

Regular Meeting, Monday, January 6, 2020

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray, Ely and DeMarco with Mayor DeCola presiding. Clerk-Treasurer Caron was also present.

Resident/Budget Officer Frederick Weisskopf was present.

Maintenance Worker I Bradley Milton, Town Supervisor Vernon Richardson and Code Enforcement Officer Howard Tanner were also in attendance.

Mayor DeCola led everyone in the Pledge of Allegiance.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously to forgo the reading of the minutes from the special meeting on November 20, 2019.

The minutes of the special meeting on November 20, 2019 were accepted on a motion made by Trustee Harris, seconded by Trustee Murray and carried unanimously.

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried unanimously to forgo the reading of the minutes from the last regular meeting on December 2, 2019.

The minutes of the last regular meeting on December 2, 2019 were accepted on a motion made by Trustee Ely, seconded by Trustee Harris and carried unanimously.

Reports of Officers and Committees –

The Board reviewed a draft of the Treasurer's Report for January. Clerk-Treasurer Caron has to make several corrections before completion.

Howard Tanner presented the Code Enforcement Report. Trustee Harris moved for its acceptance, seconded by Trustee Murray and carried unanimously.

Mr. Tanner presented a proposed updated Fee Schedule for the Board to review.

Brad Milton presented the Public Works Report. Trustee Murray moved for its acceptance, seconded by Trustee DeMarco and carried unanimously.

Trustee Murray presented the Historian's Report for December, who moved for its acceptance, seconded by Trustee Harris and carried unanimously.

Trustee, Mayor and Attorney Reports -

Trustee Harris – There are eleven lights out at the library. The bulbs have been ordered. Also, the library windows have not been washed in years. She will work on getting this done.

The Village's Christmas lights are in bad shape and should be replaced. Brad Milton will look into the cost of new lights.

Trustee Murray – He stated that residents have donated strings of Christmas lights for future tree lightings.

Trustee Ely – nothing to report

Trustee DeMarco – no report

Mayor DeCola – He stated that Village of Elbridge, Village of Jordan and Town of Elbridge Officials have met with Attorneys to discuss engagement with them to provide legal services in connection with the Joint Water Systems Project. It will have to be determined if Municipal Money Market LT2 funds can be utilized for attorney fees.

The first step of the project will be for the Villages of Elbridge and Jordan to create one water department.

Barton & Loguidice would like to hold a joint meeting with all three municipalities within the next thirty days. A meeting was tentatively scheduled for Wednesday, January 29, 2020 at 7:00 p.m.

Brad Milton left at 8:08 p.m.

Fire Chief Paul Czarnecki and Asst. Chiefs Gordon Franz, Ryan Franz and Ryan Peters arrived at 8:08 p.m.

A motion was offered by Trustee DeMarco, seconded by Trustee Ely, and carried unanimously authorizing Mayor DeCola to execute an Engagement Agreement with Costello Cooney Fearon PLLC, Attorneys at Law at an hourly rate of \$175.00 per hour for attorneys and \$145.00 per hour for paralegals contingent upon using Municipal Money Market LT2 Funds.

Howard Tanner left the meeting at 8:10 p.m.

Chief Czarnecki presented the Fire Department Reports for November and December. Trustee Ely moved for their acceptance, seconded by Trustee Murray and carried unanimously. Chief Czarnecki also presented an Annual Report for the Board to review.

January 6, 2020 Village Board Meeting Cont.

There was further discussion regarding the Fire Contract.

The Town of Elbridge has presented a four (4) year contract with annual increases.

A motion was offered by Mayor DeCola, seconded by Trustee Ely, authorizing Mayor DeCola to execute a four year Fire Contract with the Town of Elbridge. Upon roll call vote each voted as follows: Mayor DeCola, Yes; Trustee Ely, Yes; Trustee DeMarco, No; Trustee Murray, Yes; Trustee Harris, Yes. The motion was thereupon adopted.

Old Business - None

New Business

Mayor DeCola will send a letter of congratulations on behalf of the Board of Trustees to John Reagan of Elbridge Boy Scout Troop 52, acknowledging him for having reached the rank of Eagle Scout.

Trustee Ely offered a motion, seconded by Trustee Murray, and carried unanimously authorizing Mayor DeCola to execute the Annual Software Support Contracts with Williamson Law Book Company.

Chief Czarnecki and Asst. Chiefs Franz, Franz and Peters left the meeting at 8:45 p.m.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Harris, seconded by Trustee Ely, and carried unanimously, to approve payment of January Abstract #8 in the amount of \$38,198.75 for General Fund Vouchers A230-A272, Checks 13758-13800, and \$11,534.70 for Water Fund Vouchers F111-F130, Checks 4879-4898.

There was some discussion regarding 2020-2021 budget figures. Budget Officer Fred Weisskopf will start preparing a tentative budget for review at future meetings.

The Board will hold a special meeting/budget workshop on Wednesday, February 12, 2020 at 5:30 p.m. Clerk-Treasurer Caron will advertise.

Town Supervisor Richardson stated that the Town's Veteran Services Coordinator has left the Town for a position with the County. If anyone knows someone who might be interested let him know.

The meeting was adjourned at 9:03 p.m. on a motion made by Trustee Ely, seconded by Trustee Harris and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
January, 2020

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 10/31/19	543086.71	601470.88	10723.85	0.00
November Receipts	<u>33056.34</u>	<u>26787.61</u>	<u>36404.07</u>	<u>0.00</u>
Total	576143.05	628258.49	47127.92	0.00
November Disb	<u>45187.28</u>	<u>15841.25</u>	<u>37761.57</u>	<u>0.00</u>
Bal 11/30/19	530955.77	612417.24	9366.35	0.00

These balances HAVE been confirmed by bank statements

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
February 3, 2020

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 11/30/19	530955.77	612417.24	9366.35	0.00
December Receipts	<u>36945.74</u>	<u>2563.47</u>	<u>20083.17</u>	<u>0.00</u>
Total	567901.51	614980.71	29449.52	0.00
December Dis	<u>71418.37</u>	<u>20317.04</u>	<u>23731.51</u>	<u>0.00</u>
Bal 12/31/19	496483.14	594663.67	5718.01	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, February 3, 2020

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray and Ely with Mayor DeCola presiding. Clerk-Treasurer Caron was also present. Trustee DeMarco was absent.

Resident/Budget Officer Frederick Weisskopf was present.

Maintenance Worker I Bradley Milton was also in attendance.

Mayor DeCola led everyone in the Pledge of Allegiance.

A motion was offered by Trustee Ely, seconded by Trustee Murray, and carried to forgo the reading of the minutes from the last regular meeting on January 6, 2020.

The minutes of the last regular meeting on January 6, 2020 were accepted on a motion made by Trustee Harris, seconded by Trustee Ely and carried.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Reports for January and February and approved them on a motion made by Trustee Murray, seconded by Trustee Ely and carried.

Trustee Harris presented the Code Enforcement Report, who moved for its acceptance, seconded by Trustee Ely and carried. Code Enforcement Officer Tanner prepared an updated Fee Schedule for the Board's consideration.

Brad Milton presented the Public Works Report for January. Trustee Murray moved for its acceptance, seconded by Trustee Ely and carried.

Trustee Murray presented the Historian's Report for January, who moved for its acceptance, seconded by Trustee Ely and carried.

Trustee, Mayor and Attorney Reports -

Trustee Harris – She would like to see monies budgeted to replace the Christmas lights. Possibly ten each year over several years.

Trustee Murray – There are several individuals he would like to contact to see if they are interested in being the guest speaker for Memorial Day.

Trustee Ely – nothing to report

Mayor DeCola – He reported that Board Members have received an invitation to the Annual Onondaga County Fire and Emergency Services Education & Legislative Breakfast on Saturday, February 22, 2020.

Clerk-Treasurer Caron will be on vacation February 24 through March 6, 2020. Deputy Clerk Godfrey will attend the March 2nd meeting to take the minutes.

A motion was offered by Trustee Ely, seconded by Trustee Harris, and carried to approve the installation of a new boiler at the Fire House per a quote from Town Mechanical for \$29,200.00.

February 3, 2020 Village Board Meeting Cont.

A motion was offered by Trustee Ely, seconded by Trustee Harris, and carried to amend the budget with Appropriations/Budget Amendments: \$4,180.83 from A1010.4 Board of Trustees-Contractual to A7110.2 Parks-Equip./Cap Exp.; \$1,328.32 from A1010.4 Board of Trustees-Contractual to A8540.4 Drainage-Contractual; \$172.75 from A1010.4 Board of Trustees-Contractual to A5410.2 Sidewalks-Cap Exp.; \$4,750.12 from A3410.440 Fire Dept-Equip Maint. to A3410.200 Misc. Equip./Capital Exp.; \$10.38 from A1325.4 Clk-Treas./Contractual to A1325.2 Clk-Treas./Equip.-Cap Exp.; \$4,600.00 from A8010.4 Zoning-Contractual to A8010.1 Zoning-Personal Services; \$95.10 from F8340.411 Dist. Supplies & Materials to F8340.401 Dist. Contractual; \$2,984.85 from F8310.4 Water Admin. Contractual to F8310.2 Water Admin Equip.

The Board reviewed preliminary budget figures with Budget Officer Fred Weisskopf. There was discussion regarding the necessity of raising water rates and how to generate revenue for garbage removal.

Funds are available for the pole barn project in the current budget.

Trustee Murray offered a motion, seconded by Trustee Harris, and carried to approve the construction of a pole barn shell; no floor or interior, before May, 2020 per a quote from RLS Structures Inc. not to exceed \$11,600.00.

Fire Chief Paul Czarnecki and Asst. Chief Gordon Franz arrived at 8:22 p.m.

Chief Czarnecki presented the Fire Department Report for January. Trustee Ely moved for its acceptance, seconded by Trustee Murray, and carried.

The Chiefs left the meeting at 8:53 p.m.

Old Business - None

New Business

Trustee Harris offered a motion, seconded by Trustee Ely, and carried to adopt the new Code Fees Schedule, presented by Code Enforcement Officer Howard Tanner, effective February 4, 2020.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee Murray, and carried, to approve payment of February Abstract #9 in the amount of \$34,903.84 for General Fund Vouchers A273-A307, Checks 13802-13836, and \$13,756.83 for Water Fund Vouchers F131-F154, Checks 4899-4922.

A motion was offered by Trustee Ely, seconded by Trustee Harris, and carried, to enter into executive session at 8:57 p.m. to discuss personnel matters.

Budget Officer Frederick Weisskopf, Maintenance Worker I Bradley Milton and Clerk-Treasurer Caron were invited to stay.

Trustee DeMarco joined the meeting at 9:05 p.m.

Bradley Milton and Clerk-Treasurer Caron were excused at 9:16 p.m.

Trustee Ely offered a motion, seconded by Trustee DeMarco, and carried unanimously, to exit executive session at 9:56 p.m.

No formal action was taken.

The meeting was adjourned at 9:59 p.m. on a motion made by Trustee Murray, seconded by Trustee Harris and carried.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

Special Meeting, Wednesday, February 12, 2020

Notice having been given to the Eagle Observer for publication on February 5th and having posted the same on Friday, February 7, 2020, a Special Meeting of the Village of Elbridge Board of Trustees was called to order at 5:30 p.m. at the Village Hall, 210 West Main Street. Trustees present were Ely, Murray, Harris, and DeMarco with Mayor DeCola presiding. Clerk-Treasurer Caron was absent. Budget Officer Fred Weisskopf and Maintenance Worker Bradley Milton were also present.

