement Documents, contingent upon the Village Attorney's receipt of C.P.A. Pellizzari's approval that Robert Chuff has proved, to the satisfaction of both the Village Attorney and the C.P.A., that all monies paid to the Camardo Law Firm were all toward the one approved lawsuit, re: the Article 78 action assigned to Judge Paris, having Index No.: 2015-2016.

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeCola, seconded by Trustee DeMarco, and carried, with Trustee Armani abstaining on paying Voucher #A227 to Harry V. Armani & Associates; to approve payment of January Abstract #8 (including invoices from Elbridge Ace Hardware, Lowes and KMS Medical Products) in the amount of \$41,289.83 for General Fund Vouchers A208-A237, Checks 11960-11989, and \$9,965.12 for Water Fund Vouchers F102-F118, Checks 4094-4110.

Mayor Doerr read Trustee Duger's resignation dated January 4, 2016. He is resigning his position as of January 5, 2016 since he has been elected to serve on the Town of Elbridge Board.

A motion was offered by Trustee DeCola, seconded by Trustee DeMarco, and carried to accept Trustee Floyd Duger's resignation with regret.

Chief Czarnecki informed the Board that the Elbridge Fire Department will host the Onondaga County Fireman's Association Convention in June, 2016.

The meeting was adjourned at 8:50 p.m. on a motion made by Trustee Duger, seconded by Trustee DeCola and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

RESOLUTION #1-16
Village of Elbridge
Board of Trustees
January 4, 2016

At a regular meeting of the Board of Trustees of the Village of Elbridge, and of the Board of Fire Commissioners of the Village of Elbridge, held at the Municipal Offices, located at 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, January 4, 2016, commencing at 7:00 p.m. the following Resolution was offered by Trustee Duger, who moved for its adoption, seconded by Trustee DeCola, to wit:

WHEREAS, the Village of Elbridge Volunteer Fire Company originally was incorporated as a "Membership Corporation," and, pursuant to Section 1402 of the New York Not-For-Profit Corporation Law, is treated as a not-for profit corporation; and,

WHEREAS, the Village of Elbridge Volunteer Fire Company is under the control of the Village of Elbridge, and specifically, under the control of the Village of Elbridge Board of Trustees, who duly serves as the Board of Fire Commissioners for the Elbridge Volunteer Fire Company, which has, by law, control over the prevention or extinguishment of fires within its municipal boundaries. See Not-For-Profit Corporation Law §1402(e)(1); see also Village Law §10-1000; see also Village Law § 4-412(9); and,

WHEREAS, the Village of Elbridge Board of Trustees presently serves as the Board of Fire Commissioners for the Elbridge Volunteer Fire Company, Inc., a/k/a/the Village of Elbridge Volunteer Fire Department; and,

WHEREAS, on December 17, 2014, New York State Governor Andrew Cuomo signed into law a bill, to wit, Bill No. A00400/S03590, that would provide benefits to volunteer firefighters, including, but not limited to, personnel of the Emergency Medical Services ("EMS"), and personnel of the Fire Police, who are equipped with proper apparatus and gear, and volunteer ambulance workers, when they are injured in the line of duty, while assisting at an emergency before an officer in command arrives at the scene; and,

WHEREAS, previous to the passage of this law, volunteers who provided emergency services outside of their regular jurisdiction – before "an officer in command" arrived on the scene of the emergency – could be denied benefits covering their injuries; and,

WHEREAS, under the old law, i.e. General Municipal Law §209-i(1), the benefits only were provided if the volunteer responder of a neighboring fire district had reported to the incident commander to offer assistance, and the offer was accepted; and,

WHEREAS, the new legislation, sponsored by New York State Assemblyman William b. Magnarelli and New York State Senator Joseph A. Griffo amends the general municipal law to address Volunteer Firefighters' Benefit Law ("VFBL") and Volunteer Ambulance Workers' Benefit Law ("VAWBL") coverage for those volunteers who provide emergency services **before an officer in command arrives at the site**; and,

WHEREAS, the VFBL and VAWBL provide coverage similar to workers' compensation for injuries sustained in the line of duty; and,

WHEREAS, verbatim, Bill No. A00400/S03590 states: "In the event that an active volunteer firefighter or volunteer ambulance worker provides services when there is no jurisdictional officer in command present, such volunteer firefighter or volunteer ambulance worker shall be entitled to coverage under the VFBL or the VAWBL during the time such services are rendered;" and,

WHEREAS, volunteer firefighters of the Elbridge Volunteer Fire Company, Inc., including, but not limited to, personnel of Emergency Medical Services ("EMS"), and personnel of the Fire Police, who are equipped with proper apparatus and gear, from time to time provide fire protection and/or emergency rescue services to neighboring fire districts, and/or neighboring municipalities, adjacent to or nearby the geographical limits of the Village of Elbridge, whether it be through Onondaga County Mutual Aid or otherwise; and,

WHEREAS, the Fire districts of NY Mutual Insurance Co., Inc., in a letter dated February 18, 2015, advised the Village of Elbridge, the Village of Elbridge Board of Trustees, the Board of Fire Commissioners for the Elbridge Volunteer Fire Company, Inc., and the Village of Elbridge Fire Department, that "opting in" to the new legislation will require necessary action on the part of the Board of Fire Commissioners for the Village of Elbridge Volunteer Fire Department; and,

WHEREAS, the Fire Districts of NY Mutual Insurance Co., Inc., to wit Kathy Massaro, Vice President of Claims, indicated that there is no additional charge to the municipalities, fire departments, and/or fire companies, for the new insurance coverage, but only that a claim against a particular municipality, fire department, and/or fire company may affect its experience modification.

Now therefore, be it

RESOLVED, that it is the intent of this Resolution to make available the coverage provided by General Municipal Law §209-i-1-b, which will be enacted sometime in June, 2015, as New York State Bill No. A00400/S03590, to the volunteer firefighters of the Elbridge Volunteer Fire Company, Inc., a/k/a the Village of Elbridge Volunteer Fire Department, including, but not limited to, personnel of Emergency Medical Services (“EMS”), and personnel of the Fire Police, who are equipped with proper apparatus and gear; and, be it further

RESOLVED, that whenever a volunteer firefighter of the Elbridge Volunteer Fire Company, Inc., including, but not limited to, personnel of Emergency Medical Services (“EMS”), and personnel of the Fire Police, who are equipped with proper apparatus and gear, provided services under General Municipal Law §209-I when there is no jurisdictional officer in command present such volunteer firefighter, EMS personnel, or Fire Police personnel, shall be entitled to coverage under the VFBL coverage provided by the Elbridge Volunteer Fire Company, Inc. for the provision of such services; and, be it further

RESOLVED, that, upon the arrival of a jurisdictional officer in command, such volunteer firefighter of the Elbridge Volunteer Fire Company, Inc., EMS personnel, or Fire Police personnel **shall** report to such officer in command and offer his/her services to assist such fire company or fire department. If such offer of assistance is not accepted, then the volunteer firefighter of the Elbridge Volunteer Fire Company, Inc., EMS personnel, or Fire Police personnel must immediately cease providing any additional services at the scene of the fire or emergency in the neighboring fire district; and, be it further

RESOLVED, that the new law also is applicable to the Village of Elbridge Volunteer Fire Department, should it accept services for fire protection and/or emergency rescue services from volunteers of neighboring fire departments, and/or fire companies, but that the new insurance coverage offered under the VFBL and VAWBL, as provided by General Municipal Law §209-i-1-b, which will be enacted in June 2015, as New York State Bill No. A00400/S03590, applies to the rendering of services by said volunteers anywhere in the State of New York, and is not restricted to neighboring or adjacent municipalities; and,

RESOLVED, that, after reviewing the content contained in this Resolution, along with the written correspondence from the Fire Districts of NY Mutual Insurance Co., Inc., the Village of Elbridge Board of Trustees, acting as the Board of Commissioners for the Village of Elbridge Volunteer Fire Department, hereby agrees to sign on (or to “opt in”) to the new insurance coverage offered under the VFBL and VAWBL, as provided by General Municipal Law §209-i-1-b, which will be enacted in June 2015, as New York State Bill No. A00400/S03590: and, be it further

RESOLVED, that the Village of Elbridge, and the Village of Elbridge Board of Trustees, who duly serves as the Board of Fire Commissioners for the Elbridge Volunteer Fire Company, Inc., reserves the right to amend or rescind this Resolution if surrounding municipalities do not resolve to provide such reciprocal insurance coverage for their volunteer fire departments or fire companies, by reciprocal resolution or apportion referendum.

The question of the adoption of the foregoing Resolution was put to a vote and roll call resulted as follows:

| | | | |
|--------------------------------|-------|-------|------------|
| HENRY A. DOERR, MAYOR | _____ | Voted | <u>YES</u> |
| CHRISTOPHER A. DECOLA, TRUSTEE | _____ | Voted | <u>YES</u> |
| ANTHONY W. DEMARCO, TRUSTEE | _____ | Voted | <u>YES</u> |
| FLOYD C. DUGER, TRUSTEE | _____ | Voted | <u>YES</u> |
| KIMBERLY A. ARMANI, TRUSTEE | _____ | Voted | <u>YES</u> |

The resolution was thereupon declared to be duly adopted.

Dated: January 4, 2016

Renee M. Caron, *Clerk*
Board of Trustees
Village of Elbridge
Onondaga County, New York

(Recognition of Service)

RESOLUTION #2-16
Village of Elbridge
Board of Trustees
January 4, 2016

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Village Hall, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on the 4th of January, 2016, commencing at 7:00 p.m. the following resolution was offered by Trustee DeCola, and seconded by Trustee DeMarco, who moved for its adoption:

WHEREAS the next Village election for officers will be held on March 15, 2016, and

WHEREAS Section 15-104, Sub. 3(b) and 4, of the Election Law of the State of New York requires the Village Clerk to publish a notice regarding Election Day,

NOW THEREFORE BE IT RESOLVED that the Village Clerk, at least ten (10) days prior to the Regular Village Election to be held on the 15th day of March, 2016, shall publish a notice which shall state the polling place for the Village Election (Municipal Officers/Community Room, 210 West Main Street, in the Village of Elbridge), the hours during which the polls shall be open (12:00 Noon until 9:00 PM), the names and addresses of all those who have been duly nominated in accordance with Chapter 15 of The Election Law for village office by certificate or petition of nomination duly filed with the Village Clerk, the office and term of such office for which they have been so nominated, and an abstract of any proposition to be voted upon; and it is further

RESOLVED, that the Village Clerk shall also cause a copy of such notice to be posted in at least six (6) conspicuous public places within the Village and at each polling place at least one (1) day before the Village Election; and it is further

RESOLVED, that the failure of the Village to publish and post all required information shall not invalidate the election provided, however, that a vote on a proposition shall be VOID if the required notice of election is not given.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

| | | | |
|--------------------------------|-------|-------|------------|
| HENRY A. DOERR, MAYOR | _____ | Voted | <u>YES</u> |
| CHRISTOPHER A. DECOLA, TRUSTEE | _____ | Voted | <u>YES</u> |
| ANTHONY W. DEMARCO, TRUSTEE | _____ | Voted | <u>YES</u> |
| FLOYD C. DUGER, TRUSTEE | _____ | Voted | <u>YES</u> |
| KIMBERLY A. ARMANI, TRUSTEE | _____ | Voted | <u>YES</u> |

The resolution was thereupon declared to be duly adopted.

RESOLUTION #3-16
Village of Elbridge
Board of Trustees
January 4, 2016

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Village Hall, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on the 4th day of January, 2016, commencing at 7:00 p.m. the following resolution was offered by Trustee DeMarco, who moved its adoption, seconded by Trustee Duger, to wit:

RESOLVED, that in accordance with the provisions of Sections 15-116 and 15-118 of the Election Law, the following residents of the Village of Elbridge are hereby appointed as Inspectors of Election of the Village of Elbridge, New York:

Diana E. Rynkiewicz
Jackie L. Ingerson

Alternate and/or Clerk:

Susan C. Hartwell

AND IT IS FURTHER RESOLVED, that Diana E. Rynkiewicz is hereby appointed and designated as Chairman of the Inspectors of Election; and it is further

RESOLVED, that the compensation for each Inspector of Election or Clerk shall be fixed at the sum of nine dollars (\$9.00) per hour, and the Chairman at the sum of nine dollars (\$9.00) per hour, for each day spent in carrying out the duties of their office; and it is further

RESOLVED, that it shall be their duty to:

- 1) finalize the register of voters, as provided by the Onondaga County Board of Elections on or before Tuesday, March 8th, at the Village of Elbridge Clerk's Office, 210 West Main Street, Elbridge, not later than Friday, March 11th, the fourth day before the Village of Elbridge Election, and
- 2) conduct the Village of Elbridge Election to be held on the 15th day of March, 2016, from 12:00 noon to 9:00 p.m. at the Village of Elbridge Municipal Building Community Room, 210 West Main Street, Elbridge.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

HENRY A. DOERR, MAYOR _____ Voted YES

CHRISTOPHER A. DECOLA, TRUSTEE _____ Voted YES

ANTHONY W. DEMARCO, TRUSTEE _____ Voted YES

FLOYD C. DUGER, TRUSTEE _____ Voted YES

KIMBERLY A. ARMANI, TRUSTEE _____ Voted YES

The resolution was thereupon declared to be duly adopted.

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
February 1, 2016

| | <u>GENERAL</u> | <u>WATER</u> | <u>T & A</u> | <u>CAP FUNDS</u> |
|-------------------|-----------------|-----------------|------------------|------------------|
| Bal 11/30/15 | 563338.13 | 583413.81 | 5629.62 | 0.00 |
| December Receipts | <u>4757.36</u> | <u>13101.92</u> | <u>24307.14</u> | <u>0.00</u> |
| Total | 568095.49 | 596515.73 | 29936.76 | 0.00 |
| December Disb | <u>60957.51</u> | <u>25566.42</u> | <u>23356.76</u> | <u>0.00</u> |
| Bal 12/31/15 | 507137.98 | 570949.31 | 6580.00 | 0.00 |

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, February 1, 2016

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:03 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were DeMarco and Armani with Deputy Mayor DeCola presiding. Clerk-Treasurer Caron was also present.

Resident/Town Councilman Floyd Duger was present.

Town Supervisor Ken Bush was also in attendance.

Deputy Mayor DeCola led everyone in the Pledge of Allegiance.

The minutes of the last regular meeting of January 4th were accepted on a motion made by Trustee Armani, seconded by Trustee DeMarco and carried.

Reports of Officers and Committees –

The Board reviewed the Treasurer's report and approved it on a motion made by Trustee DeCola, seconded by Trustee DeMarco and carried.

Trustee Armani presented the Code Enforcement Report for January, who moved for its acceptance, seconded by Trustee DeCola and carried.

Trustee DeCola presented the Public Works Report for January, who moved for its acceptance, seconded by Trustee Armani and carried.

Mayor Doerr arrived at 7:08 p.m. He will preside over the remainder of the meeting.

Boy Scout Bradley Marshall joined the meeting at 7:12 p.m.

Mayor Doerr recognized Town Supervisor Ken Bush who informed the Village Board that the Town Board scheduled a joint public hearing for February 25th at 7:00 p.m. regarding the Petition for Annexation from Kenneth Alpha.

A motion was offered by Trustee DeCola, seconded by Trustee DeMarco and carried to hold a joint public hearing with the Town of Elbridge regarding the Petition for Annexation from Kenneth Alpha; Tax Map No. 016.-02-01.0 on Thursday, February 25, 2016 at 7:00 p.m. at the Town Hall.

The Town of Elbridge will publish a notice in the Post Standard. Clerk-Treasurer Caron will publish a notice in the Eagle Observer. The Town will be the lead agency in regards to the SEQR and Town Clerk Stapleton will notify the Jordan Elbridge School District.

Mr. Bush also informed the Board that Town Councilman Robert Decker has resigned and Doug Blumer has been appointed to fill his term until the next election.

Consensus will hold a meeting with Town and Village officials on February 17, 2016 regarding a proposed merger of the City of Syracuse with Onondaga County. Several Town Officials will attend.

Mayor Doerr recognized Boy Scout Bradley Marshall who addressed the Board regarding his Eagle Scout Project. Installation of the Ann Andrews Memorial Bench at the Valley Drive Park was completed on November 15, 2015. He shared pictures of the completed project and the Board thanked him for his work. As the Project Beneficiary Representative, Trustee Armani signed his Eagle Scout Service project paperwork.

Bradley Marshall and Mr. Bush left the meeting at 7:25 p.m.

Trustee, Mayor and Attorney Reports

Trustee DeCola – Reported that the Fire Department's insurance premium has been reduced by approximately \$3,000.00.

Trustee Armani – Nothing at this time.

Trustee DeMarco – Reported that employees Brad Milton and Tom King will make repairs to the Village Hall roof.

He obtained quotes to repair the trench drains in the Fire House.

February 1, 2016 Village Board Meeting Cont.

A motion was offered by Trustee DeMarco, seconded by Trustee DeCola, and carried to accept the proposal from O'Hara Excavating, LLC to repair the trench drains in the fire house as described in the proposal not to exceed \$20,000 and paid from appropriation A1010.4; Trustee Contractual.

Trustee DeMarco also reported that he obtained a quote of \$96,000 to repoint and \$22,000 to paint the exterior of the Fire House, as well as, \$98,000 to repair the overhead doors.

Trustee Armani offered a motion, seconded by Trustee DeMarco, and carried authorizing the Clerk to advertise for a summer laborer with masonry experience.

Mayor Doerr – no report.

New Business

Trustee Armani offered a motion, seconded by Trustee DeCola, and carried authorizing execution of the Williamson Law Book Software Support Contracts.

A motion was offered by Trustee DeCola, seconded by Trustee DeMarco, and carried authorizing the Mayor to execute the 2016-2020 Addendum to the Water Rate Agreement with the Village of Jordan.

Trustee DeCola offered a motion, seconded by Trustee Armani, and carried authorizing the Mayor to execute the Seymour Lofft Park Agreement with the Town of Elbridge for \$20,000.00.

Trustee DeMarco offered a motion, seconded by Trustee Armani, and carried authorizing the Mayor to execute the NYS Trooper Sub-Station Agreement with the Town of Elbridge for \$2,000.00.

The Board of Trustees will hold their first budget workshop following their regularly scheduled meeting on March 7, 2016. Clerk-Treasurer Caron reminded the Board that the Tentative Budget needs to be presented by March 31st.

A motion was offered by Trustee DeCola, seconded by Trustee Armani, and carried to amend the budget with Appropriations/Budget Amendments: \$1,326.78 from A1990.4 Contingent Account to A1325.4 Clerk/Treas.-Contractual; \$304.83 from A3410.410 Fire Dept.-Supplies & Mat'ls to A3410.441 Fire Dept.-Bldg. Maint.; \$44.09 from A7410.40 Library-Contractual to A7410.43 Library-Bldg. Maint.; \$15.29 from A1990.4 Contingent Account to A7550.4 Celebrations-Contractual.

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeCola, seconded by Trustee DeMarco, and carried, with Trustee Armani abstaining on paying Voucher #A270 to Harry V. Armani & Associates; to approve payment of February Abstract #9 in the amount of \$29,929.87 for General Fund Vouchers A238-A270, Checks 11990-12022, and \$115,706.73 for Water Fund Vouchers F119-F140, Checks 4111-4132.

Old Business

A motion was offered by Mayor Doerr, seconded by Trustee DeCola, and carried on roll call vote: Trustee DeCola, Yes; Trustee Armani, Yes; Trustee DeMarco, Yes; Mayor Doerr, Yes, to adopt the amendments to selected portions of the Village of Elbridge Employee Handbook Policies & Procedures as revised.

Fire Chief Paul Czarnecki and Asst. Chief Gordon Franz arrived at 8:18 p.m.

Chief Czarnecki reported that they have several grant applications that have been sent out. Notices of award will be made March through September.

Chief Czarnecki presented the Fire Department Report for January. Trustee DeMarco moved for its acceptance, seconded by Trustee Armani and carried.

The meeting was adjourned at 8:47 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Armani and carried.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
March 7, 2016

| | <u>GENERAL</u> | <u>WATER</u> | <u>T & A</u> | <u>CAP FUNDS</u> |
|------------------|-----------------|-----------------|------------------|------------------|
| Bal 12/31/15 | 507137.98 | 570949.31 | 6580.00 | 0.00 |
| January Receipts | <u>15304.00</u> | <u>20327.50</u> | <u>18318.13</u> | <u>0.00</u> |
| Total | 522441.98 | 591276.81 | 24898.13 | 0.00 |
| January Disb | <u>40482.87</u> | <u>10128.07</u> | <u>20226.93</u> | <u>0.00</u> |
| Bal 01/31/16 | 481959.11 | 581148.74 | 4671.20 | 0.00 |

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, March 7, 2016

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:02 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Armani and DeMarco with Deputy Mayor DeCola presiding. Clerk-Treasurer Caron was also present.

