

Annual Organizational Meeting, Monday, April 4, 2016

Having given notice to The Eagle Observer and posted said notice, the annual, organizational meeting of the Board of Trustees of the Village of Elbridge was held in the Municipal Offices, 210 West Main Street, commencing at 7:00 p.m. Trustees present were DeMarco, Harris and Murray with Mayor Doerr presiding. Clerk-Treasurer Caron and Budget Officer Fred Weisskopf were also present. Trustee DeCola was absent.

Residents present were Don Demo, Thomas LaPrairie and Peggy Bennink.

Earl Alpha, Kayla Bryant and Natasha Beaulieu were also in attendance.

Mayor Doerr led everyone in the Pledge of Allegiance.

Mayor Doerr appointed Stephanie A. Harris as Trustee for one (1) year.

Trustee DeCola was appointed Deputy Mayor.

The following term appointments were offered: Peggy Bennink, Planning Board Member (five years); Bradley J. Chapman, Zoning Board of Appeals Member (five years); Zoning Board of Appeals Member (three years), vacant.

Also offered were the following annual appointments: Deputy Clerk, Melissa L. Godfrey; Planning Board Chairman, Dennis Pelmeur; Zoning Board of Appeals Chairman, Timothy Gannon; Street Crossing Guard, Jeanine R. Nolte; Alternate Street Crossing Guard, Terrie Fancher; Village Historian, Myrna L. Sullivan; Deputy Village Historian, vacant; Attorney to the Village Board, Planning Board and Zoning Board of Appeals, Harry V. Armani & Associates; Marriage Officer, Gale Mitchell; Budget Officer, Frederick Weisskopf; Records Access Officer, Deputy Clerk Melissa L. Godfrey; Mayor Doerr, Trustee Harris, RMO Caron, RAO Godfrey, Fire Department Secretary and Historian Sullivan as the Records Management Advisory Committee; Housing Authority Chairman, Mayor Doerr. The Board of Ethics Committee: Linda Burton, Mayor Doerr, Clerk Caron, Deputy Clerk Godfrey; Ethics Board Chairman, Linda Burton.

Trustee assignments are as follows: Trustee Harris – Municipal Water, Library, Codes Enforcement, Parks, Streets & Street Lighting; Trustee Murray – Fire Department, Buildings/Grounds, Sidewalks, Planning Board; Trustee DeMarco – Garbage & Recyclables, Construction, Brush; Trustee DeCola – Department of Public Works, Personnel, Financials and Insurance. The Drainage Committee will consist of Mayor Doerr and Trustee DeCola; Mayor Doerr, and Trustee DeCola will also serve on the Intermunicipal Water Committee.

The above appointments were approved on a motion made by Trustee Murray, seconded by Trustee DeMarco, and carried.

A motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried, to set the Surety Bond for the Clerk-Treasurer and Mayor at \$100,000 each, and all other employees at \$10,000 each.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried, to designate Clerk-Treasurer Caron as the licensing officer.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried, to designate the first Monday of every month as the Board's regular meeting dates beginning at 7:00 p.m. in the Municipal Offices, 210 West Main Street, Elbridge; in case of a holiday, the regular meeting will be scheduled for the next business day (ex. September's meeting will be held on Tuesday, Sept. 6th).

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried, to hold next year's annual meeting on Monday, April 3, 2017, at 7:00 p.m., in the Municipal Offices, 210 West Main Street.

A resolution was offered by Trustee Murray, seconded by Trustee DeMarco, and duly carried on roll call vote, establishing standard work days for elected and appointed officials. (See Resolution #4-16 attached.)

A resolution was offered by Trustee Murray, seconded by Trustee DeMarco, and duly carried on roll call vote, designating M&T Trust Co., Elbridge Office, as its official depository. (See Resolution #5-16 attached.)