Board Members reviewed 2020-2021 budget figures.

A motion was offered by Trustee Ely, seconded by Trustee Murray, and carried unanimously, to enter into executive session at 6:56 p.m. to discuss payroll figures for the 2020-2021 budget.

Budget Officer Fred Weisskopf was invited to stay.

Bradley Milton was excused.

Trustee Ely offered a motion, seconded by Trustee Harris, and carried unanimously, to exit executive session at 7:10 p.m.

No formal action was taken.

Trustee Murray left at 7:12 p.m.

The meeting was adjourned at 7:20 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried unanimously.

Respectfully submitted,

Christopher A. DeCola
Mayor

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
March 2, 2020

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 12/31/19	496483.14	594663.67	5718.01	0.00
January Receipts	<u>140211.68</u>	<u>31992.33</u>	<u>18761.10</u>	<u>0.00</u>
Total	636694.82	626656.00	24479.11	0.00
January Disb	<u>36169.86</u>	<u>12474.48</u>	<u>22401.76</u>	<u>0.00</u>
Bal 1/31/2020	600524.96	614181.52	2077.35	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, March 2, 2020

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray, Ely and DeMarco with Mayor DeCola presiding. Deputy Clerk Godfrey was also present. Clerk-Treasurer Caron was absent.

Resident Robert Surdam and Resident/Budget Officer Frederick Weisskopf were present.

Maintenance Worker I Bradley Milton, Town Supervisor Vern Richardson, Taylor Botter and Alex Hess; B&L were also in attendance.

Mayor DeCola led everyone in the Pledge of Allegiance.

Mr. Surdam asked about the status of the water line project. Brad told him that hopefully in the next week or so he can begin working on it, when Village of Jordan employees are available to help.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously to forgo the reading of the minutes from the last regular meeting on February 3, 2020.

The minutes of the last regular meeting on February 3, 2020 were accepted on a motion made by Trustee Murray, seconded by Trustee Harris and carried unanimously.

A motion was offered by Trustee Harris, seconded by Trustee Ely, and carried unanimously to forgo the reading of the minutes from the special meeting on February 12, 2020.

The minutes of the special meeting on February 12, 2020 were accepted on a motion made by Trustee Ely, seconded by Trustee Harris and carried unanimously.

Mayor DeCola introduced Taylor Botter and Alex Hess from Barton & Loguidice. Taylor stated that they have had several joint meetings regarding the Joint Water System Improvement Project. The goal is to get project lined up to apply for a big Capital Funding Grant. Unfortunately, the grant application process will be earlier this year and they feel that they should get the SEQRA process started. They discussed the general concepts of the project. They presented a resolution establishing the Village of Elbridge's intent to act as lead agency. Part I of a Full Environmental Assessment Form (FEAF) has been completed. Deputy Clerk Godfrey will mail letters to all "interested and involved agencies". There is a thirty day comment period required by law. Part II and Part III will be completed at future Board meetings. They will complete the Environmental review process and the Village of Elbridge, Town of Elbridge, and Village of Jordan will have to enter into an Intermunicipal Agreement, with the cost shared equally. The three municipalities will jointly apply for a Water Infrastructure Improvement Grant.

The resolution was offered by Mayor DeCola, seconded by Trustee Ely, and duly carried on roll call vote, Declaring the Intent of the Village of Elbridge Village Board to Act as Lead Agency. (See Resolution #1-2020 attached.)

Mr. Botter and Mr. Hess left the meeting at 7:35 p.m.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee Ely, seconded by Trustee Harris and carried unanimously.

Trustee Harris presented the Code Enforcement Report, who moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Brad Milton presented the Public Works Report for February. Trustee Harris moved for its acceptance, seconded by Trustee DeMarco and carried unanimously.

Trustee Murray presented the Historian's Report for February, who moved for its acceptance, seconded by Trustee Ely and carried unanimously.

The Board reviewed preliminary budget figures with Budget Officer Fred Weisskopf.

There was much discussion regarding the NYS Route 5 Project. NYSEG ran calculations to change the one hundred and thirty two lights over to LED'S. This would cost the Village \$4,980.35. The estimated annual savings for switching to LED would be \$10,974.00 a year. Within 5.4 months the Village will have received the payback.

Mayor DeCola said that he found out that some of those 132 lights are included in NYS Route 5 Project. Mr. Harmen is going to separate the ones in the Main Street Project and bill the State for those. So really the \$4980.35 will go down some. There will be significant savings. Mayor DeCola will send the bill to the State for the unexpired lights instead of charging our Municipality.

A motion was offered by Trustee DeMarco, seconded by Trustee Ely, and carried unanimously to approve NYSEG's proposal for the Village street light LED Conversion Program.

Trustee, Mayor and Attorney Reports -

Trustee Harris – She asked if they had replaced the 17 lights in the library. Brad stated that he hasn't gotten to it yet. Trustee Ely suggested that there is a company that will come out to access the lights at library. Mayor DeCola said that he has spoken to the County and they will be coming out to access the Library, Village Hall and Fire House. Mayor DeCola said there are also State Grants that will help with switching over.

Trustee Murray – He asked John Tambroni to be the Special Guest Speaker at Memorial Day Parade Services. John has asked the Village of Jordan and Town of Elbridge if they would want to help with buying flags. The Village of Jordan offered to buy one and the Town of Elbridge offered to buy two. John asked the Board if we would consider buying one box. The Board said he needs to get a bill for the flags so that we can purchase them.

Trustee Ely – Nothing to report

Trustee DeMarco – No report

Mayor DeCola – He stated that he has received a legal engagement agreement from Costello, Cooney, and Fearon, PLLC.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously authorizing the Mayor to execute the legal engagement agreement with Costello, Cooney, and Fearon, PLLC.

Mayor DeCola said that he has received complaints regarding sidewalk plowing at the four corners by the Wayside Pub. Village Employees have been unable to get through that area with the plow/snowblower. The Board discussed options.

Mayor DeCola also looked over the Hauler's Permit Applications. Trustee Ely and Trustee DeMarco suggested that we raise the fee to at least \$1000.00.

Mayor DeCola also presented bills to be added to Abstract #10.

Old Business – none

Brad Milton left meeting at 8:34 p.m.

Fire Chief Paul Czarnecki, Asst. Chief Gordon Franz and Ryan Peters arrived at 8:35 p.m.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco and carried unanimously to declare 23 Scott face pieces surplus material for the Fire Department.

Chief Czarnecki presented the Fire Department Report for February. Trustee Ely moved for its acceptance, seconded by Trustee DeMarco, and carried unanimously.

The Chiefs left the meeting at 8:53 p.m.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously, to approve payment of March Abstract #10 in the amount of \$208,929.85 for General Fund Vouchers A308-A340, Checks 13837-13869, and \$18,034.92 for Water Fund Vouchers F155-F169, Checks 4923-4937.

The meeting was adjourned at 8:56 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Murray and carried unanimously.

Respectfully submitted,

Melissa Godfrey
Deputy Clerk

RESOLUTION #1-2020
Village of Elbridge Board of Trustees
Proposed Action: Village of Elbridge/Town of Elbridge/Village of Jordan Joint Water System
Improvement Project
RESOLUTION DECLARING THE INTENT OF THE VILLAGE OF ELBRIDGE VILLAGE BOARD
TO ACT AS LEAD AGENCY
March 2, 2020

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Village Hall, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on the 2nd of March, 2020, commencing at 7:00 p.m. the following resolution was offered by Mayor DeCola, and seconded by Trustee Ely, who moved for its adoption:

WHEREAS, the Village of Elbridge, Town of Elbridge, and Village of Jordan are proposing the Joint Water System Improvement Project (Project), located in the Village of Elbridge, Town of Elbridge, and Village of Jordan, Onondaga County, New York; and

WHEREAS, the Project is generally defined in the Project’s Preliminary Engineering Report dated September, 2019 and prepared by Barton & Loguidice, D.P.C. (B&L); and

WHEREAS, the Project has been classified as a “Type I Action” as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4; and

WHEREAS, it is the intent of the Village of Elbridge Board to assume the role of “Lead Agency” for the purposes of conducting a SEQRA/SERP assessment of the Project; and

WHEREAS, Part I of the Full Environmental Assessment Form (FEAF) has been completed, reviewed by the Village of Elbridge Village Board, and will be circulated to all interested and Involved Agencies for purposes of establishing the Village of Elbridge Village Board as “Lead Agency” in accordance with 6 NYCRR Part 617.6(b).

NOW, THEREFORE, BE IT

RESOLVED AND DETERMINED, that the Mayor of the Village of Elbridge hereby is authorized to sign Part I of the FEAF (page13); and it is further

RESOLVED AND DETERMINED, that the Village of Elbridge will send said Part I of the FEAF and associated site figure to the attached list of “Interested and Involved Agencies” under cover of a “Notice of Intent to Establish Lead Agency” letter for purposes of establishing Lead Agency status under SEQRA/SERP; and it is further

RESOLVED, that the Mayor of the Village of Elbridge and the Village Board, together with the Project Attorney (Costello, Cooney, and Fearon, PLLC) and B&L, are hereby authorized to take actions, serve all notices, and complete all documents required to give full force and effect to this determination.

The question of the adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR	_____	Voted Yes
PATRICK V. ELY, TRUSTEE	_____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted Yes

The resolution was thereupon declared to be duly adopted.

Dated: March 2, 2020

Christopher A. DeCola, Mayor
Board of Trustees
Village of Elbridge
Onondaga County, New York

I, Melissa Godfrey, duly appointed and qualified Deputy Clerk of the Village of Elbridge, do hereby CERTIFY that the foregoing resolution was adopted at a meeting duly called and held at the Village Hall, a quorum being present on the 2nd day of March, 2020, and that said copy is a true, correct and compared copy of the original resolution so adopted and that the same has not been revoked or rescinded.

WITNESSETH, my hand and seal this 10th day March, 2020.

Melissa Godfrey, Deputy Clerk
Board of Trustees
Village of Elbridge
Onondaga County, New York

Special Meeting, Thursday, March 19, 2020

Having given notice to the Eagle Observer and posted the same on Friday, March 13, 2020, a Special Meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, DeMarco and Ely with Mayor DeCola presiding. Clerk-Treasurer Caron and Budget Officer Fred Weisskopf were also present. Trustee Murray was absent.

Mayor DeCola led everyone in the Pledge of Allegiance.

The Board reviewed the 2020-2021 Tentative Budget as presented by Clerk-Treasurer Caron, pursuant to Village Law 5-508(1).

The meeting was adjourned at 7:16 p.m. on a motion made by Trustee Ely, seconded by Trustee DeMarco, and carried.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
April 6, 2020

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 1/31/2020	600524.96	614181.52	2077.35	0.00
February Receipts	<u>81430.33</u>	<u>13263.50</u>	<u>20850.70</u>	<u>0.00</u>
Total	681955.29	627445.02	22928.05	0.00
February Disb	<u>35982.39</u>	<u>14214.32</u>	<u>20744.30</u>	<u>0.00</u>
Bal 2/29/2020	645972.90	613230.70	2183.75	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, April 6, 2020

Having posted notice and notified residents through the Village of Elbridge website the regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. remotely through the ZOOM Application. Trustees present were Harris, DeMarco and Ely with Mayor DeCola presiding. Clerk-Treasurer Caron was also present. Trustee Murray was absent.