Mayor Doerr phoned to say he was running late, but on his way.

Residents present were Stephanie Harris, Budget Officer Fred Weisskopf, Kathy Norman and Thomas LaPrairie.

Reporter Jonathan Monfiletto; WOC Journal, Earl Alpha and Roger Shalala were also in attendance.

Deputy Mayor DeCola led everyone in the Pledge of Allegiance.

The minutes of the last regular meeting of February 1st were accepted on a motion made by Trustee DeMarco, seconded by Trustee Armani and carried.

Reports of Officers and Committees –

The Board reviewed the Treasurer's report and approved it on a motion made by Trustee Armani, seconded by Trustee DeMarco and carried.

Trustee Armani presented the Code Enforcement Report for February, who moved for its acceptance, seconded by Trustee DeMarco and carried.

Trustee DeCola presented the Public Works Report for February, who moved for its acceptance, seconded by Trustee Armani and carried.

Trustee, Mayor and Attorney Reports

Trustee Armani – Nothing at this time.

Trustee DeMarco – Trench drain work at the Firehouse is complete. He also reported that the Village Hall roof was leaking and has been repaired.

Trustee DeCola – Nothing to report.

Mayor Doerr joined the meeting at 7:09 p.m.

Resident/Town Councilman Floyd Duger arrived at 7:10 p.m.

Mayor Doerr introduced Stephanie Harris and appointed her to the position of Trustee for the remainder of the official year.

Old Business

Mayor Doerr recognized Mr. Alpha. There was some discussion regarding his Petition for Annexation and required actions.

Trustee DeCola offered a motion, seconded by Trustee DeMarco, and carried unanimously that as the Village Attorney has presented facts that the property in question is subject to execution and filing of a Site Plan Agreement to protect the village infrastructure and residents on the type and frequency of uses of the parcel in question the Village Board, at this time, declines any request for either Diminution of Village Boundaries or permitting the Annexation of this parcel to the Town of Elbridge without prejudice and will reconsider the matter in the future.

The Planning Board will hold a Public Hearing at their next meeting on March 22, 2016 regarding a previous application for Site Plan Review jointly submitted by Robert & Joseph Deyneka and Jeff Ceratt and Russell Wing. Mr. Alpha was encouraged to attend.

Daryle Pickering Jr. joined the meeting at 7:18 p.m.

Mr. Alpha left the meeting at 7:21 p.m.

New Business

Trustee Armani offered a motion, seconded by Trustee DeCola, and carried unanimously to approve renewal of the Microsoft Windows Software Support Contract.

March 7, 2016 Village Board Meeting Cont.

A motion was offered by Trustee DeMarco, seconded by Trustee Armani, and carried unanimously approving the Elbridge Free Library Board's placement of a Maple Leaf Library Box at Seymour Lofft Park. Village employees will help with the installation of the post.

Clerk-Treasurer Caron will present the Tentative Budget at a special meeting on Monday, March 21, 2016 at 8:15 p.m.

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried unanimously authorizing the Clerk to publish notice of the Public Hearing on the 2016-2017 Tentative Budget to be held at the next regularly scheduled meeting on Monday, April 4, 2016.

A motion was offered by Trustee DeMarco, seconded by Trustee Armani, and carried unanimously to amend the budget with Appropriations/Budget Amendments: \$816.13 from A1990.4 Contingent Account to A1325.4 Clerk/Treas.-Contractual; \$132.94 from A3410.410 Fire Dept.-Supplies & Mat'ls to A3410.441 Fire Dept.-Bldg. Maint.; \$22.40 from A7410.40 Library-Contractual to A7410.43 Library-Bldg. Maint.; \$4,589.93 from A1990.4 Contingent Account to A9060.8 Hospital & Medical Insurance; \$1,111.27 from A1010.4 Board of Trustees-Contractual to A8010.4 Zoning-Contractual; \$235.68 from A1010.4 Board of Trustees-Contractual to A8020.4 Planning-Contractual.

Mr. LaPrairie let the Board know that after recent rains the culvert pipe under Athens Ave. has filled in and is angled preventing the flow of water. Mayor Doerr explained that in years past homeowners did not sign easements to allow clean up of the ditch. Trustee DeMarco will have Village DPW look at it.

Mr. Weisskopf also stated that silt is building up again in the culvert pipe under Crossett Road causing ponding on his property. The ditch beyond his property needs to be cleaned out. The Village will need to contact four property owners and obtain easements to do the work.

Kathy Norman left at 7:41 p.m.

Trustee DeMarco was called away and left the meeting at 7:45 p.m.

The Board reviewed the 2016-17 water fund budget figures with Budget Officer Fred Weisskopf.

Fire Chief Paul Czarnecki, Asst. Chief Gordon Franz and Michael Caron arrived at 7:47 p.m.

Chief Czarnecki presented the Fire Department Report for February. Trustee Armani moved for its acceptance, seconded by Trustee DeCola and carried.

The Elbridge Fire Department will host the Onondaga County Volunteer Firemen's Association Convention June 15-18, 2016. A meeting will be held along with firemen games and a parade.

The Chiefs thanked the Board for the repair of the trench drains at the fire house. Chief Czarnecki asked that if after the new concrete has cured will the village reseal the floors.

Chief Czarnecki has been approached by the American Red Cross regarding the use of the Fire House as a shelter. He asked for the board's approval to file paperwork to proceed.

Chief Czarnecki reported a possible urinal pipe leak in the men's restroom.

The Board and Chief reviewed 2016-17 Fire Department budget figures with Budget Officer Fred Weisskopf.

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeCola, seconded by Trustee Armani, and carried, with Trustee Armani abstaining on paying Voucher #A312 to Harry V. Armani & Associates; to approve payment of March Abstract #10 in the amount of \$54,005.70 for General Fund Vouchers A271-A317, Checks 12023-12069, and \$10,669.83 for Water Fund Vouchers F141-F158, Checks 4133-4150.

Chief Czarnecki, Asst Chief Franz, Mr. Caron and Mr. Shalala left the meeting at 8:31 p.m.

The Board continued to review 2016-17 general fund appropriations and revenues for the tentative budget.

Board Members will contemplate an increase in water rates.

A motion was offered by Trustee DeCola, seconded by Trustee Harris, and carried to enter into executive session at 9:16 p.m. to discuss a personnel issue.

Budget Officer Fred Weisskopf and Clerk-Treasurer Caron were invited to stay.

March 7, 2016 Village Board Meeting Cont.

Trustee DeCola offered a motion, seconded by Trustee Armani, and carried to exit executive session at 9:30 p.m.

A motion was offered by Trustee Armani, seconded by Trustee DeCola, and carried approving Fire Department members the use of Rescue 4 to attend training in Montour Falls on March 19, 2016.

The meeting was adjourned at 9:33 p.m. on a motion made by Trustee DeCola, seconded by Trustee Harris and carried.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

Special Meeting, Monday, March 21, 2016

Having published notice in the Eagle Observer and posted the same on Wednesday, March 16, 2016, a Special Meeting of the Village of Elbridge Board of Trustees was called to order at 8:15 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were DeCola, DeMarco, Harris and Armani with Mayor Doerr presiding. Clerk-Treasurer Caron, Budget Officer Fred Weisskopf and Trustee Elect John Murray were also present.

The Board reviewed the 2016-2017 Tentative Budget as presented by Clerk-Treasurer Caron, pursuant to Village Law 5-508(1).

Steven Milewski, a student from Syracuse University arrived at 8:25 p.m. He was gathering film footage for a school project.

The meeting was adjourned at 8:35 p.m. on a motion made by Trustee DeCola, seconded by Trustee DeMarco, and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

Having given notice to The Eagle Observer and posted said notice, the annual, organizational meeting of the Board of Trustees of the Village of Elbridge was held in the Municipal Offices, 210 West Main Street, commencing at 7:00 p.m. Trustees present were DeMarco, Harris and Murray with Mayor Doerr presiding. Clerk-Treasurer Caron and Budget Officer Fred Weisskopf were also present. Trustee DeCola was absent.

Residents present were Don Demo, Thomas LaPrairie and Peggy Bennink.

Earl Alpha, Kayla Bryant and Natasha Beaulieu were also in attendance.

Mayor Doerr led everyone in the Pledge of Allegiance.

Mayor Doerr appointed Stephanie A. Harris as Trustee for one (1) year.

Trustee DeCola was appointed Deputy Mayor.

The following term appointments were offered: Peggy Bennink, Planning Board Member (five years); Bradley J. Chapman, Zoning Board of Appeals Member (five years); Zoning Board of Appeals Member (three years), vacant.

Also offered were the following annual appointments: Deputy Clerk, Melissa L. Godfrey; Planning Board Chairman, Dennis Pelmeier; Zoning Board of Appeals Chairman, Timothy Gannon; Street Crossing Guard, Jeanine R. Nolte; Alternate Street Crossing Guard, Terrie Fancher; Village Historian, Myrna L. Sullivan; Deputy Village Historian, vacant; Attorney to the Village Board, Planning Board and Zoning Board of Appeals, Harry V. Armani & Associates; Marriage Officer, Gale Mitchell; Budget Officer, Frederick Weisskopf; Records Access Officer, Deputy Clerk Melissa L. Godfrey; Mayor Doerr, Trustee Harris, RMO Caron, RAO Godfrey, Fire Department Secretary and Historian Sullivan as the Records Management Advisory Committee; Housing Authority Chairman, Mayor Doerr. The Board of Ethics Committee: Linda Burton, Mayor Doerr, Clerk Caron, Deputy Clerk Godfrey; Ethics Board Chairman, Linda Burton.

Trustee assignments are as follows: Trustee Harris – Municipal Water, Library, Codes Enforcement, Parks, Streets & Street Lighting; Trustee Murray – Fire Department, Buildings/Grounds, Sidewalks, Planning Board; Trustee DeMarco – Garbage & Recyclables, Construction, Brush; Trustee DeCola – Department of Public Works, Personnel, Financials and Insurance. The Drainage Committee will consist of Mayor Doerr and Trustee DeCola; Mayor Doerr, and Trustee DeCola will also serve on the Intermunicipal Water Committee.

The above appointments were approved on a motion made by Trustee Murray, seconded by Trustee DeMarco, and carried.

A motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried, to set the Surety Bond for the Clerk-Treasurer and Mayor at \$100,000 each, and all other employees at \$10,000 each.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried, to designate Clerk-Treasurer Caron as the licensing officer.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried, to designate the first Monday of every month as the Board's regular meeting dates beginning at 7:00 p.m. in the Municipal Offices, 210 West Main Street, Elbridge; in case of a holiday, the regular meeting will be scheduled for the next business day (ex. September's meeting will be held on Tuesday, Sept. 6th).

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried, to hold next year's annual meeting on Monday, April 3, 2017, at 7:00 p.m., in the Municipal Offices, 210 West Main Street.

A resolution was offered by Trustee Murray, seconded by Trustee DeMarco, and duly carried on roll call vote, establishing standard work days for elected and appointed officials. (See Resolution #4-16 attached.)

A resolution was offered by Trustee Murray, seconded by Trustee DeMarco, and duly carried on roll call vote, designating M&T Trust Co., Elbridge Office, as its official depository. (See Resolution #5-16 attached.)

A resolution was offered by Trustee DeMarco, seconded by Trustee Murray, and duly carried on roll call vote, approving the Investment Policy, as presented, following its annual review. (See Resolution #6-16 attached.)

A resolution was offered by Trustee Harris, seconded by Trustee Murray, and duly carried on a roll call vote, approving the Procurement Policy, as presented, following its annual review. (See Resolution #7-16 attached.)

A resolution was offered by Trustee Murray, seconded by Trustee Harris, and duly carried on roll call vote, approving the Records Management Policy and Minutes Indexing Procedures Manual, as presented, following their annual review. (See Resolution #8-16 attached.)

A resolution was offered by Trustee DeMarco, seconded by Trustee Harris, and duly carried on roll call vote, approving the Employees Handbook, as presented, following its annual review. (See Resolution #9-16 attached.)

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried, naming the West Onondaga County (WOC) Journal as the official newspaper.

No Disclosures for Conflicts of Interest have been filed.

A resolution was offered by Trustee DeMarco, seconded by Trustee Murray, and duly carried on roll call vote, to set the travel reimbursement rate at the current rate set by the Internal Revenue Service, with adjustments provided periodically by the IRS, pursuant to the 2016 IRS allowance and Village Law 5-524 7. (See Resolution #10-16 attached.)

Annual Organizational Meeting Cont.

A resolution was offered by Trustee Murray, seconded by Trustee DeMarco, and duly carried on roll call vote, to authorize payment of claims for utilities, postage and payroll in advance of audit, as provided under Section 5-524 5. and 6. of Village Law. (See Resolution #11-16 attached.)

A resolution was offered by Trustee Murray, seconded by Trustee Harris, and duly carried on roll call vote, authorizing the following expenses to be paid or reimbursed by the Village of Elbridge pursuant to the provisions of Section 77-b of General Municipal Law: Board members, Clerks, and Attorney to attend the Onondaga County Association of Mayors monthly dinner meetings, local government seminars offered by the Department of State and Cooperative Extension Services, and other related professional meetings; Clerk-Treasurer and/or Deputy to attend the CNY Clerk-Treas. Assn. And Tax Collectors bimonthly dinner meetings and seminars for their benefit, and NYCOM Training Schools; Public Works personnel to attend appropriate seminars; Zoning Board and Planning Board Members to attend SOCPA and regional planning and zoning seminars; Fire Chiefs to attend Chiefs' Convention; and Historian and Deputy Historian to attend County meetings and spring and fall State conferences. (See Resolution #12-16 attached.)

A motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried, authorizing the Mayor to apply to the County for financial assistance through the Village Public Improvement Project.

The annual, organizational meeting was closed at 7:16 p.m. on a motion offered by Trustee Murray, seconded by Trustee Harris, and carried.

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
April 4, 2016

| | <u>GENERAL</u> | <u>WATER</u> | <u>T & A</u> | <u>CAP FUNDS</u> |
|-------------------|------------------|------------------|------------------|------------------|
| Bal 1/31/16 | 481959.11 | 581148.74 | 4671.20 | 0.00 |
| February Receipts | <u>178082.37</u> | <u>25178.96</u> | <u>18612.88</u> | <u>0.00</u> |
| Total | 660041.48 | 606327.70 | 23284.08 | 0.00 |
| February Disb | <u>31392.71</u> | <u>115886.01</u> | <u>18461.70</u> | <u>0.00</u> |
| Bal 02/29/16 | 628648.77 | 490441.69 | 4822.38 | 0.00 |

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, April 4, 2016

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:16 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were DeMarco, Harris and Murray with Mayor Doerr presiding. Clerk-Treasurer Caron and Budget Officer Fred Weiskopf were also present. Trustee DeCola was absent.

Residents present were Don Demo, Thomas LaPrairie and Peggy Bennink. Earl Alpha, Kayla Bryant and Natasha Beauleiu were also in attendance.

Mr. Alpha attended the Public Hearing held at the last Planning Board meeting held on March 22nd. Mayor Doerr informed Mr. Alpha that Attorney Armani is researching the requirements to proceed with his Annexation Petition. The Village has yet to determine the date for the addition of the May Road Extension. Those present believe it was approximately 25 years ago. Mr. Alpha left the meeting at 7:23 p.m.

The minutes of the last regular meeting of March 7th and special meeting of March 21st were accepted on a motion made by Trustee DeMarco, seconded by Trustee Murray and carried.

Peggy Bennink, Ms. Bryant and Ms. Beauleiu left the meeting at 7:26 p.m.

2016-2017 BUDGET HEARING

A motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried to open the Public Hearing for the 2016-2017 Budget at 7:27 p.m.

The legal notice was published in the March 30th issue of The Eagle Observer.

Mayor Doerr asked once if anyone present wished to speak in favor of the budget.

Trustee Murray inquired if funds have been included in the budget for new street signs. Budget Officer Weiskopf said that \$5,000.00 has been appropriated in A5110.41 for signs.

Mayor Doerr asked twice more if anyone present wished to speak in favor of the budget; there was no one.

Mayor Doerr then asked three times if anyone present wished to speak against the Budget; there was no one.

All who wished to be heard were heard.

The hearing was closed at 7:36 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Murray, and carried.

April 4, 2016 Village Board Meeting Cont.

A resolution was offered by Trustee DeMarco, and seconded by Trustee Harris, WHEREAS, the tentative budget for the fiscal year 2016-2017 was duly prepared and presented to the Board by the Clerk on March 21st, and a duly advertised public hearing was thereon held April 4th, RESOLVED, pursuant to Section 5-508, Subdivision 4 of the Village Law, the said tentative budget, as changed, altered and revised, be and hereby is adopted as the budget of the Village of Elbridge for the year 2016-2017 in the amount of \$784,386.00 for General fund and \$438,916.00 for Water fund for a grand total of \$1,223,302.00 with wages and salaries adopted as shown in Schedule 6 of the budget document. Upon roll call vote each voted as follows: Mayor Doerr, Yes; Trustee DeCola, Absent; Trustee DeMarco, Yes; Trustee Murray, Yes; Trustee Harris, Yes. The question of the resolution was thereupon duly adopted.

Reports of Officers and Committees –

The Board reviewed the Treasurer's report and approved it on a motion made by Trustee Murray, seconded by Trustee DeMarco and carried.

Trustee DeMarco presented the Code Enforcement Report for March, who moved for its acceptance, seconded by Trustee Murray and carried.

Trustee DeMarco presented the Public Works Report for March, who moved for its acceptance, seconded by Trustee Murray and carried.

Fred Weisskopf left the meeting at 7:43 p.m.

Trustee, Mayor and Attorney Reports

Trustee DeMarco – The park needs to be prepared for spring sports as soon as possible. Bad weather has been a problem. He raised the issue of who is licensed to spray pesticides along the fence lines at Seymour Lofft Park. The Board would prefer to only use a weed eater, but he would be willing to supervise spraying under his license.

He reported that the garbage haulers have been observed putting town residents garbage in their trucks along with the village residents, therefore the Village is bearing the cost of the tipping fees for the extra tonnage. He will contact Mr. Morgan to discuss.

Trustee Murray – nothing to report.

Trustee Harris – She received several quotes to replace the furnace at the library.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried, authorizing Titan Heating and Air Conditioning to install a 120,000 BTU 96% gas furnace per their quote dated March 24, 2016 not to exceed \$4,000.00.

New Business

A motion was offered by Trustee Harris, seconded by Trustee DeMarco, and carried, authorizing the Mayor to execute the Letter of Acknowledgment with Citizens Campaign for the Environment who will be conducting a home-to-home canvass in the Village of Elbridge, April - June, 2016.

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried to approve payment of April Abstract #11 in the amount of \$23,807.51 for General Fund Vouchers A318-A346, Checks 12070-12098, and \$10574.00 for Water Fund Vouchers F159-F171, Checks 4151-4163.

Fire Chief Czarnecki, Asst. Chief Franz and arrived at 8:10 p.m.

Chief Czarnecki presented the Fire Department Report for March. Trustee DeMarco moved for its acceptance, seconded by Trustee Murray and carried.

Fire Department elections will be held tomorrow Tuesday, April 5, 2016.

Trustee Harris offered a motion, seconded by Trustee DeMarco, and carried authorizing the Clerk to notify the newspaper and post notice for a special meeting on Tuesday, April 5, 2016 at 9:00 p.m. to approve the elected Chiefs of the Elbridge Fire Department and any other business that may come before them.

A motion was offered by Trustee Harris, seconded by Trustee DeMarco, and carried, to enter into executive session at 8:27 p.m. to discuss pending litigation.

Clerk-Treasurer Caron, Chief Czarnecki and Asst Chief Franz were invited to stay.

Trustee DeMarco offered a motion, seconded by Trustee Murray, and carried, to exit executive session at 8:43 p.m.

The meeting was adjourned at 8:47 p.m. on a motion made by Trustee Harris, seconded by Trustee DeMarco and carried.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

Village of Elbridge
Board of Trustees
April 4, 2016
RESOLUTION #4-16
Standard Work Day

The following resolution was offered by Trustee Murray, who moved for its adoption, seconded by Trustee DeMarco, to wit:

BE IT RESOLVED, that the Village of Elbridge hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Appointed Officials

| Title | Name | Standard Work Day (Hrs/day) | Term Begins/Ends | Employer Record of Time Worked (Y/N) | Days/Month |
|--------------------------|---|-----------------------------|---------------------|--------------------------------------|------------|
| Deputy Clerk | Melissa L. Godfrey 6105942-4/XXX-XX-8860 | 7 | 04/04/16 – 04/03/17 | Y | N/A |
| Alternate Crossing Guard | Terrie R. Fancher 1402946-6/XXX-XX-9519 | 8 | 04/04/16 – 04/03/17 | Y | N/A |

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

| | | |
|--------------------------------|-------|-----------|
| HENRY A. DOERR, MAYOR | _____ | Voted Yes |
| CHRISTOPHER A. DECOLA, TRUSTEE | _____ | Absent |
| ANTHONY W. DEMARCO, TRUSTEE | _____ | Voted Yes |
| STEPHANIE A. HARRIS, TRUSTEE | _____ | Voted Yes |
| JOHN F. MURRAY, TRUSTEE | _____ | Voted Yes |

The resolution was thereupon declared to be duly adopted.

