

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
January 03, 2023

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 10/31/2022	384,812.83	121,206.05	19,535.07	9,290.68
November Receipts	<u>991.96</u>	<u>78,039.00</u>	<u>30,760.32</u>	<u>0.00</u>
Total	385,804.79	199,245.05	50,295.39	9,290.68
November Disb	<u>50,808.94</u>	<u>48,768.61</u>	<u>33,326.77</u>	<u>9,065.96</u>
Bal 11/30/2022	334,995.85	150,476.44	16,968.62	224.72

These balances HAVE been confirmed by bank statements.

Regular Meeting, Tuesday, January 3, 2023

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m in the Municipal Offices, 210 West Main Street. Trustees present were Trustee DeMarco, Trustee Ely and Trustee Harris with Mayor DeCola presiding. Clerk-Treasurer Kunz was also present. Trustee Ellingworth was absent.

Taylor Bottar and Carley Parker from Barton & Loguidice were in attendance as well as residents Cindy Sanderson, Ryan Peters, Laurie Downing and Todd Platten (Town of Elbridge Board Trustee) were also in attendance.

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor DeCola recognized Resident Sanderson who expressed concern about the lack of lighting and sidewalks on Valley Drive as well as requesting more speed signs. Mayor DeCola expressed that the Board has discussed with her in the past that there is ample speed signage and the Mayor and Board members have reached out to Troopers as well as Sheriff's department and there has been a notable increase in police visibility throughout the Village. The Board can have a conversation about more lighting but it may be cost prohibitive, along with sidewalks. Ms. Sanderson expressed concern with hunters as well as ATV and dirt bikes in the fields behind Valley Drive. Mayor and Board expressed that is Town property, she can call the police if she has safety concerns but we are not able to regulate Town property. She also expressed concern with others posting property that is not theirs to post. The Village does not own property beyond Mill St. aside from road maintenance, this is not an area that the Village can regulate. She then asked if we have noise ordinances and decibel limits, to which Mayor DeCola expressed that the Village does not. He has spoken with Code Enforcement officer Tanner in the past and received information that it is extremely difficult to enforce and is so rarely an issue within the Village that it is not financially responsible to pursue.

Mayor DeCola recognized Taylor Bottar from Barton & Loguidice who reviewed budget options for Board consideration. Three options as discussed in December meeting (See December 5, 2022 meeting minutes) were reiterated and Board asked numerous clarification questions which were answered by Mr. Bottar. Questions re: contingency included in budget(s), taxes, new users, scope of projects, timeline, inflation and materials used. Board does express concern with the raise in budget but understands that this project needs to go forward, as water is necessary and the Village has put off the project for far too long. Board did express that, during previous meetings, the public has been supportive and understanding of the need for the project at the initial cost projections. Trustee Ely would really prefer that all three Boards meet together to discuss this project going forward, as was requested by the Elbridge Village Board at the last meeting. All Board members agreed and Todd Platten, who serves on the Town of Elbridge Board, agrees that a joint meeting would be beneficial. After long discussion, clarification and concern over the growing budget, the Board agrees with the recommendation by Mr. Bottar and already agreed to by the Town and Village of Jordan Boards, to move forward with the \$30.4 million budget.

Taylor Bottar and Carley Parker left the meeting at 7:45 p.m.

Ryan Peters presented the Fire Department report. A Motion was offered by Trustee DeMarco, seconded by Trustee Ely and carried to accept the December 2022 Fire Department Report.

Trustee DeMarco stepped out at 7:55 p.m.

Mr. Peters updated the Board on current activities and equipment needs for the Fire Department, including Fit tests and physicals being scheduled and completed. Mayor DeCola informed them that he is working on the feasibility of getting the lights on their own electricity/separate from the sign, so that they can be set with timers or turned on and off as needed.

Resident Sanderson left at 8:00 p.m.

Regular Meeting, Tuesday, January 3, 2023, Con't

Discussion with Mayor DeCola, Board and Fire Department members regarding mutual aid. Mayor DeCola asked that the FD ensure that all departments are called for mutual aid. Fire Department member Peters agreed and said that they are working on their systems to ensure mutual aid is called and they are wanting as much aid as they can get.

Mayor DeCola reminded Members Peters and Downing that the first budget meetings for the Village will be taking place. Trustee Ely will meet with FD members to discuss budget needs and asked that they gather a list of equipment and materials needed for review.

Town Board Trustee Todd Platten asked that the Fire Department provide a roster with qualifications on a quarterly basis to Doug Blumer, the Town Trustee Fire Department Liaison. Discussion amongst Board, FD and Mr. Platten on logistics of report.

Ryan Peters and Laurie Downing left the meeting at 8:14 p.m.

A motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously to forgo the reading of the minutes from the last organizational and regular meetings on December 5, 2022.

The minutes of the organizational meeting and last regular meeting on December 5, 2022 were accepted on a motion made by Trustee Ely, seconded by Trustee Harris and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee Harris, seconded by Trustee Harris and carried unanimously.

There was no Code Enforcement Report.

Trustee Harris presented the Historian's Report who moved for its acceptance, seconded by Trustee Ely and carried unanimously. Trustee Harris wanted to ensure that the Board heard Historian Myrna Sullivan's request for additional funding in the amount of \$100 per year. There was then a Board discussion on the Village 175th Anniversary celebration. Trustee Harris will gather a Committee to organize the Celebration, to take place over the summer.

There was no Public Works Report.

Trustee DeMarco returned to the meeting at 8:37

Trustee, Mayor and Attorney Reports –

Trustee Harris – Nothing at this time.

Trustee Ely – Nothing at this time.

Trustee DeMarco – Nothing at this time.

Mayor DeCola- Board discussion re: garbage

A motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously authorizing the Mayor to execute the Annual Software Support Contracts with Williamson Law Book Company.

A motion was offered by Trustee Harris, seconded by Trustee Ely, and carried unanimously authorizing the Mayor to execute the Onondaga County Health Department Food Permit Renewal Application for both the Village (Seymore Lofft Park) and the Elbridge Volunteer Fire Department.

A motion was offered by Trustee DeMarco, seconded by Trustee Ely and carried unanimously to enter into Executive Session to discuss pending litigation. The Board entered executive session at 8:45 p.m.

Board exited executive session and resumed the regular meeting at 9 p.m. on a motion by Trustee DeMarco, seconded by Trustee Harris. No action taken.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Harris, seconded by Trustee DeMarco, and carried unanimously, to approve payment of January Abstract 8, in the amount of \$32,384.37 for General Fund Vouchers A181-A212, Checks 14981-15012, and \$17,180.37 for Water Fund Vouchers F74-F91, Checks 5470-5487 and in the amount of \$16,046.22 in the Joint Water Systems for Vouchers H47-H48, Checks 247-248.

Regular Meeting, Tuesday, January 3, 2023, Con't

Short budget discussion and first budget meeting set for 5:00p.m. on February 6, 2023.

The meeting was adjourned at 9:18 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried unanimously.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
February 6, 2023

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 11/30/2022	334,995.85	150,476.44	16,968.62	224.72
November Receipts	<u>13,734.57</u>	<u>32,550.16</u>	<u>16,826.49</u>	<u>16,046.22</u>
Total	348,730.42	183,026.60	33,795.11	16,270.94
November Disb	<u>43,678.42</u>	<u>12,102.09</u>	<u>16,553.93</u>	<u>0</u>
Bal 12/31/2022	305,052.00	170,924.51	17,241.18	16,270.94

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, February 6, 2023

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustee DeMarco, Trustee Ellingworth, Trustee Ely, and Trustee Harris
Budge Officer Fred Weisskopf and Clerk-Treasurer Kunz were also present.

Residents and/or surrounding community Fire Department members Bill Vivenzio, Bob Chuff, Jeanine Nolte and Daryle Pickering were also present.

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor DeCola opened the floor for public comments. Jeanine Nolte introduced Bob Chuff, former Fire Department member, who had questions regarding his possible return to the Fire Department. Mr. Chuff asked for the Resolution regarding his dismissal from the Fire Department. Clerk-Treasurer Kunz found Resolution #24-14, giving a copy to Mr. Chuff and a discussion followed amongst FD members and the Board. Mayor DeCola asked the FD members present to discuss with membership what they would like to do moving forward. Trustee Ely would like the FD to move forward in working together and with other departments. Mayor DeCola wanted to research the matter surrounding Mr. Chuff's dismissal and the subject could be revisited at the next Board meeting.

Bill Vivenzio, Bob Chuff, Jeanine Nolte and Daryle Pickering left the meeting at 7:31 p.m.

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried unanimously to forgo the reading of the minutes from the last regular meeting on January 3, 2023.

The minutes of the last regular meeting on January 3, 2023 were accepted on a motion made by Trustee DeMarco seconded by Trustee Harris and carried unanimously.

Fire Department members Ryan Peters and Laurie Downing arrived at 7:34 p.m.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee Ely, seconded by Trustee Harris and carried unanimously.

Trustee Harris presented the Code Enforcement Report who moved for its acceptance, seconded by Trustee Ely and carried unanimously.

There was no Public Works Report at this time.

Trustee Harris presented the Historian's Report who moved for its acceptance, seconded by Trustee Ellingworth and carried unanimously. Trustee Harris also reminded the Board that Historian Sullivan would like more money in her budget.

Ryan Peters presented the Fire Department report and Trustee Ely moved for its acceptance, seconded by Trustee Harris and carried unanimously.

Trustee, Mayor and Attorney Reports –

Trustee Harris – Update on 175th celebration. Parade August 12th and possibly smaller events throughout the spring and summer. Next meeting February 13th at 5 p.m.

Trustee DeMarco – Inquired about Joint Water Project meeting with Town and Village of Jordan. Mayor DeCola has spoken to Mayor Brim and they would both like to have a joint meeting, will request at the next water meeting. This should take place of the monthly water meeting, as to not incur extra fees related to professional attendance (Barton & Loguidice etc.).

Regular Meeting, Monday, February 6, 2023, Con't

Mayor DeCola gave update on status of Joint Water Program. Discussion of new water districts and trailer parks potentially added to the project. Their water systems are failing and the health department would like the situation addressed. Also, given the issues with their water, there are potentially new grants available to assist in including those properties.

Trustee Ely – Fire Department discussion with members Peters and Downing and Board. Trustee Ely asked that they please be sure they are picking up the radio and calling other departments. Trustee Ely updated members on budget remaining and discussion on needs as well as a request for an updated roster.

Trustee Ellingworth – Nothing at this time.

Mayor DeCola – Recognized Clerk-Treasurer Kunz who asked that the Board approve the hiring of an Accountant to assist in completing the NYS Annual Financial Report Update Document due to the State Comptroller on a yearly basis. As this service includes reviewing the Village's financial books and records for accuracy, it will assist in the process of auditing the Village financial records once per year by an outside, independent, accountant.

A motion was offered by Trustee Ely, seconded by Trustee Ellingworth and carried unanimously, authorizing Mayor DeCola to execute the Letter of Intent for Accountant Brenda Kayn of BMKServices, Municipal Accountant and Consultant.

Board discussion re: ZBA and Planning Board Vacancies.

Mayor DeCola offered a motion to appoint Patricia Ely and John Murray to the Zoning Board of Appeals, effective immediately. Motion seconded by Trustee Harris, agreed to by Trustees DeMarco and Ellingworth, Trustee Ely abstained.

Motion offered by Trustee Ely, seconded by Trustee Ellingworth and carried unanimously, to declare the replaced DPW trailer and computer as surplus.

Board determined that the next budget meeting will take place during the regular meeting on March 6, 2023 beginning at 7 p.m.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously, to approve payment of February Abstract 9, in the amount of \$26,887.08 for General Fund Vouchers A213-A252, Checks 15013-15052, and \$8,163.36 for Water Fund Vouchers F92-F107, Checks 5488-5503 and \$12,253.21 Joint Water Systems for Vouchers H49-H51, Checks 249-251.

A motion was offered by Trustee DeMarco, seconded by Deputy Mayor Ely, and carried, to enter into executive session at 8:46 p.m. to discuss personnel matters.

Clerk-Treasurer Kunz was excused.

The Board exited executive session at 9:03 p.m.

No formal action was taken.

The meeting was adjourned at 9:04 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Ely, and carried unanimously.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

Budget Meeting, Monday February 6, 2023

Notice having been given to The Eagle Observer on Thursday, January 26, 2023, the Budget meeting of the Village of Elbridge Board of Trustees was called to order at 5:11 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustee DeMarco, Trustee Ellingworth, Trustee Ely and Trustee Harris with Mayor DeCola presiding. Also present was Budget Officer Fred Weisskopf and Clerk-Treasurer Tammy Kunz.

The Board reviewed appropriation figures for the 2023 -2024 budget.

Action taken: A motion was offered by Trustee Ely, seconded by Trustee Harris and carried unanimously, to raise the hourly wage for Dawson Dunham to \$16.00 per hour, effective immediately and to also offer Dawson Dunham full-time employment beginning February 27, 2023.

The meeting was adjourned at 6:50p.m. on a motion made by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
March 6, 2023

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 12/31/2022	305,052.00	170,924.51	17,241.18	16,270.94
January Receipts	<u>6,913.78</u>	<u>22,221.43</u>	<u>19,412.85</u>	<u>12,253.21</u>
Total	311,965.78	193,145.94	36,654.03	28,524.15
January Disb	<u>37,212.92</u>	<u>21,763.51</u>	<u>21,509.35</u>	<u>16,046.22</u>
Bal 1/31/2023	274,752.86	171,382.43	15,144.68	12,477.93

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, March 6, 2023

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustee Ellingworth, Trustee Ely and Trustee Harris with Deputy Mayor DeMarco presiding. Clerk-Treasurer Kunz and resident/Budget Officer Frederick Weisskopf were also present.

Deputy Mayor DeMarco led everyone in the Pledge of Allegiance.

A motion was offered by Trustee Ely, seconded by Trustee Ellingworth, and carried unanimously to forgo the reading of the minutes from the special meeting on February 6, 2023.

The minutes of the special meeting on February 6, 2023 were accepted on a motion made by Trustee Ely, seconded by Trustee Ellingworth and carried unanimously.

A motion was offered by Trustee DeMarco, seconded by Trustee Ely, and carried unanimously to forgo the reading of the minutes from the last regular meeting on February 6, 2023.

The minutes of the last regular meeting on February 6, 2023 were accepted on a motion made by Trustee Ely, seconded by Trustee Harris and carried unanimously.

Mayor DeCola Arrived at 7:05

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried unanimously.

Trustee Harris presented the Codes Reports for February and moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Trustee Ely presented the Public Works Report for February and moved for its acceptance, seconded by Trustee DeMarco and carried unanimously.

Trustee Harris presented the Historian's Monthly Report who moved for its acceptance, seconded by Trustee Ely and carried unanimously.

The Board reviewed tentative budget figures with Budget Officer Fred Weisskopf.

Clerk-Treasurer Kunz will present the Tentative Budget at a special meeting on Monday, March 27, 2023 at 9:30 a.m.