A motion was offered by Trustee DeMarco, seconded by Trustee Ely, and carried to forgo the reading of the minutes from the last regular meeting on March 2, 2020.

The minutes of the last regular meeting on March 2, 2020 were accepted on a motion made by Trustee Harris, seconded by Trustee DeMarco and carried.

A motion was offered by Trustee Harris, seconded by Trustee Ely, and carried to forgo the reading of the minutes from the special meeting on March 19, 2020.

The minutes of the special meeting on March 19, 2020 were accepted on a motion made by Trustee Ely, seconded by Trustee DeMarco and carried.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report for April and approved it on a motion made by Trustee Ely, seconded by Trustee DeMarco and carried.

There was no Code Enforcement Report.

There was no Fire Department Report.

There was no Public Works Report.

There was no Historian Report.

Resident/Budget Officer Frederick Weisskopf joined the meeting at 7:08 p.m.

Trustee Murray joined the meeting at 7:12 p.m. He could be seen and could hear the proceedings, but he could not be heard by those in attendance.

Trustee, Mayor and Attorney Reports -

Trustee Harris – Nothing to report.

Trustee Ely – No report.

Trustee DeMarco – No report.

Mayor DeCola – Nothing to report.

Old Business - None

New Business

Trustee DeMarco offered a motion, seconded by Trustee Harris, and carried to accept the agreement between the Town of Elbridge and the Village of Elbridge for Seymour Lofft Park for \$14,000.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried authorizing the Mayor to execute the NYS Trooper Substation Agreement with the Town of Elbridge for the sum of \$2,000.

Mayor DeCola read Resolution #2-2020.

The resolution was offered by Trustee Ely, seconded by Trustee Harris, and carried on roll call vote, in memory of Karen M. White, Director of the Elbridge Free Library. (See Resolution #2-2020 attached)

Clerk-Treasurer Caron will publish notice of the Public Hearing for the Tentative Budget in the Eagle Observer, on the Village of Elbridge website and throughout the Village. The Special Meeting/Public Hearing will be held remotely through the ZOOM Application on Monday, April 20, 2020 at 7:00 p.m.

April 6, 2020 Village Board Meeting Cont.

Trustee Ely offered a motion, seconded by Trustee DeMarco, and carried authorizing the Mayor to execute the Barton & Loguidice Scope of Service Agreement in the amount of \$15,000.

A Resolution was offered by Trustee DeMarco, seconded by Trustee Harris, and carried on roll call vote authorizing the Mayor to execute the Memorandum of Understanding by and between the Village of Elbridge, Village of Jordan and the Town of Elbridge for the Joint Water System Improvement Project. (See Resolution #3-2020 attached)

After review of the bills by the Board of Trustees and pending signatures, a motion was offered by Trustee Harris, seconded by Trustee DeMarco, and carried, to approve payment of April Abstract #11 in the amount of \$49,189.62 for General Fund Vouchers A341-A371, Checks 13870-13900, and \$23,468.26 for Water Fund Vouchers F170-F187, Checks 4938-4956.

The meeting was adjourned at 7:35 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

RESOLUTION # 2-2020

Village of Elbridge Board of Trustees
Regular Meeting
Monday, April 6, 2020

In memory of Karen M. White, Director of the Elbridge Free Library, Mayor Christopher A. DeCola read the following resolution, which was offered by Trustee Ely, and seconded by Trustee Harris, who moved for its approval:

WHEREAS Karen M. White served faithfully as the Director of the Elbridge Free Library from 1981 until her death, and

WHEREAS Ms. White died on Saturday, March 14, 2020,

NOW THEREFORE BE IT RESOLVED that the Village of Elbridge Board of Trustees extends their sympathy as a Village, which will be conveyed to her family by the mailing of a copy of this resolution to her family, and a copy shall be spread upon the permanent record of this Board.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR	_____	Voted	<u>YES</u>
PATRICK V. ELY, TRUSTEE	_____	Voted	<u>YES</u>
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted	<u>YES</u>
JOHN F. MURRAY, TRUSTEE	_____	Absent	
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted	<u>YES</u>

The resolution was thereupon declared to be duly adopted.

**RESOLUTION #3-2020
VILLAGE OF ELBRIDGE
BOARD OF TRUSTEES
APRIL 6, 2020**

At a regular meeting of the Board of Trustees of the Village of Elbridge, held remotely through the ZOOM Application, on the 6th of April, 2020, commencing at 7:00 p.m. the following resolution was offered by Trustee DeMarco, and seconded by Trustee Harris, who moved for its adoption:

WHEREAS, the Village of Elbridge, Town of Elbridge, and Village of Jordan (the "Parties") are reviewing, studying and developing a Joint Water System Improvement Project to address critical deficiencies within the system and with their water supply from the City of Syracuse; and

WHEREAS, the development and completion of a joint water system improvement project would improve the water quality and supply for the residents and users of the system and would be mutually beneficial to each party; and

WHEREAS, the Parties believe that a Joint Water System Improvement Project will provide a more cost effective, efficient and sustainable solution than if the Parties endeavored to separately and independently undertake such improvements; and

WHEREAS, the Parties desire to enter into a Memorandum of Understanding to set forth the Parties' intentions to move forward with a Joint Water System Improvement Project for the mutual benefit of each Party, the citizens and residents and users of the joint water system and contemplated future users/water districts; and

WHEREAS, the Parties have been presented with a "Memorandum of Understanding By and Between the Village of Elbridge, Village of Jordan and Town of Elbridge For a Joint Water System Improvement Project"; and

WHEREAS, the Parties desire to enter into the Memorandum of Understanding; and

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees of the Village of Elbridge hereby authorizes the Mayor to execute the Memorandum of Understanding.

The question of the adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR	_____	Voted Yes
PATRICK V. ELY, TRUSTEE	_____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted Yes

The resolution was thereupon declared to be duly adopted.

Dated: April 6, 2020

Regular Meeting, Monday, April 6, 2020

Having posted notice and notified residents through the Village of Elbridge website the regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. remotely through the ZOOM Application. Trustees present were Harris, DeMarco and Ely with Mayor DeCola presiding. Clerk-Treasurer Caron was also present. Trustee Murray was absent.

DeCola – Would anyone like me to read the minutes from the March 2nd meeting or would you like to forgo the reading of those minutes?

DeMarco – I'll make the motion to forgo the reading of the minutes.

Ely – I'll second it.

DeCola – All in favor

Aye

DeCola – Any questions on the minutes before approval?

Harris – No, I don't have anything.

DeCola - I need a motion approving the March 2nd minutes.

Harris – I'll make the motion.

DeCola – Second?

DeMarco – I'll second it.

DeCola - Let's go to the March special meeting minutes.

Harris – That was for the budget?

DeCola – Yes. Fred never got on. Was that a separate e-mail Renee?

Caron – I think it was a separate attachment or it should have been after that.

DeCola – There it is. Anyone want me to read it or forgo the reading of the March 19th minutes?

Harris – You can forgo the reading.

Ely – I'll second it.

DeCola – All in favor

Aye

DeCola – I need approval of those March 19th minutes.

Ely – I'll make the motion.

DeMarco – I'll second it.

DeCola – All in favor

Aye

DeCola – Let's go to the Treasurer's Report. I'll pull that up for you. Any questions on the Treasurer's Report?

Caron – The \$79,000 is ACH – VIP monies.

DeCola – That is something we will have to keep an eye on I'm afraid in the coming months. I hope it will be the same. I don't see anything jumping out at me. Where it says Fire Department on there, the \$78,518.43, is that what we used to call the truck fund Renee?

Caron – Yes

DeCola – I know they asked about that at one point not too long ago. Okay, If there are no questions, I need a motion approving the Treasurer's Report dated April 6th.

Ely – I'll make the motion.

DeMarco – I'll second it.

DeCola – All in favor

Aye

DeCola – I'm not sure if there is anything from Codes.

Harris – I didn't see anything.

DeMarco – I know he's been doing stuff. I'm surprised he didn't send a report.

Harris – Renee, you didn't get anything?

Caron – Nothing, no.

Harris – I looked at the e-mails and I didn't see anything.

DeCola – Okay, we will get it for next month's meeting.

DeMarco – He told me he couldn't meet with anybody, but he did call me about scheduling fire inspections after this.

DeCola – Patrick, did the Fire Department know we were meeting?

Ely – Yes, but they didn't get anything to me quick enough.

DeCola – That's alright. It was last minute. Originally, my plan was to just cancel and do this in two weeks when we do our Public Hearing, and then I realized it probably wasn't the best way to do it. So let's get this done and that way we can get the bills paid. I told Brad to write up a Public Works Report. Murray isn't here for the Historian Report. Do any of you have anything we need to cover? I have stuff on the bottom that we will need to do. There's Fred right now. I will just let him in real quick. He should be popping in any minute, I just admitted him.

Harris – So, why haven't they been working?

DeCola – The last two weeks what we have been doing is only what's necessary. So, Renee would go in one day and do what was necessary, and then they would flip flop and then Melissa. The same with DPW, which really has been just water. So, this week, after talking with Harry, they are going to work nine to three, but not together alternating days. Mitchell was working today and Brad went in for about twenty minutes to help get the sander out of the truck, because Mitchell had never done it before, and then Mitchell spent the day getting the brush that he could. There are still a handful of piles out there.

DeCola - Tom is going to drive the truck tomorrow so Brad can use the skid steer to pick them up.

Weisskopf – I'm in.

DeCola – The rest of the week I'm just coming up with a lot of outside stuff that they can do solo. If you guys see anything let me know. They can cut back all the sumac along Dobbin Lane sidewalk. I'm going to have them work on the guardrail in front of the Village Hall.

Ely – Can you have them get a new American Flag for Seymour Lofft Park?

DeMarco – There is a lot of damage repair work to do along the sidewalks.

Ely – That job at the Fire Department. That's a one person job really.

Harris – What about where the Village sign is by the Fire Department? Are the weeds growing in there? They can probably pull them.

DeCola – Brad talked with NYSEG on that pole where they dug the hole. They told Brad that they are letting the dirt settle and they will be back to finish it. So, any of those outside projects that you see cause after a couple days like today the grass is going to pop pretty quick.

Harris – Also, do you want them to work on people's yards? Judy's, across the street from me; I think she is 118 Willow Crest; her front yard is all torn up. She did contact me.

DeCola – We will have Mitchell drive around the whole route with a load.

Harris – This is the first year my yard has not been all torn up. Holy Cow, write it down. All the years I've worked here, I'm not even kidding you. This is the first year. Wow, we have actually grasped the road. It's amazing.

DeCola – So, if you see anything just let me know so we can schedule the next two weeks to keep everybody separated for now so everyone feels comfortable. Unless I hear something different, but it sounds like we will be on this schedule for awhile. A couple of other things I have... We need to execute the agreement with the Town of Elbridge for Seymour Lofft Park. I think Vern dropped that off back in March.

DeMarco – It's the same money as last year.

Ely – It went up, right? It went up \$4,000.

Harris - \$14,000

DeMarco – What was it last year? I thought it was \$12,000.

Harris - \$10,000

DeCola – Was it \$10,000 or \$12,000?

Harris – I don't know; It might have been twelve.

DeMarco – We are still seven short.

DeCola – So, it is at \$14,000. Basically, I need a motion...

Weisskopf – It was \$13,000 last year.

DeCola – So it went up \$1,000. I need a motion authorizing the Mayor to execute the agreement with the Town of Elbridge for Seymour Lofft Park in the sum of \$14,000 for 2020.