RESOLUTION # 5-16
Village of Elbridge Board of Trustees
OFFICIAL DEPOSITORY
April 4, 2016

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 4th day of April, 2016, commencing at 7:00 p.m., the following resolution was offered by Trustee Murray, who moved for its adoption, seconded by Trustee DeMarco, to wit:

WHEREAS Village Law 4-408 states that the Treasurer of each village shall be the chief fiscal officer of the village and it shall be his/her responsibility to "d. payout monies in the village treasury as authorized by Sections 5-524 and 5-526 of this chapter, unless in pursuance of a judgment or order of a court. All such payments, except as authorized by Section 5-526 shall be by check"; and

WHEREAS under opinions issued by the State Comptroller (7 Op. State Compt. 110, 1951), checks drawn by the village treasurer need not be countersigned, and (7 Op. State Compt. 95, 1951) ONLY the village treasurer may sign checks drawn on village funds, EXCEPT in case of his/her absence or inability; and

WHEREAS Village Law 4-412 3. (2), requires the Village Board to designate a bank or trust company as its official depository for Village funds by written resolution duly adopted by a majority vote;

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge duly designates M&T Trust Co., Elbridge Office, as its official depository for Village funds; and further

RESOLVES that checks drawn by the village treasurer need not be countersigned; and further

RESOLVES that only the village treasurer may sign checks drawn on village funds except in the case of his/her absence or inability.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

| | | |
|--------------------------------|-------|-----------|
| HENRY A. DOERR, MAYOR | _____ | Voted Yes |
| CHRISTOPHER A. DECOLA, TRUSTEE | _____ | Absent |
| ANTHONY W. DEMARCO, TRUSTEE | _____ | Voted Yes |
| STEPHANIE A. HARRIS, TRUSTEE | _____ | Voted Yes |
| JOHN F. MURRAY, TRUSTEE | _____ | Voted Yes |

The resolution was thereupon declared to be duly adopted.

RESOLUTION #6-16
Village of Elbridge Board of Trustees
INVESTMENT POLICY
April 4, 2016

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 4th day of April, 2016, commencing at 7:00 p.m., the following resolution was offered by Trustee DeMarco, who moved its adoption, seconded by Trustee Murray, to wit:

WHEREAS, General Municipal Law (GML) Section 39 requires every village to adopt a written investment policy; and

WHEREAS, comments have been solicited from those officers of the Village involved with investment;

NOW THEREFORE BE IT RESOLVED: that the Village of Elbridge does hereby adopt the following Investment Policy:

The Clerk-Treasurer, as the Chief Fiscal Officer of the Village of Elbridge, is hereby authorized by the Village of Elbridge Board of Trustees to invest idle funds received from real property taxes, water rents, sales tax distributions, and miscellaneous revenues of all funds, including proceeds of obligations and reserve funds, in regular savings, NOW, Super NOW accounts, and in certificates of deposit, so that monies are available when needed and yet earn the greatest amount of interest for the time invested.

This money may be invested in M&T Trust Co., Elbridge Office, authorized to do business in the State of New York, and named the official bank of depository at the Annual Meeting of the Board of Trustees on April 4, 2016. A survey of banks will be undertaken to determine the best rate of return for large investments when appropriate.

The Village of Elbridge, as stated in New York State law, requires that the bank holding the monies or CD's provide, in writing, a statement of pledged collateral and where the collateral is being held for the amounts exceeding the \$100,000 limit insured by the Federal Deposit Insurance Corporation.

Any monies exceeding \$100,000 will require the bank to pledge security in an amount to safeguard these monies.

This Policy shall be reviewed annually by the Village of Elbridge Board of Trustees at its organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

| | | |
|--------------------------------|-------|-----------|
| HENRY A. DOERR, MAYOR | _____ | Voted Yes |
| CHRISTOPHER A. DECOLA, TRUSTEE | _____ | Absent |
| ANTHONY W. DEMARCO, TRUSTEE | _____ | Voted Yes |
| STEPHANIE A. HARRIS, TRUSTEE | _____ | Voted Yes |
| JOHN F. MURRAY, TRUSTEE | _____ | Voted Yes |

The resolution was thereupon declared to be duly adopted.

RESOLUTION #7-16
Village of Elbridge Board of Trustees
PROCUREMENT POLICY ANNUAL REVIEW & APPROVAL
April 4, 2016

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 4th day of April, 2016, commencing at 7:00 p.m., the following resolution was offered by Trustee Harris, who moved its adoption, seconded by Trustee Murray, to wit:

WHEREAS, the Village of Elbridge Board of Trustees has reviewed the current Purchasing Policy, as required under Section 104-b of the General Municipal Law, adopted originally on December 2, 1991, and

WHEREAS, comments have been solicited from all officers in the Village of Elbridge involved in the procurement process,

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge Board of Trustees does hereby approve the procurement policy, which is intended to apply to all goods and services which are not required by law to be publicly bid; and be it further

RESOLVED that this Policy shall be reviewed annually by the Village of Elbridge Board of Trustees at its organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

| | | |
|--------------------------------|-------|-----------|
| HENRY A. DOERR, MAYOR | _____ | Voted Yes |
| CHRISTOPHER A. DECOLA, TRUSTEE | _____ | Absent |
| ANTHONY W. DEMARCO, TRUSTEE | _____ | Voted Yes |
| STEPHANIE A. HARRIS, TRUSTEE | _____ | Voted Yes |
| JOHN F. MURRAY, TRUSTEE | _____ | Voted Yes |

The resolution was thereupon declared to be duly adopted.

RESOLUTION #8-16
Village of Elbridge Board of Trustees
ANNUAL REVIEW OF THE RECORDS MANAGEMENT POLICY
And the MINUTES INDEXING PROCEDURES MANUAL
April 4, 2016

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 4th day of April, 2016, commencing at 7:00 p.m., the following resolution was offered by Trustee Murray, who moved for its adoption, seconded by Trustee Harris, to wit:

WHEREAS, the Village of Elbridge Board of Trustees adopted the Records Management Policy as revised on June 1, 1992, and adopted the Minutes Indexing Procedures Manual on December 5, 2001, on the recommendation of the Records Management Committee;

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge Board of Trustees does hereby approve the Records Management Policy and the Minutes Indexing Procedures Manual; and be it further

RESOLVED that the Records Management Policy and the Minutes Indexing Procedures Manual shall be reviewed annually by the Village of Elbridge Board of Trustees at its annual organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

| | | |
|--------------------------------|-------|-----------|
| HENRY A. DOERR, MAYOR | _____ | Voted Yes |
| CHRISTOPHER A. DECOLA, TRUSTEE | _____ | Absent |
| ANTHONY W. DEMARCO, TRUSTEE | _____ | Voted Yes |
| STEPHANIE A. HARRIS, TRUSTEE | _____ | Voted Yes |
| JOHN F. MURRAY, TRUSTEE | _____ | Voted Yes |

The resolution was thereupon declared to be duly adopted.

RESOLUTION #9-16
Village of Elbridge Board of Trustees
ANNUAL REVIEW OF VILLAGE OF ELBRIDGE EMPLOYEE HANDBOOK
(including Work Rules & Regulations and the Code of Ethics)
April 4, 2016

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 4th day of April, 2016, commencing at 7:00 p.m., the following resolution was offered by Trustee DeMarco, who moved for its adoption, seconded by Trustee Harris, to wit:

WHEREAS, the Village of Elbridge Board of Trustees adopted the Village of Elbridge Employee Handbook (including Work Rules and Regulations, and the Code of Ethics) on May 7, 2001; and

WHEREAS, the Village of Elbridge Employee Handbook took effect on May 7, 2001; and

WHEREAS, the Village of Elbridge Board of Trustees has conducted its annual review of the Village of Elbridge Employee Handbook;

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge Board of Trustees does hereby approve the Village of Elbridge Employee Handbook (including the Code of Ethics and the Work Rules and Regulations); and be it further

RESOLVED that the Village of Elbridge Employee Handbook (including the Code of Ethics and the Work Rules and Regulations) shall be reviewed annually by the Village of Elbridge Board of Trustees at its annual organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

| | | |
|--------------------------------|-------|-----------|
| HENRY A. DOERR, MAYOR | _____ | Voted Yes |
| CHRISTOPHER A. DECOLA, TRUSTEE | _____ | Absent |
| ANTHONY W. DEMARCO, TRUSTEE | _____ | Voted Yes |
| STEPHANIE A. HARRIS, TRUSTEE | _____ | Voted Yes |
| JOHN F. MURRAY, TRUSTEE | _____ | Voted Yes |

The resolution was thereupon declared to be duly adopted.

RESOLUTION #10-16
Village of Elbridge Board of Trustees
MILEAGE ALLOWANCE
April 4, 2016

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 4th day of April, 2016, commencing at 7:00 p.m., the following resolution was offered by Trustee DeMarco, who moved for its adoption, seconded by Trustee Murray, to wit:

WHEREAS, the Board of Trustees of the Village of Elbridge has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

NOW THEREFORE BE IT RESOLVED:

1. That the Board of Trustees shall approve reimbursement to such officers and employees at the current rate set by the Internal Revenue Service (IRS), with adjustments provided periodically by the IRS.
2. That this resolution shall take effect immediately.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

| | | |
|--------------------------------|-------|-----------|
| HENRY A. DOERR, MAYOR | _____ | Voted Yes |
| CHRISTOPHER A. DECOLA, TRUSTEE | _____ | Absent |
| ANTHONY W. DEMARCO, TRUSTEE | _____ | Voted Yes |
| STEPHANIE A. HARRIS, TRUSTEE | _____ | Voted Yes |
| JOHN F. MURRAY, TRUSTEE | _____ | Voted Yes |

The resolution was thereupon declared to be duly adopted.

RESOLUTION #11-16
Village of Elbridge Board of Trustees
ADVANCE APPROVAL OF CLAIMS
April 4, 2016

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 4th day of April, 2016, commencing at 7:00 p.m., the following resolution was offered by Trustee Murray, who moved for its adoption, seconded by Trustee DeMarco, to wit:

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit of claims for fixed salaries, debt service, amounts becoming due upon lawful contracts for periods exceeding one year, and the compensation for services of employees or officers regularly engaged by the Village at agreed wages by the hour, day, week, month or year, upon the certification that the appointment or employment of such officers and employees has been made in accordance with the civil service law and rules; also the payment of public utility services (i.e., electric, gas, water, and telephone services), postage, freight and express charges, credit card charges pursuant to Village Law 5-524 5. and 6. and

WHEREAS, all such claims shall be presented at the next regular meeting for audit, and

WHEREAS, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees,

NOW THEREFORE BE IT RESOLVED:

- Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for fixed salaries, debt service, amounts becoming due upon lawful contracts for periods exceeding one year, and the compensation for services of employees or officers regularly engaged by the Village at agreed wages by the hour, day, week, month or year, upon the certification that the appointment or employment of such officers and employees has been made in accordance with the civil service law and rules; also the payment of public utility services (i.e., electric, gas, water, and telephone services), postage, freight and express charges, pursuant to Village Law 5-524 5. And 6., and
- Section 2. That all such claims shall be presented at the next regular meeting for audit, and
- Section 3. That the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees, and
- Section 4. That this resolution shall take effect immediately.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

| | | |
|--------------------------------|-------|-----------|
| HENRY A. DOERR, MAYOR | _____ | Voted Yes |
| CHRISTOPHER A. DECOLA, TRUSTEE | _____ | Absent |
| ANTHONY W. DEMARCO, TRUSTEE | _____ | Voted Yes |
| STEPHANIE A. HARRIS, TRUSTEE | _____ | Voted Yes |
| JOHN F. MURRAY, TRUSTEE | _____ | Voted Yes |

The resolution was thereupon declared to be duly adopted.

RESOLUTION #12-16
Village of Elbridge Board of Trustees
ATTENDANCE AT MEETING/WORKSHOP/SEMINAR/CONFERENCE/SCHOOL ETC.
April 4, 2016

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 4th day of April, 2016, commencing at 7:00 p.m., the following resolution was offered by Trustee Murray, who moved for its adoption, seconded by Trustee Harris, to wit:

WHEREAS General Municipal Law 77-b authorizes municipal officials and employees to attend schools, conference, seminars, workshops, professional dinner meetings, etc. conducted for the benefit of the local government at the expense of that government; and

WHEREAS there is to be held during the coming official year the annual meetings, local government programs, seminars, conferences, workshops, training schools, etc. to be conducted by the OSC, New York Conference of Mayors and Other Municipal Officials, Department of State, NYS Archives and Records Administration (SARA), Cornell University, CNY Regional Planning Agency, SOCPA, and Onondaga County Cooperative Extension (designed specifically for municipal officials, fiscal officers, municipal clerks, planning and zoning members), and monthly dinner meetings conducted by the Onondaga County Association of Mayors and Village Officials, and bimonthly dinner meetings conducted by the Central New York Clerk-Treasurers' Association; and

WHEREAS it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, seminars, workshops, conferences, training schools, dinner meetings, etc. benefits the municipality;

NOW THEREFORE BE IT RESOLVED, that the following officers and employees are hereby authorized to attend the following at the expense of the Village of Elbridge:

| | |
|---|-------------------------------------|
| Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty | - Local Government Program Cornell |
| Mayor/Trustees, C-T Deputy, PB/ZBA/Atty | - Onondaga County Cooperative Ext. |
| Mayor/Trustees, C-T Deputy, PB/ZBA/Atty | - Onondaga County Assoc. of Mayors |
| Mayor/Trustees, C-T Deputy, PB/ZBA/Atty | - Central NY Clk-Treasurers' Assoc |
| Mayor/Trustees, C-T Deputy, PB/ZBA/Atty | - NY SARA Workshops |
| Mayor/Trustees, C-T Deputy, PB/ZBA/Atty | - Department of State Workshops |
| Mayor/Trustees, C-T Deputy, PB/ZBA/Atty | - All Other Professional Meetings |
| Clerk-Treasurer and/or Deputy | - NYCOM/OSC Fall Training School |
| Planning & Zoning Board Members & Atty | - Syracuse-Onon Cty Planning Agency |
| Public Works Employees | - Local Government Program Cornell |
| Chairman of Election Inspectors | - NYCOM Election Seminar |
| Fire Chief and/or Assistants | - Fire Chiefs' Convention |

And be it further

RESOLVED, that this resolution shall take effect immediately.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

| | | |
|--------------------------------|-------|-----------|
| HENRY A. DOERR, MAYOR | _____ | Voted Yes |
| CHRISTOPHER A. DECOLA, TRUSTEE | _____ | Absent |
| ANTHONY W. DEMARCO, TRUSTEE | _____ | Voted Yes |
| STEPHANIE A. HARRIS, TRUSTEE | _____ | Voted Yes |
| JOHN F. MURRAY, TRUSTEE | _____ | Voted Yes |

The resolution was thereupon declared to be duly adopted.

Special Meeting, Tuesday, April 5, 2016

Notice having been given to The West Onondaga County Journal and having posted the same on Tuesday, April 5, 2016, a Special Meeting of the Village of Elbridge Board of Trustees was called to order at 9:03 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were DeMarco, Harris and Murray with Mayor Doerr presiding. Trustee DeCola and Clerk-Treasurer Caron were absent.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried to approve Fire Chief Paul Czarnecki, 1st Assistant Chief Gordon Franz and 2nd Assistant Chief Ryan Franz for the Elbridge Fire Department for the coming year.

The Executive Board voted on by the membership is as follows: President, Robert Tackman; Vice President, Jeanine Nolte; Secretary, Judy Strazzere; Asst. Secretary, Roger Shalala; Treasurer, John Tambroni; Asst Treasurer, Fred Laury.

Trustee DeMarco offered a motion, seconded by Trustee Murray, and carried authorizing the Clerk to advertise for three Public Hearings to be held at their next regular meeting on Monday, May 2, 2016. Public Hearings will be held for:

- 1) The Main Street Corridor Comprehensive Plan Update
- 2) Planned Unit Development (PUD) Legislation
- 3) New Parking Restrictions in the Village of Elbridge and changes to Vehicles and Traffic Law (i.e. Chapter 131 of the Village Code)

The meeting was adjourned at 9:10 p.m. on a motion made by Trustee Murray, seconded by Trustee DeMarco, and carried.

Respectfully submitted,

Henry A. Doerr
Mayor

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
May 2, 2016

| | <u>GENERAL</u> | <u>WATER</u> | <u>T & A</u> | <u>CAP FUNDS</u> |
|----------------|-----------------|----------------|------------------|------------------|
| Bal 2/29/16 | 628648.77 | 490441.69 | 4822.38 | 0.00 |
| March Receipts | <u>29101.96</u> | <u>2172.19</u> | <u>22618.09</u> | <u>0.00</u> |
| Total | 657750.73 | 492613.88 | 27440.47 | 0.00 |
| March Disb | <u>50195.34</u> | <u>9820.49</u> | <u>17970.38</u> | <u>0.00</u> |
| Bal 03/31/16 | 607555.39 | 482793.39 | 9470.09 | 0.00 |

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, May 2, 2016

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray, DeMarco and DeCola with Mayor Doerr presiding. Clerk-Treasurer Caron was also present.

Resident present was Town Councilman Floyd Duger.

Reporter Jonathan Monfiletto; WOC Journal and Roger Shalala were also in attendance.

Mayor Doerr led everyone in the Pledge of Allegiance.

PUBLIC HEARINGS

Main Street Corridor Comprehensive Plan Update

Planned Unit Development (PUD) Legislation

New Parking Restrictions in the Village of Elbridge and changes to Vehicles and Traffic Law
(i.e. Chapter 131 of the Village Code)

Mayor Doerr called the hearings to order at 7:07 p.m. on a motion by Trustee Harris, seconded by Trustee Murray, and carried unanimously.

The legal notice was published in the April 20th issue of The WOC Journal.

No one present spoke for or against the proposed issues.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried unanimously to continue the three (3) separate Public Hearings at the next regularly scheduled meeting on the 6th day of June, 2016, to be held at 7:00 p.m.

Clerk-Treasurer Caron will publish the Legal Notice.

A resolution was offered by Trustee DeCola, seconded by Trustee Harris, and duly carried on roll call vote, to continue the three (3) separate Public Hearings at the next regularly scheduled meeting and that the Village of Elbridge Board of Trustees shall be the "lead agency" for New York State Environmental Quality Review ("SEQR"). (See Resolution #13-16 attached.)

The minutes of the annual meeting and last regular meeting of April 4th and special meeting of April 5th were accepted on a motion made by Trustee Harris, seconded by Trustee Murray and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's report and approved it on a motion made by Trustee DeMarco, seconded by Trustee Murray and carried unanimously.

Trustee Harris presented the Code Enforcement Report for April, who moved for its acceptance, seconded by Trustee Murray and carried unanimously.

Trustee DeCola presented the Public Works Report for April, who moved for its acceptance, seconded by Trustee DeMarco and carried unanimously.

Trustee, Mayor and Attorney Reports

Trustee Harris – Reported that the light on the Press Box building at Seymour Lofft Park was accidentally broken and needs to be repaired.

She has been asked if the Village can do anything to prevent water seeping from a spring through a crack on Crossett Road. It freezes in the winter making the road very slippery. The Board will discuss this issue with Jim White, Town of Elbridge.

She inquired why the Stop signs at the corners of Brown Street/South St. and MacCollum Rd./South St. are missing. It was determined that they have been stolen. New signs have been ordered and they will be replaced.

Trustee Murray – He obtained quotes for street signs. New signs and posts have been ordered. He will talk with Tom King about ordering galvanized posts and the need to order more break-away posts.

He attended the Fire Department's monthly meeting. The Department is requesting permission to take several pieces of apparatus to upcoming parades.

May 2, 2016 Village Board Meeting Cont.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried unanimously, allowing the Elbridge Fire Department to take several pieces of apparatus to parades in Jamesville on May 28th, Jordan on May 30th, Weedsport on June 3rd, and NBT Stadium on July 16th.

Trustee Murray offered a motion, seconded by Trustee Harris, and carried unanimously authorizing the Mayor to execute a Right of Entry Agreement with Time Warner Cable for the New York State Trooper Barracks, subject to attorney review.