The Clerk will publish notice of the Public Hearing on the 2023-2024 Tentative Budget to be held at the next regularly scheduled meeting on Monday, April 3, 2023

Ryan Peters of the Elbridge Fire Department arrived at 7:40 and presented the Fire Department Report. Trustee Ely moved for its acceptance, seconded by Trustee DeMarco and carried unanimously.

Trustee, Mayor and Attorney Reports –

Trustee DeMarco – Nothing at this time.

Trustee Ellingworth – Nothing at this time.

Regular Meeting, Monday, March 6, 2023, Cont.

Trustee Ely – Fire Department Discussion with Ryan Peters and Board.
Reviewed two sign requests, both approved.

Ryan Peters left the meeting at 8:00 p.m.

Trustee Harris – Update on 175th celebration. Planning is well underway and next meeting is Monday 3/13 at 5 p.m.

Mayor DeCola – Generator service for all buildings has been completed.

Update on new DPW employee – all is going well.

Read pickleball court request from Mrs. Frood – Board discussion.

Joint water project update and discussion with Board.

Mayor DeCola read a request from the school re: A.E.D. equipment. Board discussion determined that the Village should purchase 2 A.E.D.'s for Village buildings, one for Library and another for Community Room/Village Hall. Budget Officer Weisskopf will review the budget and look into costs for the devices.

A motion was offered by Trustee Ely, seconded by Trustee Harris and carried unanimously authorizing Mayor DeCola to send letters of congratulations on behalf of the Board of Trustees to Nicholas Colman and Alyssa Loveland of Elbridge Boy Scout Troop 52/1 G, acknowledging them for having reached the rank of Eagle Scout.

A motion was offered by Trustee Ellingworth, seconded by Trustee Ely, to increase water rates effective for the April 2023 billing for inside customers from \$20.75 minimum per one thousand cubic feet of water per unit and \$2.08 per one hundred cubic feet additional to \$22.05 minimum per one thousand cubic feet of water per unit and \$2.20 per one hundred cubic feet additional; for outside customers from \$41.50 minimum per one thousand cubic feet of water per unit and \$4.15 per one hundred cubic feet additional to \$44.45 minimum per one thousand cubic feet of water per unit and \$4.45 per one hundred cubic feet additional; and for Hartlot customers from \$39.65 minimum per seven thousand gallons of water per unit and \$3.97 per one thousand gallons additional to \$42.05 minimum per seven thousand gallons of water per unit and \$4.20 per one thousand gallons additional. The base fee for the quarterly UV/LT2 charge will remain at \$6.50 and \$.30 per one hundred cubic feet additional for inside and outside customers and \$.40 per one thousand gallons additional for Hartlot customers.

Upon roll call vote each voted as follows:

Mayor DeCola	Yes
Trustee DeMarco	No
Trustee Ellingworth	Yes
Trustee Ely	Yes
Trustee Harris	Yes

The question of the resolution was thereupon duly adopted.

A motion was offered by Ellingworth, seconded by Trustee Harris and carried unanimously, allowing Clerk-Treasurer Kunz to complete the following budget amendments **\$100.50** from A1620.1 Bldgs Pers. Svc. to A1620.40 Bldgs Cont., **\$4,498.26, \$4,191.33 and \$2,398.35** from A3410.410 FD Supplies/Materials to A3410.440 FD Equipment Maint., **\$1,983.75** from A3410.411 FD Gas/Oil to A3410.440 FD Equipment Maint., **\$777.44 and \$194.20** from A5182.2 Street Lighting Equip. to A5182.4 Street Lighting Contractual and **\$13,886.18** from F8310.10 Water Admin. Personal Srv. to A8310.1 Water Admin. Personal Srv.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee Ellingworth, and carried unanimously, to approve payment of March Abstract 10, in the amount of \$29,058.52 for General Fund Vouchers A253-A281, Checks 15054-15090, and \$9808.61 for Water Fund Vouchers F108-F117, Checks 5504-5513

A motion was offered by Trustee Ely, seconded by Trustee Ellingworth, and carried, to enter into executive session at 8:45 p.m. to discuss personnel and pending litigation matters.

Clerk-Treasurer Kunz was excused.

The Board exited executive session at 9:26p.m.

No formal action was taken.

The meeting was adjourned at 9:26p.m. on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried unanimously.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

Special Meeting, Tuesday, April 25, 2023
Village of Elbridge, Village of Jordan and Town of Elbridge
Joint Water System Improvement Project
Joint Board Meeting

Having given notice to the Eagle Observer and posted the same on Wednesday, April 12, 2023, a Special Meeting of the Village of Elbridge Board of Trustees, Village of Jordan Board of Trustees and Town of Elbridge Town Supervisor and Councilors was called to order at 7:01 p.m. at the Jordan Elbridge Community Center, 1 Route 31, Jordan, N.Y. Roll-Call attendance was as follows: Town of Elbridge called by Town Clerk Danielle Karlik, present were Supervisor Vern Richardson, Councilor Duger, Councilor Blumer and Councilor Platten, Absent was Councilor Caron. Village of Elbridge called by Clerk-Treasurer Tammy Kunz, present were Mayor Chris DeCola, Trustee DeMarco, Trustee Ely, Trustee, Ellingworth, Trustee Harris (arrived at 7:08). Village of Jordan called by Deputy Clerk Redonna Geelan, present were Mayor Casey Brim, Trustee Bates, Trustee Gustafson, Trustee Stapleton and Trustee Simko.

DPW employees, office employees, representatives from Barton and Loguidice and numerous residents were in attendance. See sign in sheet (attached).

Town Supervisor Richardson opened the meeting at lead the group in the Pledge of Allegiance.

Town Supervisor Richardson turned the meeting over to Taylor Bottar and Carley Parker of B&L who began a slideshow presentation (see attached).

Slideshow highlighted action items, review of how the project began in 2019, the scope of the project including tanks, additional piping and distribution improvements. Ms. Parker continued the presentation with an explanation of the Kingston Road pump station along with examples. They then explained PFAS, highlighting examples and health concerns. Mr. Bottar expressed that this testing is newer and violations include Rolling Hills and Mobile Manor. They also mentioned Sunview Drive, which is between the two trailer parks and has not historically wanted to be a part of the Joint Water System Improvement Project. Samples have been taken on Sunview and they are waiting for results.

Taylor and Carley went on to discuss the suggested steps to proceed, projects costs and grant funding. They presented a project cost options chart and a review of different costs based on various scenarios. They wrapped up the presentation with a project schedule.

At this time Supervisor Richardson opened the floor up for questions.

Several questions were asked by residents including, but not limited to; the timeline, why has it taken so long to move forward from 2019; how are current residents going to benefit from this, especially those single or older couples who are on a fixed income; turbidity notices and why do residents keep receiving those; will bids favor/include local labor; will everyone in the Town/Villages receive new water lines, some customers have major issues now with pressure; request for clarification on what materials are currently used and what will be used for the project; request for location of conduits and current water supply.

All issues and questions were addressed, highlights including explanations of history of our current water system from Fred DiRisio and Pat Byrnes, Village of Jordan DPW. Our

system is primarily from 1930's and we need to get a constant flow with constant pressure to all residents, which is not possible with the current system. The new system should also address the turbidity violations and will allow operators added capability to control disinfectant with less chance of contamination to homes. Mayor DeCola also addressed costs associated with constant water main brakes compared to moving forward with a project. We are at the point where we cannot keep "kicking the can down the road" and need to address the aging system. In addition, moving forward as a joint project with the 3 municipalities saves money as well.

Supervisor Richardson asked the room one last time if there were more questions and there were none.

The meeting was adjourned at 8:07 on by Supervisor Richardson.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

MEETING ATTENDANCE SIGN-IN

Meeting Date: 04.25.23
Committee/Board: Joint Water Project

Please PRINT your name and address clearly to assure the correct spelling in the minutes of this meeting.

1. Grae Schutt
2. Brady Simmons
3. [Signature]
4. Pat Byrnes V O J
5. Kyle Tumber
6. W. J. Wheeler
7. Scott Blair
8. Charles & Candice Padonak
9. POPE ME CHURCH
10. Phillip Davis 18
11. [Signature]
12. [Signature]
13. Wm Clifford
14. J. Gary and Elizabeth
15. [Signature]
16. Jenny Hure
17. JAVIA JEWELL
18. [Signature]
19. [Signature]
20. [Signature]

MEETING ATTENDANCE SIGN-IN

Meeting Date: 04.25.23
Committee/Board: Joint Water Project

Please PRINT your name and address clearly to assure the correct spelling in the minutes of this meeting.

- 1. Mrs. Smith
- 2. Sharon Hopden
- 3. Barbara Hines
- 4. HANNAH BARKO
- 5. Ken Bush III
- 6. MIKE BLAZAK
- 7. ANTHONY DEMARCO
- 8. Mark Grotzinger
- 9. Josiah Bates
- 10. Jim Stapleton
- 11. McKenzie Grayson
- 12. DEW BLESKO
- 13. ACAC
- 14. Greg Bick
- 15. SURANN BROWN EL BRIDGE
- 16. Billy Taylor Clark
- 17. Madeline Leebart
- 18. Frank Harnes
- 19. Regina Clark - Village of Jordan Roberts Section
- 20. Pamela Shawena
- 21. Pat McBeath
- 22. Signmond Fudlik



**(V) Elbridge - (T) Elbridge -
(V) Jordan Joint Water
System Improvements
Project**

**Joint Boards
Public Information Meeting**

April 25, 2023

Barton & Loguidice, D.P.C.

Chris Lawton, P.E.

Taylor Bottar, P.E.

Carley Parker, I.E.

Action Items

Barton & Loguidice

- **Project Scope**
 - Existing scope
 - Include Sunview Dr. and Mobile Manor?
 - District formation TBD
- **Bond Resolution**
 - \$30.4M vs. \$32.1M vs. \$33M
- **Funding – WIIA Grants**
 - Retain existing \$3M awards or reject and reapply for \$5M

Agenda

Barton & Loguidice

- **Project Overview**
- **Project Costs**
- **Grant Funding Options**
- **Schedule**
- **Action Items**



Capital Improvements Project

Barton & Loguidice

Original Scope (2019)

- ~60,000 Linear Feet of Water Main Replacement w/ new hydrants and valves
- Additional 10% Replacement of Deficient Hydrants and Valve
- Strategic Upsizing Replacement Water Main
- 0.4 MG Tank and Associated Pump Station at UV Facility on Kingston Road
- 0.2 MG Tank and Associated Pump Station at Upper Reservoir Site off of Hamilton Road
- Chlorine Booster Station on Jordan Road
- Crossett Road Pump Station Relocation

Items Added/Changed to Scope (2023)

- 0.105 MG Tank at Lower Reservoir Site near Brutus Road
- ~68,000 Linear Feet of Water Main Replacement w/ new hydrants and valves