DeMarco – I'll make the motion to accept the agreement between the Town of Elbridge and the Village of Elbridge for Seymour Lofft Park for \$14,000.

Harris – I'll second it.

DeCola – All in favor

Aye

DeCola – Second is the trooper barracks agreement between the Town of Elbridge and the Village of Elbridge for the sum of \$2,000 for the year 2020 to defray the cost of the NYS Trooper Substation in the Village of Elbridge. I need a motion to authorize the Mayor to execute the Trooper Agreement.

Ely – I'll make the motion.

DeCola – Is there a second?

DeMarco – I'll second it.

DeCola – All in favor

Aye

DeCola – Let's go back to the agenda. The next thing for me is I have Resolution #2-2020.

RESOLUTION # 2-2020

Village of Elbridge Board of Trustees
Regular Meeting
Monday, April 6, 2020

In memory of Karen M. White, Director of the Elbridge Free Library, Mayor Christopher A. DeCola read the following resolution, which was offered by Trustee _____, and seconded by Trustee _____, who moved for its approval:

WHEREAS Karen M. White served faithfully as the Director of the Elbridge Free Library from 1981 until her death, and

WHEREAS Ms. White died on Saturday, March 14, 2020,

NOW THEREFORE BE IT RESOLVED that the Village of Elbridge Board of Trustees extends their sympathy as a Village, which will be conveyed to her family by the mailing of a copy of this resolution to her family, and a copy shall be spread upon the permanent record of this Board.

Ely – I'll make the motion.

Harris – I'll second it.

DeCola – Roll Call Vote for those present.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR _____ Voted YES

PATRICK V. ELY, TRUSTEE _____ Voted YES

ANTHONY W. DEMARCO, TRUSTEE _____ Voted YES

JOHN F. MURRAY, TRUSTEE _____ Absent

STEPHANIE A. HARRIS, TRUSTEE _____ Voted YES

The resolution was thereupon declared to be duly adopted.

DeCola – I think Murray might be on.

Murray – no response

Harris – I don't think he can figure it out.

DeCola – Any of the Trustees have anything?

Harris – I don't.

Ely – No, I'm good.

DeCola – We need to have a Public Hearing for the Tentative Budget. We need to advertise.

We need to have that by the end of the month. Right, Renee?

Caron – I think you are supposed to have your budget by April 19th, but with everything going on it's understood that everyone might be delayed.

DeCola – So my thought is that we can publish notice of one of these meetings. Renee can call it a ZOOM meeting with the I.D. and Password to get in and we hold our Public Hearing this way. We had talked about April 20th. Does that work for you guys?

Harris – Yes, it's not like we can go anywhere.

Caron – What time? 7:00 p.m.?

DeCola – Yes, let's do 7:00 p.m. I will set up the meeting I.D. and Password for you to publish, so if people want to get in they can. Next, I have the Memorandum of Understanding for the water project. While I'm searching for that; tomorrow the bills will be on the conference table. If Murray is not on it will have to be the three of you guys go by tomorrow to sign those.

Caron – The ones for Eastern Shore are there. They total \$26,914.03, but it's going to take me awhile to figure out how to break those down and then we will need a voucher for stamps for this quarter's water bills. Paul dropped some bills through the slot, so you will have to look at those. There is one from Har-Rob that is past due from November for \$376.50 and I don't know what that's all about. It doesn't say what it is for. There is an invoice from Doyle for \$467.25. They are all on the table there.

DeCola – For the water project....First I have from B&L the Scope of Services Agreement for their work moving forward. That's for \$15,000 where we will be utilizing LT2 for this, but then when grants/loans come through for the project we will get reimbursed.

Harris – They are working on the grants now, right?

DeCola – As best they can right now with everything going on. Really, right now, the work they are doing is with the Town for Districts to see what they can and cannot do. I believe they are under the assumption that they can't do any referendums with voting right now. So basically, we have this Scope of Service Agreement that has to get back to B&L for this phase. Anyone have any questions on that?

Ely – So they are putting us as the lead agency?

DeCola – We are the lead agency. I can forward this to anyone. Obviously, we have already done the SEQR. We did that I believe last week for the second step and Melissa sent that.

April 6, 2020 Village Board Meeting Cont

Ely – So do you need a motion for this Chris?

DeCola – I need a motion authorizing the Mayor to execute the B&L Scope of Services Agreement.

Ely – I'll make the motion.

DeMarco – I'll second it.

DeCola – All in favor

Aye

DeCola – any opposed? (no response) Carried.

DeCola - The other is the Memorandum of Understanding. I don't know if the M.O.U. came in an e-mail or just in the mail boxes. Was that in our mailboxes Renee?

Caron – No, I printed it from an e-mail on March 24th to mayor@villageofelbridge.com That's why I didn't send it.

DeCola – Bear with me, I think I searched for Taylor.

Caron – It came from Becky Davis; rdavis@ccf law

DeCola – There it is. I can see Murray's face now. There he is. So, here is the M.O.U. between the Village of Elbridge, Village of Jordan and the Town of Elbridge for the Joint Water System improvement. The Town of Elbridge and the Village of Jordan have already approved this at their meetings.

DeMarco – It says, now includes unlimited minutes. How do you do that Chris?

DeCola – You have to sign their agreement for \$12.00 per month or something. Any questions? I'll scroll through.

DeMarco – I was looking forward to being done in fifteen minutes.

Caron – We're almost done.

DeCola – This is one of the last things. So basically, I just need a motion authorizing the Mayor to sign the M.O.U.

DeMarco – I'll make a motion for the Mayor to sign the M.O.U. by and between the Village of Elbridge, Village of Jordan and the Town of Elbridge for the Joint Water System Improvement Project.

DeCola – Is there a second?

Harris – I'll second it.

DeCola – All in favor

Aye

DeCola – opposed? None perfect

Caron – For the M.O.U. there were two things there. You have to have a resolution.

DeCola – I didn't see that other attachment.

Caron – Actually, it's a resolution instead of a motion because it says "now therefore be it resolved that the Board of Trustees authorizes the Mayor to execute the M.O.U." So we will say that the Resolution was offered by Anthony, seconded by Stephanie on roll call vote.

DeCola – Perfect. Do the roll call.

Caron – Trustee Ely

Ely – Yes

Caron – Trustee DeMarco

DeMarco – Yes

Caron – Trustee Harris

Harris – Yes

Caron - Trustee Murray

Murray – (no verbal response)

DeCola - He just gave it a thumbs up.

Caron – Mayor DeCola

DeCola – Yes. There's the resolution Do you have to give it a number?

Caron – I can give it a number. It will be #3-2020.

DeCola – As far as the bills...like I said, I need a motion approving Abstract #11 contingent upon three of the four of you get down there to sign the bills and as long as there are no questions and also adding....

Caron – Eastern Shore, Postmaster and Doyle

Ely – I'll look into the Har-Rob thing.

Caron – Look at the others. They are for cleaning supplies and a gas meter, but for reimbursement to the Department. So, I think they can wait.

DeCola – Yes, figure out the Har-Rob bill. I need a motion to pay Abstract #11.

Harris – I'll make the motion to pay Abstract #11.

DeCola – Is there a second?

DeMarco – I'll second it.

DeCola – All in favor

Aye

DeCola – What did we miss? Anyone else have anything?

Weisskopf – There are two more jobs for Brad.

DeCola – Yes, Tell me them.

Weisskopf – One, there is a door to install at the Library and then finish the lights.

Harris – Yes, I was going to say the lights.

DeMarco – He still hasn't done them? I thought he was doing some last week or this week.

DeCola – I put it on his list. He said Mitchell did all the lights except the high ones. Brad is going to get the ones up above and he's going to get the door installed. And the light in the alcove?

Weisskopf – Yes, there is a light in the front entryway.

Ely – He can just go to Lowes and grab something on sale and put it in there.

DeCola – He has it.

Harris – Now is the time to do it when no one is in there.

DeCola – I asked him about the barn. He is going to get the stone this week so he can start working on getting that closed up so it doesn't rot away.

Weisskopf – He also has the water treatment plant to put siding on.

DeCola – Yes, that's on there too.

Weisskopf – At least get the material on this year's budget. He can store it up there until they have the time to put it up.

DeCola – That comes out of LT2 right?

Weisskopf – Yes

DeCola – What else? Looks like we are down to five minutes.

Weisskopf – You just have to think on the budget. There's \$24,000 that you can't put on the taxes, so after the meeting on the 20th then we can change the budget, but you have to figure out where you want to take it from. We can take it out of water or you can change the sticker rate. I know you don't want to do this. Change the sticker rate instead of three for \$10 to two for \$10, but I know you don't want to do that.

DeCola – I guess we will have to talk about it after the public meeting because I'm concerned we also have to talk about the income. If sales tax is going down is the County going to come back and say, hey, VIP money is going to have to go down because we are not collecting the same amount of sales tax right now. I don't know if they would or not, but we have to be prepared just in case the income goes down. This one that just came in was an \$11,000 bump, right Renee?

Caron – Yes

DeCola – That was a nice bump up, but I don't know if it will stay that way. We just have to be prepared with everything going on. Money might get really tight this next year. I don't have anything else. I was trying to keep it to just what was necessary. I will talk to Brad tomorrow.

Patrick, is that something you think he can do on his own?

Ely – Yes, the metal is already bent and everything else. It's just putting it back on there.

Basically, go get some caulk and fix it up; get some screws.

DeCola – Is the block okay? Now that it has gone through the winter.

Ely – I would check the block I guess. That's the biggest thing, because if the block is crappy at the top you're going to have to replace it.

DeCola – I will have him look at that. Anything else?

Weisskopf – No

DeCola – I appreciate everyone doing it this way. I know it's the first time. Hopefully, this is one of only two and we can get back to normal soon.

DeMarco – It's quicker this way.

DeCola – I need a motion to adjourn.

DeMarco – I'll make the motion to adjourn.

DeCola – Second?

Ely – I'll second it.

DeCola – Renee, you should be good with the recording.

Caron – I just need to figure out how to retrieve it. What time did John join the meeting?

DeCola – I can tell you right now. He joined at 7:12 p.m. Thank you everyone. Good night.

Special Meeting, Monday, April 20, 2020

Notice having been given to the Eagle Observer for publication on April 15th and having posted the same at various locations throughout the Village and on the website, a Special Meeting/Public Hearing of the Village of Elbridge Board of Trustees was called to order at 7:05 p.m. remotely through the ZOOM Application. Trustees present were Ely, Murray, and Harris with Mayor DeCola presiding. Clerk-Treasurer Caron was also present. Trustee DeMarco was absent.

Resident/Budget Officer Fred Weisskopf was also in attendance.

2020-2021 BUDGET HEARING

A motion was offered by Trustee Ely, seconded by Trustee Harris, and carried to open the Public Hearing for the 2020-2021 Budget at 7:06 p.m.

The legal notice was published in the April 15th issue of the Eagle Observer.

A motion was offered by Trustee Ely, seconded by Trustee Harris, and carried to forgo the reading of the legal notice.

Mayor DeCola asked once if anyone present wished to speak in favor of the budget.

Mayor DeCola asked twice more if anyone present wished to speak in favor of the budget; there was no one.

Mayor DeCola then asked three times if anyone present wished to speak in opposition of the proposed budget; there was no one.

There was some discussion regarding County Sales Tax, County Grant for street lights and the price of garbage stickers.

All who wished to be heard were heard.

The hearing was closed at 7:17 p.m. on a motion made by Trustee Ely, seconded by Trustee Harris, and carried.