Trustees Murray and Harris met with Al Paquin; Suit-Kote and obtained quotes for street repair.

Mayor Doerr reminded the Board that the Multi-Modal funds received through Senator DeFrancisco must be used for Olympic Ave., Athens Ave, and East/West Chariot Aves. There was much discussion with Al Paquin via speaker phone.

Jonathan Monfiletto left the meeting at 8:30 p.m.

Trustee DeMarco – reported that the urinal has been repaired at the Fire House.

There was some discussion regarding the removal of sod on one field at Seymour Lofft Park. There has been some standing water from run off on field #1 by the dug outs. He thinks we need to determine the pitch of the land and find a fix. The Village could possibly install a drain and tiles.

Mr. Shalala left the meeting at 8:45 p.m.

New Business

Mayor Doerr read the following resolution to Levy Tax and Authorize Execution of the Tax Warrant.

A resolution levying the total taxes and other charges extended and levied against each parcel of real property shown on the roll prepared and verified by the Town Assessor on July 1, 2015, subject to reduction of special franchise assessments, court orders and removal of exemptions, for our Fiscal Year 2016-2017, was offered by Trustee DeCola, and seconded by Trustee DeMarco, WHEREAS, a budget hearing was held on April 4, 2016 and the budget was finalized and adopted on April 4, 2016, be it RESOLVED, that there be levied and assessed against the real property of the Village of Elbridge a tax rate of \$3.26 per thousand of assessed valuation and other charges (i.e., unpaid water rents, unpaid fire inspection fees, and omitted taxes) for village government purposes for Fiscal Year 2016-2017; and be it further RESOLVED, that the Mayor and Clerk shall execute the Tax Warrant on or before May 19, which warrant shall expire on October 31, following the levy of the tax. Upon roll call vote each voted as follows: Mayor Doerr, Yes; Trustee Harris, Yes; Trustee DeMarco, Yes; Trustee Murray, Yes; Trustee DeCola, Yes. The question of the resolution was thereupon duly adopted.

A motion was offered by Trustee Harris, seconded by Trustee Murray and carried unanimously, authorizing Clerk-Treasurer Caron to pay all bills for the fiscal year end. (See attached.)

The Elbridge Memorial Day parade will be held May 30th – Services will be held at 9:00 a.m. at the Fire Station and then at 10:30 a.m. in front of the Elbridge Elementary School.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried unanimously to amend the budget with Appropriations/Budget Amendments: \$267.33 from A1990.4 Contingent Account to A1910.4 Unallocated Insurance; \$1,000.00 from A1010.4 Board of Trustees-Contractual to A1325.4 Clerk/Treas.-Contractual; \$61.67 from A1325.13 Clerk/Treas.-Clerk I to A1325.4 Clerk/Treas.-Contractual; \$684.83 from A3410.440 Fire Dept.-Equip. Maint. to A3410.400 Fire Dept.-Contractual; \$430.45 from A3410.440 Fire Dept.-Equip. Maint. to A3410.441 Fire Dept.-Bldg. Maint.; \$406.99 from A3410.440 Fire Dept.-Equip. Maint. to A3410.410 Fire Dept.-Supplies & Mat'ls; \$4,000.00 from A1990.4 Contingent Account to A7410.43 Library-Bldg. Maint.; \$120.30 from A1990.4 Contingent Account to A7410.40 Library-Contractual; \$5,637.16 from A1010.4 Board of Trustees-Contractual to A9060.8 Hospital & Medical Insurance; \$7,895.04 from A1010.4 Board of Trustees-Contractual to A8020.4 Planning-Contractual; \$416.00 from A1010.4 Board of Trustees-Contractual to A8010.4 Zoning-Contractual.

Fire Chief Czarnecki and Asst. Chief Franz arrived at 9:05 p.m.

Chief Czarnecki presented the Fire Department Report for April. Trustee Harris moved for its acceptance, seconded by Trustee Murray and carried unanimously.

The Fire Department participated in a mock DWI crash at the high school.

Fire Department members are creating a new Facebook page.

Several people attended the Department's Recruit NY day. They received a couple new applicants.

May 2, 2016 Village Board Meeting Cont.

Asst. Chief Ryan Franz will oversee training for the coming year.

Chief Czarniecki reported that the Department is still awaiting word regarding their grant application.

The light over the west side door is not working. It was suggested that a LED light be installed.

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried unanimously to approve payment of May Abstract #12 in the amount of \$44,664.98 for General Fund Vouchers A343-A369, Checks 12099-12125, and \$13161.05 for Water Fund Vouchers F172-F184, Checks 4164-4176.

Old Business

Trustee DeCola – reported that he is still in discussions with the Village of Jordan regarding the Water Rate Agreement.

The meeting was adjourned at 10:09 p.m. on a motion made by Trustee DeCola, seconded by Trustee Harris and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

RESOLUTION #13-16
Village of Elbridge
Board of Trustees
May 2, 2016

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, located at 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on the 2nd day of May, 2016, commencing at 7:00 p.m. the following Resolution was offered by Trustee DeCola, who moved its adoption, seconded by Trustee Harris, to wit:

WHEREAS, on April 20, 2016, the Village of Elbridge duly published Legal Notice of three (3) separate public hearings at its regularly scheduled meeting on May 2, 2016, at 7:00 p.m., at the Village Hall, located at 210 West Main Street, Elbridge, New York, 13060, notifying the public of, and affording the public, the opportunity to be heard with respect to: the Main Street Corridor Comprehensive Plan Update; the Planned Unit Development ("PUD") Legislation; and, New Parking Restrictions in the Village of Elbridge (also known as the "Parking Regulations Law") and changes to the Vehicle and Traffic Law of the Village of Elbridge (i.e. Chapter 131 of the Village Code); and,

WHEREAS, at its regularly scheduled meeting on May 2, 2016, the Village of Elbridge Board of Trustees held a public hearing on the aforesaid matters, whereby the public was invited to comment on the matters which were the subjects of the respective public hearings; and,

WHEREAS, the Mayor and the Board of Trustees of the Village of Elbridge believe that the Comprehensive Plan Update; the Planned Unit Development Legislation; and, the New Parking Restrictions in the Village of Elbridge are of particular importance to the health, safety, and welfare of the residents of the Village of Elbridge; and,

WHEREAS, the Mayor and the Board of Trustees of the Village of Elbridge believe that it is in the best interest of the Village of Elbridge to further learn of the commentary and concerns of the residents of the Village of Elbridge pertaining to the matters covered in the three (3) separate public hearings as well as to consider and review environmental issues, if any, associated with such matters.

NOW, THEREFORE, on motion by Trustee DeCola and Trustee Harris, **BE IT:**

RESOLVED, that the three (3) separate public hearings with respect to: the Main Street Corridor Comprehensive Plan Update; the Planned Unit Development ("PUD") Legislation; and, New Parking Restrictions in the Village of Elbridge and changes to the Vehicle and Traffic Law of the Village of Elbridge (i.e. Chapter 131 of the Village Code), are hereby continued until the next regularly scheduled meeting of the Village of Elbridge Board of Trustees, to wit: Monday, June 6, 2016, at 7:15 p.m., at the Village Hall, located at 210 West Main Street, Elbridge, New York 13060; and, be it further

RESOLVED, that, regarding all three (3) aforesaid matters, the Village of Elbridge Board of Trustees shall be the "lead agency" for New York State Environmental Quality Review ("SEQR"); and, be it further

RESOLVED, that the Village of Elbridge Board of Trustees, has determined, on the advice of counsel, that, pursuant to 6 New York State Codes, Rules and Regulations ("NYCRR") Part 617.4, the Planned Unit Development ("PUD") Legislation and the Amendment to the Comprehensive Plan are hereby deemed Type I actions, for purposes of the New York State Environmental Quality Review Act ("SEQRA"); and, be it further

RESOLVED, that, therefore, the Planned Unit Development ("PUD") Legislation and the Amendment to the Comprehensive Plan both will require Long-Form Environmental Assessment Forms ("EAF's"); and, be it further

RESOLVED, that the Village of Elbridge Board of Trustees hereby authorizes and directs that Laura Cassalia, of Clough, Harbour & Associates, LLP, shall prepare and submit the Long-Form EAF's associated with the PUD Legislation and the Amendment to the Comprehensive Plan; and, be it further

RESOLVED, that the Village of Elbridge Board of Trustees, has determined, on the advice of counsel, that, the Parking Regulations Law, is an unlisted action, for purposes of the New York SEQRA, and therefore, that a Short-Form Environmental Assessment Form ("EAF") will be required; and be it further

RESOLVED, that, pursuant to General Municipal Law §239-1, all three (3) matters, to wit: the Planned Unit Development ("PUD") Legislation; the Amendment to the Comprehensive Plan; and the Parking Regulations Law, and any documentation and paperwork reference the same, such as any Long-Form Environmental Assessment Forms ("EAF") shall be referred to the following agencies, for their review and commentary: the New York State Department of Environmental Conservation ("DEC"); the Onondaga County Planning Board; the Town of Elbridge; and, the Village of Jordan.

The question of the adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

HENRY A. DOERR, MAYOR _____ Voted Yes

CHRISTOPHER A. DECOLA, TRUSTEE _____ Voted Yes

| | |
|------------------------------------|-----------|
| ANTHONY W. DEMARCO, TRUSTEE _____ | Abstained |
| STEPHANIE A. HARRIS, TRUSTEE _____ | Voted Yes |
| JOHN F. MURRAY, TRUSTEE _____ | Voted Yes |

The resolution was thereupon declared to be duly adopted.

Special Meeting, Thursday, May 12, 2016

Notice having been given to The West Onondaga County Journal and having posted the same on Monday, May 9, 2016, a Special Meeting of the Village of Elbridge Board of Trustees was called to order at 9:03 a.m. in the Municipal Offices, 210 West Main Street. Trustees present were Murray and DeMarco with Mayor Doerr presiding. Clerk-Treasurer Caron and Budget Officer Fred Weisskopf were also present. Trustees DeCola and Harris were absent. Reporter Jonathan Monfiletto; WOC Journal was also in attendance. Board Members spoke with Al Paquin via speaker phone.

A motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried to accept three Suit-Kote Estimates dated April 1, 2016 and revised on 5/3/2016 and 5/4/2016 for cold mix paving and chip sealing on Olympic Drive, East and West Chariot Ave. and Athens Ave. for \$37,566.00 and on Locust Lane for \$10,334.00; not to exceed \$47,900.00 total. The Village will receive \$20,000.00 reimbursement under Multi Modal #1 Programs and some C.H.I.P.'s funding. Clerk-Treasurer Caron will encumber \$13,000.00 from Appropriation A5112.2.

Trustee Murray will contact Mr. Paquin for additional chip seal estimate for Willow Lane.

Trustee DeMarco offered a motion, seconded by Trustee Murray, and carried authorizing the Mayor to contract with Clough, Harbour & Associates as the Engineers for the Village.

Trustee Murray offered a motion, seconded by Trustee DeMarco, and carried authorizing the Mayor to execute agreements with Clough, Harbour & Associates for their services pertaining to the Village's Comprehensive Plan and the Long Term Environmental Study for Planned Unit Development Legislation at a cost of \$3,000.00 each, not to exceed \$6,000.00. Clerk-Treasurer Caron will encumber \$6000.00 from Appropriation A1010.4.

A motion was offered by Trustee Murray, seconded by Trustee DeMarco, and carried to hire Tyler Landers for the summer laborer position pending the Clerk's verification of drug screening, back evaluation and background check results, allowing him to begin working on Monday, May 16, 2016 at a pay rate of \$10.00 per hour.

Trustee DeMarco offered a motion, seconded by Trustee Murray, and carried authorizing the purchase of concrete blocks, tiles and other materials for drainage at Seymour Lofft Park; not to exceed \$3,900. Clerk-Treasurer Caron will encumber the funds.

The meeting was adjourned at 9:53 a.m. on a motion made by Trustee Murray, seconded by Trustee DeMarco, and carried.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
June 6, 2016

| | <u>GENERAL</u> | <u>WATER</u> | <u>T & A</u> | <u>CAP FUNDS</u> |
|----------------|-----------------|-----------------|------------------|------------------|
| Bal 3/31/16 | 607555.39 | 482793.39 | 9470.09 | 0.00 |
| April Receipts | <u>6838.36</u> | <u>23373.19</u> | <u>17274.50</u> | <u>0.00</u> |
| Total | 614393.75 | 506166.58 | 26744.59 | 0.00 |
| April Disb | <u>24126.38</u> | <u>11233.32</u> | <u>17938.26</u> | <u>0.00</u> |
| Bal 04/30/16 | 590267.37 | 494933.26 | 8806.33 | 0.00 |

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, June 6, 2016

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray and DeMarco with Deputy Mayor DeCola presiding. Clerk-Treasurer Caron and Attorney Armani were also present. Mayor Doerr was absent.

Resident present was Thomas LaPrairie.

Laura Cassalia, PE; Clough, Harbour & Associates, Dan Leary, Earl Alpha and Roger Shalala were also in attendance.

Deputy Mayor DeCola led everyone in the Pledge of Allegiance.

Deputy Mayor DeCola read the Legal Notice as it appeared in the May 25th issue of The WOC Journal.

PUBLIC HEARING
Main Street Corridor Comprehensive Plan Update

Deputy Mayor DeCola called the hearing to order at 7:03 p.m. on a motion by Trustee DeMarco, seconded by Trustee Murray, and carried.

Deputy Mayor DeCola asked three times if anyone present wished to speak for the Main Street Corridor Comprehensive Plan Update. No one present spoke.

Deputy Mayor DeCola then asked three times if anyone present wished to speak against the action. No one present spoke against the proposed update.

Attorney Armani and Laura Cassalia, PE reviewed and completed Part 1 of the Full Environmental Assessment Form.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried authorizing Deputy Mayor DeCola to execute Part 1 of the SEQR.

Attorney Armani and Laura Cassalia, PE reviewed and completed Parts 2 and 3 of the Full Environmental Assessment Form.

A Resolution was offered by Trustee Harris, seconded by Trustee Murray, and duly carried on roll call vote, to adopt a Negative Declaration, authorize the Deputy Mayor to execute and declares its intent to act as Lead Agency. (See Resolution #14-16 attached.)

All who wished to be heard were heard.

The hearing was closed at 7:25 p.m. on a motion made by Deputy Mayor DeCola, seconded by Trustee DeMarco, and carried.

Attorney Armani read Resolution #15-16. The Resolution was offered by Trustee Murray, seconded by Trustee Harris, and duly carried on roll call vote, to adopt the Main Street Corridor Comprehensive Plan Update. (See Resolution #15-16 attached.)

PUBLIC HEARING
Planned Unit Development (PUD) Legislation

A motion was offered by Deputy Mayor DeCola, seconded by Trustee Harris, and carried to open the Public Hearing at 7:32 p.m.

Deputy Mayor DeCola asked three times if anyone present wished to speak in favor of the Planned Unit Development (PUD) Legislation. There was no one.

Mr. Alpha and Mr. Leary left the meeting at 7:34 p.m.

Deputy Mayor DeCola then asked three times if anyone present wished to speak against the proposed legislation. No one present spoke.

Attorney Armani and Laura Cassalia, PE reviewed and completed Part 1 of the Full Environmental Assessment Form.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried authorizing Deputy Mayor DeCola to execute Part 1 of the SEQR.

June 6, 2016 Village Board Meeting Cont.

Attorney Armani and Laura Cassalia, PE reviewed and completed Parts 2 and 3 of the Full Environmental Assessment Form.

A Resolution was offered by Trustee Harris, seconded by Trustee Murray, and duly carried on roll call vote, to adopt a Negative Declaration, authorize the Deputy Mayor to execute and declares its intent to act as Lead Agency. (See Resolution #16-16 attached.)

All who wished to be heard were heard.

The hearing was closed at 7:48 p.m. on a motion made by Trustee Harris, seconded by Trustee Murray, and carried.

Attorney Armani read Resolution #17-16. The Resolution was offered by Trustee Murray, seconded by Trustee DeCola, and duly carried on roll call vote, to adopt the Planned Unit Development (PUD) Legislation. (See Resolution #17-16 attached.)

PUBLIC HEARING

New Parking Restrictions in the Village of Elbridge and changes to Vehicles and Traffic Law (i.e. Chapter 131 of the Village Code)

A motion was offered by Deputy Mayor DeCola, seconded by Trustee Murray, and carried to open the Public Hearing at 7:54 p.m.

Deputy Mayor DeCola asked three times if anyone present wished to speak in favor of the New Parking Restrictions. No one spoke.

Deputy Mayor DeCola then asked three times if anyone present wished to speak against the proposed changes; there was no one.

Attorney Armani reviewed and completed Part 1 of the Short Environmental Assessment Form.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried authorizing Deputy Mayor DeCola to execute Part 1 of the SEQR.

Attorney Armani reviewed and completed Parts 2 and 3 of the Short Environmental Assessment Form.

A Resolution was offered by Trustee Murray, seconded by Trustee Harris, and duly carried on roll call vote, to adopt a Negative Declaration, authorize the Deputy Mayor to execute and declares its intent to act as Lead Agency. (See Resolution # 18-16 attached.)

All who wished to be heard were heard.

The hearing was closed at 8:07 p.m. on a motion made by Trustee DeMarco, seconded by Deputy Mayor DeCola, and carried.

Attorney Armani read Resolution #19-16. The Resolution was offered by Trustee Harris, seconded by Trustee Murray, and duly carried on roll call vote, to adopt the New Parking Restrictions in the Village of Elbridge and changes to Vehicles and Traffic Law (i.e. Chapter 131 of the Village Code) Local Law # 1-2016. (See Resolution #19-16 attached.)

With Laura Cassalia, PE; Clough, Harbour & Associates in attendance the Board of Trustees took the opportunity to discuss the Fastrac Markets, LLC Site Plan Application.

Fire Chief Czarnecki and Asst. Chief Franz arrived at 8:24 p.m.

Ms. Cassalia left the meeting at 8:43 p.m.

The minutes of the last regular meeting of May 2nd were accepted on a motion made by Trustee DeMarco, seconded by Trustee Murray and carried.

Reports of Officers and Committees –

The Board reviewed the Treasurer's report and approved it on a motion made by Trustee Harris, seconded by Trustee Murray and carried.

Trustee Harris presented the Code Enforcement Report for May, who moved for its acceptance, seconded by Trustee Murray and carried.

Chief Czarnecki presented the Fire Department Report for May. Trustee Murray moved for its acceptance, seconded by Trustee DeMarco and carried.

Chief Czarnecki reported that the Department marched in both the Elbridge and Jordan Memorial Day Parades.

He presented the Board of Trustees with a letter attesting to the qualifications of the chiefs.

There was some discussion regarding the fire house roof and options for repair. Board members will obtain quotes.

A premium refund check was received made payable to the Elbridge Volunteer Fire Co., Inc. Clerk-Treasurer Caron will return the check to Eastern Shore Associates requesting it be made payable to the Village of Elbridge.

June 6, 2016 Village Board Meeting Cont.

Elbridge is hosting the OCVFA Convention meeting at the Elbridge Fire House, however, the games will be held at the Pompey Field Days. As hosts they need to take several pieces of apparatus to the event.

A motion was offered by Trustee Murray, seconded by Trustee DeMarco, and carried, allowing the Elbridge Fire Department to take two or three pieces of apparatus to Pompey.

Chiefs Czarnecki and Franz, Mr. Shalala and Mr. LaPrairie left the meeting at 9:15 p.m.

Trustee DeCola presented the Public Works Report for May. Trustee Harris moved for its acceptance, seconded by Trustee Murray and carried.

Trustee, Mayor and Attorney Reports

Trustee Harris – nothing to report.

Trustee Murray – he presented an estimate from Suit-Kote for street repair dated May 12, 2016.

Trustee DeMarco offered a motion, seconded by Trustee Murray, and carried to accept Suit-Kote's estimate dated May 12, 2016 excluding any work being done on the municipal parking lot at this time.

Trustee DeMarco – nothing at this time.

Trustee DeCola – no report.

New Business

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried, granting permission for The Weedsport Winter Wanderers to use a portion of Village property for a snowmobile trail at Seymour Lofft Park, contingent upon the receipt of a Certificate of Insurance.

A motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried, authorizing the mayor to execute the Intermunicipal Agreement Code Enforcement Services 2016-17.

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried to approve payment of June Abstract #1 in the amount of \$10,741.54 for General Fund Vouchers A1-A4, Checks 12161, 12177-12179, and \$6,463.63 for Water Fund Vouchers F1-F5, Checks 4187, 4190 - 4193.