VILLAGE OF ELBRIDGE, TOWN OF ELBRIDGE, VILLAGE OF JORDAN

JOINT WATER SYSTEM IMPROVEMENTS WATER MAIN REPLACEMENT

CONTRACT NO. 1 - WATER MAIN REPLACEMENT
VOLUME 2 OF 2 - DRAWINGS

VILLAGE OF ELBRIDGE, TOWN OF ELBRIDGE, VILLAGE OF JORDAN
ONONDAGA COUNTY, NEW YORK

Barton & Loguidice



OCTOBER, 2021
30% DESIGN

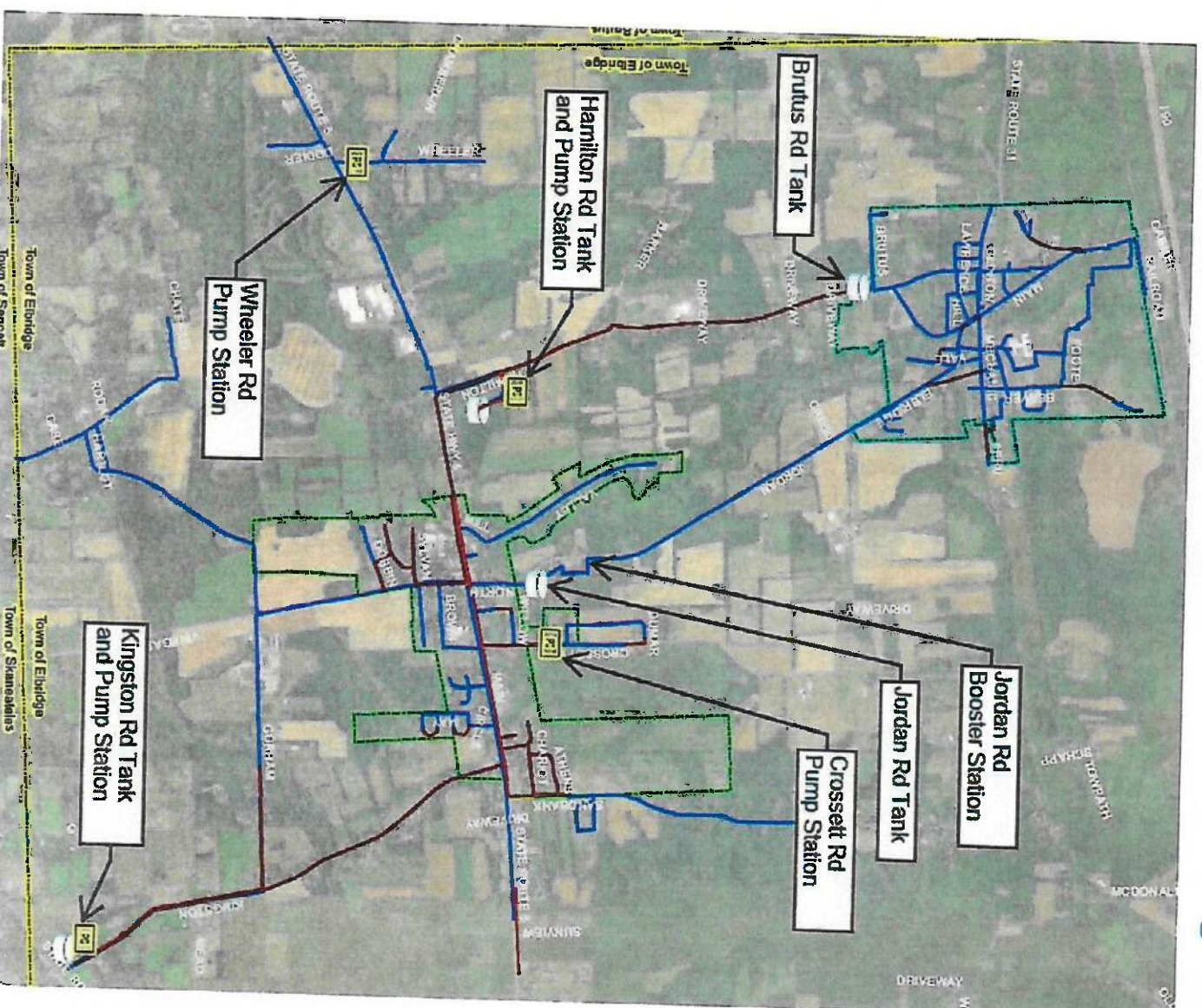


6501
DATE

Distribution Improvements

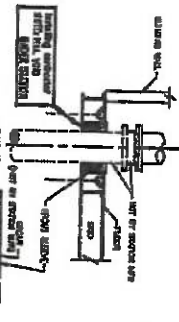
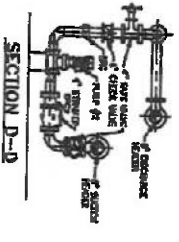
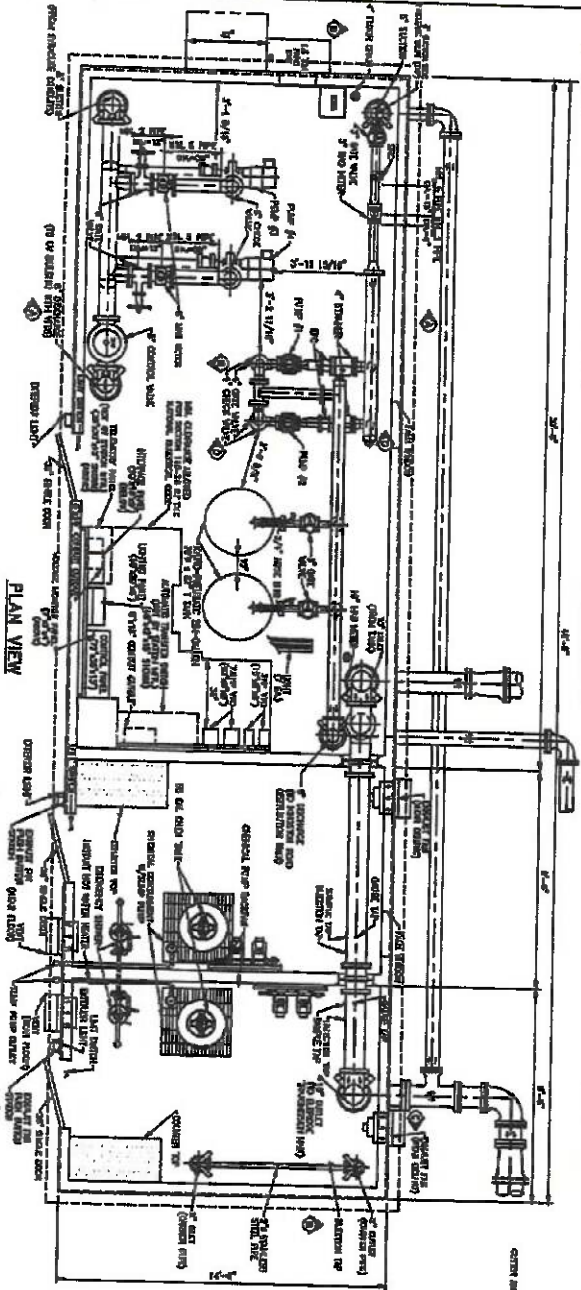
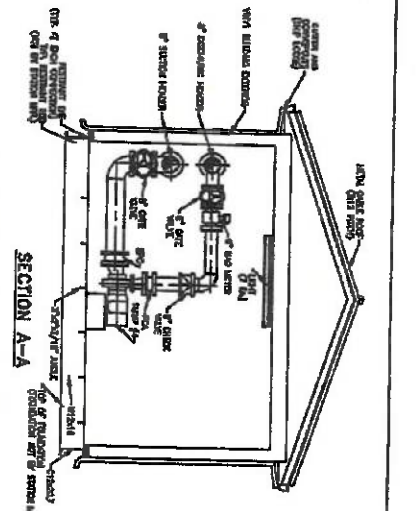
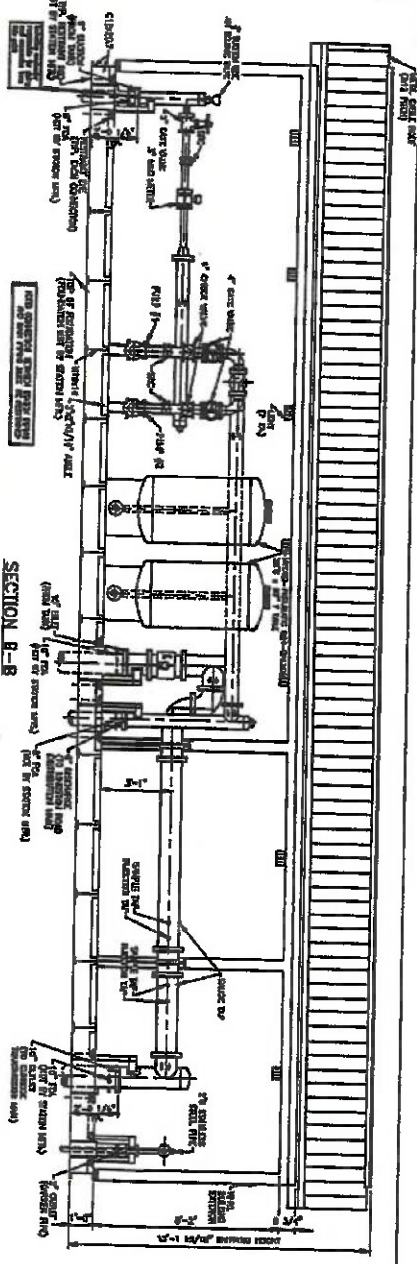
Barton & Loguidice

- Blue – Existing Water Main
- Red – Proposed Water Main Replacement



Kingston Rd - Pump Station

Barton & Loguidice

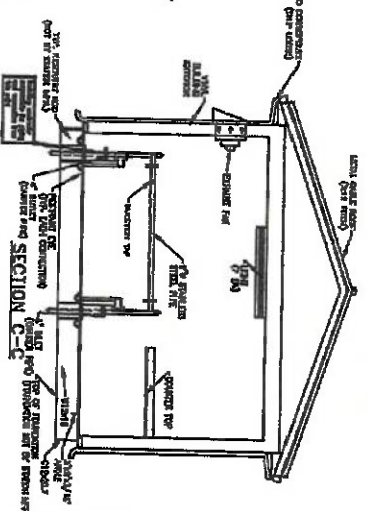


DESIGN CRITERIA

- 1. DESIGN LIFE - 20 YEARS
- 2. DESIGN LOADS - AS PER LOCAL CODES
- 3. DESIGN WIND SPEED - 110 MPH (AS PER LOCAL CODES)
- 4. DESIGN SEISMICITY - AS PER LOCAL CODES
- 5. DESIGN FLOODING - AS PER LOCAL CODES
- 6. DESIGN CORROSION - AS PER LOCAL CODES
- 7. DESIGN TEMPERATURE - AS PER LOCAL CODES
- 8. DESIGN SOIL CONDITIONS - AS PER LOCAL CODES
- 9. DESIGN WATER QUALITY - AS PER LOCAL CODES
- 10. DESIGN ELECTRICAL SYSTEM - AS PER LOCAL CODES
- 11. DESIGN MATERIALS - AS PER LOCAL CODES
- 12. DESIGN CONSTRUCTION - AS PER LOCAL CODES
- 13. DESIGN MAINTENANCE - AS PER LOCAL CODES
- 14. DESIGN OPERATIONAL - AS PER LOCAL CODES
- 15. DESIGN SAFETY - AS PER LOCAL CODES
- 16. DESIGN ENVIRONMENTAL - AS PER LOCAL CODES
- 17. DESIGN ACCESSIBILITY - AS PER LOCAL CODES
- 18. DESIGN SUSTAINABILITY - AS PER LOCAL CODES
- 19. DESIGN RESILIENCE - AS PER LOCAL CODES
- 20. DESIGN FLEXIBILITY - AS PER LOCAL CODES

BASE FRAME ANCHOR DETAIL

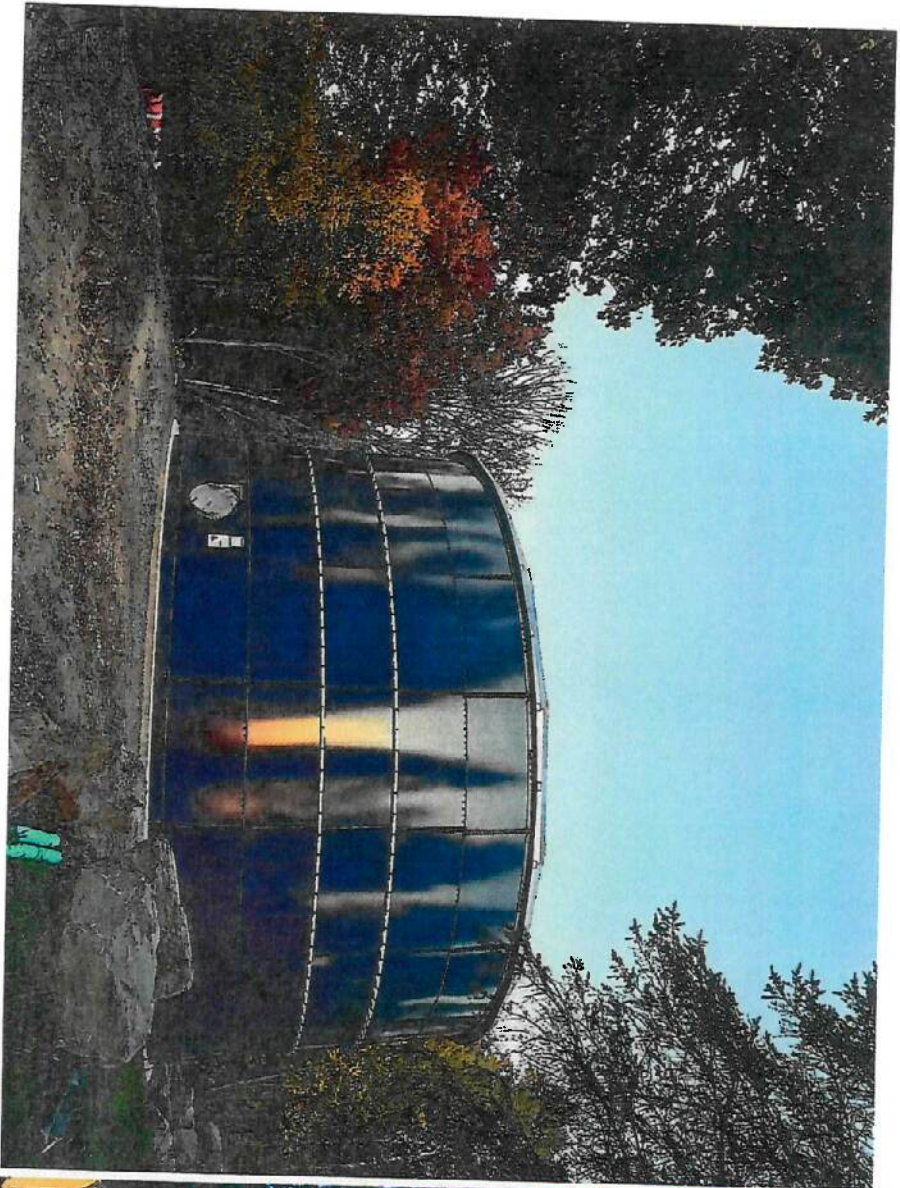
- ANCHOR BOLT FRAMING MEMBERS**
1. ANCHOR BOLTS SHALL BE EPOXY SET INTO CONCRETE.
 2. ANCHOR BOLTS SHALL BE WELDED TO STEEL FRAMING MEMBERS.
 3. ANCHOR BOLTS SHALL BE SPACED AT 12" ON CENTER.
 4. ANCHOR BOLTS SHALL BE 1/2" DIA. A307.
 5. ANCHOR BOLTS SHALL BE 6" LONG.
 6. ANCHOR BOLTS SHALL BE 3" FROM EDGE OF CONCRETE.
 7. ANCHOR BOLTS SHALL BE 3" FROM EDGE OF STEEL FRAMING MEMBER.
 8. ANCHOR BOLTS SHALL BE 3" FROM EDGE OF OTHER ANCHOR BOLT.
 9. ANCHOR BOLTS SHALL BE 3" FROM EDGE OF REINFORCING BAR.
 10. ANCHOR BOLTS SHALL BE 3" FROM EDGE OF OTHER FRAMING MEMBER.
 11. ANCHOR BOLTS SHALL BE 3" FROM EDGE OF OTHER ANCHOR BOLT.
 12. ANCHOR BOLTS SHALL BE 3" FROM EDGE OF REINFORCING BAR.
 13. ANCHOR BOLTS SHALL BE 3" FROM EDGE OF OTHER FRAMING MEMBER.
 14. ANCHOR BOLTS SHALL BE 3" FROM EDGE OF OTHER ANCHOR BOLT.
 15. ANCHOR BOLTS SHALL BE 3" FROM EDGE OF REINFORCING BAR.
 16. ANCHOR BOLTS SHALL BE 3" FROM EDGE OF OTHER FRAMING MEMBER.
 17. ANCHOR BOLTS SHALL BE 3" FROM EDGE OF OTHER ANCHOR BOLT.
 18. ANCHOR BOLTS SHALL BE 3" FROM EDGE OF REINFORCING BAR.
 19. ANCHOR BOLTS SHALL BE 3" FROM EDGE OF OTHER FRAMING MEMBER.
 20. ANCHOR BOLTS SHALL BE 3" FROM EDGE OF OTHER ANCHOR BOLT.



	<p>B & L Barton & Loguidice, D.P.C.</p>	<p>443 Electronics Parkway Liverpool, NY 13088</p>	<p>VILLAGE OF LEBROCK, TOWN OF LEBROCK, VILLAGE OF JOHNSON JOINT WATER SYSTEM IMPROVEMENTS PROJECT DISTRIBUTION SYSTEM IMPROVEMENTS KINGSTON ROAD PUMP STATION - PLAN AND SECTIONS</p>	<p>DATE: 04/15/2023 SCALE: AS SHOWN DRAWN BY: D140 CHECKED BY: [Signature] APPROVED BY: [Signature]</p>	<p>PROJECT NO.: 2023-001 SHEET NO.: 1 OF 1</p>	<p>DATE: 04/15/2023 SCALE: AS SHOWN DRAWN BY: D140 CHECKED BY: [Signature] APPROVED BY: [Signature]</p>

Glass-Lined Steel Bolted Tank

Barton & Loguidice



Project Costs

Barton & Loguidice

- 2019 Project Cost
 - \$19.1M
 - User Cost - \$505/unit
- Fall 2022 Project Cost
 - \$30.4M
 - Added Water Main
 - Cost Escalation
- April 2023 Project Cost
 - \$32.1M
 - Final design edits
 - Cost escalation
- Include Sunview Dr/Mobile Manor
 - \$33M
 - PFAS contamination identified at Rolling Hills and Mobile Manor
 - Elevated levels of PFAS at Champions, exceeds future PFAS limits
 - Sunview Drive potential PFAS contamination

Project Cost Options

Barton & Loguidice

Scenarios	Total Project Cost		
	Cost Per User Per Year	Cost Per User Per Year	Cost Per User Per Year
Existing Funding (\$11M Grant)	\$612	\$651	\$671
Best Case (\$15M Grant)	\$510	\$549	\$569
Worst Case (\$5M Grant)	\$765	\$804	\$824

Note – User costs are determined using 2.99% subsidized interest rate for the December 2022 EFC Pool Financing. Previous estimate was 2.2%. Actual interest rate not determined until project completion and long-term loan closing.