A resolution was offered by Trustee DeMarco, seconded by Trustee Murray, and duly carried on roll call vote, approving the Investment Policy, as presented, following its annual review. (See Resolution #6-16 attached.)

A resolution was offered by Trustee Harris, seconded by Trustee Murray, and duly carried on a roll call vote, approving the Procurement Policy, as presented, following its annual review. (See Resolution #7-16 attached.)

A resolution was offered by Trustee Murray, seconded by Trustee Harris, and duly carried on roll call vote, approving the Records Management Policy and Minutes Indexing Procedures Manual, as presented, following their annual review. (See Resolution #8-16 attached.)

A resolution was offered by Trustee DeMarco, seconded by Trustee Harris, and duly carried on roll call vote, approving the Employees Handbook, as presented, following its annual review. (See Resolution #9-16 attached.)

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried, naming the West Onondaga County (WOC) Journal as the official newspaper.

No Disclosures for Conflicts of Interest have been filed.

A resolution was offered by Trustee DeMarco, seconded by Trustee Murray, and duly carried on roll call vote, to set the travel reimbursement rate at the current rate set by the Internal Revenue Service, with adjustments provided periodically by the IRS, pursuant to the 2016 IRS allowance and Village Law 5-524 7. (See Resolution #10-16 attached.)

Annual Organizational Meeting Cont.

A resolution was offered by Trustee Murray, seconded by Trustee DeMarco, and duly carried on roll call vote, to authorize payment of claims for utilities, postage and payroll in advance of audit, as provided under Section 5-524 5. and 6. of Village Law. (See Resolution #11-16 attached.)

A resolution was offered by Trustee Murray, seconded by Trustee Harris, and duly carried on roll call vote, authorizing the following expenses to be paid or reimbursed by the Village of Elbridge pursuant to the provisions of Section 77-b of General Municipal Law: Board members, Clerks, and Attorney to attend the Onondaga County Association of Mayors monthly dinner meetings, local government seminars offered by the Department of State and Cooperative Extension Services, and other related professional meetings; Clerk-Treasurer and/or Deputy to attend the CNY Clerk-Treas. Assn. And Tax Collectors bimonthly dinner meetings and seminars for their benefit, and NYCOM Training Schools; Public Works personnel to attend appropriate seminars; Zoning Board and Planning Board Members to attend SOCPA and regional planning and zoning seminars; Fire Chiefs to attend Chiefs' Convention; and Historian and Deputy Historian to attend County meetings and spring and fall State conferences. (See Resolution #12-16 attached.)

A motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried, authorizing the Mayor to apply to the County for financial assistance through the Village Public Improvement Project.

The annual, organizational meeting was closed at 7:16 p.m. on a motion offered by Trustee Murray, seconded by Trustee Harris, and carried.

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
April 4, 2016

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 1/31/16	481959.11	581148.74	4671.20	0.00
February Receipts	<u>178082.37</u>	<u>25178.96</u>	<u>18612.88</u>	<u>0.00</u>
Total	660041.48	606327.70	23284.08	0.00
February Disb	<u>31392.71</u>	<u>115886.01</u>	<u>18461.70</u>	<u>0.00</u>
Bal 02/29/16	628648.77	490441.69	4822.38	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, April 4, 2016

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:16 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were DeMarco, Harris and Murray with Mayor Doerr presiding. Clerk-Treasurer Caron and Budget Officer Fred Weiskopf were also present. Trustee DeCola was absent.

Residents present were Don Demo, Thomas LaPrairie and Peggy Bennink. Earl Alpha, Kayla Bryant and Natasha Beaulieu were also in attendance.

Mr. Alpha attended the Public Hearing held at the last Planning Board meeting held on March 22nd. Mayor Doerr informed Mr. Alpha that Attorney Armani is researching the requirements to proceed with his Annexation Petition. The Village has yet to determine the date for the addition of the May Road Extension. Those present believe it was approximately 25 years ago. Mr. Alpha left the meeting at 7:23 p.m.