The meeting was adjourned at 9:43 p.m. on a motion made by Trustee Murray, seconded by Trustee DeMarco and carried.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

RESOLUTION # 14 -16:
Village of Elbridge
Board of Trustees
June 6, 2016

**Resolution to Adopt a Negative Declaration
Adoption of Main Street Corridor Comprehensive Plan Update**

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, located at 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on June 6, 2016, commencing at 7:00 p.m., the following Resolution was offered by Trustee Harris, seconded by Trustee Murray, who moved for its adoption, to wit:

WHEREAS, the Village of Elbridge Board of Trustees (hereafter simply referred to as, the “Board”) wishes to maintain and improve the built and natural environment in the Village of Elbridge for its existing and future residents; and,

WHEREAS, the Board proposes to adopt the Main Street Corridor Comprehensive Plan Update (hereafter simply referred to as, the “Update”) which continues to develop land use planning solutions that will enhance the overall visual, physical, and economic quality of the Village and, in particular, historic Main Street, in light of changes in land use and business activities since 2003; and,

WHEREAS, this project is a Type I action pursuant to the State Environmental Quality Review Act (“SEQR”) and therefore, is subject to the regulations of that law (see 6 NYCRR 617); and,

WHEREAS, the Board is the only reviewing agency pursuant to 6 NYCRR 617.6 and coordinated review is not required and, as such, is acting as the Lead Agency; and,

WHEREAS, the Board has reviewed the potential impacts identified in the Parts 1, 2, and 3 of the Full Environmental Assessment Form (“EAF”) and, as a result, has found no significant impacts related to the adoption and implementation of its recommendations;

NOW, THEREFORE, on motion by Trustee Harris and seconded by Trustee Murray, **BE IT:**

RESOLVED, that the Board hereby declares its intent to act as Lead Agency; and, be it further

RESOLVED, that the Board shall file that attached Negative Declaration in accordance with 6 NYCRR 617.7 and 6 NYCRR 617.12; and, be it further

RESOLVED, that the Board hereby authorizes the Deputy Mayor to execute Parts 1, 2, and 3 of the Full Environmental Assessment Form (“EAF”).

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

HENRY A. DOERR, MAYOR _____ **ABSENT**

CHRISTOPHER A. DeCOLA, TRUSTEE AND DEPUTY MAYOR _ **YES**

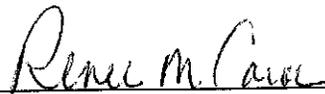
ANTHONY W. DeMARCO, TRUSTEE _____ **YES**

JOHN "J.R." MURRAY, TRUSTEE _____ **YES**

STEPHANIE HARRIS, TRUSTEE _____ **YES**

The Resolution was thereupon declared to be duly adopted.

Dated: June 6, 2016
Elbridge, New York



Renee M. Caron, *Clerk-Treasurer*
Village of Elbridge Board of Trustees

RESOLUTION # 15 -16:
Village of Elbridge
Board of Trustees
June 6, 2016

**Amendment to the Main Street Corridor
Comprehensive Plan Update**

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, located at 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on June 6, 2016, commencing at 7:00 p.m., the following Resolution was offered by Trustee Murray, seconded by Trustee Harris, who moved for its adoption, to wit:

WHEREAS, on April 20, 2016, the Village of Elbridge duly published Legal Notice of a Public Hearing for its regularly scheduled Meeting on May 2, 2016, at 7:00 p.m., at the Village Hall, located at 210 West Main Street, Elbridge, New York, 13060, notifying the public of, and affording the public, the opportunity to be heard with respect to the **Amendment to the Main Street Corridor Comprehensive Plan Update**; and,

WHEREAS, on May 2, 2016, at said regularly scheduled Meeting, the Village of Elbridge Board of Trustees held a Public Hearing on the aforesaid matter, whereby the public was invited to comment on the matter which was the subject of the Public Hearing; and,

WHEREAS, pursuant to Village Law §21-2100, a minimum of seven days has elapsed between the Notice of the Public Hearing and the conducting of the Public Hearing itself; and,

WHEREAS, on May 18, 2016, the Village of Elbridge duly published Legal Notice of a continuation of the Public Hearing, regarding the **Amendment to the Main Street Corridor Comprehensive Plan Update**, for its regularly scheduled Meeting on June 6, 2016, at 7:00 p.m., at the Village Hall, located at 210 West Main Street, Elbridge, New York, 13060; and,

WHEREAS, on June 6, 2016, at said regularly scheduled Meeting, at 7:00 p.m., the Village of Elbridge Board of Trustees held a continuation of the Public Hearing on the aforesaid matter, whereby the public was invited for a second time to comment on the matter which was the subject of the Public Hearing; and,

WHEREAS, the Board of Trustees of the Village of Elbridge believes that the Comprehensive Plan Update is of particular importance to the health, safety, and welfare of the residents of the Village of Elbridge; and,

WHEREAS, the Board of Trustees of the Village of Elbridge believe that it is in the best interest of the Village of Elbridge to further learn of the commentary and

concerns of the residents of the Village of Elbridge pertaining to the matter covered in the Public Hearing, as well as to consider and review environmental issues, if any, associated with such matter; and,

WHEREAS, the Board of Trustees of the Village of Elbridge have read and reviewed the content of the **Amendment to the Main Street Corridor Comprehensive Plan Update**, prepared by the engineers for the Village of Elbridge, to wit: Clough Harbour & Associates, LLP; and,

WHEREAS, the Board of Trustees of the Village of Elbridge previously have determine, on the advice of counsel, that the Amendment to the Main Street Corridor Comprehensive Plan Update is a Type I action, for purposes of the New York State Environmental Quality Review (“SEQR”), and therefore, that a Long-Form Environmental Assessment Form (“EAF”) was required; and,

WHEREAS, the Board of Trustees of the Village of Elbridge, as also indicated in Parts 1, 2, and 3 of the Long Environmental Assessment Form, believes that the adoption and implementation of the Amendment to the Main Street Corridor Comprehensive Plan Update will have no or minimal impact on the environment, with respect to all environmental issues enumerated therein; and,

WHEREAS, the Board of Trustees of the Village of Elbridge, as also indicated in Part 3 (i.e. Determination of Significance) of the Long Environmental Assessment Form, believes that the adoption and implementation of the Amendment to the Main Street Corridor Comprehensive Plan Update will have a positive impact on the environment and/or the quality of life for the residents of the Village of Elbridge; and,

NOW, THEREFORE, on motion by Trustee Murray, seconded by Trustee Harris, **BE IT**:

RESOLVED, that the Board of Trustees of the Village of Elbridge is satisfied that the Public Hearing with respect to the **Amendment to the Main Street Corridor Comprehensive Plan Update** under consideration, which commenced on May 2, 2016, and continued on June 6, 2016, at those respective regularly scheduled meetings of the Village of Elbridge Board of Trustees, fairly and efficiently afforded the public with notice, and several opportunities to be heard, regarding the content of the matter; and, be it further

RESOLVED, that the Board of Trustees of the Village of Elbridge hereby adopts Local Law 2 of 2016, titled the “**Amendment to the Main Street Corridor Comprehensive Plan Update**,” and, be it further

RESOLVED, that if any term or provision of any of the above-referenced Local Law, or the application thereof to any person or circumstance, shall to any extent be declared by a court of competent jurisdiction to be invalid or unenforceable, the remainder of that Local Law, or the application of such term or provision to persons or

circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of that Local Law shall be valid and shall be enforced to the fullest extent permitted by law; and, be it further

RESOLVED, that, pursuant to Village Law §21-2012, the Board of Trustees of the Village of Elbridge voted on Amendment to the Main Street Corridor Comprehensive Plan Update within 62 days of the conclusion of the Public Hearing; and, be it further,

RESOLVED, that the Amendment to the Main Street Corridor Comprehensive Plan Update is enacted pursuant to the authority of Section 20 of the Municipal Home Rule Law of the State of New York; and, be it further

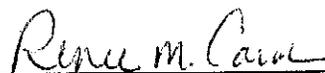
RESOLVED, that the Amendment to the Main Street Corridor Comprehensive Plan Update shall take effect twenty (20) days after adopting and filing with the Secretary of State, as provided in Sections 27(3) and 27(4) of the Municipal Home Rule Law of the State of New York.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

HENRY A. DOERR, MAYOR _____ **ABSENT**
CHRISTOPHER A. DeCOLA, TRUSTEE AND DEPUTY MAYOR _ **YES**
ANTHONY W. DeMARCO, TRUSTEE _____ **YES**
JOHN "J.R." MURRAY, TRUSTEE _____ **YES**
STEPHANIE HARRIS, TRUSTEE _____ **YES**

The Resolution was thereupon declared to be duly adopted.

Dated: June 6, 2016
Elbridge, New York



Renee M. Caron, Clerk-Treasurer
Village of Elbridge Board of Trustees

RESOLUTION # 112 -16:
Village of Elbridge
Board of Trustees
June 6, 2016

**Resolution to Adopt a Negative Declaration
Planned Unit Development Floating Zone**

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, located at 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on June 6, 2016, commencing at 7:00 p.m., the following Resolution was offered by Trustee Harris, seconded by Trustee Murray, who moved for its adoption, to wit:

WHEREAS, the Village of Elbridge Board of Trustees (hereafter simply referred to as, the “Board”) wishes to maintain and improve the built and natural environment in the Village of Elbridge for its existing and future residents; and,

WHEREAS, the Board has adopted the Main Street Corridor Comprehensive Plan Update (hereafter simply referred to as, the “Update”); and,

WHEREAS, the Board proposes the adoption of the Planned Unit Development (“PUD”) Floating Zone as prescribed in the Update; and,

WHEREAS, this project is a Type I action pursuant to the State Environmental Quality Review Act (“SEQR”) and therefore, is subject to the regulations of that law (see 6 NYCRR 617); and,

WHEREAS, the Board is the only reviewing agency pursuant to 6 NYCRR 617.6 and coordinated review is not required and, as such, is acting as the Lead Agency; and,

WHEREAS, the Board has reviewed the potential impacts identified in the Parts 1, 2, and 3 of the Full Environmental Assessment Form (“EAF”) and, as a result, has found no significant impacts related to the adoption and implementation of the PUD Zoning District (5 acres parcel size);

NOW, THEREFORE, on motion by Trustee Murray and seconded by Trustee Harris, **BE IT**:

RESOLVED, that the Board hereby declares its intent to act as Lead Agency; and, be it further

RESOLVED, that the Board shall file that attached Negative Declaration in accordance with 6 NYCRR 617.7 and 6 NYCRR 617.12; and, be it further

RESOLVED, that the Board hereby authorizes the Deputy Mayor to execute Parts 1, 2, and 3 of the Full Environmental Assessment Form (“EAF”).

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

HENRY A. DOERR, MAYOR _____ **ABSENT**

CHRISTOPHER A. DeCOLA, TRUSTEE AND DEPUTY MAYOR _ **YES**

ANTHONY W. DeMARCO, TRUSTEE _____ **YES**

JOHN “J.R.” MURRAY, TRUSTEE _____ **YES**

STEPHANIE HARRIS, TRUSTEE _____ **YES**

The Resolution was thereupon declared to be duly adopted.

Dated: June 6, 2016
Elbridge, New York



Renee M. Caron, *Clerk-Treasurer*
Village of Elbridge Board of Trustees

RESOLUTION # 17 -16:
Village of Elbridge
Board of Trustees
June 6, 2016

**Planned Unit Development
("PUD") Floating Zone**

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, located at 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on June 6, 2016, commencing at 7:00 p.m., the following Resolution was offered by Trustee Murray, seconded by Trustee DeCola, who moved for its adoption, to wit:

WHEREAS, on April 20, 2016, the Village of Elbridge duly published Legal Notice of a Public Hearing for its regularly scheduled Meeting on May 2, 2016, at 7:00 p.m., at the Village Hall, located at 210 West Main Street, Elbridge, New York, 13060, notifying the public of, and affording the public, the opportunity to be heard with respect to the **Planned Unit Development ("PUD") Floating Zone Legislation**; and,

WHEREAS, on May 2, 2016, at said regularly scheduled Meeting, the Village of Elbridge Board of Trustees held a Public Hearing on the aforesaid matter, whereby the public was invited to comment on the matter which was the subject of the Public Hearing; and,

WHEREAS, pursuant to Village Law §21-2100, a minimum of seven days has elapsed between the Notice of the Public Hearing and the conducting of the Public Hearing itself; and,

WHEREAS, on May 18, 2016, the Village of Elbridge duly published Legal Notice of a continuation of the Public Hearing, regarding the **Planned Unit Development ("PUD") Floating Zone Legislation**, for its regularly scheduled Meeting on June 6, 2016, at 7:00 p.m., at the Village Hall, located at 210 West Main Street, Elbridge, New York, 13060; and,

WHEREAS, on June 6, 2016, at said regularly scheduled Meeting, at 7:00 p.m., the Village of Elbridge Board of Trustees held a continuation of the Public Hearing on the aforesaid matter, whereby the public was invited for a second time to comment on the matter which was the subject of the Public Hearing; and,

WHEREAS, the Board of Trustees of the Village of Elbridge believeS that the Planned Unit Development Legislation is of particular importance to the health, safety, and welfare of the residents of the Village of Elbridge; and,

WHEREAS, the Board of Trustees of the Village of Elbridge believes that it is in the best interest of the Village of Elbridge to further learn of the commentary and

concerns of the residents of the Village of Elbridge pertaining to the matter covered in the Public Hearing, as well as to consider and review environmental issues, if any, associated with such matter; and,

WHEREAS, the Board of Trustees of the Village of Elbridge has read and reviewed the content of the **Planned Unit Development (“PUD”) Floating Zone Legislation**, prepared by the engineers for the Village of Elbridge, to wit: Clough Harbour & Associates, LLP; and,

WHEREAS, the Board of Trustees of the Village of Elbridge previously has determined, on the advice of counsel, that the Planned Unit Development Legislation is a Type I action, for purposes of the New York State Environmental Quality Review (“SEQR”), and therefore, that a Long-Form Environmental Assessment Form (“EAF”) was required; and,

WHEREAS, the Board of Trustees of the Village of Elbridge, as also indicated in Parts 1, 2, and 3 of the Long Environmental Assessment Form, believes that the adoption and implementation of the Planned Unit Development (“PUD”) Legislation will have no or minimal impact on the environment, with respect to all environmental issues enumerated therein; and,

WHEREAS, the Board of Trustees of the Village of Elbridge, as also indicated in Part 3 (i.e. Determination of Significance) of the Long Environmental Assessment Form, believes that the adoption and implementation of the Planned Unit Development (“PUD”) Legislation will have a positive impact on the environment and/or the quality of life for the residents of the Village of Elbridge; and,

NOW, THEREFORE, on motion by Trustee Murray, seconded by Trustee DeCola, **BE IT:**

RESOLVED, that the Mayor and Board of Trustees of the Village of Elbridge are satisfied that the Public Hearings with respect to the **Planned Unit Development (“PUD”) Floating Zone Legislation** under consideration, which commenced on May 2, 2016, and continued on June 6, 2016, at those respective regularly scheduled meetings of the Village of Elbridge Board of Trustees, fairly and efficiently afforded the public with notice, and several opportunities to be heard, regarding the content of the matter; and, be it further

RESOLVED, that the Mayor and Board of Trustees of the Village of Elbridge hereby adopts Local Law 3 of 2016, titled the **“Planned Unit Development (‘PUD’) Floating Zone;”** and, be it further

RESOLVED, that if any term or provision of any of the above-referenced Local Law, or the application thereof to any person or circumstance, shall to any extent be declared by a court of competent jurisdiction to be invalid or unenforceable, the remainder of that Local Law, or the application of such term or provision to persons or

circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of that Local Law shall be valid and shall be enforced to the fullest extent permitted by law; and, be it further

RESOLVED, that, pursuant to Village Law §21-2012, the Mayor and Board of Trustees of the Village of Elbridge voted on the Planned Unit Development (“PUD”) Floating Zone Legislation within 62 days of the conclusion of the Public Hearing; and, be it further,

RESOLVED, that the Planned Unit Development (“PUD”) Floating Zone Legislation is enacted pursuant to the authority of Section 20 of the Municipal Home Rule Law of the State of New York; and, be it further

RESOLVED, that the Planned Unit Development (“PUD”) Floating Zone Legislation shall take effect twenty (20) days after adopting and filing with the Secretary of State, as provided in Sections 27(3) and 27(4) of the Municipal Home Rule Law of the State of New York; and, be it further

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

HENRY A. DOERR, MAYOR _____ **ABSENT**
CHRISTOPHER A. DeCOLA, TRUSTEE AND DEPUTY MAYOR _ **YES**
ANTHONY W. DeMARCO, TRUSTEE _____ **ABSTAIN**
JOHN “J.R.” MURRAY, TRUSTEE _____ **YES**
STEPHANIE HARRIS, TRUSTEE _____ **YES**

The Resolution was thereupon declared to be duly adopted.

Dated: June 6, 2016
Elbridge, New York



Renee M. Caron, *Clerk-Treasurer*
Village of Elbridge Board of Trustees

RESOLUTION # 18-16:
Village of Elbridge
Board of Trustees
June 6, 2016

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, located at 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on June 6, 2016, commencing at 7:00 p.m., the following Resolution was offered by Trustee Murray, seconded by Trustee Harris, who moved for its adoption, to wit:

WHEREAS, the Village of Elbridge Board of Trustees wishes to improve the environment and/or the quality of life for the residents of the Village of Elbridge in that there likely will be fewer cars parking, stopping, standing, or idling on the streets and parking lots of the Village of Elbridge, particularly during overnight hours, when it is more difficult for motorists to observe such vehicles while driving and for pedestrians to observe such vehicles while walking; and,

WHEREAS, the Village of Elbridge Board of Trustees wishes to adopt the New Parking Restrictions in the Village of Elbridge (also known as the “**Amendment to Parking Regulations Law**”) and changes to the Vehicle and Traffic Law of the Village of Elbridge (i.e. Chapter 131 of the Village Code), which amends, in part or in whole, the following sections: **VOE §131-12; VOE §131-13; VOE §131-36; VOE §131-16; VOE §131-38; VOE §131-20; VOE §131-19; VOE §131-17; VOE §131-21**; and, **VOE §131-26**, repeals and replaces **VOE §131-27**, as indicated therein; and, adds various other sections, but retains all other existing parking violations not specifically mentioned therein; and,

WHEREAS, this project is an unlisted action pursuant to the New York State Environmental Quality Review Act (“SEQR”) and therefore, the Village of Elbridge Board of Trustees only required a Short-Form Environmental Assessment Form (“EAF”); and,

WHEREAS, the Village of Elbridge Board of Trustees is the only reviewing agency pursuant to 6 NYCRR 617.6 and coordinated review is not required and such is acting as the Lead Agency; and,

WHEREAS, the Village of Elbridge Board of Trustees has read and reviewed the potential impacts identified in the Parts 1, 2, and 3 of the Short Environmental Assessment Form (“EAF”) and, as a result, has found no significant impacts related to the adoption and implementation of the Local Law known as the Amendment to Parking Regulations Law.

NOW, THEREFORE, on motion by Trustee DeMarco, seconded by Trustee DeCola, **BE IT:**

RESOLVED, that the Board of Trustees of the Village of Elbridge declares its intent as the Lead Agency, for purposes of SEQR; and, be it further

RESOLVED, that the Board of Trustees of the Village of Elbridge hereby approves the Short Environmental Assessment Form (“EAF”), including Attachment A thereto (i.e. Map of Valley Drive / Mill Street), and Attachment B thereto (i.e. Statement of Intent of Proposed Action), a copy of which also is attached hereto, which was prepared in connection with the “**Proposed Local Law: Amendment to Parking Regulations Law;**” and, be it further

RESOLVED, that the Village of Elbridge Board of Trustees hereby authorizes the Deputy Mayor of the Village of Elbridge, to wit: Christopher A. DeCola, to sign the Short Environmental Assessment Form for the Amendment to Parking Regulations Law, at the end thereof, as the responsible officer listed on said Short Environmental Assessment Form; and, be it further

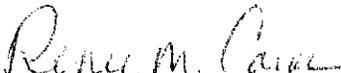
RESOLVED, that the Board of Trustees shall file the attached Short Environmental Assessment Form, and the two attachments referenced above thereto.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

| | |
|---|---------------|
| HENRY A. DOERR, MAYOR _____ | ABSENT |
| CHRISTOPHER A. DeCOLA, TRUSTEE AND DEPUTY MAYOR _ | YES |
| ANTHONY W. DeMARCO, TRUSTEE _____ | YES |
| JOHN “J.R.” MURRAY, TRUSTEE _____ | YES |
| STEPHANIE HARRIS, TRUSTEE _____ | YES |

The Resolution was thereupon declared to be duly adopted.