\$30.4M (with \$11M Grant) at 2.2% = \$564

Grant Funding

Barton & Loguidice

- **NYS Water Infrastructure Improvements Grants (WIIA)**
 - Town and Village of Elbridge can resubmit applications asking for \$5M each
 - Have to give back \$3M each first
 - Additional project points to strengthen application for Rolling Hills PFAS contamination
 - Applications open **May 3rd**
 - Assume applications are due 6-8 weeks after
- **NYSEFC Emerging Contaminants Funding**
 - \$5M Max Grant
 - Disadvantaged Communities (DAC/Hardship eligible) can receive up to \$5M with no match from municipality
 - If not DAC eligible, can receive up to 70% grant with \$5M Max
 - Income survey may be needed to determine DAC eligibility



Environmental
Facilities Corporation

Department
of Health

Schedule

Barton & Loguidice

- **Summer 2023**
 - Receive Comments back from Department of Health on Project Plans and Specifications
 - Complete Bond Resolution
- **Fall 2023**
 - Bidding Phase
 - Award Bids
- **Winter 2023/2024**
 - Material Submittals and Procurement
- **Spring 2024**
 - Groundbreaking
- **End of 2025**
 - Construction Completion

Action Items

Barton & Loguidice

- **Project Scope**
 - Existing scope
 - Include Sunview Dr. and Mobile Manor?
 - District formation TBD
- **Bond Resolution**
 - \$30.4M vs. \$32.1M vs. \$33M
- **Funding – WIIA Grants**
 - Retain existing \$3M awards or reject and reapply for \$5M

The experience to
listen
The power to
SOLVESM

BartonandLoguidice.com



VILLAGE OF ELBRIDGE
TREASURER'S REPORT
April 3, 2023

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 1/31/23	274,752.86	171,382.43	15,144.68	12,477.93
February Receipts	<u>131,703.03</u>	<u>23,872.31</u>	<u>20,354.10</u>	<u>0.00</u>
Total	406,455.89	195,254.74	35,498.78	12477.93
February Disb	<u>235,410.16</u>	<u>12,210.70</u>	<u>20,074.31</u>	<u>12,253.21</u>
Bal 2/28/2023	171,045.73	183,044.04	15,424.47	224.72

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, April 3, 2023

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustee Ely, Trustee Ellingworth and Trustee Harris with Mayor DeCola presiding. Clerk-Treasurer Kunz was also present. Trustee DeMarco was absent.

Resident/Budget Officer Frederick Weisskopf and Residents Ryan Peters, Bob Chuff and Daryl Pickering were also present.

Mayor DeCola led everyone in the Pledge of Allegiance.

A Motion was offered by Trustee Harris, seconded by Trustee Ely, and carried unanimously to forgo the reading of the minutes from the last regular meeting on March 6, 2023.

The minutes of the last regular meeting on March 6, 2023 were accepted on a motion made by Trustee Ely, seconded by Trustee Ellingworth and carried unanimously.

A Motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously to forgo the reading of the minutes from the special meeting on March 27, 2023.

The minutes of the special meeting on March 27, 2023 were accepted on a motion made by Trustee Ely, seconded by Trustee Ellingworth and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee Harris, seconded by Trustee Ely and carried unanimously.

Trustee Harris presented the Codes Report who moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Trustee Ely presented the Public Works Report who moved for its acceptance, seconded by Trustee Ellingworth and carried unanimously. Mayor DeCola reminded the Board that brush pick up will begin mid-April and that Brad Milton, DPW, will be on vacation the week of April 17th.

Trustee Harris presented the Historian's Report who moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Clerk-Treasurer Kunz presented a sign request to the Board from the Elbridge Community Church. Board accepted unanimously; Trustee Ely abstained.

2023-2024 BUDGET HEARING

A motion was offered by Trustee Harris, seconded by Trustee Ellingworth, and carried to open the Public Hearing for the 2023-2024 Budget at 7:15 p.m.

The legal notice was published in the March 22nd issue of the Eagle News Press-Observer.

A motion was offered by Trustee Ellingworth, seconded by Trustee Harris, and carried to forgo the reading of the legal notice.

Mayor DeCola asked once if anyone present wished to speak in favor of the budget. Budget Officer and Resident Fred Weisskopf spoke in favor of the budget.

Mayor DeCola asked twice more if anyone present wished to speak in favor of the budget; there was no one.

Mayor DeCola then asked three times if anyone present wished to speak in opposition of the proposed budget; there was no one.

All who wished to be heard were heard.

Regular Meeting, Monday, April 3, 2023, cont

The hearing was closed at 7:19 p.m. on a motion made by Trustee Ely, seconded by Trustee Ellingworth, and carried.

A resolution was offered by Trustee Ely and seconded by Trustee Harris, WHEREAS, the tentative budget for the fiscal year 2023-2024 was duly prepared and presented to the Board by the Clerk on March 27th, and a duly advertised public hearing was thereon held April 3rd, RESOLVED, pursuant to Section 5-508, Subdivision 4 of the Village Law, the said tentative budget, as changed, altered and revised, be and hereby is adopted as the budget of the Village of Elbridge for the year 2023-2024 in the amount of \$644,353.33 for General fund and \$362,700.00 for Water fund for a grand total of \$1,007,053.33 with wages and salaries adopted as shown in Schedule 6 of the budget document.

Upon roll call vote each voted as follows:

Mayor DeCola	Y
Trustee DeMarco	Absent
Trustee Ely	Y
Trustee Ellingworth	Y
Trustee Harris	Y

Trustee The question of the resolution was thereupon duly adopted.

Fire Department member Ryan Peters arrived at 7:20 p.m.

At this time Mayor DeCola recognized Bob Chuff who asked for the status of his reinstatement. Discussion between Board and Mr. Chuff. Mayor DeCola will get next steps after a discussion with Board attorney Armani and Mr. Chuff will be notified at that time via letter from Attorney.

Ryan Peters presented the Fire Department Report, Trustee Ely moved for its acceptance, seconded by Trustee Harris and carried unanimously.

Trustee, Mayor and Attorney Reports –
Trustee Harris – 175th anniversary update.

Trustee Ellingworth – Nothing at this time.

Trustee Ely – Discussion with Ryan Peters re: Letter from Town Trustee Blumer (funding) and what the Town would like for a FD report moving forward. Discussed logistics of grant funds from Town and clarification on how bills would be paid, if they will go directly to the Town or through the Village first. Mr. Peters notified the Board that County Grant paperwork for Radio's has been submitted. Also discussed Building needs and assisting Camillus FD with masks that are no longer of use to the Elbridge FD.

Trustee Ely offered a motion to declare 27 Scott Face masks as surplus, seconded by Trustee Ellingworth and carried unanimously.

Mayor DeCola read Resolution #1-2023.

The resolution was offered by Trustee Ely, seconded by Trustee Harris, and carried on roll call vote, in memory of Richard "Dick" Westcott, member of the Village of Elbridge Fire Department. (See Resolution #1-2023 attached)

Mayor DeCola read Resolution #2-2023.

The resolution was offered by Trustee Ely, seconded by Trustee DeMarco, and carried on roll call vote, in memory of Gary Kenyon, member of the Village of Elbridge Fire Department (See Resolution #2-2023 attached)

Ryan Peters left at 8:01
Bob Chuff left at 8:02
Daryl Pickering left at 8:05

Mayor DeCola – Reviewed the Environmental and Fiscal Stress scores as given by the State Comptrollers office. There has been no change in designation.

Discussion on Joint Water Project – Waiting on information for lead operation upon retirement of Pat Byrnes. There will be a joint meeting with all Boards on April 25th at 7:00 p.m. at the Community Center in Jordan.

Discussion on WIIA grant funding, including options for future funding. Update on Sunview Drive water testing.

Discussion – Codes local law. Will need to review with Attorney and move forward.

Budget Officer and Resident Weisskopf left at 8:22

Regular Meeting, Monday, April 3, 2023, cont

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously, to approve payment of April Abstract 11, in the amount of \$41,679.32 for General Fund Vouchers A282-A307, in addition to include Notary Renewal for Clerk I and Principal Loan payment for Joint Water Project EFC Loan, not to exceed \$8,000, Checks 15091-15117, and \$51,256.00 for Water Fund Vouchers F118-F137 Checks 5514-5533 and \$21,619.89 for the Joint Water Project Vouchers H52-H53, Checks 252 & 253.

A motion was offered by Trustee Ely, seconded by Trustee Ellingworth and carried, to enter into executive session at 8:39p.m. to discuss personnel matters.

Clerk-Treasurer Kunz was asked to stay.

The Board exited executive session at 9:30 p.m.

No formal action was taken.

The meeting was adjourned at 9:30 p.m. on a motion made by Trustee Ely, seconded by Trustee Harris and carried unanimously.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

RESOLUTION # 1-2023

Village of Elbridge Board of Trustees
Regular Meeting
Monday, April 3, 2023

In memory of Richard "Dick" Westcott Member of the Elbridge Fire Department, Mayor Christopher A. DeCola read the following resolution, which was offered by Trustee Ely, and seconded by Trustee Harris, who moved for its approval:

WHEREAS Mr. Westcott was a member of the Elbridge Fire Department, and

WHEREAS Mr. Westcott served as President of the Fire Police Association of Onondaga County, and

WHEREAS Mr. Westcott faithfully served the Village as a member of the Fire Department for 17 years, and

WHEREAS Mr. Richard "Dick" Westcott died on February 2, 2023

NOW THEREFORE BE IT RESOLVED that the Village of Elbridge Board of Trustees extends their sympathy as a Village, which will be conveyed to his family by the mailing of a copy of this resolution to his family, and a copy shall be spread upon the permanent record of this Board.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR	_____	Voted YES
PATRICK V. ELY, TRUSTEE	_____	Voted YES
ANTHONY W. DEMARCO, TRUSTEE	_____	Absent
GARY M. ELLINGWORTH, TRUSTEE	_____	Voted YES
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted YES

The resolution was thereupon declared to be duly adopted.

RESOLUTION # 2-2023

Village of Elbridge Board of Trustees
Regular Meeting
Monday, April 3, 2023

In memory of Gary Kenyon Member of the Elbridge Fire Department, Mayor Christopher A. DeCola read the following resolution, which was offered by Trustee Ely, and seconded by Trustee Harris, who moved for its approval:

WHEREAS Mr. Kenyon was a member of the Elbridge Fire Department, and

WHEREAS Mr. Kenyon served with both the Onondaga County Volunteer Fire Association and the Fire Police of Onondaga County Volunteer Fire Association, and

WHEREAS Mr. Kenyon faithfully served the Village as a member of the Fire Department for 50 years, and

WHEREAS Mr. Gary Kenyon died on March 7, 2023

NOW THEREFORE BE IT RESOLVED that the Village of Elbridge Board of Trustees extends their sympathy as a Village, which will be conveyed to his family by the mailing of a copy of this resolution to his family, and a copy shall be spread upon the permanent record of this Board.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR	_____	Voted YES
PATRICK V. ELY, TRUSTEE	_____	Voted YES
ANTHONY W. DEMARCO, TRUSTEE	_____	Absent
GARY M. ELLINGWORTH, TRUSTEE	_____	Voted YES
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted YES

The resolution was thereupon declared to be duly adopted.

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
May 8, 2023

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 2/28/23	171,045.73	183,044.04	15,424.47	224.72
February Receipts	<u>8,760.54</u>	<u>23,016.01</u>	<u>28,996.54</u>	<u>21,619.89</u>
Total	179,806.27	206,060.05	44,421.01	21,844.61
February Disb	<u>53,990.79</u>	<u>103,675.59</u>	<u>31,259.17</u>	<u>00</u>
Bal 3/31/2023	125,815.48	102,384.46	13,161.84	21,844.61

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, May 8, 2023

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustee DeMarco, Trustee Ellingworth, Trustee Ely, and Trustee Harris with Mayor DeCola presiding. Clerk-Treasurer Kunz was also present.

Also in attendance was County Legislator Ken Bush Jr., Budget Officer Fred Weisskopf, Fire Department Chief Ryan Peters and Bob Chuff.

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor DeCola recognized County Legislator Ken Bush Jr. who awarded the Village of Elbridge a Certificate of Recognition for the Village of Elbridge 175th anniversary. Mayor DeCola and Board expressed their gratitude and thanks.

Mr. Bush left the meeting at 7:03.

A motion was offered by Trustee DeMarco, seconded by Trustee Ely, and carried to forgo the reading of the minutes from the last regular meeting on April 3, 2023.

The minutes of the last regular meeting on April 3, 2023 were accepted on a motion made by Trustee Ely, seconded by Trustee Ellingworth and carried.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried to forgo the reading of the minutes from the Special Meeting April 25, 2023

The minutes of the Special Meeting on April 25, 2023 were accepted on a motion made by Trustee Harris, seconded by Trustee DeMarco and carried.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee Ely, seconded by Trustee DeMarco and carried.

Trustee Harris presented the Code Enforcement Reports for March and April who moved for acceptance of both, seconded by Trustee Ely and carried.

Trustee Ely presented the Public Works Report who moved for its acceptance, seconded by Trustee Harris and carried. Fred Weisskopf wanted to add that DPW Brad Milton had been notified of some issues at the library and took care of them immediately, namely a carpet that had become a trip hazard and window caulking to prepare for painting. These items were in addition to the Public Works Report.

Trustee Harris presented the Historian's Report who moved for its acceptance, seconded by Trustee Ely and carried.

Fire Department Chief Ryan Peters presented the Fire Department Report and Trustee Ely moved for its acceptance, seconded by Trustee Ellingworth and carried.

Discussion between Board and FD Chief Peters re: Computers, mail, sink, orders, and fuel. FD has been given 4 AUD's, they just need to pick them up. Board discussion and the Board will allow a mileage reimbursement for FD member who picks them up. FD sign discussion. Chief Peters asked if FD President Dale Burl could have access to add and update information on the digital sign. Board approves either President or Chief can work on sign information. FD purchased two laptops for Chief and FD use and are requesting reimbursement. Trustee Ely explained that ideally, Board approval would be obtained ahead of time and any Village computer equipment should go through our IT department. If they wish to obtain reimbursement, the Village needs to have IT look at the laptops, add appropriate antivirus and protection software, catalog them as part of Village assets and add to insurance. If they wish to do this, the computers will be Village property and not Fire Company property. Chief Peters would get back to the Board with a decision on the computers.

Regular Meeting, Monday, May 8, 2023, cont.

Mayor DeCola recognized Bob Chuff who had questions about his suspension and would like a resolution. Board discussion with Mr. Chuff followed.