The minutes of the last regular meeting of March 7th and special meeting of March 21st were accepted on a motion made by Trustee DeMarco, seconded by Trustee Murray and carried.

Peggy Bennink, Ms. Bryant and Ms. Beaulieu left the meeting at 7:26 p.m.

2016-2017 BUDGET HEARING

A motion was offered by Trustee DeMarco, seconded by Trustee Murray, and carried to open the Public Hearing for the 2016-2017 Budget at 7:27 p.m.

The legal notice was published in the March 30th issue of The Eagle Observer.

Mayor Doerr asked once if anyone present wished to speak in favor of the budget.

Trustee Murray inquired if funds have been included in the budget for new street signs. Budget Officer Weisskopf said that \$5,000.00 has been appropriated in A5110.41 for signs.

Mayor Doerr asked twice more if anyone present wished to speak in favor of the budget; there was no one.

Mayor Doerr then asked three times if anyone present wished to speak against the Budget; there was no one.

All who wished to be heard were heard.

The hearing was closed at 7:36 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Murray, and carried.

April 4, 2016 Village Board Meeting Cont.

A resolution was offered by Trustee DeMarco, and seconded by Trustee Harris, WHEREAS, the tentative budget for the fiscal year 2016-2017 was duly prepared and presented to the Board by the Clerk on March 21st, and a duly advertised public hearing was thereon held April 4th, RESOLVED, pursuant to Section 5-508, Subdivision 4 of the Village Law, the said tentative budget, as changed, altered and revised, be and hereby is adopted as the budget of the Village of Elbridge for the year 2016-2017 in the amount of \$784,386.00 for General fund and \$438,916.00 for Water fund for a grand total of \$1,223,302.00 with wages and salaries adopted as shown in Schedule 6 of the budget document. Upon roll call vote each voted as follows: Mayor Doerr, Yes; Trustee DeCola, Absent; Trustee DeMarco, Yes; Trustee Murray, Yes; Trustee Harris, Yes. The question of the resolution was thereupon duly adopted.

Reports of Officers and Committees –

The Board reviewed the Treasurer's report and approved it on a motion made by Trustee Murray, seconded by Trustee DeMarco and carried.

Trustee DeMarco presented the Code Enforcement Report for March, who moved for its acceptance, seconded by Trustee Murray and carried.

Trustee DeMarco presented the Public Works Report for March, who moved for its acceptance, seconded by Trustee Murray and carried.

Fred Weisskopf left the meeting at 7:43 p.m.

Trustee, Mayor and Attorney Reports

Trustee DeMarco – The park needs to be prepared for spring sports as soon as possible. Bad weather has been a problem. He raised the issue of who is licensed to spray pesticides along the fence lines at Seymour Lofft Park. The Board would prefer to only use a weed eater, but he would be willing to supervise spraying under his license.

He reported that the garbage haulers have been observed putting town residents garbage in their trucks along with the village residents, therefore the Village is bearing the cost of the tipping fees for the extra tonnage. He will contact Mr. Morgan to discuss.

Trustee Murray – nothing to report.

Trustee Harris – She received several quotes to replace the furnace at the library.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried, authorizing Titan Heating and Air Conditioning to install a 120,000 BTU 96% gas furnace per their quote dated March 24, 2016 not to exceed \$4,000.00.

New Business

A motion was offered by Trustee Harris, seconded by Trustee DeMarco, and carried, authorizing the Mayor to execute the Letter of Acknowledgment with Citizens Campaign for the Environment who will be conducting a home-to-home canvass in the Village of Elbridge, April - June, 2016.

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried to approve payment of April Abstract #11 in the amount of \$23,807.51 for General Fund Vouchers A318-A346, Checks 12070-12098, and \$10574.00 for Water Fund Vouchers F159-F171, Checks 4151-4163.