Dated: June 6, 2016
Elbridge, New York



Renee M. Caron, *Clerk-Treasurer*
Village of Elbridge Board of Trustees

RESOLUTION # ~~14~~¹⁹-16
Village of Elbridge
Board of Trustees
June 6, 2016

**Amendment to Parking
Regulations Law**

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, located at 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on June 6, 2016, commencing at 7:00 p.m., the following Resolution was offered by Trustee Harris, seconded by Trustee Murray, who moved for its adoption, to wit:

WHEREAS, on April 20, 2016, the Village of Elbridge duly published Legal Notice of a Public Hearing for its regularly scheduled Meeting on May 2, 2016, at 7:00 p.m., at the Village Hall, located at 210 West Main Street, Elbridge, New York, 13060, notifying the public of, and affording the public, the opportunity to be heard with respect to New Parking Restrictions in the Village of Elbridge (also known as the “**Amendment to Parking Regulations Law**”) and changes to the Vehicle and Traffic Law of the Village of Elbridge (i.e. Chapter 131 of the Village Code); and,

WHEREAS, on May 2, 2016, at said regularly scheduled Meeting, the Village of Elbridge Board of Trustees held a Public Hearing on the aforesaid matter, whereby the public was invited to comment on the matter which was the subject of the Public Hearing; and,

WHEREAS, pursuant to Village Law §21-2100, a minimum of seven days has elapsed between the Notice of the Public Hearing and the conducting of the Public Hearing itself; and,

WHEREAS, on May 18, 2016, the Village of Elbridge duly published Legal Notice of a continuation of the Public Hearing, regarding the New Parking Restrictions in the Village of Elbridge (also known as the “**Amendment to Parking Regulations Law**”) and changes to the Vehicle and Traffic Law of the Village of Elbridge (i.e. Chapter 131 of the Village Code), for its regularly scheduled Meeting on June 6, 2016, at 7:00 p.m., at the Village Hall, located at 210 West Main Street, Elbridge, New York, 13060; and,

WHEREAS, on June 6, 2016, at said regularly scheduled Meeting, at 7:00 p.m., the Village of Elbridge Board of Trustees held a continuation of the Public Hearing on the aforesaid matter, whereby the public was invited for a second time to comment on the matter which was the subject of the Public Hearing; and,

WHEREAS, the Board of Trustees of the Village of Elbridge believes that the New Parking Restrictions in the Village of Elbridge are of particular importance to the health, safety, and welfare of the residents of the Village of Elbridge; and,

WHEREAS, the Board of Trustees of the Village of Elbridge believes that it is in the best interest of the Village of Elbridge to further learn of the commentary and concerns of the residents of the Village of Elbridge pertaining to the matter covered in the Public Hearing, as well as to consider and review environmental issues, if any, associated with such matter; and,

WHEREAS, the Board of Trustees of the Village of Elbridge have read and reviewed the content of the Local Law, titled the “**Amendment to Parking Regulations Law**,” and subtitled “*Amending Various Portions of, Repealing and Replacing Subsection 131-27 of, and Adding Various Portions to, Section 131 of the Village of Elbridge Code, i.e. Traffic and Parking;*” and,

WHEREAS, the Board of Trustees of the Village of Elbridge previously has determined, on the advice of counsel, that, the Amendment to Parking Regulations Law, is an unlisted action, for purposes of the New York State Environmental Quality Review (“SEQR”), and therefore, that only a Short-Form Environmental Assessment Form (“EAF”) was required; and,

WHEREAS, as also indicated in Part 1 (i.e. Project Information), the Board of Trustees of the Village of Elbridge has read and reviewed the content of the Short Environmental Assessment Form, pursuant to SEQR, and believes that the proposed action in connection with the Amendment to Parking Regulations Law only involves the legislative adoption of a local law; and,

WHEREAS, the Board of Trustees of the Village of Elbridge, as also indicated in Part 2 (i.e. Impact Assessment) of the Short Environmental Assessment Form, believes that the adoption and implementation of the Amendment to Parking Regulations Law will have no or minimal impact on the environment, with respect to all environmental issues enumerated in Part 2 therein; and,

WHEREAS, the Board of Trustees of the Village of Elbridge, as also indicated in Part 3 (i.e. Determination of Significance) of the Short Environmental Assessment Form, believes that the adoption and implementation of the Amendment to Parking Regulations Law will have a positive impact on the environment and/or the quality of life for the residents of the Village of Elbridge in that there likely will be fewer cars parking, stopping, standing, or idling on the streets and parking lots of the Village of Elbridge, particularly during overnight hours, when it is more difficult for motorists to observe such vehicles while driving and for pedestrians to observe such vehicles while walking.

NOW, THEREFORE, on motion by Trustee Harris, seconded by Trustee Murray, **BE IT**:

RESOLVED, that the Board of Trustees of the Village of Elbridge is satisfied that the Public Hearing with respect to the New Parking Restrictions in the Village of Elbridge (also known as the “**Amendment to Parking Regulations Law**”) and changes to the Vehicle and Traffic Law of the Village of Elbridge (*i.e.* Chapter 131 of the Village Code) under consideration, which commenced on May 2, 2016, and continued on June 6, 2016, at those respective regularly scheduled meetings of the Village of Elbridge Board of Trustees, fairly and efficiently afforded the public with notice, and several opportunities to be heard, regarding the content of the matters; and, be it further

RESOLVED, that the Mayor and Board of Trustees of the Village of Elbridge hereby adopts Local Law 1 of 2016, titled the “**Amendment to Parking Regulations Law**,” and subtitled “*Amending Various Portions of, Repealing and Replacing Subsection 131-27 of, and Adding Various Portions to, Section 131 of the Village of Elbridge Code, i.e. Traffic and Parking;*” and, be it further

RESOLVED, that the Amendment to Parking Regulations Law may be cited as amending, in part or in whole, the following sections: **VOE §131-12; VOE §131-13; VOE §131-36; VOE §131-16; VOE §131-38; VOE §131-20; VOE §131-19; VOE §131-17; VOE §131-21;** and, **VOE §131-26**, repealing and replacing **VOE §131-27**, as indicated therein; and, adding various other sections, but retaining all other existing parking violations not specifically mentioned therein; and, be it further

RESOLVED, that if any term or provision of any of the above-referenced Local Law, or the application thereof to any person or circumstance, shall to any extent be declared by a court of competent jurisdiction to be invalid or unenforceable, the remainder of that Local Law, or the application of such term or provision to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of that Local Law shall be valid and shall be enforced to the fullest extent permitted by law; and, be it further

RESOLVED, that, pursuant to Village Law §21-2012, the Mayor and Board of Trustees of the Village of Elbridge voted on the Amendment to Parking Regulations Law within 62 days of the conclusion of the Public Hearing; and, be it further,

RESOLVED, that the Amendment to Parking Regulations Law is enacted pursuant to the authority of Section 20 of the Municipal Home Rule Law of the State of New York; and, be it further

RESOLVED, that the Amendment to Parking Regulations Law shall take effect twenty (20) days after adopting and filing with the Secretary of State, as provided in Sections 27(3) and 27(4) of the Municipal Home Rule Law of the State of New York.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

HENRY A. DOERR, MAYOR _____ **ABSENT**

CHRISTOPHER A. DeCOLA, TRUSTEE AND DEPUTY MAYOR _ **YES**

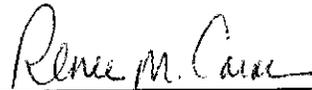
ANTHONY W. DeMARCO, TRUSTEE _____ **YES**

JOHN "J.R." MURRAY, TRUSTEE _____ **YES**

STEPHANIE HARRIS, TRUSTEE _____ **YES**

The Resolution was thereupon declared to be duly adopted.

Dated: June 6, 2016
Elbridge, New York



Renee M. Caron, *Clerk-Treasurer*
Village of Elbridge Board of Trustees

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
July 5, 2016

| | <u>GENERAL</u> | <u>WATER</u> | <u>T & A</u> | <u>CAP FUNDS</u> |
|--------------|-----------------|-----------------|------------------|------------------|
| Bal 4/30/16 | 590267.37 | 494933.26 | 8806.33 | 0.00 |
| May Receipts | <u>11810.05</u> | <u>19640.44</u> | <u>25718.38</u> | <u>0.00</u> |
| Total | 602077.42 | 514573.70 | 34524.71 | 0.00 |
| May Disb | <u>73075.12</u> | <u>18313.23</u> | <u>27036.39</u> | <u>0.00</u> |
| Bal 05/31/16 | 529002.30 | 496260.47 | 7488.32 | 0.00 |

These balances HAVE been confirmed by bank statements.

Regular Meeting, Tuesday, July 5, 2016

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were DeCola, Murray and Harris with Mayor Doerr presiding. Clerk-Treasurer Caron was also present. Trustee DeMarco was absent.

Resident present was Robert Surdam.

Mayor Richard Platten, Trustees Robert Meixner and Errin Chilson; Village of Jordan, and Jonathan Monfiletto; WOC Journal were also in attendance.

Village of Jordan Mayor Platten led everyone in the Pledge of Allegiance.

Asst. Chief Franz arrived at 7:05 p.m.

Village of Jordan Trustee Mark Gustafson joined the meeting at 7:07 p.m.

There was some discussion with Village of Jordan Officials regarding the Water Rate Agreement. The Village of Jordan wants to revisit the need for their contribution regarding the water storage tank expenses. Before the next step, experts need to address the issue.

Town Councilman Floyd Duger arrived at 7:20 p.m.

Village of Jordan Officials left the meeting at 7:32 p.m.

Mr. Surdam asked if anything can be done about Village residents setting off fireworks. Fireworks are illegal in Onondaga County. Resident's only recourse would be to call the State Police and lodge a complaint. Asst. Fire Chief Franz stated that the State Police had been contacted several times over the holiday weekend and had spoken to several people. Mayor Doerr will contact the Sergeant.

Asst. Chief Franz presented the Fire Department Report for June. Trustee Murray moved for its acceptance, seconded by Trustee DeCola and carried.

Mayor Doerr requested that the department make sure the lights are working on the East side of the building for State Fair parking.

Asst. Chief Franz reported that the County Convention events in Pompey went well.

The minutes of the last regular meeting of June 6th were accepted on a motion made by Trustee Murray, seconded by Trustee DeCola and carried.

Reports of Officers and Committees –

The Board reviewed the Treasurer's report and approved it on a motion made by Trustee Harris, seconded by Trustee Murray and carried.

Trustee Harris presented the Code Enforcement Report for June, who moved for its acceptance, seconded by Trustee Murray and carried.

Trustee DeCola presented the Public Works Report for June, who moved for its acceptance, seconded by Trustee Harris and carried.

Cayuga County Soil & Water has ground the brush pile at the Sandbank Road property. The mulch is available for village residents. There is a lot there and it won't be good after this winter. There was some discussion whether the Village might be able to sell it.

Trustee, Mayor and Attorney Reports

Trustee Harris – Inquired why the area to the right of the parking lot at Seymour Lofft Park had not been mowed. DPW has to use a brush hog in that area and it should be taken care of when they are able.

Trustee Murray – The Jordan Library is requesting the use of the Village's tent for an estate sale/fundraiser on Kester Road. The tent would have to be set up on July 13th and left up through the weekend. The Board approved.

July 5, 2016 Village Board Meeting Cont.

There was some discussion regarding repair of a crack, due to damage from a spring, on Crossett Road.

A motion was offered by Trustee Murray, seconded by Trustee DeCola, and carried authorizing the payment for materials only to repair the crack on Crossett Road. The Town of Elbridge DPW will do the work.

Trustee DeCola – Reported that the Village received notification that the Health Insurance premiums will increase.

Mayor Doerr – nothing to report.

Dennis Pelmeear joined the meeting at 8:09 p.m.

The Historian's Annual Report for 2015 was accepted on a motion made by Trustee DeCola, seconded by Trustee Murray and carried.

Old Business - none

New Business

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried authorizing Mayor Doerr to send letters of congratulations on behalf of the Board of Trustees to Allyson Crammer, Katelyn Guerrette, Kelly VanLiew, Lila Dixon, Madelynn Maldonado, Madison DeCostello, Nadia Knapp-Marsh and Rachel Hallinan of Elbridge Girl Scout Troop 10104, acknowledging their receipt of the Girl Scout Bronze Award.

Trustee Murray offered a motion, seconded by Trustee Harris, and carried to approve the use of the Elbridge Fire Department parking areas as a common center for passengers to the New York State Fair scheduled to begin on August 25th through September 5th, 2016. It is understood that the property will be left in the same condition as it was given and they will advise personnel to pick up debris left in the parking areas daily.

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeCola, seconded by Trustee Harris, and carried to approve payment of July Abstract #2 in the amount of \$67,459.35 for General Fund Vouchers A5-A33, Checks 12180, 12187-12214, and \$10,387.64 for Water Fund Vouchers F6-F17, Checks 4194-4196, 4198-4206; including invoices totaling \$38,782.73 from WOC Journal, CHA, Suit-Kote, Hanson Aggregates, Quill Corp. and Cayuga Cty. Soil & Water.

The Board asked Planning Board Chairman Pelmeear about the progress being made regarding the Fastrac project. He reported that Fastrac has made numerous concessions. The Planning Board will hold a Special Meeting/Workshop on July 13th and a Public Hearing at their regularly scheduled meeting on July 26th.

A motion was offered by Trustee DeCola, seconded by Trustee Harris, and carried, appointing Colin Wolff; Zoning Board of Appeals Member, to fill the vacancy. His term will end April, 2019.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried, to enter into executive session at 8:30 p.m. to discuss a personnel issue.

Trustee Harris offered a motion, seconded by Trustee Murray, and carried, to exit executive session at 8:57 p.m.

No formal action was taken.

The meeting was adjourned at 8:58 p.m. on a motion made by Trustee Harris, seconded by Trustee DeCola and carried.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

Regular Meeting, Monday, August 1, 2016

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray, DeMarco and DeCola with Mayor Doerr presiding. Clerk-Treasurer Caron was also present.

No residents were present.

Cynthia Wall and Sally Campagnone were also in attendance.

Mayor Doerr led everyone in the Pledge of Allegiance.

Mayor Doerr recognized Ms. Wall and Ms. Campagnone who addressed the Board regarding their father, Pierce Wall's water account. Water service is shut off every winter. A leak was discovered when the meter was read in June, generating a very high second quarter bill. Ms. Wall questioned why the meter was not read last June? Village records only show a reading for September, 2015. They feel the leak should have been detected sooner.

A motion was offered by Trustee DeCola, seconded by Trustee Harris, and carried unanimously to credit Pierce Wall's Account #1840, \$250.00 due to a potential system error in June, 2015. A leak would have been detected if a meter reading/bill had been generated.

Ms. Wall and Ms. Campagnone left the meeting at 7:29 p.m.

The minutes of the last regular meeting of July 5th were accepted on a motion made by Trustee Harris, seconded by Trustee DeMarco and carried unanimously.

Reports of Officers and Committees –

Clerk-Treasurer Caron was unable to prepare a Treasurer's report. She is awaiting interest statements from M&T Bank and will complete as soon as possible.

Trustee Harris presented the Code Enforcement Report for July, who moved for its acceptance, seconded by Trustee Murray and carried unanimously.

Trustee DeCola presented the Public Works Report for July, who moved for its acceptance, seconded by Trustee Murray and carried unanimously.

Trustee, Mayor and Attorney Reports

Trustee Harris – The split rail fencing at Seymour Lofft Park is mildewed and needs to be bleached. The Bar-B-Que pit at the pavilion also needs repair.

Trustee Murray – Reported that the Fire Department is requesting to take two (2) pieces of apparatus to the Skaneateles parade in September.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried unanimously to allow the Elbridge Fire Department to take two pieces of apparatus to the parade in Skaneateles.

Trustee DeMarco – The Village received a refund for disposal expense proposal from Dependable Disposal, LLC. He will contact Mr. Morgan to discuss the issue and verify amounts. The Board will revisit the issue at their next meeting.

Trustee DeCola offered a motion, seconded by Trustee Harris, and carried; Trustee DeMarco abstained, to reimburse DeMarco & Sons for the use of their loader and excavator for various drainage projects with mulch that is currently at the Sandbank Road property.

Mayor Doerr – He will prepare paperwork to submit for a Multi-Modal Grant from Senator DeFrancisco. The Board would be looking to grind and chip seal Sylvan Street and the Meadows, as well as, Bonta Lane for approximately \$60,000.00.

Trustee DeCola – He spoke with Thomas King and engineers at Barton & Loguidice regarding the Water Tower. They indicated that water delivered to the Village of Jordan could bypass the tower and as it is right now doesn't benefit Jordan. They may need to install a pumping station in the future. He will contact Village of Jordan Officials to discuss the matter.

Old Business

The Board discussed Mr. Alpha's Petition for Annexation and access to the property via May Road.

A resolution was offered by Trustee Murray, seconded by Trustee DeCola, and duly carried on roll call vote, regarding proposed Local Law: Flood Damage Prevention Law, authorizing submission of proposed law to the New York State Department of Environmental Conservation ("DEC") and the United States Federal Emergency Management Agency ("FEMA"). (See Resolution #21-16 attached.)

August 1, 2016 Village Board Meeting Cont.

New Business

A resolution was offered by Trustee Murray, seconded by Trustee Harris, and duly carried on roll call vote, establishing standard work days for elected and appointed officials. (See Resolution #20-16 attached.)

Mayor Doerr received a letter from Terri Hoalcraft stating that, as of November 1, 2016, she will no longer be able to provide cleaning services for the Village of Elbridge. In the coming months the Board will accept resumes and letters of interest.

The Board acknowledged a request from Michael Fitzgerald for Village of Elbridge pins and authorized the Clerk to mail him the 150th Anniversary pin.

A motion was offered by Trustee DeCola, seconded by Trustee Murray, and carried to change water account #5080, 116 E. Main St. from five (5) units to four (4) units for billing, per letter from the Code Enforcement Officer, and to adjust the July 5, 2016 bill accordingly.

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried unanimously to approve payment of August Abstract #3 in the amount of \$76,836.58 for General Fund Vouchers A34-A75, Checks 12215-12256, and \$11,365.77 for Water Fund Vouchers F18-F31, Checks 4207-4220.

Fire Chief Czarnecki and Asst. Chief Franz arrived at 8:35 p.m.

Chief Czarnecki presented the Fire Department Report for July.

Chief Czarnecki reported that the Department will be holding a car show on August 20, 2016 and will need to utilize the parking lots at Seymour Lofft Park. The J.E.T. bus will transport people to the fire house. There may also be some tractor trailers that will park on Sandbank Road property. The Fire Department will be out of service that day and the Camillus Fire Department will cover any calls. Dougs-to-Go will be set up that day as well.

Members will participate in auto extrication training on August 15, 2016.

Chief Czarnecki stated that all trucks are being sent out for inspection two at a time.

The fire house lights are now on timers dusk to dawn. Light sensors were not working.

The meeting was adjourned at 8:58 p.m. on a motion made by Trustee Murray, seconded by Trustee DeCola and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

RESOLUTION #21-16
Village of Elbridge
Board of Trustees
August 1, 2016

Proposed Local Law:
Flood Damage Prevention Law,
Authorizing Submission of Proposed Local Law to the
New York State Department of environmental Conservation ("DEC") and the
United States Federal Emergency Management Agency ("FEMA")

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices,

Village of Elbridge
Board of Trustees
August 1, 2016
RESOLUTION #20-16
Standard Work Day

The following resolution was offered by Trustee Murray, who moved for its adoption, seconded by Trustee Harris, to wit:

BE IT RESOLVED, that the Village of Elbridge hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

| Appointed Officials | | Standard Work Day (Hrs/day) | Term Begins/Ends | Employer Record of Time Worked (Y/N) | Days/Month |
|---------------------|--|-----------------------------------|---------------------|---|------------|
| Title | Name | | | | |
| Planning Board | Peggy Bennink 3482080-3/XXX-XX-8478 | 6 | 04/04/16 – 04/05/21 | N | 1.14 |

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

| | | |
|--------------------------------------|-------|-----|
| HENRY A. DOERR, MAYOR _____ | Voted | Yes |
| CHRISTOPHER A. DECOLA, TRUSTEE _____ | Voted | Yes |
| ANTHONY W. DEMARCO, TRUSTEE _____ | Voted | Yes |
| STEPHANIE A. HARRIS, TRUSTEE _____ | Voted | Yes |
| JOHN F. MURRAY, TRUSTEE _____ | Voted | Yes |

The resolution was thereupon declared to be duly adopted.

delete from, or modify the content of the proposed Flood Damage Prevention Law, and any of the language and/or provisions contained therein, as it deems appropriate, in order to ensure the Local Law's compliance with the requirements promulgated by the NFIP; and, be it further

RESOLVED, that it is the intent of the Village of Elbridge Board of Trustees to formally adopt the proposed Flood Damage Prevention Law, following any such commentary and revisions to the same, on or before November 4, 2016, in order to continue the participation of the Village of Elbridge in the National Flood Insurance Program.