A resolution was offered by Trustee Ely, and seconded by Trustee Harris, WHEREAS, the tentative budget for the fiscal year 2020-2021 was duly prepared and presented to the Board by the Clerk on March 19th, and a duly advertised public hearing was thereon held April 20th, RESOLVED, pursuant to Section 5-508, Subdivision 4 of the Village Law, the said tentative budget, as changed, altered and revised, be and hereby is adopted as the budget of the Village of Elbridge for the year 2020-2021 in the amount of \$589,980.00 for General fund and \$283,407.00 for Water fund for a grand total of \$873,387.00 with wages and salaries adopted as shown in Schedule 6 of the budget document. Upon roll call vote each voted as follows: Mayor DeCola, Yes; Trustee Ely, Yes; Trustee DeMarco, Absent; Trustee Murray, Yes; Trustee Harris, Yes. The question of the resolution was thereupon duly adopted.

Mayor DeCola stated that Onondaga County Executive Ryan McMahon has encouraged all municipalities to cancel their Memorial Day Parades. There will be no Memorial Day Parade in the Village of Elbridge this year. The Clerks will post notices on the website and throughout the village.

The meeting was adjourned at 7:35 p.m. on a motion made by Trustee Murray, seconded by Trustee Harris and carried.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

Special Meeting, Monday, April 20, 2020

Notice having been given to the Eagle Observer for publication on April 15th and having posted the same at various locations throughout the Village and on the website, a Special Meeting/Public Hearing of the Village of Elbridge Board of Trustees was called to order at 7:05 p.m. remotely through the ZOOM Application. Trustees present were Ely, Murray, and Harris with Mayor DeCola presiding. Clerk-Treasurer Caron was also present. Trustee DeMarco was absent.

Resident/Budget Officer Fred Weisskopf was also in attendance.

DeCola – Let's get started. I see no other participants looking to hop in, so let's run it just like a regular Public Hearing. Let's open the Public Hearing. I have it is 7:06 p.m. and would you guys like me to read the notice of the Public Hearing or would you like to waive that right to have the notice read?

Ely – Waive it

Harris – Waive it

Weisskopf – Waive it. I guess I'm not supposed to say that, but waive it.

Caron – So, give me a motion to open the Public Hearing.

DeCola – Oh, that's right.

Ely – I'll make the motion.

DeCola – Murray, was that a thumbs up?

Harris – I'll second it if you can't hear him.

DeCola – I thought I saw a thumbs up there.

Caron – Patrick, you were the first to say waive the reading.

Ely – Yes, you're going to have to look for John's thumbs up.

Harris – That's alright, you can put me for second.

DeCola – Making sure that there's no one there. I still don't see anybody. So, I will ask three times if there is anyone to speak in favor of the budget. So, I'll ask the first time. Anyone to speak in favor of the budget? Again, anyone to speak in favor of the budget? The third time, anyone to speak in favor? Now I'll switch over to opposition of the budget. Anyone looking to speak in opposition of the proposed budget? Anyone want to speak in opposition of the budget? Lastly, the third time, anyone looking to speak in opposition of the proposed budget?

(no response)

DeCola – Perfect. Again, I still just keep checking to make sure that there is no one trying to get in. This was published. We posted it on the door. We posted it on the website and it was published in the newspaper. So, if anyone does ask, we tried every way possible to make it available to the public to be able to hop on and listen or ask questions or even if they don't have the technology capabilities, it was prepared ahead of time so they could read it. Those were all made available. I just wanted to make sure. I hope this is the last one we have to do like this. I know from the Board's standpoint is there any other questions that popped up on the budget? Basically, I think we are at the phase where we can adopt. Do we have any other issues before us since it's been proposed? Going into this budget year I think we are going to have to be very careful. I don't know what the impacts will be with everything going on with our revenue side; if that will change or if the VIP money will change at all coming in. I think it's too early to tell, but I think we are going to have to be very careful.

Weisskopf – Chris, I talked with Ken Bush today. I asked him two questions; first about recycling, because I'd heard a rumor that they were going to cancel recycling, and they now said, "not yet".

April 20, 2020 Special Meeting cont.

Weisskopf - They are going to put wine bottles and liquor bottles on the five cent return. Also, I asked him about our money from the County for sales tax and he said right now there's no information on that yet.

DeCola - Okay

Weisskopf - Because I was worried about that. All of a sudden they would quit doing that. I know you had talked about it last month, but I wanted to bring it up. Right now there is no talk of reducing that, but I know the sales tax money is going to be drastically reduced.

DeCola - Yes, and the agreement was just done recently, so the agreement was written, but I just don't know if the collection of those monies with everything going on is going to change. We just had a pretty nice bump in our first VIP we got. That was a pretty decent jump for this quarterly. Before I get to the adoption, I did talk to the D.O.T. today. All D.O.T. jobs are deemed essential. So, Jim Harmon was out here today. I saw his truck and he said that they did order the lights a few weeks ago. I think it was four weeks ago, but he said it was a twelve week delivery. So, we are just waiting for those to get delivered.

Harris - We are still getting the grant, right?

DeCola - Yes, I called the County today to make sure that money hadn't been rescinded. He said, "absolutely not", that we are still going to receive that. He said we should have received our grant letter by now, but the legal department at the County has just been so backlogged. He stated that in the next few weeks that we would receive that, have our Board approve it, and sign off on it and then they would send us the \$30,000.

Harris - Oh, good.

DeCola - The State did confirm it is \$60,000, so those are coming. How we ultimately approach the other \$30,000....

Harris - We have to deal with garbage too.

DeCola - What about garbage?

Harris - The difference.

DeCola - The other thing is the lights that NYSEG is going to replace. That is going to continue also. They said that those are also on order. So, we have those two pieces.

Weisskopf - Chris, when are the NYSEG lights maybe put in place?

DeCola - He was hoping that he would have them in May. He said they have all been ordered, but he's at the mercy of the supplier getting them to him. You think that should be on this budget year now?

Weisskopf - Okay.

DeCola - You think that should be on this year's budget?

Weisskopf - I'm hoping, yes. I'd like if we can get a bill from them with what the costs will be, because I already reduced the money for next year's lighting.

DeCola - Okay, yes. I can ask him. He said normally when they used to do that, they would send you the bill ahead of time, municipalities started complaining about getting billed before they were put in, but I can tell him that in this situation we really do want it ahead of time for this budget year.

Weisskopf - We need the bill ahead of time to put the money aside for that, because if it goes into next year...

Caron - As long as I have a bill I can encumber the funds.

DeCola - Okay, I will e-mail Tim at NYSEG tomorrow just to get a status on the order and to let him know that.

Weisskopf - Thank you.

Harris - Chris, when is the plan to put the lights in?

DeCola - He said the minute they receive them he will put the order in; usually a week to ten days they will be out to start the process.

April 20, 2020 Special Meeting cont.

Harris – Okay.

DeCola – Based on the number, I forgot the exact number he told me, one hundred and thirty some seems to stick in my head that he thought it would probably take them a couple days to pull them all out and put the new ones in. It's not a long process. Those are the only two things that are on the edge of this budget year. Based on the garbage; I think we changed it to three for \$10.00 now effective June 1st.

Harris – Yes, but we are still at a deficit. What are we going to do? You know what I mean?

Weisskopf – This meeting it's presented to the public.

DeCola – Yes.

Weisskopf – Then after that, at the next meeting, we can change the budget. We have to decide how you want to proceed with the garbage.

DeCola – Yes.

Weisskopf – There's a way we can take money from water and put it toward this year's general budget or we can raise it instead of three for \$10.00 to two for \$10.00 to cover it. But, that's at the next meeting.

DeCola – We can do that at our May meeting, but this is what we are going to adopt is the three for \$10.00 and we can talk about in May whether we change the hauler's fee again or not. We can talk about that. So, as far as the adoption, there is actual wording we have to use right Renee?

Caron – Yes, I have that. I can read it. You can close your hearing if you are done.

DeCola – Yes, that's true. So, I guess at 7:17p.m. let me check one more time to make sure. I don't see anyone else waiting to get in. So, it's 7:17p.m.. Let's close the Public Hearing. I need a motion.

Ely – I'll make the motion.

DeCola – I need a second.

Harris – I'll second it.

DeCola – Let's move for the adoption.

Caron – A resolution was offered by Trustee _____, and seconded by Trustee _____, WHEREAS, the tentative budget for the fiscal year 2020-2021 was duly prepared and presented to the Board by the Clerk on March 19th, and a duly advertised public hearing was thereon held April 20th, RESOLVED, pursuant to Section 5-508, Subdivision 4 of the Village Law, the said tentative budget, as changed, altered and revised, be and hereby is adopted as the budget of the Village of Elbridge for the year 2020-2021 I the amount of \$589,980.00 for General Fund and \$283,407.00 for Water Fund for a grand total of \$873,387.00 with wages and salaries adopted as shown in schedule 6 of the budget document. Upon roll call vote each voted as follows:

Who's going to offer that resolution?

Ely – I'll offer it.

Caron – Second?

Harris – I'll second it.

Caron - Mayor DeCola

DeCola – Yes

Caron – Trustee Ely

Ely – Yes

Caron – Trustee DeMarco (no response; absent) Trustee Murray

Murray – I'm on now. What did I miss? I finally figured out how to turn on the volume. It kept saying I was on mute.

April 20, 2020 Special Meeting cont.

Caron – Okay, we are doing roll call vote for the budget.

DeCola – She's going through the roll call vote and she just said your name when your unmute went off.

Murray – Okay, Yes

Caron – Trustee Harris

Harris – Yes

Murray – Can you guys see me?

Ely – Yes, we can see you.

Weisskopf – Yes we can.

DeCola – We can.

Murray – At least I figured out how to do this now.

DeCola – Good, you're on.

Weisskopf – I can't figure out how to get my face on yet.

DeCola – Anything else we need? Any other questions?

Murray – Yes, I have a question. Maybe you already discussed it, I don't know. Did anyone say anything about the Memorial Day Parade?

DeCola – That was on my list after this. So, we had a phone call on Friday with Ryan McMahon, all the mayors did, and he highly encouraged us to cancel or reschedule the Memorial Day Parade. I think Camillus already had theirs' cancelled. East Syracuse is working on it.

Murray – What do you mean by reschedule?

DeCola – If for some reason we thought later in the year we still wanted to do a parade.

Murray – Oh, but for Memorial Day it's cancelled.

DeCola – Correct.

Murray – I'll let the Legion know then.

DeCola – Yes. He encouraged; I think we already did it anyway, but you would know better John; is to make sure we got all the flags on all the gravesites.

Murray – Mullen told me Friday, and he asked me if we were going to have the parade, I said I'm not sure I'll let you know, but he said we're going to put the flags up. So as far as I know they're still going to put the flags up.

DeCola – We did buy a box right? The Village did donate a box also.

Murray – I told the Legion to send a bill. Did they send it?

DeCola – No. Well if they want it they'll have to send it that's all. If they are going to do that, that's good. Alright, so I guess we don't need to take any formal action besides just saying this year we are going to cancel.

Murray – Alright, I will let the Legion know.

DeCola – Okay. I don't want to, but I just think that's what we have to do.

Murray – You can't have everyone sitting there with masks on.

DeCola – Who knows if we will have the school. There are just too many variables that far out and that's not something we can wait until a few days before.

Murray – Let's just cancel it now then.

DeCola – I think that makes the most sense. I think things are starting to kick back in, but let's not push it.

Murray – No, let's not push it. I'm going to let the Legion know tomorrow.

DeCola – Yes, confirm with them.

Murray – Anything else?

DeCola – Anyone else have anything?

Murray – Pat, you'll tell the Fire Department right?

Ely – Yes, I'll let them know.

April 20, 2020 Special Meeting cont.

Murray – Alright.

Harris – Chris, I told Brad that the flag up at the park is torn. I think it got caught in the wind. Did they take that down yet?

DeCola – He's going to do that this week. What we do is we take the old flags from when one of the poles break on Main Street and he saves the flag and we repurpose the flag up there. Yes, it's torn in the middle. Mitchell was going to do that in the next couple of days.

Harris – Okay. Did the plow truck ever get cleaned out?

DeCola – Yes, both the plow truck and sander got cleaned out. At least Brad and Mitchell are back to every day.

Harris – Oh, they are?

DeCola – Trying to keep them separate right now, as best they can, on separate jobs and in the office. Melissa and Renee just flip flop days so they are not in there at the same time right now. I don't know any other way we can really approach it. It seems to be working so let's continue. There's a lot of outside stuff starting to pile up.

Harris – Are they starting to work on the lawns that got torn up?

DeCola – Yes, he has topsoil coming. That was on this weeks' schedule. I told him he needs to get all the brush picked up. Jim Harmon from DOT wanted the brush picked up. There's a couple of spots on Main Street. The DOT is coming through next week with the contractor. They are going to put all new topsoil in. They are going to hydro-seed it. Jim pretty much assured that by Memorial Day that would all be grass. They really want to be out of here by the end of May if possible. That's going to depend on when the light poles do come in. He has to start mowing too. Even though we are not going to be using the park for a little while you still have to mow it. You still have to keep up on it.

Murray – About the lights, are we going to get the lights that we picked?

DeCola – Yes, they've been ordered. It's just the delivery time; the company they ordered them from. They ordered them four to five weeks ago and they told them it was about a twelve week delivery.

Murray – Okay

DeCola – Hoping by the end of May, sometime in June. Once they have them they will go up really quick. The only other thing; actually Renee, is when Brad's dad left did we terminate his P-100?

Caron – I think so.

DeCola – Okay, because I asked Brad about the pole barn. The shell is up. The tin needs to start to get up otherwise it's exposed right now. That really needs to be on the next couple weeks project and Mitchell doesn't know anything about it. He just asked if there is any way the Board could bring back his dad for five days to knock that off. I said, I don't know if we terminated his P-100. I don't know how we could do that. I'm not sure.

Harris – To finish up what Chris?

DeCola – The pole barn.

Harris – Oh, Okay

DeCola – The structure is up, but all the tin is there. He can't do it by himself. He said Mitchell doesn't know what to do. It's really Brad's dad that did all that last time we did the pole barn. I guess I don't know to approach that. I don't really want to get a separate contractor.

Murray – If we bring Duane back does he have to go through another physical and everything?

Ely – He'd have to go through the whole thing again.

Murray – We better get on this then.

DeCola – It was just a thought to figure out how can we get this done. We really want to get that done and he's got to get the LT2 building resided.

April 20, 2020 Special Meeting cont.

Ely – He really can't teach Mitchell? So one of them is going to be screwing the pieces up, the other one is going to be putting the other piece on top of the other one. They are going to be more than twelve feet apart.

DeCola – I don't know if it's so much that as it is the where with all of the knowledge of how to do it. I don't know.

Ely – You are saying Duane has the knowledge, Brad didn't pick up on it. That's what I mean. That's pretty much it.

Murray – But if we bring Duane back then Mitchell could start mowing too.

DeCola – If we can figure that out, bringing him back really is not to exceed five days or three days whatever that number is. I just don't know if we can do it. I guess we would have to research to see if that can be done on a temporary basis. I'm afraid that would keep being exposed.

Murray – Can we put him on the books as when needed?

Caron – No, because you had to put him in as temporary or seasonal. He had to be gone for a certain length of time otherwise it looked like you were trying not to pay him.

Ely – You pretty much have to hire him as a summer helper.

Harris – That's what I was thinking.

Weisskopf – You have summer help in the budget.

DeCola – Patrick brought up a valid point. Could we bring him back, since we have that in the budget, and we have that title. Can we bring him back as summer help for a few days? Would that work?

Ely – That's not adding anything to his retirement is it?

Caron – No

Ely – So, if he's not adding to his retirement why can't we? Just the legality part of it we'd have to look into. We could probably put him in as summer help.

DeCola – One week. I'm telling Brad you have five days, so you have to use the five days and that's it.

Ely – Rain or shine they've got to do it. Rain or shine it has to be done.

DeCola – Between that and, like I said, I want him to get the LT2 siding done also.

Ely – He doesn't need his dad for that though.

DeCola – No, it's just the things he needs to get done.

Caron – He needs a P-100 with County Civil Service. You need to do new hire reporting for withholdings. She has to go online and set that up.

DeCola – Alright, so let's toss it around until we get to our May meeting.

Murray – For summer help let's just say we brought Duane back and he only worked one day a week for summer help, would that be all right? Or does he have to work so many hours for summer help?

DeCola – No, I don't think there is any requirement.

Harris – Does he want to though? That's the thing.

DeCola – I don't know if he would agree to just come back to get the pole barn finished. I don't know that answer.

Murray – Oh, I think he would come back to help Brad. Mitchell's got to do a lot of mowing and if he has to keep helping Brad and he doesn't have time to do the mowing I don't know what we are going to do here.

DeCola – Well, our meeting is on May 4th, two weeks from today, so if we could kind of come up with a game plan and address it at that meeting. Come up with a solution.

Weisskopf – If I could cut in...on the LT2 siding we just need to but the siding and have it in stock on this year's budget.

April 20, 2020 Special Meeting cont.

DeCola – I told him to go down there. He said he was getting it from T&K. I told him to go get that done.

Weisskopf – We just have to get it bought on this year's budget.

Harris – So, he needs to do that.

DeCola – Any other thoughts? Looks like we are running up on about five minutes left on the meeting anyway because they can only be forty minute meetings.

Murray – It already told me we were running out of time.

DeCola – Yes

Murray – We are going to have a meeting in May?

DeCola – Yes, we have to have it whether we have it this way or not.

Murray – If we have it this way at least I know how to talk.

DeCola – All right. We would have to publish it by Monday Renee? No, we would have to publish it this week. We'd have to publish it by Thursday.

Murray – About what? The meeting?

DeCola – Yes, if we do this again.

Murray – When are we going to put it in the paper that we're not going to have a Memorial Day Parade?

Ely – They don't publish it.

DeCola – You don't publish it. We can post it on the website; post it on the door, say due to the current circumstances.

Murray – Once they find out Jordan's not going to have one they'll probably know that we're not going to have one.

DeCola – I assume they're not. Jordan was not on the call on Friday, but I'm sure not.

Murray – I'm sure they won't. they have more people than we do.

DeCola – And Ken is more plugged into this than any of us, so I'm sure he....

Weisskopf – Nobodies going to have a parade.

DeCola – No, I'm sure they will do a formal cancellation.

Murray – Anything else?

DeCola – No, I don't have anything else.

Murray – Let me know how we are going to do our May meeting.

DeCola – I will.

Murray – Everyone have a nice night.

DeCola – I need a motion to adjourn.

Murray – I'll make the motion to adjourn.

DeCola – Is there a second?

Harris – I'll second it.

Weisskopf – Thank you everybody.

DeCola – Thanks for jumping on everybody. I appreciate it.

Murray – Good bye.

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
May 4, 2020

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 2/29/2020	645972.90	613230.70	2183.75	0.00
March Receipts	<u>8212.48</u>	<u>2036.05</u>	<u>18970.23</u>	<u>0.00</u>
Total	654185.38	615266.75	21153.98	0.00
March Disb	<u>208041.60</u>	<u>17691.92</u>	<u>19094.59</u>	<u>0.00</u>
Bal 3/31/2020	446143.78	597574.83	2059.39	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, May 4, 2020

Having posted notice and notified residents through the Village of Elbridge website the regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:05 p.m. remotely through the ZOOM Application. Trustees present were Harris, DeMarco, Murray and Ely with Mayor DeCola presiding. Clerk-Treasurer Caron was also present.

Resident/Budget Officer Frederick Weisskopf was also in attendance.

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried unanimously to forgo the reading of the minutes from the last regular meeting on April 6, 2020.

The minutes of the last regular meeting on April 6, 2020 were accepted on a motion made by Trustee Ely, seconded by Trustee DeMarco and carried unanimously.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously to forgo the reading of the minutes from the special meeting on April 20, 2020.

The minutes of the special meeting on April 20, 2020 were accepted on a motion made by Trustee Harris, seconded by Trustee DeMarco and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report for April and approved it on a motion made by Trustee Ely, seconded by Trustee DeMarco and carried unanimously.

Trustee Harris presented the Code Enforcement Report, who moved for its acceptance, seconded by Trustee DeMarco and carried unanimously

Trustee Ely presented the Fire Department Report for March, who moved for its acceptance, seconded by Trustee Murray and carried unanimously.

Trustee Ely presented the Fire Department Report for April, who moved for its acceptance, seconded by Trustee Murray and carried unanimously.

There was no Public Works Report.

Mayor DeCola presented the Historian's Report for April. Trustee Murray moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Trustee, Mayor and Attorney Reports -

Trustee Harris – Asked if the speed sign is working.

Trustee DeMarco said that it needs repair through online support.

Trustee Harris is still receiving calls regarding the American flag at Seymour Lofft Park. It needs to be replaced as soon as possible.

Fred Weisskopf stated that he has a laptop computer that they can use to hook up to the speed sign.

Trustee Ely – No report.

Trustee Murray – He has been in contact with Jim White; Town of Elbridge Highway Superintendent regarding the ditch on Kingston Road. The County Foreman; Chris Munsie has been notified and will send out an engineer to take a look at the situation.

Trustee DeMarco – No report.

Mayor DeCola – There are three projects that need to be completed; the pole barn, the siding at the LT2 building and the block in the generator room at the Fire House. Brad can't complete on his own. Is the Board amenable to hiring Duane Milton on a temporary basis to help complete the projects?

New Business

Trustee Ely offered a motion, seconded by Trustee Harris, and carried unanimously to hire Duane Milton as a Summer Laborer for ten days to help complete some projects. The Board will waive the requirement of drug testing and physical exam.

May 4, 2020 Village Board Meeting Cont

Mayor DeCola has received a letter from NYSEG for LED streetlight conversion. He needs to cross out those lights that are part of the Main Street Project.

A motion was offered by Trustee Harris, seconded by Trustee DeMarco, and carried unanimously authorizing the Mayor to execute the NYSEG LED Streetlight Conversion Agreement.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously authorizing the Mayor to execute the \$30,000 Onondaga County Community Development Grant for street lights.

After review of the bills by the Board of Trustees and pending signatures, a motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously, to approve payment of May Abstract #12 in the amount of \$12,665.18 for General Fund Vouchers A372-A388, Checks 13901-13917, and \$7,456.89 for Water Fund Vouchers F188-F196, Checks 4958-4966.

The ZOOM meeting was cut off and ended. Everyone was disconnected.

At 7:45 p.m. the meeting resumed with Mayor DeCola, Trustees Ely and DeMarco, Clerk-Treasurer Caron and Resident/Budget Officer Fred Weisskopf.

Those present discussed Christmas decorations. Trustee Ely has obtained several quotes.