Bob Chuff left the meeting at 7:58

Trustee, Mayor and Attorney Reports –

Trustee DeMarco – Nothing at this time.

Trustee Ellingworth- Nothing at this time.

Trustee Harris – Trustee Harris – 175th Anniversary update; medallion, logo, banners etc. June 28th is the Summer kickoff, July 23rd ice cream social and historic walk around Village, August 12th is large parade and event at Seymour Lofft Park. Committee is also hoping to bury a time capsule.

Motion offered by Trustee Harris, seconded by Trustee Ely and carried to award \$175 to Emma Leiker, Art Student at JEHS for submitting the winning logo design and an additional \$175 to the winner of the medallion hunt.

Trustee Harris also mentioned that the Library is in need of a new ladder. Trustee Ely will look at what they have an order a new one that will suit their needs.

Trustee Ely – More mulch is needed at Semour Lofft Park, especially in the play area. Mayor DeCola will discuss with the Town. Budget Officer Weisskopf mentioned that Garbage fees should also be paid by the Town and Mayor DeCola said he would address that as well. Discussion was had on the work that DPW has been doing at the Park; new toilets, ceiling, leaks repaired and new pipes put in.

Mayor DeCola – Read communications re: CHIPS update and invitation to Jordan Memorial Day Parade.

Mayor DeCola read communication from the American Legion. Who has requested help with the purchase of Memorial Day grave marker American flags for the local cemeteries. They will be putting them out on May 19th.

A motion was offered by Trustee Harris, seconded by Trustee Ely, and carried unanimously to reimburse the American Legion for one (1) box of grave marker American flags.

Board discussion – Four corners progress, permits, Planning Board information.

Mayor DeCola brought information to the Board from B&L regarding funding and the WIIA grant that is available. The Village of Elbridge was already awarded \$3 Million but there is now \$5 million available. The Village would have to “give back” the \$3 million to be eligible for the \$5 million. If the \$3 is kept, there is no chance of \$5 million. Board reviewed what they know, pros and cons and information they have been given regarding grant “scores” and the likelihood of being awarded the \$5 million during a lengthy discussion.

A motion was offered by Trustee DeMarco, seconded by Trustee Ellingworth and carried after a roll call vote, to forgo the WIIA grant in the amount of \$3 million to allow for the application for the \$5 million WIIA grant. Upon Roll Call vote, each voted as follows:

Mayor DeCola	Yes
Trustee DeMarco	Yes
Trustee Ellingworth	Yes
Trustee Ely	Yes
Trustee Harris	No

Discussion between Mayor DeCola and the Board re: B&L’s request for a Bond increase. The Board unanimously agrees not to increase and for the Bond to remain at the current previously approved amount of \$30.4 million.

Mayor DeCola read an email request with accompanying information from Joint Water Project attorney Richard Andino regarding expenses related to easements necessary to move forward with the project. He included a list of all properties and breakdown of costs associated with each.

Motion was offered by Trustee DeMarco, seconded by Trustee Ellingworth and carried approving the pre-approval request as outlined in the April 25, 2023 by Attorney Richard Andino.

Addition Joint Water Project Update – Marty Williams will be taking over for Pat Byrnes

Regular Meeting, Monday, May 8, 2023, cont.

as lead operator beginning June 1, 2023.

Additional Village updates and discussions: Library is currently being painted. Deputy Clerk Godfrey is working on the Memorial Day Ceremony and Parade. Mayor DeCola would like to gather a committee to work on updating the Comprehensive Plan.

New Business

Mayor DeCola read the following resolution to Levy Tax and Authorize Execution of the Tax Warrant.

A resolution levying the total taxes and other charges extended and levied against each parcel of real property shown on the roll prepared and verified by the Town Assessor on July 1, 2022, subject to reduction of special franchise assessments, court orders and removal of exemptions, for our Fiscal Year 2023-2024, was offered by Trustee Harris and seconded by Trustee Harris, WHEREAS, a budget hearing was held on April 3, 2023 and the budget was finalized and adopted on April 3, 2023, be it RESOLVED, that there be levied and assessed against the real property of the Village of Elbridge a tax rate of \$3.38 per thousand of assessed valuation and other charges (i.e., unpaid water rents, unpaid fire inspection fees, and omitted taxes) for village government purposes for Fiscal Year 2023-2024; and be it further RESOLVED, that the Mayor and Clerk shall execute the Tax Warrant on or before May 19, which warrant shall expire on November 1, following the levy of the tax.

Upon roll call vote each voted as follows:

Mayor DeCola	YES
Trustee DeMarco	YES
Trustee Ely	YES
Trustee Ellingworth	YES
Trustee Harris	YES

The question of the resolution was thereupon duly adopted.

A motion was offered by Trustee Harris, seconded by Trustee Ely to relevel unpaid water bills to Onondaga County to be included on the June 1st tax bills.

A motion was offered by Trustee Harris, seconded by Trustee Ellingworth, and carried authorizing Clerk-Treasurer Kunz to pay bills through year-end on Abstract #13 and complete all necessary budget adjustments to year end.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously, to approve payment of May Abstract 12, in the amount of \$29,017.09 for General Fund Vouchers A308-A340, Checks 15118-15150 and \$6040.88 for Water Fund Vouchers F138-F155, Checks 5534-5551 and \$13,917.53 for Joint Water System Vouchers H54-H56, Checks 254-256

A motion was offered by Trustee Ely, seconded by Trustee Harris and carried, to enter into executive session at 9:00 p.m. to discuss personnel matters and pending litigation. Clerk-Treasurer Kunz and Fire Department Chief Ryan Peters were asked to stay. The Board exited executive session at 9:34 p.m.

The Board directed letters to be sent from Clerk-Treasurer Kunz to Attorney Armani for review before sending to affected parties upon approval.

The meeting was adjourned at 9:34 p.m. on a motion made by Trustee Harris, seconded by Trustee DeMarco and carried unanimously.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

VILLAGE OF ELBRIDGE
May 1, 2023

As posted throughout the Village of Elbridge, on the Fire Department Sign, on the active Village of Elbridge Facebook page and also submitted notification to the Eagle Observer on May 1, 2023; the regularly scheduled meeting for Monday, May 1, 2023 was cancelled due to a lack of quorum and rescheduled to Monday, May 8, 2023 at 7:00 p.m.

Respectfully Submitted,

Tammy L. Kunz
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
June 5, 2023

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 3/31/2023	125,815.48	102,384.46	13,161.84	21,844.61
April Receipts	<u>14,979.45</u>	<u>41,517.31</u>	<u>19,627.22</u>	<u>13,917.53</u>
Total	140,794.93	143,901.77	32,789.06	35,762.14
April Disb	<u>41,844.15</u>	<u>49,534.38</u>	<u>16,793.38</u>	<u>21,619.89</u>
Bal 4/30/2023	98,950.78	94,367.39	15,995.68	14,142.25

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, June 5, 2023

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:01 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Ellingworth and Trustee Harris with Mayor DeCola presiding. Clerk-Treasurer Kunz and Budget Officer Fred Weisskopf were also present

Residents Dale Burl and Ryan Peters were also in attendance.

Mayor DeCola led everyone in the Pledge of Allegiance.

A motion was offered by Trustee Ellingworth, seconded by Trustee Harris, and carried unanimously to forgo the reading of the minutes from the last regular meeting on May 8, 2023 inclusive of the postponed meeting on May 1, 2023

The minutes of the last regular meeting on May 8, 2023 inclusive of the postponed meeting on May 1, 2023 were accepted on a motion made by Trustee Harris, seconded by Trustee Ellingworth and carried unanimously.

Trustee Ely arrived at 7:09 p.m.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee Ellingworth, seconded by Trustee Harris and carried unanimously.

Trustee Harris presented the Code Enforcement Report for May who moved for its acceptance, seconded by Trustee Ellingworth and carried unanimously.

There was no Public Works Report.

There was no Historian's Report.

Fire Department Chief Ryan Peters presented the Fire Department Report. Trustee Ely moved for its acceptance, seconded by Trustee Ellingworth and carried unanimously.

Discussion with between Board and Fire Department Chief Ryan Peters. Fire Company decision, laptops will remain Company property, they do not wish to be reimbursed. Memorial Day Flag was temporary. Mayor DeCola expressed that the Village had ordered a flagpole and were prepared to install when they saw that one was put up. The Village will put up the flagpole, it will likely be a 25-foot pole with a solar light on the top. Fire Department Chief Peters is in agreement. Tree discussion, Mayor DeCola wanted to be clear that when the discussion first occurred regarding memorial trees to be planted, Mayor DeCola and Trustee DeMarco offered to personally reimburse for those trees. It was separate of the Village and was a personal contribution offered. He reiterated that the offer stands and Chief Peters expressed thanks and understanding. Trustee Ely reminded Chief Peters to get quotes for the sink so that project can be wrapped up.

Fire Department Chief Peters introduced the Board to new FD President Dale Burl. Mr. Burl has taken over the FD sign updates. Board expressed how great the sign looks.

Chief Ryan Peters and Dale Burl left at 7:26 p.m.

Trustee, Mayor and Attorney Reports –

Mayor DeCola –

A motion was made by Trustee Ely seconded by Trustee Ellingworth and carried authorizing the Mayor to execute the June 1, 2023- May 31, 2024 Library Contract.

Trustee DeMarco arrived at 7:33 p.m.

Mayor DeCola updated on Library painting, almost done and looking great. Per Budget Officer Weisskopf, Library would like to re-key. DPW Milton got a quote of approximately \$500 to re-key 4 doors with 20 keys. Library director Casey Westby would keep a list of all keyholders and give the Village a minimum of 3 keys.

A motion was made by Trustee Ely, seconded by Trustee Harris and carried

unanimously allowing the Library to move forward with re-keying all Library doors.

101 E. Main Street/old mini mart discussion. Mayor DeCola read emails and updates from Attorney Armani followed by Board discussion. The Board would like the Site Plan Public Hearing to continue as planned for the following day, both Mayor DeCola and Trustee DeMarco will be in attendance.

Update from Mayor DeCola on previous Planning Board Chairman Pelmeur. Mayor DeCola spoke with an attorney from NYCOM and the stated the law is clear, once a Board member (any Board) is no longer a resident of the Village, they are no longer eligible to serve on the Board. Mayor DeCola will update the Planning Board at their next Regular meeting.

Board Discussion re: Joint Water Project. Mayor DeCola read the SEQR and Bond Resolution as prepared by project attorney (See Attached). Clerk-Treasurer Kunz followed the reading of the Bond Resolution with a roll call vote, which resulted as follows:

Mayor DeCola	VOTED	YES
Trustee DeMarco	VOTED	YES
Trustee Ellingworth	VOTED	YES
Trustee Ely	VOTED	YES
Trustee Harris	VOTED	YES

The Resolution was thereupon declared and duly adopted.

Following the reading of the SEQR, a motion was offered by Trustee DeMarco, seconded by Trustee Ely and carried unanimously, authorizing Mayor DeCola to execute said SEQR. (Attached)

Mayor DeCola explained that it is time to redo the Village Comprehensive Plan and asked if anyone would be interested in serving on the Committee, as the County would like 2 individuals if possible. Trustees Ellingworth and DeMarco volunteered.

Trustee Harris – 175th Celebration update with review of expenses so far. There is concern about outlets and power. Board discussed borrowing generators from Fire Department. There are plans for bounce house and fireworks. Mayor DeCola asked that our insurance carrier be contacted to be sure we are covered for the event. Clerk-Treasurer Kunz will contact them via email the following day. Mayor DeCola also asked that Trustee Harris contact the State Police and/or transportation regarding the parade. Trustee Ely inquired about further celebration plans from the Village, perhaps a cake, followed by discussion. The Board decided to have a cake at the July regular meeting. Meeting will take place in the Community Room and the public and newspaper will be notified.

A motion was offered by Trustee Ely, seconded by Trustee Harris and carried unanimously, to move the regularly scheduled meeting for July 3, 2023 to July 10, 2023 to ensure that all Trustees can be in attendance and a quorum can be had and in avoidance of the July 4th Holiday.

A motion was offered by Trustee Ely, seconded by Trustee Ellingworth and carried unanimously to send a donation to the Jordan-Elbridge Marching Eagles as a thank you for their assistance with set up of sound and use of sound equipment during the Memorial Day Celebration.

Trustee Ellingworth - Nothing at this time.

Trustee Ely – Village and Police Department signs look great. Discussion with Board on landscaping and upgrades throughout the Village.

Trustee DeMarco – Nothing at this time.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ellingworth, seconded by Trustee Ely, and carried unanimously, to approve payment of June Abstract 1, in the amount of \$13160.68 for General Fund Vouchers A1-A8, Checks 15156-15179 and \$3459.60 for Water Fund Vouchers F1-F3, Checks 5552-5605

The meeting was adjourned at 8:38 p.m. on a motion made by Trustee Ely, seconded by Trustee Ellingworth and carried unanimously.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
July 10, 2023

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 4/30/2023	98,950.78	94,367.39	15,995.68	14,142.25
May Receipts	<u>57,853.88</u>	<u>33,052.43</u>	<u>34,613.82</u>	<u>23,299.99</u>
Total	156,804.66	127,419.82	50,609.50	37,442.24
May Disb	<u>79,126.26</u>	<u>19,547.18</u>	<u>37,228.47</u>	<u>37,217.52</u>
Bal 5/31/2023	77,678.40	107,872.64	13,281.03	224.72

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, July 10, 2023

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:03 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustee Ely, Trustee Ellingworth, and Trustee Harris with Mayor DeCola presiding. Clerk-Treasurer Kunz was also present.

Residents Barbara Ely, Bridgette Regets, Grant Whitford, Heather DeMarco, Fred Weisskopf, Linda Weisskopf, Casey Westby, Ryan Peters, Steven Van Zhandt. Town Supervisor Vern Richardson, Town Council Members, Todd Platten and Douglas Blumer. Village Historian Myrna Sullivan and prior Village Clerk Sally Eick.

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor Decola recognized the 175th Committee as well as all current and prior Village Clerks, Board Members, Historians, and all others who have worked hard to see our Village reach the momentous 175th anniversary milestone. He then said a few words about the Village, history and cut a cake in celebration of the 175th Anniversary of the Village of Elbridge.

After the small celebration, several residents left the meeting.

A motion was offered by Trustee DeMarco, seconded by Trustee Ellingworth, and carried to forgo the reading of the minutes from the last regular meeting on June 5, 2023.

The minutes of the last regular meeting on June 5, 2023 were accepted on a motion made by Trustee DeMarco, seconded by Trustee Ellingworth and carried.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee Harris, seconded by Trustee Ellingworth and carried.

Trustee Harris presented the Code Enforcement Report for June who moved for its acceptance, seconded by Trustee Ellingworth and carried.

Trustee Ely presented the Public works report and moved for its acceptance, seconded by trustee Harris and carried.

Trustee Harris presented the Historian's Report for May and Myrna Sullivan presented the report for June. Trustee Harris moved for its acceptance, seconded by Trustee Ely and carried.

