

VILLAGE OF ELBRIDGE  
TREASURER'S REPORT  
AUGUST 7, 2023

**Regular Meeting, Monday, August 7, 2023**

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Trustee Ellingworth and Trustee Harris with Deputy Mayor DeMarco presiding. Trustee Ely and Mayor DeCola were absent.

Budget Officer Fred Weisskopf, Fire Department Chief Ryan Peters and Clerk-Treasurer Kunz were present. Several members of Scout Troop 52/1G were in attendance.

Deputy Mayor DeMarco led everyone in the Pledge of Allegiance.

Kunz-Treasurer Kunz welcomed the members of Troop 52/1G, who were in attendance as part of Merit Badge requirements. She introduced members of the Board, explained the meeting purpose and process and invited them to ask any questions they might have.

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried to forgo the reading of the minutes from the last regular meeting on July 10, 2023.

The minutes of the last regular meeting on July 10, 2023 were accepted on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried.

**Reports of Officers and Committees –**

Fire Chief Ryan Peters presented the Fire Department Report, Trustee DeMarco moved for its acceptance, seconded by Trustee Ellingworth and carried.

Fire Chief Peters and the Board discussed several items re: trees at the fire house, physicals completed, flag pole and sink finished, 175<sup>th</sup> celebration needs.

Fire Department has requested reimbursement for a laptop computer which will be used to maintain data for the FD. IT professional Clarke agreed that the laptop would be suitable for any antivirus protection he needs to add. In the future, as stated before, all computers are to be purchased through Frank Clarke, however the Board did agree to reimburse the Fire Company for the computer per the receipt given with a motion made by Trustee DeMarco, seconded by trustee Ellingworth and carried.

Fire Chief Peters left the meeting at 7:16.

There was no Treasurer's Report due to the Fiscal Year end and A.U.D. completion.

Trustee Harris presented the Code Enforcement Report for July who moved for its acceptance, seconded by Trustee DeMarco and carried.

Trustee DeMarco presented the Works Report and moved for its acceptance, seconded by Trustee Ellingworth.

Trustee Harris presented the Historian's Report for July who moved for its acceptance, seconded by Trustee Ellingworth and carried.

Trustees Ellingworth and Harris addressed Troop 52/1G

**Trustee, Mayor and Attorney Reports –**

Trustee Ellingworth – Nothing at this time.

Trustee DeMarco – Read correspondence from Weedsport Winter Wanderers requesting access to property for trail.

A motion was offered by Trustee DeMarco, seconded by Trustee Ellingworth, and carried unanimously, authorizing the mayor to execute the document granting permission for The Weedsport Winter Wanderers to use a portion of National Grid land and Village property for a snowmobile trail at Section Map Numbers 18 and 16 (Parcel #'s 018.-01-02.0 and 016.-02-10.0), contingent upon the receipt of a Certificate of Insurance.

Read correspondence from Joint Water Project Attorney Rich Andino.

A motion was offered by Trustee DeMarco, seconded by Trustee Ellingworth authorizing Mayor DeCola to sign Amendment #1 to Local Counsel Legal Services Agreement (attached).

**Regular Meeting, Monday, August 7, 2023**

Clerk-Treasurer Kunz followed the reading of the Resolution #6-2023 – with a role call vote, which resulted as follows:

Mayor DeCola	VOTED	ABSENT
Trustee DeMarco	VOTED	YES
Trustee Ellingworth	VOTED	YES
Trustee Ely	VOTED	ABSENT
Trustee Harris	VOTED	YES

The Resolution was thereupon declared and duly adopted.

Trustee Harris – Thanked all involved for their hard work to make the 175<sup>th</sup> celebration a success, especially the Committee, Board and Mr. Quigly who will serve as Grand Marshal.

Discussed last minute details including parade route, lineup, and logistics of set up and events. Clerk-Treasurer Kunz reviewed the financials to date and will have a final financial report at the September meeting.

Water Adjustments – Account #3610 in the amount of \$249.91 requested a refund for a misread via check – Board discussion and approval based on extenuating circumstances. Motion to approve return by check made by Trustee DeMarco, seconded by Trustee Harris and carried.

Account #6960 - \$273.92 due to misread. Motion for adjustment made by Trustee DeMarco, seconded by Trustee Ellingworth and carried.

After review of the bills by the Board of Trustees a motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried to approve payment of August Abstract #3, for \$63,016.94 General Fund Vouchers A44-A80 Checks 15233-15269, and \$5,109.96 for Water Fund Vouchers F13-F22 Checks 5619-5628 and \$8,362.78 Joint Water System Vouchers H61-H64, Checks 261-264.

The meeting was adjourned at 7:56 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried.

Respectfully submitted,

Tammy Kunz  
Clerk-Treasurer

September 11, 2023

Hon. Chris DeCola, Mayor  
Village of Elbridge  
10 West Main St  
P.O. Box 267  
Elbridge, NY 13060

**RE: Full Waiver of MWBE Participation; Village of Elbridge DWSRF Project**

Dear Mayor DeCola:

This letter is submitted in support of this firm's application for a full waiver of MWBE participation for our local counsel legal services agreement with the Village of Elbridge ("Village") with respect to an EFC/DWSRF funded joint water system improvement project with the Town of Elbridge and the Village of Jordan.

Costello, Cooney & Fearon, PLLC was retained by the Village to provide legal services in connection with the above referenced joint water system improvement project including legal services relative to the formation of numerous special districts and other legal procedures related to the joint project.

The legal work relative to this project is intellectual in nature and is not susceptible to subcontracting as our firm does not purchase goods or services specifically for the Village's project. As you are aware, the local counsel agreement with the Village is an hourly rate agreement that with a not to exceed cap of \$41,400. In light of the foregoing, we hereby request a full waiver of EFC's MWBE requirements in relation to this project.

Please do not hesitate to contact me with any questions. Thank you.

Sincerely,

COSTELLO, COONEY & FEARON, PLLC

Richard J. Andino

RJA/

**VILLAGE OF ELBRIDGE**  
**VILLAGE BOARD OF TRUSTEES RESOLUTION #6-2023**

**August 7, 2023**

**AUTHORIZING AMENDMENT TO LEGAL SERVICES AGREEMENT**

The following resolution was offered by Trustee DeMarco, who moved its adoption, and seconded by Trustee Ellingworth, to wit:

**WHEREAS**, the Village of Elbridge is undertaking a joint water project with the Village of Jordan and Town of Elbridge; and

**WHEREAS**, the Village Board previously approved and authorized a legal services agreement with its legal counsel, Costello, Cooney & Fearon, PLLC to provide legal services for the Water Project; and

**WHEREAS**, as a result of issues related to the complex nature of the project, the COVID-19 pandemic, delays with the project; and issues related to land/easement acquisitions it is necessary to amend the legal services agreement to provide a new not to exceed dollar amount for the legal budget.

**NOW, THEREFORE BE IT RESOLVED** that the Village of Elbridge Town Board hereby authorizes the Mayor to execute Amendment #1 to the Local Counsel Legal Services Agreement to provide for a new not to exceed dollar amount for the legal budget of \$41,400.00.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<b>Patrick V. Ely</b>	<b>Trustee</b>	<b>Voted</b>	<b>ABSENT</b>
<b>Anthony W. DeMarco</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Gary Ellingworth</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Stephanie Harris</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Christopher A. DeCola</b>	<b>Mayor</b>	<b>Voted</b>	<b>ABSENT</b>

The foregoing resolution was thereupon declared duly adopted.

**DATED: August 7, 2023**