Fire Chief Czarnecki, Asst. Chief Franz and arrived at 8:10 p.m.

Chief Czarnecki presented the Fire Department Report for March. Trustee DeMarco moved for its acceptance, seconded by Trustee Murray and carried.

Fire Department elections will be held tomorrow Tuesday, April 5, 2016.

Trustee Harris offered a motion, seconded by Trustee DeMarco, and carried authorizing the Clerk to notify the newspaper and post notice for a special meeting on Tuesday, April 5, 2016 at 9:00 p.m. to approve the elected Chiefs of the Elbridge Fire Department and any other business that may come before them.

A motion was offered by Trustee Harris, seconded by Trustee DeMarco, and carried, to enter into executive session at 8:27 p.m. to discuss pending litigation.

Clerk-Treasurer Caron, Chief Czarnecki and Asst Chief Franz were invited to stay.

Trustee DeMarco offered a motion, seconded by Trustee Murray, and carried, to exit executive session at 8:43 p.m.

The meeting was adjourned at 8:47 p.m. on a motion made by Trustee Harris, seconded by Trustee DeMarco and carried.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

Village of Elbridge
Board of Trustees
April 4, 2016
RESOLUTION #4-16
Standard Work Day

The following resolution was offered by Trustee Murray, who moved for its adoption, seconded by Trustee DeMarco, to wit:

BE IT RESOLVED, that the Village of Elbridge hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Appointed Officials

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Employer Record of Time Worked (Y/N)	Days/Month
Deputy Clerk	Melissa L. Godfrey 6105942-4/XXX-XX-8860	7	04/04/16 – 04/03/17	Y	N/A
Alternate Crossing Guard	Terrie R. Fancher 1402946-6/XXX-XX-9519	8	04/04/16 – 04/03/17	Y	N/A

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

HENRY A. DOERR, MAYOR	_____	Voted Yes
CHRISTOPHER A. DECOLA, TRUSTEE	_____	Absent
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION # 5-16
Village of Elbridge Board of Trustees
OFFICIAL DEPOSITORY
April 4, 2016

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 4th day of April, 2016, commencing at 7:00 p.m., the following resolution was offered by Trustee Murray, who moved for its adoption, seconded by Trustee DeMarco, to wit:

WHEREAS Village Law 4-408 states that the Treasurer of each village shall be the chief fiscal officer of the village and it shall be his/her responsibility to "d. payout monies in the village treasury as authorized by Sections 5-524 and 5-526 of this chapter, unless in pursuance of a judgment or order of a court. All such payments, except as authorized by Section 5-526 shall be by check"; and

WHEREAS under opinions issued by the State Comptroller (7 Op. State Compt. 110, 1951), checks drawn by the village treasurer need not be countersigned, and (7 Op. State Compt. 95, 1951) ONLY the village treasurer may sign checks drawn on village funds, EXCEPT in case of his/her absence or inability; and

WHEREAS Village Law 4-412 3. (2), requires the Village Board to designate a bank or trust company as its official depository for Village funds by written resolution duly adopted by a majority vote;

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge duly designates M&T Trust Co., Elbridge Office, as its official depository for Village funds; and further

RESOLVES that checks drawn by the village treasurer need not be countersigned; and further

RESOLVES that only the village treasurer may sign checks drawn on village funds except in the case of his/her absence or inability.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

HENRY A. DOERR, MAYOR	_____	Voted Yes
CHRISTOPHER A. DECOLA, TRUSTEE	_____	Absent
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #6-16
Village of Elbridge Board of Trustees
INVESTMENT POLICY
April 4, 2016

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 4th day of April, 2016, commencing at 7:00 p.m., the following resolution was offered by Trustee DeMarco, who moved its adoption, seconded by Trustee Murray, to wit:

WHEREAS, General Municipal Law (GML) Section 39 requires every village to adopt a written investment policy; and

WHEREAS, comments have been solicited from those officers of the Village involved with investment;

NOW THEREFORE BE IT RESOLVED: that the Village of Elbridge does hereby adopt the following Investment Policy:

The Clerk-Treasurer, as the Chief Fiscal Officer of the Village of Elbridge, is hereby authorized by the Village of Elbridge Board of Trustees to invest idle funds received from real property taxes, water rents, sales tax distributions, and miscellaneous revenues of all funds, including proceeds of obligations and reserve funds, in regular savings, NOW, Super NOW accounts, and in certificates of deposit, so that monies are available when needed and yet earn the greatest amount of interest for the time invested.