Trustee Ely offered a motion, seconded by Trustee DeMarco, and carried to purchase five LED snowflake decorations now and an additional ten LED snowflake decorations in June at the same quoted price each and on separate invoices for different budget years.

Trustee Harris joined the meeting via speaker phone.

Mayor DeCola read the following resolution to Levy Tax and Authorize Execution of the Tax Warrant.

A resolution levying the total taxes and other charges extended and levied against each parcel of real property shown on the roll prepared and verified by the Town Assessor on July 1, 2019, subject to reduction of special franchise assessments, court orders and removal of exemptions, for our Fiscal Year 2020-2021, was offered by Trustee Ely, and seconded by Trustee DeMarco, WHEREAS, a budget hearing was held on April 20, 2020 and the budget was finalized and adopted on April 20, 2020, be it RESOLVED, that there be levied and assessed against the real property of the Village of Elbridge a tax rate of \$3.24 per thousand of assessed valuation and other charges (i.e., unpaid water rents, unpaid fire inspection fees, and omitted taxes) for village government purposes for Fiscal Year 2020-2021; and be it further RESOLVED, that the Mayor and Clerk shall execute the Tax Warrant on or before May 19, which warrant shall expire on October 31, following the levy of the tax. Upon roll call vote each voted as follows: Mayor DeCola, Yes; Trustee Harris, Yes; Trustee DeMarco, Yes; Trustee Murray, Absent; Trustee Ely, Yes. The question of the resolution was thereupon duly adopted.

A motion was offered by Trustee Ely, seconded by Trustee Harris, and carried authorizing Clerk-Treasurer Caron to pay bills through year-end on Abstract #13.

Starting tomorrow, Department of Public Works employees will resume their normal work schedule; 7:30 a.m. to 4:00 p.m. Monday through Friday each working separate jobs as much as possible. The Clerks will continue an alternating schedule, Monday through Friday 8:00 a.m. to 4:00 p.m. through May 15, 2020 at this point. They will be open to the public by appointment only.

Mayor DeCola stated that per County Executive Ryan McMahon, libraries will be allowed to open back up for limited service as of the 15th. He will contact Librarian Camille DiSanza to make sure she is aware and has everything they will need.

A sink hole has been reported on Scott Circle and Circle Drive. Per Attorney Armani, as it is not in the right-of-way or on Village property the Village has no liability.

The meeting was adjourned at 8:12 p.m. on a motion made by Trustee Ely, seconded by Trustee DeMarco and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

Regular Meeting, Monday, May 4, 2020

Having posted notice and notified residents through the Village of Elbridge website the regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:05 p.m. remotely through the ZOOM Application. Trustees present were Murray, Ely, Harris and DeMarco with Mayor DeCola presiding. Clerk-Treasurer Caron was also present.

Resident/Budget Officer Frederick Weisskopf was also in attendance.

DeCola – I don't see anyone else present, just the Board and Fred. I did allow recording Renee. Okay, we will start with the minutes from the April 6th meeting and the April 20th special meeting. Did everyone receive that today? Whenever we do these virtual ZOOM meetings Renee has to transcribe. That's why you're seeing the whole conversation of the meeting. So, let's start with the April 6th meeting minutes. Would anyone like me to read those?

Harris – No.

DeCola – Can I get approval to forgo reading those minutes?

DeMarco – I'll make the motion.

Harris – I'll second it.

DeCola – Okay, all in favor?

Aye

DeCola – The April 20th special meeting? Budget Hearing. Wait a minute. I forgot to approve the April 6th minutes, so I need a motion.

Ely – I'll make the motion.

DeMarco – I'll second it.

DeCola – Great. All in favor?

Aye

DeCola – Let's go to the April 20th special meeting. Again, would anyone like me to read those? Or forgo the reading of the April 20th minutes?

Ely – Forgo it. I'll make the motion.

DeCola – Is there a second?

DeMarco – I'll second it.

DeCola – Great. All in favor?

Aye

DeCola – And lastly, I need approval of those minutes for April 20th.

Harris – I'll make the motion.

DeMarco – I'll second it.

DeCola – All in favor?

Aye

DeCola – Perfect. Let's go to the Treasurer's Report. I have that somewhere. I thought I had it downloaded, sorry. So, are there questions on the Treasurer's Report dated May 4th? I have it here if anyone didn't get a chance to look at it. I don't see anything. I don't have any questions. Wait, that LT2 balance...Renee, can you hear me or not?

Caron – Yes.

DeCola – That LT2 Balance; is that before we take out what we've used to pay Barton & Loguidice, correct? That hasn't come out of there yet right? The \$25,000.00 initial.

Caron – No.

DeCola – Okay. I need a motion approving the Treasurer's Report dated May 4th.

Ely – I'll make the motion.

DeCola – Is there a second?

DeMarco – I'll second it.

DeCola – All in favor?

Aye

DeCola – Codes.

Harris – Renee, did you get anything from Codes?

Caron – Yes.

DeCola – Yes. Here I can pull it up.

Harris – Because I didn't get anything.

DeCola – I have everything here. Looks like it's a two page report. Looks like he gave two months Stephanie. Looks like I'm seeing February; actually February, March and April.

Harris – I'll have to go back. I didn't see it. The only thing I got was from Renee for like the Treasurer's Report and the other stuff, but I didn't see that.

DeCola – He's got his three month report there for February, March and April.

Harris – We haven't had one for a while.

DeCola – yes, so, I wish I could turn this.

Caron – It scanned sideways.

DeMarco – Right there, isn't there a circle thing right there Chris? Up on Top? To the right. Oh no, that's share.

Ely – Yes, that's share. There it is.

DeCola – Now you can read it better. So, basically it looks like we have for the permits...I'll just read it.

Harris – Okay.

DeCola – We have half a dozen permits.

DeMarco – Some of them were just inspections.

DeCola – Okay. I didn't look to the right and then there's a second page of the permits that were issued. Looks like about four or five permits issued. Is there any questions on that? I assume Stephanie you want to make the motion to accept?

Harris – I'll make the motion to approve the Codes Report.

DeMarco – I'll second it.

DeCola – Great, all in favor?

Aye

Harris – I'll look back on my e-mail. I don't think I got it, but I'll look back.

DeCola – Fire Department.

Ely – I've got two reports.

DeCola – I think they were attached to this too.

Ely – Were they? Okay.

Caron – I think one month was anyway.

Ely – Yes, that's March, so we'll approve and go through March right now and then I've got April. Total number of alarms for March twenty-six; seven in the Village, eighteen in the Town.

Mutual Aid received one, given one, average number of responders five. So, I'll make the motion to approve March's report.

Murray – I'll second.

DeCola – All in favor?

Aye

DeCola – Any opposed?

(no response)

DeCola – and you have...

Ely – I've got April's here too.

DeCola – Okay.

Ely – Total number of alarms twenty-three. Let's see...Village six, Town fifteen, Mutual Aid given two, Mutual Aid received zero, average number of responders four.

DeCola – Okay. That's April you said?

Ely – Yes. I make a motion to approve the April Report.

Murray – I second it.

DeCola – All infavor?

Aye

DeCola – Is there anything else from the Fire Department perspective Pat that we need to talk about?

Ely – Nothing that I'm aware of besides that building getting that generator going.

DeCola – We'll talk about that in a bit and then, they delayed, postponed, whatever the right word is, their elections?

Ely – Yes, they postponed their elections. So, the elections will be postponed until COVID-19 is done and they can have a meeting again, another time.

DeCola – Perfect. They were notified, not that they expected anything different, about Memorial Day?

Ely – Yes, they were told about the Memorial Day Parade.

DeCola – Perfect. Public Works. Brad never hopped on, so we'll skip that for now. Historian's Report. Did you get the Historian's Report Murray?

Murray – No, I talked with Myrna a couple times. I told her to hold off, just put them all together on one, because she's been going down to the Library. You know the Library is closed. She's just doing her routine stuff down there, so she's not getting any calls or anything, but she's working on a report for the virus here. I think she said it's going to be like two hundred pages. It's almost like a diary. I mean, she sent me a couple pages and it's like this day in history telling me what's going on with the virus, then she puts down things that happened that day in history. She had in there Wyatt Earp died in twenty-nine, but she's got this report. She's unbelievable at it. She wanted me to start a diary of everything I do each day through this virus, but I do the same thing everyday anyway.

Harris – I thought she sent us one. Was it for April?

May 4, 2020 Village Board Meeting Cont

DeCola – It's up on the screen.

Murray – Oh, she did send it? I didn't get it.

DeCola – Looks like it's just like her standard report; no phone calls, no walk-ins, just e-mails.

Murray – I told her to hold off and just put it all on one.

DeCola – it talks about her expenditures for March were one hundred seventy-nine dollars, but nothing in April. It says zero.

Murray – I'm glad you guys can read it. I can't see it on my phone.

DeCola – It says in there that we need someone to hang a rocking chair from the ceiling next to the chair that is already hanging.

Murray – I've already talked to Brad about that. She's got two chairs up there now, because she's running out of room.

DeCola – Gotcha.

Murray – Someone gave her an old rocking chair from one of those mills that were down on Valley Drive. They found one, you know, when they were making furniture down there.

Somebody donated it, so now she wants to put it up on the wall.

DeCola – Alright. John, do you want to make a motion to accept her April, 2020 Historian's Report?

Murray – What is that for April?

DeCola – Yes.

Murray – Oh, Okay. I make the motion to accept April's Report.

Ely – I'll second it.

DeCola – All in favor?

Aye

DeCola – Alright. Trustee Reports. Trustees have anything?

Harris – What is the deal with the speed sign? Is it working or is something wrong with it? Or is there not too much sunlight?

DeMarco – There's something wrong with it. It needs to have a laptop plugged into it and call support to fix it. I thought Brad was doing it. I've never heard from him.

Harris – Okay, because I asked him. He wasn't sure. He said, "I'll have to ask Anthony about it."

DeMarco – Did you tell him Chris?

DeCola – I did.

DeMarco – That's what I thought. He told me you did.

DeCola – We've got to get it hooked up and give support a call and figure out the laptop situation.

Harris – The other thing is the flag still has not been taken care of down at the ballpark and I keep getting calls about it. So, that needs to be done. That was addressed in our last meeting and I think in March. So, that needs to be taken down. It looks bad and it's disrespectful. You know what I mean?

DeCola – Yes. I pulled a new one out of the box and I handed it to Mitchell.

Harris – It's in the meeting minutes too.

DeCola – I'll find out.

DeMarco – What's going on with the pole barn too? Nothing's happening there at all.

DeCola – That's on my list. I'll talk about that.

Harris – That's pretty much what I have.

Weisskopf – I have a laptop I can hook up to the sign; I've done that before, if Brad gives me a call.

DeMarco – If you come down Mark's got the info, or I can do it Fred. Mark was going to try and had taken it down last week, but ran out of time. Since Brad hasn't come around Mark was going to do it, but maybe if you've got it I can send him down with the stuff and you could do it.

Weisskopf – Okay, that's fine. That would be good.

DeCola – I'll tell Brad to talk to you Fred and get that done.

Weisskopf – Okay. Thank you.

DeCola – Thank you. Anything else?

Murray – Me.

DeCola – Okay, go ahead.

Murray – I talked with Jim White about the ditch on Kingston Road. He got a hold of Chris Munsie; he's a foreman for the County. He's going to meet me and Jim and he's going to bring an engineer with him to take a look at the situation. Would it be all right if I took Brad with me also?

DeCola – He should be there, yes.

Murray – Alright.

Demarco – Which one?