Mayor DeCola recognized Village Historian Myrna Sullivan, who wished to address the Board after the Historians report. She updated the Board on the displays at the Library and many of the projects that the Historians office is involved in. She would like the Board to take the time to make more of an effort to see the displays. She would appreciate more prompt responses to questions she asks as well. She also said that the Town needs a board member or community resident to be involved in the 250th Town Committee. There was then discussion of space constraints. Mayor DeCola expressed that the Board is aware that the Historians office needs more space and they are working on a solution.

Trustee, Mayor and Attorney Reports –

Trustee Ellingworth – Nothing at this time.

Trustee DeMarco - Nothing at this time.

Trustee Ely – Fire Chief Ryan Peters presented the Fire Department report. Trustee Ely moved for its acceptance, seconded by trustee DeMarco and carried.

Flagpole discussion – Mayor DeCola updated the Board and FD that the flagpole has been ordered and should be in next week.

Trustee Ely inquired about rumor of a break in at Seymour Lofft Park. Vern Richardson confirmed that there was a break in by youths, everything has been fixed and parents were billed. He would double check to be sure it was all taken care of. Trustee Ely expressed that, as the owners of the Park, he felt the Village should have been notified of the break in.

Trustee Harris – 175th Anniversary Celebration updates; parking, lighting, tent, electric needs, concession stand etc. Trustee Harris requested Fire Department assistance after the parade and use of generators and portable lights. Trustee Ely and Fire Chief Peters agreed that the Fire Department can help with those needs. The parade is going to be quite large, Mayor DeCola reminded Trustee Harris to contact the police barracks and Clerk-Treasurer Kunz asked that all vendor insurance documents be obtained and forwarded for the file. Mayor DeCola also asked that the school be made aware and all paperwork for school use for parade lineup be completed.

Ryan Peters left the meeting at 8:00 p.m.

Library Director Westby has been working on making the medallions to be sold at the celebration. The committee asked that proceeds from that sale go to the Library, since they are supplying all materials and making them. Board agreed.

Mayor DeCola - The Planning Board, in its entirety, has stepped down. Chairperson Pelmar was no longer eligible to serve due to residency, he no longer resided in the Village.

Mayor DeCola thanked each former member of the Planning Board for their service and dedication to the Village of Elbridge.

Mayor DeCola suggests the following 4 appointments for Planning Board Members;
Steve VanZandt appointment through 12/24
Maria Hare appointment through 12/25
Eman Kunz appointment through 12/26
Heather DeMarco appointment through 12/26

A motion was made by Trustee Harris, seconded by Trustee Ely, Trustee DeMarco abstained from voting, and was carried, appointing the above named individuals with the corresponding appointment end dates to the Village of Elbridge Planning Board effective immediately.

Mayor DeCola suggested the appointment of Grant Whitford for the yearly appointment of Planning Board Chairperson, appointment end date of 12/23

A motion was made by Trustee Ellingworth, seconded by Trustee DeMarco and carried appointing Grant Whitford Village of Elbridge Planning Board Chairperson through 12/23.

Discussion on Dr. Martin's old property on Main Street. Residents have noticed loud noises and disturbances at all hours. Code enforcement and Village Attorney are both involved and aware and are attempting to resolve the situation.

A motion was offered by Trustee Ely, seconded by Trustee Ellingworth and carried to waive the Food Truck Permit in the amount of \$25.00 for Big Awesome BBQ, LLC. with the understanding that they are sharing profits with the Library.

Board discussion re: Seymour Lofft Park brush pile. Mayor DeCola explains that it is out of control. Obvious construction debris and very large trees are being left. It is obvious that non-residents are using it as a dump site. Discussion on how to curb misuse while still allowing the service for residents. All agree that it should only be locked as a last resort, as it is a valuable Village resource. Trustee DeMarco will put up a camera that will allow access site to be monitored and Clerk-Treasurer Kunz will put a reminder on Facebook.

The remainder of Residents left the meeting.

Joint Water Project Update – Mayor DeCola informed the Board that the formula for income guidelines for grant approval have changed and the Village can now apply for hardship grants. Water samples were received and PFAS results were one household over limit, one under and one right at the limit. However, the limits are changing soon and each household that was tested will be well over the safe limit.

Mayor DeCola read Resolution 4-2023 (attached); Resolution regarding the state environmental quality review act process amendment for the Village of Elbridge, Town of Elbridge, and Village of Jordan Joint Water System Improvement Project. Resolution passed per unanimous roll call vote.

Mayor DeCola read Resolution 5-2023 (attached); Resolution of the Village Board of the Village of Elbridge authorizing submission of a New York State water infrastructure improvement act (WIIA) grant application for the Village of Elbridge, Town of Elbridge, Village of Jordan Joint Water System improvements. Resolution passed per unanimous roll call vote.

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried to approve payment of July Abstract 2, in the amount of \$57,974.33 for General Fund Vouchers A9-A43, Checks 15197-15232 with the addition of Fire Department bills totaling \$862.42 and \$5,117.58 for Water Fund Vouchers F4-F12, Checks 5610-5618 and Joint Water Systems Improvement Projects Vouchers H60, Checks 260.

A motion was offered by Trustee Harris, seconded by Trustee Ellingworth and carried, to enter into executive session at 8:47 p.m. to discuss pending litigation.

Clerk-Treasurer Kunz was asked to stay.

The Board exited executive session at 9:28 p.m. with no action taken

The meeting was adjourned at 9:29 p.m. on a motion made by Trustee Harris seconded by Trustee Ely and carried.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
AUGUST 7, 2023

Regular Meeting, Monday, August 7, 2023

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustee Ellingworth and Trustee Harris with Deputy Mayor DeMarco presiding.

Trustee Ely and Mayor DeCola were absent.

Budget Officer Fred Weisskopf, Fire Department Chief Ryan Peters and Clerk-Treasurer Kunz were present. Several members of Scout Troop 52/1G were in attendance.

Deputy Mayor DeMarco led everyone in the Pledge of Allegiance.

Kunz-Treasurer Kunz welcomed the members of Troop 52/1G, who were in attendance as part of Merit Badge requirements. She introduced members of the Board, explained the meeting purpose and process and invited them to ask any questions they might have.

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried to forgo the reading of the minutes from the last regular meeting on July 10, 2023.

The minutes of the last regular meeting on July 10, 2023 were accepted on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried.

Reports of Officers and Committees –

Fire Chief Ryan Peters presented the Fire Department Report, Trustee DeMarco moved for its acceptance, seconded by Trustee Ellingworth and carried.

Fire Chief Peters and the Board discussed several items re: trees at the fire house, physicals completed, flag pole and sink finished, 175th celebration needs.

Fire Department has requested reimbursement for a laptop computer which will be used to maintain data for the FD. IT professional Clarke agreed that the laptop would be suitable for any antivirus protection he needs to add. In the future, as stated before, all computers are to be purchased through Frank Clarke, however the Board did agree to reimburse the Fire Company for the computer per the receipt given with a motion made by Trustee DeMarco, seconded by trustee Ellingworth and carried.

Fire Chief Peters left the meeting at 7:16.

There was no Treasurer's Report due to the Fiscal Year end and A.U.D. completion.

Trustee Harris presented the Code Enforcement Report for July who moved for its acceptance, seconded by Trustee DeMarco and carried.

Trustee DeMarco presented the Works Report and moved for its acceptance, seconded by Trustee Ellingworth.

Trustee Harris presented the Historian's Report for July who moved for its acceptance, seconded by Trustee Ellingworth and carried.

Trustees Ellingworth and Harris addressed Troop 52/1G

Trustee, Mayor and Attorney Reports –

Trustee Ellingworth – Nothing at this time.

Trustee DeMarco – Read correspondence from Weedsport Winter Wanderers requesting access to property for trail.

A motion was offered by Trustee DeMarco, seconded by Trustee Ellingworth, and carried unanimously, authorizing the mayor to execute the document granting permission for The Weedsport Winter Wanderers to use a portion of National Grid land and Village property for a snowmobile trail at Section Map Numbers 18 and 16 (Parcel #'s 018.-01-02.0 and 016.-02-10.0), contingent upon the receipt of a Certificate of Insurance.

Read correspondence from Joint Water Project Attorney Rich Andino.

A motion was offered by Trustee DeMarco, seconded by Trustee Ellingworth authorizing Mayor DeCola to sign Amendment #1 to Local Counsel Legal Services Agreement (attached).

Regular Meeting, Monday, August 7, 2023

Clerk-Treasurer Kunz followed the reading of the Resolution #6-2023 – with a role call vote, which resulted as follows:

Mayor DeCola	VOTED	ABSENT
Trustee DeMarco	VOTED	YES
Trustee Ellingworth	VOTED	YES
Trustee Ely	VOTED	ABSENT
Trustee Harris	VOTED	YES

The Resolution was thereupon declared and duly adopted.

Trustee Harris – Thanked all involved for their hard work to make the 175th celebration a success, especially the Committee, Board and Mr. Quigly who will serve as Grand Marshal.

Discussed last minute details including parade route, lineup, and logistics of set up and events. Clerk-Treasurer Kunz reviewed the financials to date and will have a final financial report at the September meeting.

Water Adjustments – Account #3610 in the amount of \$249.91 requested a refund for a misread via check – Board discussion and approval based on extenuating circumstances. Motion to approve return by check made by Trustee DeMarco, seconded by Trustee Harris and carried.

Account #6960 - \$273.92 due to misread. Motion for adjustment made by Trustee DeMarco, seconded by Trustee Ellingworth and carried.

After review of the bills by the Board of Trustees a motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried to approve payment of August Abstract #3, for \$63,016.94 General Fund Vouchers A44-A80 Checks 15233-15269, and \$5,109.96 for Water Fund Vouchers F13-F22 Checks 5619-5628 and \$8,362.78 Joint Water System Vouchers H61-H64, Checks 261-264.

The meeting was adjourned at 7:56 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried.

Respectfully submitted,

Tammy Kunz
Clerk-Treasurer

September 11, 2023

Hon. Chris DeCola, Mayor
Village of Elbridge
10 West Main St
P.O. Box 267
Elbridge, NY 13060

RE: Full Waiver of MWBE Participation; Village of Elbridge DWSRF Project

Dear Mayor DeCola:

This letter is submitted in support of this firm's application for a full waiver of MWBE participation for our local counsel legal services agreement with the Village of Elbridge ("Village") with respect to an EFC/DWSRF funded joint water system improvement project with the Town of Elbridge and the Village of Jordan.

Costello, Cooney & Fearon, PLLC was retained by the Village to provide legal services in connection with the above referenced joint water system improvement project including legal services relative to the formation of numerous special districts and other legal procedures related to the joint project.

The legal work relative to this project is intellectual in nature and is not susceptible to subcontracting as our firm does not purchase goods or services specifically for the Village's project. As you are aware, the local counsel agreement with the Village is an hourly rate agreement that with a not to exceed cap of \$41,400. In light of the foregoing, we hereby request a full waiver of EFC's MWBE requirements in relation to this project.

Please do not hesitate to contact me with any questions. Thank you.

Sincerely,

COSTELLO, COONEY & FEARON, PLLC

Richard J. Andino

RJA/

VILLAGE OF ELBRIDGE
VILLAGE BOARD OF TRUSTEES RESOLUTION #6-2023

August 7, 2023

AUTHORIZING AMENDMENT TO LEGAL SERVICES AGREEMENT

The following resolution was offered by Trustee DeMarco, who moved its adoption, and seconded by Trustee Ellingworth, to wit:

WHEREAS, the Village of Elbridge is undertaking a joint water project with the Village of Jordan and Town of Elbridge; and

WHEREAS, the Village Board previously approved and authorized a legal services agreement with its legal counsel, Costello, Cooney & Fearon, PLLC to provide legal services for the Water Project; and

WHEREAS, as a result of issues related to the complex nature of the project, the COVID-19 pandemic, delays with the project; and issues related to land/easement acquisitions it is necessary to amend the legal services agreement to provide a new not to exceed dollar amount for the legal budget.

NOW, THEREFORE BE IT RESOLVED that the Village of Elbridge Town Board hereby authorizes the Mayor to execute Amendment #1 to the Local Counsel Legal Services Agreement to provide for a new not to exceed dollar amount for the legal budget of \$41,400.00.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Patrick V. Ely	Trustee	Voted	ABSENT
Anthony W. DeMarco	Trustee	Voted	Yes
Gary Ellingworth	Trustee	Voted	Yes
Stephanie Harris	Trustee	Voted	Yes
Christopher A. DeCola	Mayor	Voted	ABSENT

The foregoing resolution was thereupon declared duly adopted.

DATED: August 7, 2023

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
September 11, 2023

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 5/31/2023	77,678.40	99,394.44	13,381.03	224.72
June Receipts	<u>275,433.49</u>	<u>20,206.81</u>	<u>20,347.50</u>	<u>20,345.50</u>
Total	353,111.89	119,601.25	33,728.53	20,570.22
June Disb	<u>22,513.70</u>	<u>12,643.34</u>	<u>20,394.14</u>	<u>0</u>
Bal 6/30/2023	330,598.19	106,957.91	13,334.39	20,570.22

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 6/30/2023	330,598.19	107,872.64	13,334.39	20,570.22
July Receipts	<u>39,774.48</u>	<u>352.97</u>	<u>32,222.39</u>	<u>0</u>
Total	370,372.67	108,225.61	45,556.78	20,345.50
July Disb	<u>216,366.06</u>	<u>8,831.17</u>	<u>17,654.22</u>	<u>20,345.50</u>
Bal 7/31/2023	154,006.61	99,394.44	27,902.56	224.72

These balances HAVE been confirmed by bank statements.

Regular Meeting, Tuesday, September 11, 2023

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustee DeMarco, Trustee Ellingworth and Trustee Harris with Mayor DeCola presiding. Clerk-Treasurer Kunz, Budget Officer Fred Weisskopf, and Fire Department Chief Ryan Peters were also in attendance. Trustee Ely was absent

Mayor DeCola led everyone in the Pledge of Allegiance.

A motion was offered by Trustee DeMarco, seconded by Trustee Ellingworth, and carried to forgo the reading of the minutes from the last regular meeting on August 7, 2023.

The minutes of the last regular meeting on August 7, 2023 were accepted on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried.

Reports of Officers and Committees –

The Board reviewed the June and July Treasurer's Reports and approved them on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried.

There was no Codes Report.

Mayor DeCola presented the Public Works Report. Trustee Harris moved for its acceptance, seconded by Trustee Ellingworth and carried

Trustee Harris presented the Historian's Report for August who moved for its acceptance, seconded by Trustee Ellingworth and carried. Historian Myrna Sullivan has expressed concern to the Village Clerk that someone may be breaking in to the Archive Room, as they found a pair of shoes in the room that did not belong there. Nothing had been taken. She requested cameras. Discussion with Board. At this time, cameras are not financially possible. They can revisit the request if necessary.

Fire Department Chief Ryan Peters presented the Fire Department Report. Trustee Harris moved for its acceptance, seconded by Trustee Ellingworth and carried.