The question of the adoption of the foregoing Resolution was duly put to roll call vote, which resulted as follows:

| | |
|--------------------------------------|-----------|
| HENRY A. DOERR, MAYOR _____ | Voted Yes |
| CHRISTOPHER A. DECOLA, TRUSTEE _____ | Voted Yes |
| ANTHONY W. DEMARCO, TRUSTEE _____ | Voted Yes |
| STEPHANIE A. HARRIS, TRUSTEE _____ | Voted Yes |
| JOHN F. MURRAY, TRUSTEE _____ | Voted Yes |

The Resolution was thereupon declared to be duly adopted.

Dated: August 1, 2016

Renee M. Caron, *Clerk*
Board of Trustees
Village of Elbridge
Onondaga County, New York

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
August 1, 2016

| | <u>GENERAL</u> | <u>WATER</u> | <u>T & A</u> | <u>CAP FUNDS</u> |
|---------------|------------------|-----------------|------------------|------------------|
| Bal 05/31/16 | 529002.30 | 496260.47 | 7488.32 | 0.00 |
| June Receipts | <u>108616.26</u> | <u>8296.07</u> | <u>27364.13</u> | <u>0.00</u> |
| Total | 637618.56 | 504556.54 | 34852.45 | 0.00 |
| June Disb | <u>45111.06</u> | <u>13721.80</u> | <u>26416.24</u> | <u>0.00</u> |
| Bal 06/30/16 | 592507.50 | 490834.74 | 8436.21 | 0.00 |

These balances HAVE been confirmed by bank statements.

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
September 6, 2016

| | <u>GENERAL</u> | <u>WATER</u> | <u>T & A</u> | <u>CAP FUNDS</u> |
|---------------|------------------|-----------------|------------------|------------------|
| Bal 06/30/16 | 592507.50 | 490834.74 | 8436.21 | 0.00 |
| July Receipts | <u>155769.71</u> | <u>23936.28</u> | <u>23814.57</u> | <u>0.00</u> |
| Total | 748277.21 | 514771.02 | 32250.78 | 0.00 |
| July Disb | <u>67174.41</u> | <u>11203.19</u> | <u>18397.12</u> | <u>0.00</u> |
| Bal 07/31/16 | 681102.80 | 503567.83 | 13853.66 | 0.00 |

These balances HAVE been confirmed by bank statements.

Regular Meeting, Tuesday, September 6, 2016

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:03 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray, DeMarco and DeCola with Mayor Doerr presiding. Clerk-Treasurer Caron was also present.

Residents present were ZBA Member John Tambroni and PB Chairman Dennis Pelmear.

Earl Alpha was also in attendance.

Mayor Doerr led everyone in the Pledge of Allegiance.

Mayor Doerr recognized Mr. Alpha who was inquiring about the status of his Petition for Annexation. There was some discussion. Mayor Doerr suggested that Mr. Alpha speak directly with Attorney Armani about his concerns.

Resident Thomas LaPrairie joined the meeting at 7:10 p.m.

Mr. Alpha left the meeting at 7:12 p.m.

Mayor Doerr recognized Planning Board Chairman Dennis Pelmear. There was some discussion with the Board of Trustees regarding everyone's concerns and Fastrac's execution of the Site Plan Agreement. The Village Boards will review and possibly revise/reword, for clarity, the Site Plan Agreement.

Asst. Fire Chief Franz arrived at 7:18 p.m.

Mr. Pelmear left at 7:20 p.m.

The minutes of the last regular meeting of August 1st were accepted on a motion made by Trustee Murray, seconded by Trustee Harris and carried unanimously.

PUBLIC HEARING
Flood Damage Prevention Law

A motion was offered by Trustee DeCola, seconded by Trustee Murray, and carried unanimously to open the Public Hearing at 7:37 p.m.

Mayor Doerr asked three times if anyone present wished to speak in favor of the proposed Local Law. No one spoke.

Mayor Doerr then asked three times if anyone present wished to speak against the proposed Local Law; there was no one.

All who wished to be heard were heard.

The hearing was closed at 7:38 p.m. on a motion made by Trustee Murray, seconded by Trustee Harris, and carried unanimously.

The Board reviewed the Short Environmental Assessment Form.

September 6, 2016 Village Board Meeting Cont.

A Resolution was offered by Trustee Murray, seconded by Trustee Harris, and duly carried on roll call vote, to adopt a Negative Declaration, authorize Deputy Mayor DeCola to execute and declares its intent to act as Lead Agency. (See Resolution # 22-16 attached.)

Mayor Doerr read Resolution #23-16. The Resolution was offered by Trustee Murray, seconded by Trustee Harris, and duly carried on roll call vote, to adopt the Flood Damage Prevention Law (i.e. Chapter 75 of the Village Code) and authorize submission to the NYSDEC and U.S. FEMA; Local Law # 4-2016. (See Resolution #23-16 attached.)

Reports of Officers and Committees –

The Board reviewed the Treasurer's reports for August 1st and September 6th and approved them on a motion made by Trustee DeCola, seconded by Trustee DeMarco and carried unanimously.

Trustee Harris presented the Code Enforcement Report for August, who moved for its acceptance, seconded by Trustee Murray and carried unanimously.

Asst. Chief Franz presented the Fire Department Report for August. Trustee Murray moved for its acceptance, seconded by Trustee Harris and carried unanimously.

Asst. Chief Franz reported that the Department received word that they did not get the FEMA Grant. They are awaiting the final report for review, but will revise the application and resubmit it. They are also in the process of applying for several other grants.

Asst. Chief Franz also reported that the Car Show was very well attended and there is interest in holding it again next year.

The Department is getting quotes to rebuild the rear step bumper on Rescue 5.

Three Members of the Fire Department will be attending an EMT Course.

A Fire Prevention Program will be presented at J-E Schools in October.

Trustee DeCola presented the Public Works Report for August, who moved for its acceptance, seconded by Trustee Murray and carried unanimously.

Trustee, Mayor and Attorney Reports

Trustee DeCola – He feels that the Village should hydro-seed the drainage ditch that was recently cleaned out, from Sandbank Rd. to Crossett Rd.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried; Trustee DeMarco abstained, to hydro-seed the drainage ditch at an expense not to exceed \$1500.00.

Trustee DeCola also received a quote from RLS Structures to install tin roofs on the six (6) dugouts at Seymour Lofft Park. The Board discussed the best material to use. Tin edges would be sharp and it could easily bend without adequate support. He will investigate other options.

Trustee DeMarco – He will obtain the paint for the Fire House and will have it tinted a darker shade of brown.

He has not contacted Dependable Disposal yet to discuss the refund.

Mr. LaPrairie left at 8:45 p.m.

Trustee Murray – He presented a copy of a "Description of Work" Time Sheet for the Board's review and possible interest in using in the future for DPW workers. There was some discussion regarding its use. Board members will contact other municipalities to inquire about what they use.

Asst. Chief Franz and Mr. Tambroni left the meeting at 8:59 p.m.

Trustee Harris – nothing at this time.

Mayor Doerr – He reported that he received a complaint from a resident regarding a drone in the MacCollum Road area. It appears to be spying on neighbors. He referred them to the State Police.

New Business

The Village has rented a platform lift from Herc Rentals Inc. for work being done on the exterior walls of the Fire House. We are required to provide proof of tax exempt status and a Certificate of Liability Insurance.

September 6, 2016 Village Board Meeting Cont.

A motion was offered by Trustee Murray, seconded by Trustee DeMarco, and carried unanimously to declare telephone poles at the Sandbank Road property surplus material. DPW will dispose of them.

A motion was offered by Trustee DeCola, seconded by Trustee Harris, and carried unanimously, to enter into executive session at 9:40 p.m. to discuss a personnel issue.

Trustee DeCola offered a motion, seconded by Trustee Harris, and carried unanimously, to exit executive session at 9:57 p.m.

No formal action was taken.

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeCola, seconded by Trustee DeMarco, and carried unanimously to approve payment of September Abstract #4 in the amount of \$32,944.06 for General Fund Vouchers A76-A117, Checks 12257-12298, and \$14,618.81 for Water Fund Vouchers F32-F48, Checks 4221-4237.

The meeting was adjourned at 9:58 p.m. on a motion made by Trustee Murray, seconded by Trustee Harris and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

RESOLUTION #22-16:

Village of Elbridge

Board of Trustees

September 6, 2016

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, located at 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on September 6, 2016, commencing at 7:00 p.m., the following Resolution was offered by Trustee Murray, seconded by Trustee Harris, who moved for its adoption, to wit:

WHEREAS, the Village of Elbridge Board of Trustees wishes to promote the public health, safety, and general welfare, and wishes to minimize public and private losses due to flood conditions in specific areas by enacting provisions designed to:

- (1) Regulate uses which are dangerous to health, safety and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;
- (2) Require that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction;
- (3) Control the alteration of natural floodplains, stream channels, and natural protective barriers which are involved in the accommodation of flood waters;
- (4) Control filling, grading, dredging and other development which may increase erosion or flood damages;
- (5) Regulate the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards to other lands; and,
- (6) Qualify and maintain for participation in the National Flood Insurance Program ("NFIP"); and,

WHEREAS, in order to effectuate those wishes, and otherwise to continue its eligibility for, and participation in, NFIP, the Village of Elbridge Board of Trustees wishes to adopt the "**Flood Damage Prevention Law**," subtitled "*A local law for Flood Damage Prevention as authorized by the New York State Constitution, Article IX, Section 2, and Environmental Conservation Law, Article 36,*" and which may be cited as repealing and replacing the entirety of Chapter 75 of the Village of Elbridge Code, to wit: current Code Sections 75-1 through 75-17, and replacing Chapter 75 with each of the following sections, as indicated herein; and,

WHEREAS, this project is an unlisted action pursuant to the New York State Environmental Quality Review Act (“SEQR”) and therefore, the Village of Elbridge Board of Trustees only required a Short-Form Environmental Assessment Form (“EAF”); and,

WHEREAS, the Village of Elbridge Board of Trustees is the only reviewing agency pursuant to 6 NYCRR 617.6 and coordinated review is not required and such is acting as the Lead Agency; and,

WHEREAS, the Village of Elbridge Board of Trustees has read and reviewed the potential impacts identified in the Parts 1, 2, and 3 of the Short Environmental Assessment Form (“EAF”) and, as a result, has found no significant impacts related to the adoption and implementation of the Flood Damage Prevention Law.

NOW, THEREFORE, on motion by Trustee Murray, seconded by Trustee Harris, **BE IT**:

RESOLVED, that, as the lead agency for the purpose of the New York State Environmental Quality Review (“SEQR”), that the Board of Trustees of the Village of Elbridge hereby approves the Short Environmental Assessment Form (“EAF”), including Attachment A thereto (i.e. Statement of Intent of Proposed Action), a copy of which also is attached hereto, which was prepared in connection with the “**Proposed Local Law: Flood Damage Prevention Law;**” and, be it further

RESOLVED, that the Village of Elbridge Board of Trustees hereby authorizes the Deputy Mayor of the Village of Elbridge, to wit: Christopher A. DeCola, to sign the Short Environmental Assessment Form for the Flood Damage Prevention Law, at the end thereof, as the responsible officer listed on said Short Environmental Assessment Form; and, be it further

RESOLVED, that the Board of Trustees shall file the attached Short Environmental Assessment Form, and the attachment referenced above thereto.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

HENRY A. DOERR, MAYOR _____ YES

CHRISTOPHER A. DeCOLA, TRUSTEE _____ YES

ANTHONY W. DeMARCO, TRUSTEE _____ YES

JOHN F. MURRAY, TRUSTEE _____ YES

STEPHANIE A. HARRIS, TRUSTEE _____ YES

Dated: September 6, 2016
Elbridge, New York



Renee M. Caron, *Clerk-Treasurer*
Village of Elbridge Board of Trustees

RESOLUTION #23-16:

Village of Elbridge

Board of Trustees

September 6, 2016

**Flood Damage Prevention Law,
Adopting Flood Damage Prevention Law and
Authorizing Submission of Adopted Local Law to the
New York State Department of Environmental Conservation (“DEC”)
and to the United States Federal Emergency Management Agency (“FEMA”)**

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, located at 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on September 6, 2016, commencing at 7:00 p.m., the following Resolution was offered by Trustee Murray, seconded by Trustee Harris, who moved for its adoption, to wit:

WHEREAS, the Village of Elbridge presently participates in the National Flood Insurance Program (hereinafter simply referred to as “NFIP”); and,

WHEREAS, the Village of Elbridge’s current local law for flood damage prevention, pursuant to Chapter 75 of the Village Code, titled “Flood Damage Prevention” (adopted by the Village of Elbridge Board of Trustees on May 2, 1988, with Sections 75-6 and 75-10 amended at the time of the adoption of the Village of Elbridge Code), contains language that complies with the floodplain management requirements set forth by NFIP, which generally are detailed in federal regulations 44 Code of Federal Regulations (“CFR”) 60.3 through 44 CFR 60.6; and,

WHEREAS, the Federal Emergency Management Agency (“FEMA”) has calculated that buildings which are constructed to the standards promulgated in the CFR suffer seventy percent (70%) less flood-related damage than unprotected buildings; however, such buildings still can suffer damage, occasionally requiring greater levels of protection from flood-related damage; and,

WHEREAS, the Village of Elbridge Board of Trustees desires to repeal and replace its local law for flood damage prevention (to wit: Chapter 75 of the Village of Elbridge Code), in order to further decrease flooding risks in the Village of Elbridge; and,

WHEREAS, FEMA recently has completed the new Flood Insurance Study and Flood Insurance Rate Maps, which establish 100-year base flood elevations for the Village of Elbridge; and, on or about May 12, 2016, FEMA, through a Letter from the New York State DEC Division of Water, Bureau of Flood Protection and Dam Safety, has provided the Village of Elbridge with copies of said Study and Maps; and,

WHEREAS, the New York State DEC has advised the Village of Elbridge that, in order to maintain eligibility in the NFIP, it will be necessary for the Village of

Elbridge to formally adopt the new Flood Insurance Study and Flood Insurance Rate Maps into the municipality's floodplain management regulations, such that the Village meets the NFIP regulations contained in Section 60.3(d) thereof **on or before November 4, 2016**; and,

WHEREAS, the DEC has recommended that the Village of Elbridge replace its existing floodplain management regulations by repealing any existing local law reference floodplain management and by enacting a new local law;

WHEREAS, the DEC has advised the Village of Elbridge that it shall adopt said new local law on or before October 5, 2016, in order to avoid any possibility of suspension from the NFIP, such that the DEC and FEMA can approve said local law, to ensure proper compliance with all necessary NFIP requirements; and,

WHEREAS, on or about August 4, 2016, the Village of Elbridge duly published Legal Notice of a Public Hearing for its regularly scheduled Meeting on September 6, 2016, at 7:00 p.m., at the Village Hall, located at 210 West Main Street, Elbridge, New York, 13060, notifying the public of, and affording the public, the opportunity to be heard with respect to the "**Flood Damage Prevention Law**," (subtitled, "*A local law for Flood Damage Prevention as authorized by the New York State Constitution, Article IX, Section 2, and Environmental Conservation Law, Article 36*"), which, if passed, will repeal and replace current Chapter 75 of the Village of Elbridge Code, in order for the Village of Elbridge to continue participating in the National Flood Insurance Program ("NFIP"); and,

WHEREAS, on September 6, 2016, at said regularly scheduled Meeting, the Village of Elbridge Board of Trustees held a Public Hearing on the aforesaid matter, whereby the public was invited to comment on the matter which was the subject of the Public Hearing; and,

WHEREAS, pursuant to Village Law §21-2100, a minimum of seven days has elapsed between the Notice of the Public Hearing and the conducting of the Public Hearing itself; and,

WHEREAS, the Board of Trustees of the Village of Elbridge have read and reviewed the content of the Local Law, titled the "**Flood Damage Prevention Law**," and subtitled "*A local law for Flood Damage Prevention as authorized by the New York State Constitution, Article IX, Section 2, and Environmental Conservation Law, Article 36*," and,

WHEREAS, as the lead agency with respect to New York State Environmental Quality Review ("SEQR"), the Board of Trustees of the Village of Elbridge previously has determined, on the advice of counsel, that, the Flood Damage Prevention Law, is an unlisted action, for purposes of SEQR", and therefore, that only a Short-Form Environmental Assessment Form ("EAF") was required; and,

WHEREAS, as also indicated in Part 1 (i.e. Project Information), the Board of Trustees of the Village of Elbridge has read and reviewed the content of the Short Environmental Assessment Form, pursuant to SEQR, and believes that the proposed action in connection with the Flood Damage Prevention Law only involves the legislative adoption of a local law; and,

WHEREAS, the Board of Trustees of the Village of Elbridge, as also indicated in Part 2 (i.e. Impact Assessment) of the Short Environmental Assessment Form, believes that the adoption and implementation of the Flood Damage Prevention Law will have no or minimal impact on the environment, with respect to all environmental issues enumerated in Part 2 therein; and,

WHEREAS, the Board of Trustees of the Village of Elbridge, as also indicated in Part 3 (i.e. Determination of Significance) of the Short Environmental Assessment Form, believes that the adoption and implementation of the Flood Damage Prevention Law will have a positive impact on the environment and/or the quality of life for the residents of the Village of Elbridge in that the Village will continue to participate in the National Flood Insurance Program (“NFIP”), such that the Village of Elbridge will adopt the new Flood Insurance Study and Flood Insurance Rate Maps; and,

WHEREAS, pursuant to a Resolution passed as its August 1, 2016 Board Meeting, the Village of Elbridge submitted a proposed version of the Local Law to David Sherman, Environmental Program Specialist in Floodplain Management with the Bureau of Flood Protection and Dam Safety with the New York State Department of Environmental Conservation, who reviewed the Local Law and who advised the Village of Elbridge, on or about August 22, 2016, that the content of the Local Law appears to be compliant with state and federal national flood insurance regulations.

NOW, THEREFORE, on motion by Trustee Murray, seconded by Trustee Harris, **BE IT**:

RESOLVED, that the Board of Trustees of the Village of Elbridge is satisfied that the Public Hearing with respect to the “**Flood Damage Prevention Law**,” under consideration, which took place on September 6, 2016, at a regularly scheduled meeting of the Village of Elbridge Board of Trustees, fairly and efficiently afforded the public with notice, and an opportunity to be heard, regarding the content of the matter; and, be it further

RESOLVED, that the Mayor and Board of Trustees of the Village of Elbridge hereby adopts Local Law 4 of 2016, titled the “**Flood Damage Prevention Law**,” and subtitled “*A local law for Flood Damage Prevention as authorized by the New York State Constitution, Article IX, Section 2, and Environmental Conservation Law, Article 36;*” and, be it further

RESOLVED, that the Flood Damage Prevention Law may be cited as repealing and replacing the entirety of Chapter 75 of the Village of Elbridge Code, to wit: current

Code Sections 75-1 through 75-17, and replacing Chapter 75 with each of the following sections, as indicated herein; and, be it further

RESOLVED, that, as a part of this Local Law, and specifically in Section 75-6.1 herein, the Village of Elbridge Zoning Board of Appeals (“ZBA”) shall continue its roll as the agency who shall hear and decide appeals and requests for variances from the requirements of this Local Law; and, be it further

RESOLVED, that if any term or provision of any of the above-referenced Local Law, or the application thereof to any person or circumstance, shall to any extent be declared by a court of competent jurisdiction to be invalid or unenforceable, the remainder of that Local Law, or the application of such term or provision to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of that Local Law shall be valid and shall be enforced to the fullest extent permitted by law; and, be it further

RESOLVED, that, pursuant to Village Law §21-2012, the Mayor and Board of Trustees of the Village of Elbridge voted on the Flood Damage Prevention Law within 62 days of the conclusion of the Public Hearing; and, be it further

RESOLVED, that the Flood Damage Prevention Law is enacted pursuant to the authority of Section 20 of the Municipal Home Rule Law of the State of New York; and, be it further

RESOLVED, that the Flood Damage Prevention Law shall take effect twenty (20) days after adopting and filing with the Secretary of State, as provided in Sections 27(3) and 27(4) of the Municipal Home Rule Law of the State of New York; and be it further

RESOLVED, that the Clerk of the Village of Elbridge is hereby authorized to forward a copy of this Local Law, along with the Filing Form Cover Sheet of the New York State Department of State, to David Sherman, Environmental Program Specialist in Floodplain Management with the Bureau of Flood Protection and Dam Safety with the New York State Department of Environmental Conservation, in order to allow Mr. Sherman to approve said Local Law, on behalf of the Department of Environmental Conservation, and to forward the same to FEMA, for its review and approval, in order to timely meet the deadline imposed by those agencies of **November 5, 2016**.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

HENRY A. DOERR, MAYOR _____ YES

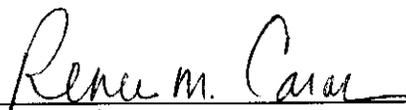
CHRISTOPHER A. DeCOLA, TRUSTEE _____ YES

ANTHONY W. DeMARCO, TRUSTEE _____ YES

JOHN F. MURRAY, TRUSTEE _____ YES

STEPHANIE A. HARRIS, TRUSTEE _____ YES

Dated: September 6, 2016
Elbridge, New York



Renee M. Caron, *Clerk-Treasurer*
Village of Elbridge Board of Trustees

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
October 3, 2016

| | <u>GENERAL</u> | <u>WATER</u> | <u>T & A</u> | <u>CAP FUNDS</u> |
|-----------------|-----------------|-----------------|------------------|------------------|
| Bal 07/31/16 | 681102.80 | 503567.83 | 13853.66 | 0.00 |
| August Receipts | <u>9362.78</u> | <u>44342.63</u> | <u>18259.11</u> | <u>0.00</u> |
| Total | 690465.58 | 547910.46 | 32112.77 | 0.00 |
| August Disb | <u>76887.39</u> | <u>10818.26</u> | <u>21135.40</u> | <u>0.00</u> |
| Bal 08/31/16 | 613578.19 | 537092.20 | 10977.37 | 0.00 |

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, October 3, 2016

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were DeCola, Murray, Harris and DeMarco with Mayor Doerr presiding. Clerk-Treasurer Caron was also present.