This money may be invested in M&T Trust Co., Elbridge Office, authorized to do business in the State of New York, and named the official bank of depository at the Annual Meeting of the Board of Trustees on April 4, 2016. A survey of banks will be undertaken to determine the best rate of return for large investments when appropriate.

The Village of Elbridge, as stated in New York State law, requires that the bank holding the monies or CD's provide, in writing, a statement of pledged collateral and where the collateral is being held for the amounts exceeding the \$100,000 limit insured by the Federal Deposit Insurance Corporation.

Any monies exceeding \$100,000 will require the bank to pledge security in an amount to safeguard these monies.

This Policy shall be reviewed annually by the Village of Elbridge Board of Trustees at its organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

HENRY A. DOERR, MAYOR _____	Voted Yes
CHRISTOPHER A. DECOLA, TRUSTEE _____	Absent
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #7-16
Village of Elbridge Board of Trustees
PROCUREMENT POLICY ANNUAL REVIEW & APPROVAL
April 4, 2016

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 4th day of April, 2016, commencing at 7:00 p.m., the following resolution was offered by Trustee Harris, who moved its adoption, seconded by Trustee Murray, to wit:

WHEREAS, the Village of Elbridge Board of Trustees has reviewed the current Purchasing Policy, as required under Section 104-b of the General Municipal Law, adopted originally on December 2, 1991, and

WHEREAS, comments have been solicited from all officers in the Village of Elbridge involved in the procurement process,

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge Board of Trustees does hereby approve the procurement policy, which is intended to apply to all goods and services which are not required by law to be publicly bid; and be it further

RESOLVED that this Policy shall be reviewed annually by the Village of Elbridge Board of Trustees at its organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

HENRY A. DOERR, MAYOR _____	Voted Yes
CHRISTOPHER A. DECOLA, TRUSTEE _____	Absent
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #8-16
Village of Elbridge Board of Trustees
ANNUAL REVIEW OF THE RECORDS MANAGEMENT POLICY
And the MINUTES INDEXING PROCEDURES MANUAL
April 4, 2016

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 4th day of April, 2016, commencing at 7:00 p.m., the following resolution was offered by Trustee Murray, who moved for its adoption, seconded by Trustee Harris, to wit:

WHEREAS, the Village of Elbridge Board of Trustees adopted the Records Management Policy as revised on June 1, 1992, and adopted the Minutes Indexing Procedures Manual on December 5, 2001, on the recommendation of the Records Management Committee;

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge Board of Trustees does hereby approve the Records Management Policy and the Minutes Indexing Procedures Manual; and be it further

RESOLVED that the Records Management Policy and the Minutes Indexing Procedures Manual shall be reviewed annually by the Village of Elbridge Board of Trustees at its annual organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

HENRY A. DOERR, MAYOR _____	Voted Yes
CHRISTOPHER A. DECOLA, TRUSTEE _____	Absent
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #9-16
Village of Elbridge Board of Trustees
ANNUAL REVIEW OF VILLAGE OF ELBRIDGE EMPLOYEE HANDBOOK
(including Work Rules & Regulations and the Code of Ethics)
April 4, 2016

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 4th day of April, 2016, commencing at 7:00 p.m., the following resolution was offered by Trustee DeMarco, who moved for its adoption, seconded by Trustee Harris, to wit:

WHEREAS, the Village of Elbridge Board of Trustees adopted the Village of Elbridge Employee Handbook (including Work Rules and Regulations, and the Code of Ethics) on May 7, 2001; and

WHEREAS, the Village of Elbridge Employee Handbook took effect on May 7, 2001; and

WHEREAS, the Village of Elbridge Board of Trustees has conducted its annual review of the Village of Elbridge Employee Handbook;

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge Board of Trustees does hereby approve the Village of Elbridge Employee Handbook (including the Code of Ethics and the Work Rules and Regulations); and be it further

RESOLVED that the Village of Elbridge Employee Handbook (including the Code of Ethics and the Work Rules and Regulations) shall be reviewed annually by the Village of Elbridge Board of Trustees at its annual organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

HENRY A. DOERR, MAYOR	_____	Voted Yes
CHRISTOPHER A. DECOLA, TRUSTEE	_____	Absent
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #10-16
Village of Elbridge Board of Trustees
MILEAGE ALLOWANCE
April 4, 2016

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 4th day of April, 2016, commencing at 7:00 p.m., the following resolution was offered by Trustee DeMarco, who moved for its adoption, seconded by Trustee Murray, to wit:

WHEREAS, the Board of Trustees of the Village of Elbridge has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

NOW THEREFORE BE IT RESOLVED:

1. That the Board of Trustees shall approve reimbursement to such officers and employees at the current rate set by the Internal Revenue Service (IRS), with adjustments provided periodically by the IRS.
2. That this resolution shall take effect immediately.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

HENRY A. DOERR, MAYOR _____	Voted Yes
CHRISTOPHER A. DECOLA, TRUSTEE _____	Absent
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #11-16
Village of Elbridge Board of Trustees
ADVANCE APPROVAL OF CLAIMS
April 4, 2016

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 4th day of April, 2016, commencing at 7:00 p.m., the following resolution was offered by Trustee Murray, who moved for its adoption, seconded by Trustee DeMarco, to wit:

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit of claims for fixed salaries, debt service, amounts becoming due upon lawful contracts for periods exceeding one year, and the compensation for services of employees or officers regularly engaged by the Village at agreed wages by the hour, day, week, month or year, upon the certification that the appointment or employment of such officers and employees has been made in accordance with the civil service law and rules; also the payment of public utility services (i.e., electric, gas, water, and telephone services), postage, freight and express charges, credit card charges pursuant to Village Law 5-524 5. and 6. and

WHEREAS, all such claims shall be presented at the next regular meeting for audit, and

WHEREAS, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees,

NOW THEREFORE BE IT RESOLVED:

- Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for fixed salaries, debt service, amounts becoming due upon lawful contracts for periods exceeding one year, and the compensation for services of employees or officers regularly engaged by the Village at agreed wages by the hour, day, week, month or year, upon the certification that the appointment or employment of such officers and employees has been made in accordance with the civil service law and rules; also the payment of public utility services (i.e., electric, gas, water, and telephone services), postage, freight and express charges, pursuant to Village Law 5-524 5. And 6., and
- Section 2. That all such claims shall be presented at the next regular meeting for audit, and
- Section 3. That the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees, and
- Section 4. That this resolution shall take effect immediately.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

HENRY A. DOERR, MAYOR	_____	Voted Yes
CHRISTOPHER A. DECOLA, TRUSTEE	_____	Absent
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #12-16
Village of Elbridge Board of Trustees
ATTENDANCE AT MEETING/WORKSHOP/SEMINAR/CONFERENCE/SCHOOL ETC.
April 4, 2016

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 4th day of April, 2016, commencing at 7:00 p.m., the following resolution was offered by Trustee Murray, who moved for its adoption, seconded by Trustee Harris, to wit:

WHEREAS General Municipal Law 77-b authorizes municipal officials and employees to attend schools, conference, seminars, workshops, professional dinner meetings, etc. conducted for the benefit of the local government at the expense of that government; and

WHEREAS there is to be held during the coming official year the annual meetings, local government programs, seminars, conferences, workshops, training schools, etc. to be conducted by the OSC, New York Conference of Mayors and Other Municipal Officials, Department of State, NYS Archives and Records Administration (SARA), Cornell University, CNY Regional Planning Agency, SOCPA, and Onondaga County Cooperative Extension (designed specifically for municipal officials, fiscal officers, municipal clerks, planning and zoning members), and monthly dinner meetings conducted by the Onondaga County Association of Mayors and Village Officials, and bimonthly dinner meetings conducted by the Central New York Clerk-Treasurers' Association; and

WHEREAS it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, seminars, workshops, conferences, training schools, dinner meetings, etc. benefits the municipality;

NOW THEREFORE BE IT RESOLVED, that the following officers and employees are hereby authorized to attend the following at the expense of the Village of Elbridge:

- | | |
|---|-------------------------------------|
| Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty | - Local Government Program Cornell |
| Mayor/Trustees, C-T Deputy, PB/ZBA/Atty | - Onondaga County Cooperative Ext. |
| Mayor/Trustees, C-T Deputy, PB/ZBA/Atty | - Onondaga County Assoc. of Mayors |
| Mayor/Trustees, C-T Deputy, PB/ZBA/Atty | - Central NY Clk-Treasurers' Assoc |
| Mayor/Trustees, C-T Deputy, PB/ZBA/Atty | - NY SARA Workshops |
| Mayor/Trustees, C-T Deputy, PB/ZBA/Atty | - Department of State Workshops |
| Mayor/Trustees, C-T Deputy, PB/ZBA/Atty | - All Other Professional Meetings |
| Clerk-Treasurer and/or Deputy | - NYCOM/OSC Fall Training School |
| Planning & Zoning Board Members & Atty | - Syracuse-Onon Cty Planning Agency |
| Public Works Employees | - Local Government Program Cornell |
| Chairman of Election Inspectors | - NYCOM Election Seminar |
| Fire Chief and/or Assistants | - Fire Chiefs' Convention |

And be it further

RESOLVED, that this resolution shall take effect immediately.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

HENRY A. DOERR, MAYOR _____	Voted Yes
CHRISTOPHER A. DECOLA, TRUSTEE _____	Absent
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

Special Meeting, Tuesday, April 5, 2016

Notice having been given to The West Onondaga County Journal and having posted the same on Tuesday, April 5, 2016, a Special Meeting of the Village of Elbridge Board of Trustees was called to order at 9:03 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were DeMarco, Harris and Murray with Mayor Doerr presiding. Trustee DeCola and Clerk-Treasurer Caron were absent.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried to approve Fire Chief Paul Czarnecki, 1st Assistant Chief Gordon Franz and 2nd Assistant Chief Ryan Franz for the Elbridge Fire Department for the coming year.

The Executive Board voted on by the membership is as follows: President, Robert Tackman; Vice President, Jeanine Nolte; Secretary, Judy Strazzere; Asst. Secretary, Roger Shalala; Treasurer, John Tambroni; Asst Treasurer, Fred Laury.

Trustee DeMarco offered a motion, seconded by Trustee Murray, and carried authorizing the Clerk to advertise for three Public Hearings to be held at their next regular meeting on Monday, May 2, 2016. Public Hearings will be held for:

- 1) The Main Street Corridor Comprehensive Plan Update
- 2) Planned Unit Development (PUD) Legislation
- 3) New Parking Restrictions in the Village of Elbridge and changes to Vehicles and Traffic Law (i.e. Chapter 131 of the Village Code)

The meeting was adjourned at 9:10 p.m. on a motion made by Trustee Murray, seconded by Trustee DeMarco, and carried.

Respectfully submitted,

Henry A. Doerr
Mayor