Discussion with Chief Peters regarding Fire Department needs; light bulbs, sink draining slowly, generator questions, mailbox location move request from Post Office etc. Fire Department ordered six new AED's with grant money received from the County. They have four AED's still usable and passed inspection but not new enough to be used by the Fire Department per regulations. They can be utilized for the Village at the Village Hall and Library. The only cost to the Village will be the maintenance (pads and batteries) and the inspections that would occur with the regular Fire Department AED inspections. Village will purchase cabinets for the units utilized at the Village Hall and Library.

Discussion – Fire Department contracts, costs per call. The Elbridge FD has been chosen to hose the annual Fireman's days next July and are requesting that the push ball court be paved. In addition, the shed roof is dripping and needs to be replaced. They plan to re-plywood and shingle.

Ryan Peters left the meeting at 7:33 p.m.

Trustee, Mayor and Attorney Reports –

Trustee Harris – Review of 175th celebration. Clerk-Treasurer Kunz presented final accounting for the event (attached). Board was pleased with the fundraising and amount spent. Trustee Harris expressed that she has been approached about the business banners and has been telling those interested that they will be given to the businesses who purchased them. The 175th Committee has continued to meet and would like to continue as a beautification committee.

Discussion on Landscaping as well as the standing water on Athens Drive. Beginning future plans to clear out the brush and get the water flowing better.

Regular Meeting, Tuesday, September 11, 2023, Con't

Trustee DeMarco – Cameras are up and working on Sandbank Road brush dump site. He has found some illegal dumping and shared photos of the vehicles with the Board. Letters will be sent as Board is made aware of who is dumping.

Trustee DeMarco would like more DPW oversight and asked Trustee Ellingworth if he could come to the Village Office a couple of times a week. Discussion amongst Board, Trustee Ellingworth will be available to check in and assist DPW with project schedules as needed.

Trustee Ellingworth – Storm Damage Discussion – repairs.

Property line adjacent to Seymour Lofft, getting quotes on re-grading. Pat Olmstead looks to be the best option for the work.

There is a tree on Brown Street as well as a few others in the Village that need to come down. Mayor DeCola said he received several quotes and Abe Patrick will take down trees and the Village DPW will clean up after.

Mayor DeCola – Read correspondence from Charter Communications re: Franchise Agreement. Attorney Armani has been sent a copy and Board will move forward after he has an opportunity to review it.

Read a letter from the Office of Temporary and Disability Assistance re: water bill assistance. Board discussion, need more information. Clerk-Treasurer Kunz will call and find out what she can about this program and report back next month.

Review of Annual Financial Report along with Accountant Brenda Kayn's findings and suggestions for the Board. The document is available in the Clerk's office for review. Discussion on suggestions and Accountant processes. Clerk-Treasurer Kunz expressed that Ms. Kayn was very helpful and she feels the added oversight to the finances is a positive addition to the Village. Board and Mayor DeCola agree and Ms. Kayn will be asked to work with the Village Clerk-Treasurer to complete the Annual Financial Document each year going forward.

Reserves discussion, per accountant recommendations. Clerk-Treasurer Kunz will find more detailed information about the process of establishing and then utilizing reserves and Board will revisit that discussion.

In the future, upon recommendation of accountant Kayn, the Board would like more oversight for water adjustments. As meters are changed to radio read, less adjustments will be necessary. DPW is working to make that happen.

Trustee DeMarco made a motion to allow adjustments up to \$50.00 be allowed at the office level and anything over \$50.00 be brought to the Board for approval, seconded by Trustee Ellingworth and carried.

Discussion on Planning Board Training.

A motion was made by Trustee DeMarco allowing all training offered by NYCOM, NYMIR, Department of State and/or Code Enforcer Howard Tanner, in addition to any and all other previously deemed acceptable trainings, to be acceptable towards Planning Board yearly required training hours, seconded by Trustee Harris and carried.

After review of the bills by the Board of Trustees a motion was offered by Trustee Ellingworth, seconded by Trustee Harris, and carried to approve payment of September Abstract #4 in the amount of \$37,041.96 for General Fund Vouchers A81-A121, Checks 152070-15310, \$28,644.05 for Water Fund Vouchers F23-F35 Checks 5629-5641 and \$30,365.67 for Capital Project Fund Vouchers H65, Check 265

Budget officer Weisskopf left at 8:51 p.m.

The Board entered Executive Session at 8:54 to discuss personnel—medical on a motion from Trustee Harris, second by trustee Ellingworth and carried.

The Board exited Executive Session at 8:58 on a motion by Trustee Ellingworth, seconded by Trustee DeMarco and carried.

A motion was offered by Trustee Harris, seconded by Trustee Ellingworth and carried to pay medical bills totaling \$345.00 for a fire department member's medical event during a fire call. It was determined that there will be no ongoing medical needs related to the isolated incident and it is in the best interest of all, including the Village financially, to pay the bills directly to those owed.

The meeting was adjourned at 8:59 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Ellingworth and carried.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

175TH ANNIVERSARY ACCOUNTING

175TH ANNIVERSARY ACCOUNTING					
DONATIONS					
BANNERS				SPONSORSHIPS	
	DeMarco's	\$1,200		Bailiwick	\$250
	Framing Stud.	\$400		Lifeatec	\$1,000
	Dimitri's	\$400		Peaceful Liv.	\$100
	Marty's	\$400		Barber Shop	\$100
	Tessy	\$400		Hourigans Dairy	\$250
	Blue Line	\$1,600		Tops	\$300
	Lyons	\$400		Discovery Mass.	\$100
	Maldonado	\$400		2Bros Canna	\$200
	Wayside	\$400		Happy Star	\$100
	Fall Fest	\$400		M&T	\$100
	Brim	\$400			
	Barnett	\$400			
	J&T	\$400			
	Peace, Love	\$400			
TOTAL		\$7,600		TOTAL	\$2,500
TOTAL DONATIONS		\$10,100			
EXPENSES					
LOGO		\$175.00			
PRIZE-MEDALLIAN		\$175.00			
BANNERS		\$1,920.00			
BRACKETS		\$520.00			
FACEPAINT-DEPOSIT		\$50.00			
SPONSORSHIP SIGNS		\$144.00			
CAKE		\$49.98			
ROAD SIGNS NO PARK		\$268.94			
PRIZES		\$126.00			
HISTORICAL SIGNS		\$410.00			
SIGNS		\$192.15			
BALLOON ARCH		\$193.00			
ADDITIONAL INSURANCE		\$388.30			
TOPS (GIFT CARD)		\$300.00	TO BE SPENT		
DOWNBEAT		\$1,000.00			
VALLEY DRIVE		\$400.00			
FIREWORKS		\$3,500.00			
FACEPAINT - BALANCE		\$640.00			
FEOCCO'S		\$2,010.00			
TOTAL		\$12,462.37			
REMAINING		(\$2,362.37)		VILLAGE	\$2,000.00
TOTAL REMAINING		(\$362.37)	INCLUDES VILLAGE AMOUNT		

9/6/2023

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
October 2, 2023

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 7/31/2023	154,006.61	106,957.91	27,902.56	224.72
August Receipts	<u>113,913.04</u>	<u>54,265.40</u>	<u>29,927.54</u>	<u>38,728.45</u>
Total	267,919.65	161,223.31	57,830.10	38,953.17
August Disb	<u>101,890.04</u>	<u>14,865.19</u>	<u>38,820.89</u>	<u>8,362.78</u>
Bal 8/31/2023	166,029.61	146,358.12	19,009.21	30,590.39

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, October 2, 2023

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustee DeMarco, Trustee Ely, and Trustee Harris with Mayor DeCola presiding. Clerk-Treasurer Kunz was also present. Trustee Ellingworth was absent.

Also in attendance were residents Joel Horner, David Rinaldo, and Budget Officer Fred Weisskopf.

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor DeCola recognized Mr. Horner who expressed concern about the culvert near his house on Crossett. He feels that the culvert was not properly installed and water frequently flows up over the pipes and into his yard, he is concerned about it affecting his yard and home. Discussion with Board and others in attendance. Trustee DeMarco said they are looking at options to resolve the situation. Mr. Rinaldo expressed concern with filling in low spots. Both residents would not mind extensions in the pipes as long as they are below the homes.

Mayor DeCola is hoping for FEMA approval for the project, since the majority of damage happened during the flooding earlier in the summer. The Village did not make the financial threshold for individual homeowner assistance, unfortunately, but did sustain enough infrastructure damage to receive assistance in that area.

Residents mentioned signs on Crossett are missing, speed and Village signs. Village would look into that and try to find out what happened to those.

Fire Department Chief Ryan Peters arrived at 7:05

Residents Horner and Rinaldo left at 7:35 p.m.

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried unanimously to forgo the reading of the minutes from the last regular meeting on September 11, 2023.

The minutes of the last regular meeting on September 11, 2023 were accepted on a motion made by Trustee Harris, seconded by Trustee DeMarco and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried unanimously.

Trustee Harris presented the Code Enforcement Reports for August and September who moved for its acceptance, seconded by Trustee Ely and carried unanimously.

There was no Public Works Report.

There was no Historian's Report.

Clerk-Treasurer Kunz presented the Planning Board Report which was approved on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried.

Trustee DeMarco – Nothing at this time.

Trustee Harris – Nothing at this time.

Trustee Ely – Nothing at this time.

Mayor DeCola -

Mayor DeCola discussed the current vacancy of the Secretary position within the Planning Board. Clerk-Treasurer Kunz has been filling that role since the new Planning Board was appointed. All were in agreement that she be appointed Planning Board Secretary. Mayor DeCola appointed Clerk-Treasurer Kunz the Planning Board Secretary.

Fire Department Chief Ryan Peters presented the Fire Department report, it was

Regular Meeting, Monday, October 2, 2023, Con't

approved on a motion by Trustee Ely, seconded by Trustee DeMarco and carried.

Discussion between Mayor, Board and Fire Department Chief Peters re: Fire Contract with Town. Per Chief Peters, Town proposed the four-year contract with increases of 10%, 10%, 5% and 5%. Board will discuss further when proposed contract is received.

Further discussion on current FD needs as well as the expected delivery of AED's.

Chief Peters left the meeting at 8:28 p.m.

Clerk-Treasurer Kunz reviewed a sign request from the Methodist Church for a church supper. Approved by Board.

Clerk-Treasurer Kunz explained to the Board findings from last month's communication from the Office of Disability. It was a one-time payment for a resident water bill, she was able to find out which account it belongs to and apply the payment. No further action needed. The program is over as of now, so the Village will not receive any further payments.

Mayor DeCola updated the Board on DPW progress with several projects. Crossett Road project being completed. Also, Kingston Road culvert would be started this week. The County had started the project then left once they realized it was in the Village, it was our DPW's responsibility to finish the project. The supplies are on order. Clean-outs on Kingston also underway. Clean-outs and mowing on Athens discussed and will be moving forward. Discussion on West Chariot drainage area. There is a large tree that needs to be removed as roots are exposed and leaning. They are getting quotes.

Discussion on regrading a problem area on Sandbank. A motion was made by Trustee Ely, seconded by Trustee Harris and carried to move forward with the regrading not to exceed a total cost of \$5,000.00.

Discussion re: illegal dumping on Seymour Lofft. Companies still dumping, will add further reminders, individual owners have been given letters when cameras are able to identify them. Hoping to avoid locking the gate, but may have to.

Crossett Rd. water main break. Discussion.

Discussion re: timeclock. Mayor DeCola would like to move forward with a cell phone time clock with GPS. Trustee DeMarco uses a quickbooks version for his business and finds it to be the most user friendly and cost effective. Trustee Ellingworth, as the Buildings and Grounds Trustee and who has been checking in with DPW regularly, would be responsible for signing time sheets every two weeks. All Board members are in agreement that this is a good move for the Village.

Budget Officer Weisskopf left at 9:14 p.m.

Discussion re: Village of Jordan employee Marty Williams as Joint Water Operator, payroll logistics.

After review of the bills by the Board of Trustees a motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously to approve payment of October Abstract #5 with the addition of two reimbursements to Fire Department members, in the amount of \$17,511.00 for General Fund Vouchers A122-A150, Checks 15311-15339, \$7,507.62 for Water Fund Vouchers F36-F44, Checks 5642-5650 and \$13,698.15 for Capital Project Fund Vouchers H66-H71, Checks 266-271.

The meeting was adjourned at 9:38 p.m. on a motion made by Trustee Harris, seconded by Trustee Ely and carried unanimously.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
November 6, 2023

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 8/31/2023	166,029.61	146,358.12	19,009.21	30,590.39
Sept Receipts	<u>15,539.28</u>	<u>765.20</u>	<u>21,773.00</u>	<u>13,698.15</u>
Total	181,568.89	147,123.32	40,782.21	44,288.54
Sept Disb	<u>44,843.82</u>	<u>33,932.77</u>	<u>29,066.82</u>	<u>30,365.67</u>
Bal 9/30/2023	136,725.07	113,190.55	11,715.39	13,922.87

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, November 6, 2023

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Ellingworth, Ely and DeMarco with Mayor DeCola presiding. Clerk-Treasurer Kunz, Budget Officer Fred Weisskopf and Fire Chief Ryan Peters were also present.

Mayor DeCola led everyone in the Pledge of Allegiance.

A motion was offered by Trustee DeMarco, seconded by Trustee Ely, and carried unanimously to forgo the reading of the minutes from the last regular meeting on October 2, 2023.

The minutes of the last regular meeting on October 2, 2023 were accepted on a motion made by Trustee Ely, seconded by Trustee Ellingworth and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the November Treasurer's Report and approved it on a motion made by Trustee Ely, seconded by Trustee Ely and carried unanimously.

Trustee Harris presented the Codes Report for October and moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Mayor DeCola presented the Public Works report with a motion made to accept made by Trustee DeMarco, seconded by Trustee Ellingworth and carried unanimously. Discussion followed re: new culvert pipes and ditches.

Clerk-Treasurer Kunz presented the Planning Board report with a motion made to accept by Trustee Harris, seconded by Trustee DeMarco and carried unanimously.

Trustee Harris presented the Historian's reports for September and October and moved for acceptance, seconded by Trustee Ely and carried unanimously. Clerk-Treasurer Kunz relayed a request from Historian Myrna Sullivan for a security camera for the Archives. After discussion by the Board, it was determined that due to no actual threat to the Archives (theft or otherwise), no safety concern and it being a public building they do not wish to install a camera and would like Ms. Sullivan to refrain from doing so herself. If there becomes a threat or safety concern to the Archives, the request can be revisited.

Fire Chief Peters presented the Fire Department report. Trustee Ely moved for its acceptance, seconded by Trustee DeMarco and carried.

Discussion on Fire Department needs including; heat in 2 offices not working properly and hose testing. They will replace the hoses that failed and will begin working on replacing older hoses as budget allows. 501(C)3 has been reinstated for Fire Company. Chief Peters brought the 2 AED's, one for Village Hall and another for Library. All employees of Library and Village Hall would like training. Dale Burl is a certified trainer and will hold a training session for all, to be arranged as soon as schedules allow.