Resident Robert Surdam was present.

Mayor Doerr led everyone in the Pledge of Allegiance.

The minutes of the last regular meeting of September 6th were accepted on a motion made by Trustee Harris, seconded by Trustee DeMarco and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's report and approved it on a motion made by Trustee Harris, seconded by Trustee Murray and carried unanimously.

Trustee Harris presented the Code Enforcement Report for September, who moved for its acceptance, seconded by Trustee Murray and carried unanimously.

Trustee DeCola presented the Public Works Report for September, who moved for its acceptance, seconded by Trustee Murray and carried unanimously.

Trustee, Mayor and Attorney Reports

Trustee Harris – The J-E PTO would like to hold a Cow Chip Bingo Fundraiser on the Seymour Lofft Park field on October 22, 2016. Painting of the grid will take a substantial amount of time. She will contact the school to obtain help to paint the grid.

She will be on vacation and out of town October 17 – 23, 2016.

Trustee Murray – The Village obtained two quotes for cleaning the rugs at the Village Office and the Library.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried unanimously, to accept the quote to clean the rugs from Able Home & Office Services of \$200.00 for the Village Office and \$150.00 for the Library.

The Board discussed the Village Hall and Library cleaning services.

Trustee Murray offered a motion, seconded by Trustee Harris, and carried unanimously, to allow Fire Department Members to take one (1) truck to the NYS Fairgrounds for flu shots.

Resident and Town Councilman Floyd Duger joined the meeting at 7:30 p.m.

Trustee Murray will contact the Town of Elbridge for their help to fix drainage issues on Valley Drive.

Trustee DeMarco – nothing to report.

Trustee DeMarco left the meeting at 7:38 p.m.

Trustee DeCola – He has been in contact with Village of Jordan officials to discuss the Water Rate Agreement and attended their last Board meeting. They have asked for a six (6) month extension of the contract at the previous rate.

Old Business

Trustee DeCola offered a motion, seconded by Trustee Harris, and carried, subject to Attorney review, to approve a six (6) month extension of the Water Rate Agreement with the Village of Jordan at the previous rate of 3.3 cents per 100 cubic feet of water. The new agreement will begin July 1, 2016 through December 31, 2020 at a new rate of 4.4 cents per 100 cubic feet of water.

October 3, 2016 Village Board Meeting Cont.

New Business

A motion was offered by Trustee DeCola, seconded by Trustee Murray and carried authorizing Clerk-Treasurer Caron to transfer \$21,871.88 (2015-16 LT2 expenditures) from the LT2 Money Market Savings Account to the Water Money Market Savings Account.

A motion was offered by Mayor Doerr, seconded by Trustee Harris, and carried authorizing Mayor Doerr to send letters of congratulations on behalf of the Board of Trustees to Wendy Carter, Meghan Whalen and Jillian Ferris of Jordan-Elbridge Girl Scout Troop 10092, acknowledging their receipt of the Girl Scout Silver Award.

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeCola, seconded by Trustee Murray, and carried to approve payment of October Abstract #5 in the amount of \$32,275.30 for General Fund Vouchers A118-A155, Checks 12299-12336, and \$10,476.24 for Water Fund Vouchers F49-F58, Checks 4238-4247.

Mr. Surdam left the meeting.

Fire Chief Paul Czarnecki joined the meeting at 8:00 p.m.

Chief Czarnecki presented the Fire Department Report for September. Trustee Murray moved for its acceptance, seconded by Trustee Harris and carried.

Chief Czarnecki reported that the three Chiefs, President and Treasurer attended the Onondaga County Volunteer Firemen's Association Installation Banquet and participated in an honor guard for Elbridge Fire Dept. Member and OCVFA President-Elect Michael Caron.

Mayor Doerr will send a letter of congratulations on behalf of the Board of Trustees to OCVFA President Michael Caron.

The Fire Department will present a fire prevention program at Elbridge Elementary and the Nursery School. They will also hold an Open House on Halloween at the Fire Station.

He stated that the Department is closing out their Bingo Account with a balance of \$1,460.00 and will purchase a valve for Engine 3.

The Department will have a Hybrid Electric Car at the station on October 17th. He has invited other departments to come.

Trustee Murray offered a motion, seconded by Trustee Harris, and carried, to allow Fire Department Members to take Rescue 5 and Engine 3 to the Howlett Hill Training Center on November 7th and 9th for auto extrication training and again later in the month for a live burn exercise.

Chief Czarnecki and Floyd Duger left the meeting at 8:30 p.m.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried, to enter into executive session at 8:30 p.m. to discuss a personnel issue.

Trustee DeMarco returned at 9:00 p.m.

Trustee Murray offered a motion, seconded by Trustee Harris, and carried unanimously, to exit executive session at 9:18 p.m.

A motion was offered by Trustee DeCola, seconded by Trustee Murray, and carried unanimously to hire Tyler Landers, for a probationary period not to exceed 6 months, as a permanent part-time laborer at a rate of \$10.00 per hour, not to exceed 32 hours per week.

Trustee Murray offered a motion, seconded by Trustee DeMarco, and carried unanimously, effective Monday, October 17, 2016, DPW and Office Employees will maintain and submit a daily activity time sheet.

The meeting was adjourned at 9:40 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Murray and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
November 7, 2016

| | <u>GENERAL</u> | <u>WATER</u> | <u>T & A</u> | <u>CAP FUNDS</u> |
|--------------------|-----------------|-----------------|------------------|------------------|
| Bal 08/31/16 | 613578.19 | 537092.20 | 10977.37 | 0.00 |
| September Receipts | <u>45333.95</u> | <u>4399.02</u> | <u>19413.08</u> | <u>0.00</u> |
| Total | 658912.14 | 541491.22 | 30390.45 | 0.00 |
| September Disb | <u>32656.80</u> | <u>14410.99</u> | <u>25347.25</u> | <u>0.00</u> |
| Bal 09/30/16 | 626255.34 | 527080.23 | 5043.20 | 0.00 |

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, November 7, 2016

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:01 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Murray, Harris and DeCola with Mayor Doerr presiding. Clerk-Treasurer Caron was also present. Trustee DeMarco was absent.

Resident Thomas LaPrairie was present.

Roger Shalala was also in attendance.

Mayor Doerr led everyone in the Pledge of Allegiance.

The minutes of the last regular meeting of October 3rd were accepted on a motion made by Trustee Harris, seconded by Trustee Murray and carried.

Reports of Officers and Committees –

The Board reviewed the Treasurer's report and approved it on a motion made by Trustee Harris, seconded by Trustee Murray and carried.

Trustee Harris presented the Code Enforcement Report for October. Trustee Murray moved for its acceptance, seconded by Trustee DeCola and carried.

Trustee DeCola presented the Public Works Report for October, who moved for its acceptance, seconded by Trustee Murray and carried.

Trustee DeMarco joined the meeting at 7:07 p.m.

Trustee, Mayor and Attorney Reports

Trustee DeCola – He has been in contact with the Village of Jordan regarding the Water Rate Agreement.

A motion was offered by Trustee DeCola, seconded by Trustee Harris, and carried unanimously to make a one-time exception, due to negotiations, and authorize the Mayor to execute a 4 ½ year Addendum to the Water Rate Agreement (July 1, 2016 – December 31, 2020) in the sum of four point four (4.4) cents per 100 cubic feet of water used. The Village of Jordan will pay the previous sum of three point three (3.3) cents for the period of January 1, 2016 – June 30, 2016.

The fire department's insurance is due for renewal. He has been working with the insurance company for a 60 day extension so that moving forward there would be only one renewal date for both the village and fire department policies.

He received an inquiry regarding the cleaning of the drainage/retention pond on Dobbin Lane. Presently, there have been no problems and it has been working properly, so the Board feels it should be left alone for now.

Trustee DeMarco – He received information from Brad Milton regarding improvements to the pole barn. He suggested that the village obtain another quote for the door and get pricing for tin for the interior.

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried unanimously to spend up to \$15,000.00 in materials to finish the inside of the existing pole barn to be a heated and expanded workstation and garage. Village DPW will provide the labor.

Trustee DeMarco offered a motion, seconded by Trustee Murray, and carried unanimously, authorizing the expense of up to \$1,200.00 to fix the culvert and install a ten (10) foot extension on the drainage pipe on Valley Drive.

Trustee DeMarco still needs to contact Steven Morgan; Dependable Disposal to discuss a refund.

Trustee Murray – He received a request from employee Brad Milton regarding use of the community room for his daughter's birthday party.

November 7, 2016 Village Board Meeting Cont.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried unanimously to waive the fee for use of the community room by Brad Milton. Mr. Milton will need to provide a Certificate of Insurance endorsement naming the Village of Elbridge as additionally insured.

Resident and Town Councilman Floyd Duger joined the meeting at 7:30 p.m.

He spoke with Mr. Alpha who indicated that they are willing to sign the Site Plan Agreement with changes.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried unanimously authorizing the Mayor to execute the Deyneka Nurseries/Alpha Site Plan Agreement, with changes, and arrange for the proposition on the March 21, 2017 ballot.

He received a request from a resident that the Board consider closing Brown Street to all traffic except homeowners on Halloween night.

It was also brought to the Board's attention that during the elementary school's Halloween Parade, parking is a problem. Crossett Road was practically impassable. Emergency vehicles would not have been able to get through. It was suggested that "no parking" signs or cones be put out next year.

Trustee Harris – There has been some vandalism at Seymour Lofft Park. Inappropriate language has been carved into the picnic tables and needs to be sanded off. A broken fence needs repair and the plywood covering the fire pit needs to be replaced.

Daryl Pickering Jr. arrived at 7:45 p.m.

Trustee DeCola offered a motion, seconded by Trustee Harris, and carried unanimously, to hire Tyler Landers for weekly maintenance/cleaning services of the Village office, community room and the library, at a rate of \$90.00 per week, for a six (6) month period through May, 2017 effective immediately.

Town Councilman Floyd Duger shared with the Board that the Town will hold a Public Hearing on Thursday, November 10, 2016 regarding a two (2) year Fire Protection Contract with the Village of Jordan/Jordan Fire Department.

Mayor Doerr – He has been in contact with the NYSDOT regarding drainage pipes under New York State Route 5. They will be holding an informational meeting at the Library on December 7th to discuss their 2017 project. They may be able to address/incorporate drainage issues at that time.

Jordan-Elbridge School newsletter is looking for articles/information. The deadline is November 25th if anyone has anything.

New Business

Trustee Murray offered a motion, seconded by Trustee DeMarco, and carried unanimously for the Board to Certify the Treasurer's Affidavit of Unpaid Village Taxes for return to the County and Relevy on the Town & County Taxes on January 1.

A motion was offered by Trustee DeCola, seconded by Trustee Harris and carried unanimously authorizing Mayor Doerr to execute a Shared Services Agreement with NYSDOT.

It has come to the Board's attention that Zoning Board of Appeals Member Bradley J. Chapman has sold his house in the Village of Elbridge and no longer resides in the Village. Without the residency requirement, he can no longer serve as a ZBA Member. Therefore, Mr. Chapman's position is vacant.

Mayor Doerr acknowledged Mr. Chapman's time on the Zoning Board of Appeals and as Mr. Chapman is no longer a resident of the village and upon the receipt of his resignation, which is forthcoming by e-mail, appointed Anthony A. DeMarco as the Zoning Board of Appeals Member to fill the remainder of the term until April, 2021.

Mayor Doerr, Clerk Caron and Maintenance Worker King have reviewed the Village's Fixed Assets and completed an inventory of listed equipment (K104).

A motion was offered by Trustee DeMarco, seconded by Trustee Harris and carried unanimously to declare \$91,180.24, of misc. fixed assets from the Village Offices, Fire House and Library (Historian) as surplus material and remove from the Fixed Assets listing.

Trustee Harris offered a motion, seconded by Trustee DeCola, and carried unanimously to establish the Fixed Asset base price at \$500.00.

November 7, 2016 Village Board Meeting Cont.

A motion was offered by Trustee DeCola, seconded by Trustee Murray and carried unanimously to add the review of the Fixed Assets Inventory Listing as an additional item on the Annual Organizational Meeting Agenda.

Mayor Doerr contacted the Syracuse-Onondaga County Planning Federation. They have a free GSI Maps computer and phone application that the Village could use to identify water lines and hydrants. It would require help from Frank Clarke to get started.

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeCola, seconded by Trustee DeMarco, and carried unanimously to approve payment of November Abstract #6 in the amount of \$45,191.91 for General Fund Vouchers A156-A198, Checks 12337-12379, and \$36,341.89 for Water Fund Vouchers F59-F82, Checks 4248-4271.

Trustee DeCola offered a motion, seconded by Trustee Harris, and carried unanimously authorizing Mayor Doerr to execute the Library Services Contract.

The meeting was adjourned at 8:32 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Murray and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
December 5, 2016

| | <u>GENERAL</u> | <u>WATER</u> | <u>T & A</u> | <u>CAP FUNDS</u> |
|------------------|-----------------|-----------------|------------------|------------------|
| Bal 09/30/16 | 626255.34 | 527080.23 | 5043.20 | 0.00 |
| October Receipts | <u>7752.08</u> | <u>25659.12</u> | <u>19767.45</u> | <u>0.00</u> |
| Total | 634007.42 | 552739.35 | 24810.65 | 0.00 |
| October Disb | <u>37145.11</u> | <u>12421.46</u> | <u>19682.11</u> | <u>0.00</u> |
| Bal 10/31/16 | 596862.31 | 540317.89 | 5128.54 | 0.00 |

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, December 5, 2016

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris and Murray with Mayor Doerr presiding. Clerk-Treasurer Caron was also present. Trustees DeCola and DeMarco were absent.

Resident Robert Surdam was present.

Mayor Doerr led everyone in the Pledge of Allegiance.

Mayor Doerr recognized Mr. Surdam who addressed the Board regarding the Village plow trucks digging up his and his neighbor's front lawns. Delineating poles he had installed were knocked down. He does not feel he should have to fix his lawn in the spring.

Trustee DeCola arrived at 7:04 p.m.

Mayor Doerr said that he will see that the Village DPW cleans up lawns in the spring.

Mr. Surdam left at 7:08 p.m.

Resident Judy Strazzere joined the meeting at 7:08 p.m.

The minutes of the last regular meeting of November 7th were accepted on a motion made by Trustee Murray, seconded by Trustee Harris and carried.

Reports of Officers and Committees –

The Board reviewed the Treasurer's report and approved it on a motion made by Trustee Harris, seconded by Trustee Murray and carried.

Trustee Harris presented the Code Enforcement Report for November, who moved for its acceptance, seconded by Trustee Murray and carried.

Trustee DeMarco joined the meeting at 7:18 p.m.

The Board discussed Fastrac Markets construction and reviewed engineering fees paid to date. The Village has received \$10,000.00 from Fastrac. Clough, Harbour & Associates Invoices total \$12,373.44.

A motion was offered by Trustee DeMarco, seconded by Trustee DeCola, and carried unanimously instructing Clerk-Treasurer Caron to send a bill to Fastrac Markets, LLC for the \$2,373.44 balance owed for engineering fees paid to Clough, Harbour & Associates.

Trustee DeCola presented the Public Works Report for November, who moved for its acceptance, seconded by Trustee Harris and carried unanimously.

Trustee, Mayor and Attorney Reports

Trustee Harris – She reported that she observed that the center of the cul-de-sac circle on Willow Crest Drive did not get plowed out after the last storm. A UPS truck got stuck; school buses couldn't get through and the garbage truck had to back out of the development. She expressed the need to get all the cul-de-sacs in the village cleaned out in a timely manner in the future.

The water service for Account #9790; 1116 Gorham Road was discontinued due to non-payment on December 1, 2016. The customer appealed to Mayor Doerr for restoration of service prior to payment of the reconnection fee. Trustee Harris will contact the customer to discuss the issue. The Board will approve a payment plan for the \$200.00 reconnection fee at their January meeting.

Trustee Murray – He contacted AT&T for a recommendation for 2 cell phones that would support a GIS Application/software with unlimited texting and data. The Board will revisit the issue at their January meeting.

Trustee Murray presented the Fire Department Report for October who moved for its acceptance, seconded by Trustee Harris and carried unanimously.

December 5, 2016 Village Board Meeting Cont.

Trustee DeMarco – He left Steve Morgan; Dependable Disposal a voicemail message, but has not heard back from him yet.

Village employees have temporarily fixed one of the Fastrac water lines near the North Street curb box. In the spring they will need to cap off the water main on North Street.

Trustee DeCola – He will contact the Village of Jordan again regarding the execution of the Water Rate Agreement.

Mayor Doerr – He shared with all present a flyer received from the N.Y.S.D.O.T. inviting all to an open house at the Elbridge Free Library on Wednesday, December 7th from 4 – 6 p.m. to acquaint the public, answer questions and solicit input regarding their NY Route 5 Safety Improvement Project from Chamberlain Drive to Sunview Drive.

The carpets have been cleaned at the library, but are buckled and loose in the office area.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried unanimously to authorize the purchase of three chair mats, for the Library, not to exceed \$85.00 each and to have the carpet stretched.

He let the Board know that Laborer Tyler Landers was injured while lifting a heavy object. He is scheduled for surgery on December 14, 2016. He is currently on light duty.

New Business

Trustee Harris offered a motion, seconded by Trustee DeCola, and carried unanimously, allowing Deputy Clerk Godfrey, due to the Clerk's absence, to close the office at noon on December 22nd to attend a funeral.

Trustee DeCola presented Clerk-Treasurer Caron's request for vacation time.

Trustee DeCola offered a motion, seconded by Trustee Harris, and carried unanimously authorizing Clerk-Treasurer Caron to use vacation time December 19th – January 6th (tentatively). Deputy Clerk Godfrey will attend the January meeting to record the minutes.

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried unanimously to approve payment of December Abstract #7 (with revisions to Jerome Fire Equipment and Frank Clarke's invoices) in the amount of \$70,748.25 for General Fund Vouchers A199-A239, Checks 12380-12420, and \$26,507.01 for Water Fund Vouchers F83-F98, Checks 4272-4287.

The Board discussed the need to have Attorney Armani, Planning Board Chairman Pelmeier, ZBA Chairman Gannon and DPW Worker Thomas King attend monthly board meetings to present a report and/or answer questions the Board may have, instead of relying on e-mail.

The Board will hold their first budget workshop in February.

Fire Chief Paul Czarnecki and Assistant Chief Gordon Franz arrived at 8:23 p.m.

Chief Czarnecki presented the Fire Department Report for November. Trustee Murray moved for its acceptance, seconded by Trustee Harris and carried unanimously.

Chief Czarnecki reported that the Department had received a refund check from Eastern Shores (ESIP) for \$85.00 because the insurance company is removing the department's Terrorism Coverage. Trustee DeCola stated that no fire departments in Onondaga County have this coverage. The Fire Department would like to retain the coverage. Trustee DeCola will contact the insurance company.

Elbridge Fire Department members had a walk-through of the Fastrac property on Saturday, December 3rd.

The Fire Department has submitted two (2) grant applications. The first for airpicks and a second one for an engine.

The meeting was adjourned at 9:00 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer