

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
September 09, 2024

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 5/31/2024	97,615.85	119,283.03	13,531.56	32,735.08
June Receipts	291,502.55	15,646.76	20,702.57	605.82
Total	389,118.40	134,929.79	34,234.13	33,340.90
June Disb	46,818.86	9,905.36	18,559.93	0
Bal 6/30/2024	342,299.54	125,024.43	15,674.20	33,340.90

These balances HAVE been confirmed by bank statements.

Regular Meeting, Tuesday, September 09, 2024

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustee DeMarco, Trustee Ellingworth and Trustee Ely with Mayor DeCola presiding. Clerk-Treasurer Kunz, Budget Officer Fred Weisskopf, Historian Myrna Sullivan and Fire Department Chief Ryan Peters were also in attendance. Attorney Robert Germain was also in attendance. Trustee Harris arrived at 7:04 p.m.

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor DeCola recognized Historian Myrna Sullivan who requested that Clerk-Treasurer Kunz read her report of the previous month as well as information regarding a meeting between herself, Town Historian and Jordan Village Historian as well as a Trustee liaison from each municipality and Clerk-Treasurer Kunz. At the end of the report is a request stemming from that meeting, which Ms. Sullivan explained to Mayor DeCola and the Board. They, as a group, would like the Jordan Historian to join with the VOE and Town Historians in their efforts to keep history for the entire Town as well as individual municipalities. At this time, Jordan does not have many records, and what they do are intermingled with the Town records which are archived together with the VOE records. Discussion with Historian, Board and Mayor. Mayor DeCola's only concern is space, which Ms. Sullivan assured him they have figured out for now but are still looking for a larger space. Board agrees and sees no issues going forward after Ms. Sullivan's explanation of budgets and how time and space works with a collaboration.

A motion was made by Trustee DeMarco, seconded by Trustee Ely and carried unanimously allowing the Jordan Village Historian to work in collaboration with our Village of Elbridge and Town of Elbridge Historians in their space at the Archives located within the Elbridge Free Library.

A motion was made by Trustee Harris, seconded by Trustee Ely and carried unanimously accepting the Historian's report for August.

Ms. Sullivan then inquired about the telescope she had asked to be moved at the Town. Clerk-Treasurer Kunz relayed the information that DPW had spoken to Jim at the Town and he was not aware of any space made available. Ms. Sullivan would double check with the Town Historian and ensure it was communicated where the space was and that they were able to utilize it for storing the telescope.

Mayor DeCola read Village Attorney Harry Armani's notice of retirement and resignation.

A motion was offered by Trustee Ely, seconded by Trustee Harris and carried unanimously to accept the retirement and resignation of Harry Armani, Esq. as Village Attorney, effective immediately. Mayor DeCola and the Board of Trustees would like to thank Harry for his 30+ years of diligent service to the Village of Elbridge and wish him all the best in his much deserved retirement.

Mayor DeCola introduced Robert Germain Esq., a potential candidate to step in as Village attorney. Mr. Germain introduced himself and spoke about his 30 years in municipal law as well as listing some of the municipalities he has or currently represents. Board discussion and questions for Mr. Germain followed. The Board would like to move forward with Mr. Germain and he stated he typically does a monthly retainer amount, however, given the small amount of legal work required specifically for our Village he is willing to do an hourly rate for legal work, phone calls are always welcome.

A motion was offered by Trustee DeMarco, seconded by Trustee Ellingworth to hire Mr. Robert Germain Esq. as Village of Elbridge attorney at the hourly rate of \$200.00/hr. This is subject to review, receipt and acceptance of forthcoming retainer agreement from Attorney Germain.

Mr. Germain thanked the Board and Mayor DeCola and left the meeting at 7:34 p.m.

Regular Meeting, Tuesday, September 09, 2024, con't

A motion was offered by Trustee DeMarco, seconded by Trustee Ellingworth, and carried to forgo the reading of the minutes from the last regular meeting on August 9, 2024 and Joint Water Project Special Meeting on August 20, 2024

The minutes of the last regular meeting on August 12, 2024 and Special Meeting on August 20, 2024 were accepted on a motion made by Trustee Ely, seconded by Trustee Harris and carried.

Reports of Officers and Committees –

The Board reviewed the June Treasurer's Report and approved on a motion made by Trustee Ely, seconded by Trustee Ellingworth and carried. Discussion of water account balances between Clerk-Treasurer, Board, Mayor and Budget Officer. A water rate increase may be necessary after not raising last year.

Trustee Harris presented the Codes Report for July and August and moved for its acceptance, seconded by trustee Ely and carried unanimously.

Mayor DeCola presented the Public Works report and Trustee Ellingworth moved for its acceptance, seconded by Trustee Ely and carried.

Fire Department Chief Ryan Peters presented the Fire Department Report. Trustee Ely moved for its acceptance, seconded by Trustee Harris and carried.

Discussion of Fire Department needs. Change in EMT course fees, a new member must have payment made up front, which is \$975 (paid by Village) and once they pass there is a reimbursement of \$775. They have two opportunities to pass the class. Pat and Board would like to see some more information on this and assurances that the member will stay with the department for a length of time, though that time is undetermined at this point, to ensure that paying for this class for each individual is a proper use of taxpayer dollars. Fire Chief Peters and Trustee Ely will both look into this further. Further discussions re; inspection due on Engine 3, Town report was submitted last week, and hydrotesting is in process.

Chief Peters was happy to tell the Board that Elbridge has been added to the call box for Jordan Fire Department calls.

A quote was received for a laptop with wifi service from United Radio for one truck, this is to ensure that the Fire Department has any and all current information regarding calls. The laptop installation is \$1,263.00 plus a monthly wifi charge of approximately \$40. The Board agrees but would like to see the monthly contract for the wifi service.

A motion was offered by Trustee Ely, seconded by Trustee Harris to move forward, per the quote received from United Radio, with installation of necessary laptop and wireless technology in Fire Department vehicle.

Fire Department is looking at holding a food truck fundraiser and Fire Chief Peters asked for details on how that can be done. He was told that they do need to submit a food truck/peddlers permit so that the truck can be inspected and issued a permit before opening on the day of the fundraiser. That permit fee is \$25.00 but they can request a waiver of that fee from the Board if the food truck will be raising funds to directly benefit the Fire Department.

Lastly, Fire Chief Peters informed the Board and Mayor that they won the award for "Best Antique Truck" at the New York State Fair. This prompted frustration from Chief Peters and discussion between him, Mayor and Board regarding the possibility of a new fire truck. Trustee Ely reiterated that he has asked in the past for 3 quotes with specs for what they need and he will begin the process of seeking grand funding and other funding to pay for said fire truck. He requested that they can move forward with getting those three quotes and please keep needs over wants in mind and get some solid numbers so the Board can move forward and they, with Fire Chief Peters, can come up with a gameplan to get a new truck. Fire Chief Peters concluded that he would get specs and pricing for the Board.

Historian Myrna Sullivan left the meeting at 8:44 p.m.

Fire Chief Peters and Budget Officer Weisskopf left the meeting at 9:03 p.m.

Mayor DeCola read correspondence from Weedsport Winter Wanderers requesting access to property for trail.

A motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously, authorizing the mayor to execute the document granting permission for The Weedsport Winter Wanderers to use a portion of National Grid land and Village property for a snowmobile trail at Section Map Numbers 18 and 16 (Parcel #'s 018.-01-02.0 and 016.-02-10.0), contingent upon the receipt of a Certificate of Insurance.

Board reviewed the water shut off list and discussed several accounts with small amounts due. All agreed that small amounts for one missed payment should not receive a shut off notice.

A motion was made by Trustee Ely, seconded by Trustee DeMarco and carried to raise the shut off limit to \$250.00. Residents will continue to receive penalties on late payments as well as penalty notices, however a 48 hour shut off notice, and subsequent shut off, will not be initiated until the water account reaches \$250.00.

Regular Meeting, Tuesday, September 09, 2024, con't

The Board reviewed The Village of Elbridge Tree Policy (attached).

A motion was made to adopt Resolution #7-2024, The Village of Elbridge Tree Policy – Public Property and Village of Elbridge Right-of Way, by Trustee Harris, seconded by Trustee Ely and carried on a roll call vote as follows;

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ellingworth	Yes
Trustee Ely	Yes
Trustee Harris	Yes

Resolution #7-2024 was duly adopted.

Trustee Harris was given the list of names and phone numbers for those interested in the Village of Elbridge Beautification Committee. She will reach out to all to set up their first meeting.

After review of the bills by the Board of Trustees a motion was offered by Trustee Ely, seconded by Trustee Harris, and carried to approve payment of September Abstract #4 in the amount of \$34,293.20 for General Fund Vouchers A1-A28, Checks 15689-15716, \$6,514.59 for Water Fund Vouchers F1-F10 Checks 5786-5795 and \$6346.62 for Capital Project Fund Vouchers H94-H95, Checks 294-295

The Board entered executive session at 9:21 p.m. on a motion by Trustee Harris, seconded by Trustee Ely and carried, to discuss possible litigation.

The Board exited executive session at 9:28 p.m. on a motion by Trustee Harris, seconded by Trustee Ely and carried.

A motion was made by Trustee Harris, seconded by Trustee Ely and carried to pay water customer \$305.00 for damages sustained during misinformation given during a water main break which led to damage to their water faucets. It was determined by the Board that, upon payment for these damages, no further liability for this incident will face the Village. Payment will be contingent on a signed letter stating such from water customer.

The meeting was adjourned at 9:38 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Ellingworth and carried.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

VILLAGE OF ELBRIDGE
Resolution #7-2024
Tree Policy – Public Property and Village of Elbridge Right-of-Way

Tree policy for trees within the Village of Elbridge right-of-way.

The Village of Elbridge will not remove a living, healthy tree for convenience of a homeowner. Trees will not be removed due to dropping of nuts, seedpods or to eliminate leaf removal.

Trees or limbs may be removed if they are determined to be hazardous to safety of individuals and/or property. A tree or limb may be removed if it creates an obstruction to view or hazard to pedestrians or traffic on sidewalks or on the roadway.

No tree, shrub or plant may be planted in or upon the Village of Elbridge right-of-way without the expressed permission, in writing, of the Village of Elbridge Board of Trustees.

The owner or person in control of premises shall keep any trees on their property, including trees or bushes in the Village right-of-way, trimmed so that overhanging limbs will not interfere with passersby on the sidewalk or roadway. Please ensure that all trees and bushes are trimmed to appropriately allow walking traffic as well as not to impede vision for bicycles and motor traffic on the roadway.

If the tree is not viable from age or is deemed hazardous, the tree will be removed by the Village of Elbridge or a licensed contractor hired by the Village of Elbridge. The removal of trees shall include the grinding of the stump to below grade and installation of topsoil to grade. One application of grass seed will be spread on the removal location. It is the sole responsibility of the homeowner to properly care for the seeded topsoil to ensure grass growth. No further grading or seed applications will be completed by the Village of Elbridge.

Public Property. Nothing herein shall limit the authority of the Codes Enforcer, the Board of Trustees, Mayor or their designee to remove or alter any tree or specimen they deem necessary to protect the health, safety and welfare of the Village of Elbridge residents.

Made on a motion by Trustee Harris, Seconded by Trustee Ely and carried on a Roll Call Vote as follows:

Mayor DeCola	YES
Trustee DeMarco	YES
Trustee Ellingworth	YES
Trustee Ely	YES
Trustee Harris	YES

Resolution #7-2024 was duly adopted