Fire Department Chief Peters raised the question of obtaining a Fire Department vehicle for Chief use. Discussion, vehicle is not in the budget and often when they are purchased it is by the Fire Company, not the Village. He asked about the possibility of reimbursement for gas. Board would look into what has been done historically and consider options.

Fire Chief Peters left the meeting at 7:54 p.m.

Trustee, Mayor and Attorney Reports –

Trustee Harris – Nothing at this time.

Trustee Ellingworth – Nothing at this time.

Trustee DeMarco – Nothing at this time.

Trustee Ely – Nothing at this time.

Mayor DeCola – Read resignation letter from Renee Caron. Mayor DeCola and Board accept the resignation and thank Renee for her assistance in the transition to the new Clerk-Treasurer.

Mayor DeCola read a resident complaint re: Hourigan trucks speeding down South Street and through the Village. Mayor DeCola will notify the State Police of complaint.

CHIPS update and discussion re: 10-year rule. Mayor will reach out to Miranda Roth to get clarification.

Joint Water Project Hydrant Standardization discussion. Read proposed resolution and called Chris Lawton of B&L for clarification. Concern is standardization making the project less competitive during the bidding process. Will hold off for now and get more details during next water meeting.

Mayor DeCola read Resolutions from OCM BOCES for continued participation in NYSMEC's Electricity and Natural Gas bid for contract. Discussion and roll call vote passed both resolutions unanimously, as this is a long standing and money saving participatory contract for the Village.

Mayor DeCola read communication from resident thanking the Mayor and the Board for addressing noise and other nuisances on Sylvan from nearby agricultural district.

Clerk-Treasurer Kunz read sign request from Jordan Methodist Church. Request granted.

Sandbank Road brush drop off discussion. Abuse has continued and Trustee DeMarco will put up more signage and look into more cameras.

Seymore Lofft Park discussion re: garbage and winterization.

Mayor DeCola has been approached by Mayor Brim of the Village of Jordan about the joint purchase of a lift. Cost would be \$28,800 used for a 2013 40 ft lift from Herc rentals. Clerk-Treasurer Kunz stated rental cost for a lift is approximately \$1,400 per year minimum. Discussion on insurance and additional logistics of purchase. Herc will allow us to rent the same lift we would purchase this month for decorations and it can be inspected and used by both Villages, who then can make a determination on the purchase. If a purchase is agreed upon, the rental price will go toward the purchase price and each municipality can be billed separately.

Light on Main Street still needs to be replaced. Trustee Ellingworth will get in touch with the manufacturer.

Fred Weisskopf left at 9:10

After review of the bills by the Board of Trustees a motion was offered by Trustee Harris, seconded by Trustee DeMarco, and carried unanimously to approve payment of November Abstract #6 in the amount of \$38,913.25 for General Fund Vouchers A151-A183, Checks 15340– 15372, \$35,290.83 for Water Fund Vouchers F45 – F62, Checks 5651-5668 and \$2,849.57 for Capital Project Fund Vouchers H72-H74, Checks 272-274

The Board entered executive session at 9:19 p.m. on a motion by Trustee Harris, seconded by Trustee Ely and carried, to discuss pending litigation and personnel matters.

The Board exited executive session at 9:40 p.m. on a motion by Trustee Harris, seconded by Trustee Ely and carried.

Trustee Ely made a motion, seconded by Trustee Harris and carried, to raise pay for DPW employee Dawson Dunham by \$1.00 per hour effective the following pay period.

The meeting was adjourned at 9:41 p.m. on a motion made by Trustee Ely, seconded by Trustee Harris and carried unanimously.

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer

Having posted notice, the annual, organizational meeting of the Board of Trustees of the Village of Elbridge was held in the Municipal Offices, 210 West Main Street, commencing at 7:00 p.m. Trustees present were Trustees DeMarco, Ellingworth, Ely and Harris with Mayor DeCola presiding. Deputy Clerk Kunz was also present. Resident Davillo Sloan and Fire Department Chief Ryan Peters were in attendance.

Mayor DeCola led everyone in the Pledge of Allegiance.

Trustee DeMarco was appointed Deputy Mayor.

The following term appointments were offered: None

Also offered were the following annual appointments: Deputy Clerk, Melissa L. Godfrey; Planning Board Chairman, Grant Whitford; Planning Board Secretary, Tammy L. Kunz; Zoning Board of Appeals Chairman, Timothy Gannon; Village Historian, Myrna L. Sullivan; Deputy Village Historian, vacant; Attorney to the Village Board, Planning Board and Zoning Board of Appeals, Harry V. Armani & Associates; Marriage Officer, Gale Mitchell; Budget Officer, Frederick Weisskopf; Records Access Officer, Deputy Clerk Melissa L. Godfrey; Mayor DeCola, Trustee Harris, RMO Kunz, RAO Godfrey, Fire Department Secretary and Historian Sullivan as the Records Management Advisory Committee; Housing Authority Chairman, Mayor DeCola. The Board of Ethics Committee: Vacant, Mayor DeCola, Clerk Kunz, Deputy Clerk Godfrey; Ethics Board Chairman, Vacant.

Trustee assignments are as follows: Trustee Harris – Library, Historian, Codes Enforcement, Parks, Planning Board; Trustee Ellingworth– Sidewalks, Streets & Street Lighting, Buildings/Grounds, Construction; Trustee DeMarco – Garbage & Recyclables, Brush, Water, Technology; Trustee Ely – Fire Department, Financials, Insurance, DPW and Personnel. The Drainage Committee will consist of Mayor DeCola and Trustee DeMarco; Mayor DeCola and Trustee DeMarco will also serve on the Intermunicipal Water Committee.

The above appointments were approved on a motion made by Trustee Ely, seconded by Trustee Ellingworth, and carried (unanimously).

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried (unanimously), to set the Surety Bond for the Clerk-Treasurer and Mayor at \$100,000 each, and all other employees at \$10,000 each.

A motion was offered by Trustee Ely, seconded by Trustee Harris, and carried (unanimously), to designate Clerk-Treasurer Kunz as the licensing officer.

A motion was offered by Trustee Harris, seconded by Trustee DeMarco, and carried (unanimously), to designate the first Monday of every month as the Board's regular meeting dates beginning at 7:00 p.m. in the Municipal Offices, 210 West Main Street, Elbridge; in case of a holiday, the regular meeting will be scheduled for the FOLLOWING Monday.

A motion was offered by Trustee DeMarco, seconded by Trustee Ellingworth, and carried (unanimously), to hold next year's annual meeting on Monday, December 2, 2024, at 7:00 p.m., in the Municipal Offices, 210 West Main Street.

A resolution was offered by Trustee Ely, seconded by Trustee Harris, and duly carried on roll call vote, designating M&T Trust Co., Elbridge Office, as its official depository. **(See Resolution # attached.)**

A resolution was offered by Trustee DeMarco, seconded by Trustee Ellingworth, and duly carried on roll call vote, approving the Investment Policy, as presented, following its annual review. **(See Resolution # attached.)**

A resolution was offered by Trustee Ely, seconded by Trustee DeMarco, and duly carried on a roll call vote, approving the Procurement Policy, as presented, following its annual review. **(See Resolution # attached.)**

A resolution was offered by Trustee Harris, seconded by Trustee Ellingworth, and duly carried on roll call vote, approving the Records Management Policy, as presented, following their annual review. **(See Resolution # attached.)**

A resolution was offered by Trustee DeMarco, seconded by Trustee Ely, and duly carried on roll call vote, approving the Employees Handbook, as presented, following its annual review. **(See Resolution # attached.)**

A motion was offered by Trustee Harris, seconded by Trustee Ellingworth, and carried (unanimously), naming The Eagle News Press-Observer as the official newspaper.

No one has filed a Disclosure for Conflicts of Interest.

A resolution was offered by Trustee Ely seconded by Trustee DeMarco, and duly carried on roll call vote, to set the travel reimbursement rate at the current rate set by the Internal Revenue Service, with adjustments provided periodically by the IRS, pursuant to the 2023 IRS allowance and Village Law 5-524 7. **(See Resolution # attached.)**

A resolution was offered by Trustee DeMarco, seconded by Trustee Ely, and duly carried on roll call vote, to authorize payment of claims for utilities, postage and payroll in advance of audit, as provided under Section 5-524 5. and 6. of Village Law. **(See Resolution # attached.)**

A resolution was offered by Trustee Ellingworth seconded by Trustee DeMarco and duly carried on roll call vote, authorizing the following expenses to be paid or reimbursed by the Village of Elbridge pursuant to the provisions of Section 77-b of General Municipal Law: Board members, Clerks, and Attorney to attend the Onondaga County Association of Mayors monthly

dinner meetings, local government seminars offered by the Department of State and Cooperative Extension Services, and other related professional meetings; Clerk-Treasurer and/or Deputy to attend the CNY Clerk-Treas. Assn. And Tax Collectors bimonthly dinner meetings and seminars for their benefit, and NYCOM Training Schools; Public Works personnel to attend appropriate seminars; Zoning Board and Planning Board Members to attend SOCPA and regional planning and zoning seminars; Fire Chiefs to attend Chiefs' Convention; and Historian and Deputy Historian to attend County meetings and spring and fall State conferences. (See Resolution # .)

A motion was offered by Trustee Harris, seconded by Trustee DeMarco, and carried (unanimously), authorizing the Mayor to apply to the County for financial assistance through the Village Public Improvement Project.

Trustee Ely will review the Fixed Assets Inventory Listing in the first quarter of 2023.

The annual, organizational meeting was closed at 7:13 p.m. on a motion offered by Trustee DeMarco, seconded by Trustee Ely, and carried (unanimously).

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
December 4, 2023

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 9/30/2023	136,725.07	113,190.55	11,715.39	13,922.87
October Receipts	<u>6,526.38</u>	<u>73,234.59</u>	<u>31,822.87</u>	<u>2,849.57</u>
Total	143,251.45	186,425.14	43,538.26	16,772.44
October Disb	<u>26,211.27</u>	<u>44,786.03</u>	<u>27,575.87</u>	<u>13,698.15</u>
Bal 10/31/2023	117,040.18	141,639.11	15,962.39	3,074.29

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, December 4, 2023

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:13 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustees DeMarco, Ellingworth, Ely and Harris with Mayor DeCola presiding Clerk-Treasurer Kunz and Fire Department Chief Ryan Peters as well as resident Devillo Sloan were also present.

A motion was offered by Trustee DeMarco, seconded by Trustee Ely, and carried unanimously to forgo the reading of the minutes from the last regular meeting on November 6, 2023.

The minutes of the last regular meeting on November 6, 2023 were accepted on a motion made by Trustee Ely, seconded by Trustee Harris and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried unanimously

Trustee Harris presented the Code Enforcement Report for November who moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Trustee Harris presented the Historian's Report for November and moved for its acceptance, seconded by Trustee Ely. Clerk-Treasurer Kunz relayed a lock change request from the Historian, citing missing items. Discussion amongst Mayor and Board. Decision was made to install a code lock and Mayor will speak to DPW about installing that ASAP.

Clerk-Treasurer Kunz presented the Planning Board report. Trustee DeMarco moved for its acceptance, seconded by Trustee Ely and carried.

There was so DPW report.

Mike Caron arrived at 7:41 p.m.

Fire Department Chief Ryan Peters presented the Fire Department Report. Trustee Ely moved for its acceptance, seconded by Trustee Ellingworth and carried.

Discussion with Fire Chief, Mayor and Board re: Fire Department needs and happenings. AED inspections are happening Thursday, devices given to Village Hall and Library will be included. Fire Police/Peace officer discussion – Trustee Ely will look into further info re: insurance and legal issues necessary for having officers. Ryan Peters asked about Hydrant Standardization. Discussion – decisions still in process, will have more information after the next Joint Water Project meeting.

After several individual reimbursement requests from fire department members Trustee Ely asked that the Fire Company do individual imbuements and then turn in necessary paperwork for the Village to do one reimbursement to the directly to the Fire Company. Reimbursements should also be kept to a minimum and be utilized if a bill cannot be sent to the Village office directly from the company for payment.

Trustee, Mayor and Attorney Reports –

Regular Meeting, Monday, December 4, 2023, Con't.

Trustee Harris – Lights at the minimart are too bright and distracting. Discussion – Mayor will discuss with Codes.

Trustee Ely – Nothing at this time.

Trustee DeMarco – Nothing at this time.

Trustee Ellingworth – Nothing at this time.

Mayor DeCola – Cellphone timeclock update

Hydrant Standardization – Further discussion on logistics. More questions for B&L and operators. Will request a count of current hydrants from DPW.

OCRRA – upon review it looks like documents Village received do not belong to the Village but to Superior Waste Management. Mayor DeCola will double check with OCRRA to be sure.

Trustee Ely offered a motion, seconded by Trustee Harris, and carried unanimously for the Board to Certify the Treasurer's Affidavit of Unpaid Village Taxes for return to the County and Relevy on the Town & County Taxes on January 1.

Additional review of Spectrum Franchise Agreement. We have had it for some time, need decisions made. Mayor DeCola will check with Spectrum the following day to ask questions the Board has and find out if changes can be made.

Mayor Decola recognized Resident Mike Caron who was also acting as a representative of Onondaga County Fire Dept. There will be large Fireman's event happening July 11-14 and Saturday of that week the companies will be at the Elbridge Fire Department after their meeting for a celebration of push-ball and food. Traditionally, fire departments would bring their own alcohol in during the event. Mr. Caron asked that the Board waive the no alcohol on Village property for this event with the understanding that no alcohol will be sold, it is bring your own only. Also, the event ends earlier in the evening and participants primarily will be bussed back to their hotel in Liverpool. Mr. Caron also stated that Onondaga County Fire has their own insurance which they can add the Village on for that day and event. Discussion with questions and answers.

A motion was offered by Trustee DeMarco, seconded by Trustee Ellingworth to allow alcohol on July 13, 2024 specifically at the Elbridge Fire Department and for this one event. It is accepted and understood by all that no alcohol will be sold on premises, it is bring in only by Fire Department members and Mike Caron will ensure that the Village has a copy of their Certificate of Insurance naming the Village for that day and event.

Mike Caron left at 8:51 p.m.

Discussion – Lift purchase with Village of Jordan. We've had it one month, all looks good, inspections have been done.

A motion was offered by Trustee DeMarco, seconded by Trustee Ellingworth, authorizing the final purchase of the lift.

After review of the bills by the Board of Trustees a motion was offered by Trustee Ely, seconded by Trustee Ellingworth, and carried unanimously to approve payment of December Abstract #7 in the amount of \$47,161.90 for General Fund Vouchers A184-A216, Checks 15373-15405, \$11,342 for Water Fund Vouchers F63-F7, Checks 5669-5677 and \$5,793.70 for Joint Water Project Vouchers H75-H77, Checks 275-277.

The meeting was adjourned at 8:56 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Ellingworth and carried (unanimously).

Respectfully submitted,

Tammy L. Kunz
Clerk-Treasurer