DeCola – Kingston.

Murray – Thursday night these guys had to go clear it out.

DeMarco – Probably the leaves weren't pulled out from the fall, I guarantee it.

Ely – Yes, we took half a truckload if not more out of there.

DeMarco – If nobody's cleaning the leaves...if anything they're pushing them in there. You know what I'm saying? So it's going to be there. There's nothing wrong with the ditch.

DeMarco - It's all the leaves in the ditch.

Ely - There's erosion happening on the ditch Anthony. So, it's starting. The road is going to erode if it keeps going. So, the County's actually got to dig above where the village line is. They've got to dig up further. We're only digging up to the village line and that's it and if they don't dig the top part of it everything just comes down the hill and we're digging it again.

Murray - So, if we get the engineer to show up maybe he can divert the water some other way too. I don't know.

DeMarco - They should be seeding it too after they dig it, but they're probably not doing it.

Murray - I've got a question for you guys. That's a County road, so let's just say we do lose the road down by the Jones' that's in the Village of Elbridge. Is it still the responsibility of the County if that road collapses? Or does that become our problem?

DeCola - It's a County road. We don't maintain that road.

Murray - I just wanted to know, so when I'm talking to that guy from the County and he'll say maybe the Village is going to fix that road if it caved.

DeCola - No.

Murray - Okay. I just wanted to make sure.

DeCola - We just maintain the culvert from the Jones' up to the village line, but the problem is it comes down from further up, so it's dumping more no matter how much we maintain it. It's just going to keep coming down from up above where the County just isn't doing anything.

Murray - Well, at least I have an answer if the guy from the County says well that's going to be the Village's problem if the road caves in.

DeMarco - If it's down below on ours it basically almost is. Yes, it should be the County, but I guarantee they're going to push it on us as the Village. I would assume, but maybe not.

DeCola - Patrick, that wasn't down by the Jones' where it was. Wasn't it up?

Ely - No, that's up a little bit, but yes, that's out of the village. It's the County more.

DeCola - yes, we went up above. I can't think of who's house that was. We went up above on the other side of the village line. There was another drain that was clogged really bad that we unplugged even though it wasn't in the village, because it wasn't going to do any good to leave that one.

Ely - It'll all just come down eventually.

Murray - Maybe the engineer can give us the right answer for this.

DeCola - It doesn't take much engineering to realize everything is going to keep coming down hill. That's where water goes.

Everyone - Yes

Murray - But hey, here's one more question though. This only happens when we get two inches of rain all at once, right?

DeMarco - Yes, and the leaves and everything else.

Ely - And the leaves, but it's not being cleaned out and all the people up there are pushing all of their leaves into it. Which they're doing. They're putting them in the ditch.

Murray - I talked with Brad today. He said he checked there in front of Jones' and he said that was all clear.

Ely - No way. John, there's no way.

Murray - He told me that today.

Ely - The amount of stuff we took out of there; there's no way.

DeCola - We spent two hours there that night.

Ely - No way.

Murray - Well, that's what he told me.

DeCola - Let me know when they come. Everything else that night was fine. Willow Lane; that worked fine. There was nothing wrong with that one. There was an issue...I didn't even know there was a retention pond...retention pond behind the old Gray property. I can't think of her name; Larry Gray's daughter sold that house. Was it Chariot?

Caron - Tam

DeCola - That's it, yes. There's a retention pond up behind that property. They called.

DeMarco - West Chariot?

DeCola - yes, behind the Tam's old property. They called today wondering. I guess it clogged up really bad; flooded their basement. Wanted to know why it wasn't clear. I talked with Tom and he said that it is not ours. It never has been. That was Larry Gray's. So, Brad let the property owner know that it has nothing to do with the Village. Wasn't anywhere near our...

DeMarco - I'm trying to think where it would be.

DeCola - Up behind. You know the hill.

Harris - Behind the plaza.

Weisskopf - Beyond the plaza on Larry Gray's property. Where Tam's was.

Murray - Hey, one more question about this ditch. If the County or this engineer wants to get ahold of us, who should I tell him to get ahold of? I mean, if he calls me I've got nothing. I can't tell him what to do or anything.

DeCola - It depends what he's calling about. I mean, he has to call me.

Murray - Should I give him your number? As a contact number?

DeCola - That's fine.

Murray - Alright, that's all I wanted to know.

DeCola – I have a handful of things, hopefully within the next twelve minutes, before we get knocked off. Projects that need to get done. Pole barn, siding of LT2, then block. Is that the generator room Patrick?

Ely – Yes, generator room.

DeCola – At the fire house, needs to basically be redone. The top. Just the top block. So, with the pole barn being number one that needs to be done, here's my thought on this. See what you guys think. He obviously can't do it alone. Mitchell can't; he has no knowledge of that, so what Brad is asking is if the Board is amenable to us bringing his dad back. Obviously, we terminated his role, so we can't bring him back under that, so we can bring him back under summer help and then give him just basically ten days to complete those projects. I don't know what else to do, I guess, so I'm looking for input from everyone.

Murray – You know we still have to get the sidewalk done across from the Wayside where the barbershop is. What about the bricks and everything?

DeCola – They can do that on their own. These are the projects that Brad can't. I think his dad has the knowledge on all of that.

DeMarco – Yes, he does.

DeCola – It's that or we hire out to do it and that's going to cost a fortune.

Weisskopf – So, hire his dad under summer help, because we have money in the budget and just, as you said, ten days to finish the pole barn, and then we need at least the LT2 siding bought. You can do that later.

DeCola – Mitchell and him can at least tear that apart real easy. They can pull that off.

Weisskopf – Yes.

Harris – And I'm sure Mitchell could do the siding. I mean, it's not difficult to do siding.

Murray – You still have to mow all the lawns.

DeCola – Yes.

Weisskopf – Correct.

DeCola – Mitchell's going to keep mowing. I don't have any other thoughts how we can get this done.

Murray – I kind of like bringing back Duane.

Harris – Just for the ten days. That's fine.

DeCola – Unless anyone else on the Board has a different idea.

Murray – It might be longer than ten days though.

DeCola – No John.

Ely – No way. You've got to put a timeline.

DeMarco – You've got to put a timeline or you'll be in trouble with him. I can tell you right now.

DeCola – Yes. Ten days is ten days, not whenever you use a day. Obviously, I know we are doing stuff outside; you've got weather, but that's it. I've talked with Harry about it, because we terminated that other position, whether we're okay putting him under summer help. He didn't think that would cause a problem. Due to everything going on with COVID it's at the Board's discretion if we want to waive, you know, the blood testing and urine testing because of the current situation. He said it would be within our right to waive that. Who knows how long that would even take right now for them to see him.

Ely – So, let's hire Duane back and waive the drug test and all that stuff.

DeCola – Okay.

Ely – We've got to get this stuff done.

Harris – Yep.

Ely – We can't wait too long.

DeCola – I want it done in this month if at all possible. Before the next meeting all those three things are off the list.

Harris – So will he start Monday? When are you having him start?

DeCola – We can, if he's ready to use him for the pole barn. Yes, we could obviously. We'd have to make sure Renee is good with what she needs to make sure.

DeMarco – We can't keep waiting. That wood is starting to discolor right now.

DeCola – No, then let's get it done. That will be number one. That can get done in two to three days, his dad said. They'll have it all closed up. I was just adding those other days to get that other stuff done. I thought if his dad was around to push. These are the three jobs we have to do. Let's get them done. Mitchell can stay on the mowing and right now we're getting a lot of brush because everyone is home and working on their yards, so brush just keeps piling up. They did it last week and now there was a bunch out there again this week and we need to keep continuing with that. There's other clean up that we talked about for him to take a look at. So, I guess if everyone is good with that we can make that motion.

Ely – I'll make the motion.

Harris – I'll second it.

DeCola – All in favor?

Aye

DeCola – Any opposed?

(no response)

DeCola – I'll let him know that right away. We're going to skip the Joint Water System SEQR review on this and then what we will do is probably we will schedule a half hour ZOOM on just that SEQR because that alone is going to take twenty minutes, so I don't want to waste tonight on doing that. By us delaying that by a week, it's not going to set the project back at all. So, I'm going to skip that. I have the NYSEG letter for LED conversion. Did everyone have a chance to see that? I e-mailed that out. It's pretty straight forward. I just need to go through and cross out the ones that are in the Route 5 project, that are going to stay right now until the State gets the new lights and takes them out. So, we don't want them to convert the lights that they are just going to turn around and take out.

Harris – Right.

DeCola – This Tim at NYSEG gave me the list. He wants me to cross out the ones to say we're not converting these. He will then give us the final bill for May. So it's on our May numbers for this budget year.

Weisskopf – Good. Thank you.

DeCola – If the Board is agreeable with that, authorize the Mayor to sign that letter and get it back to NYSEG. That amount was four thousand nine hundred, but I think that will come down a little bit too because some of those lights were the lights that were coming down on Main Street. So, It's not going to exceed four thousand nine hundred dollars. If anything it will be lower. I need that motion to authorize the Mayor to execute that LED streetlight conversion.

Harris – I'll make that motion.

DeMarco – I'll second it.

DeCola – All in favor?

Aye

DeCola – Great and then that second e-mail was from the County for the Community Development Grant for those lights. They've approved us for up to thirty thousand dollars. I've read through that. It's a lot of pages, but it's really just their standard agreement that the County uses. The first couple of pages are in regards to us. I just have to give them proof of insurance and something else and once we sign that and send it in and the contractor has the lights in we can apply to Community Development for the thirty thousand dollars.

Murray – Oh, they are going to give us thirty now?

DeCola – Yes, they're going to give us fifty percent of what we spend.

Murray – Oh, good.

DeCola – The State had already set it at sixty. It's not going to exceed sixty. They got us right in at sixty thousand dollars.

Murray – oh, no, it was thirty all the time. I thought it was twenty.

DeCola – No. So, if everyone doesn't have an issue with that I can execute that agreement and get it back to the County.

Ely – No issue, go ahead.

DeCola – I guess we'll put that in a motion authorizing the Mayor to execute the Onondaga County Community Development Grant.

Ely – I'll make the motion.

DeCola – Is there a second?

DeMarco – I'll second it.

DeCola – Great. All in favor?

Aye

DeCola – Bills; are we going to do the same process? Everyone stop in to take a look at those bills. Want to do that, Renee?

Caron – Yes. They were locked in Melissa's desk, so she'll get those out tomorrow.

Ely – I'll go in the morning. I'll sign them in the morning.

DeMarco – Alright.

Harris – I can sign them.

DeMarco – If she doesn't see me, tell her to call me.

DeCola – So, do we want to offer a motion to pay Abstract twelve Renee? Barring that if any of you have a question when you see those bills.

Caron – Yes.

DeCola – And if you do, put it aside hold it out.

Ely – Yes.

DeCola – So, I need a motion to pay Abstract twelve barring any questions that the Board Members may have on a particular bill and then it will be set aside and not paid.

Ely – I'll make the motion.

DeMarco – I'll second it.

DeCola – All in favor?

Aye

DeCola – Great. I don't see anything else.

Caron – yes, you need the Tax Warrant. That's got to be done.

May 4, 2020 Village Board Meeting Cont

DeCola – I've got that right here. I downloaded it. Here it is. So, I just read this, right Renee?
Caron – Yes.

DeCola - A resolution levying the total taxes and other charges extended and levied against each parcel of real property shown on the roll prepared and verified by the Town Assessor on July 1, 2019, subject to reduction of special franchise assessments, court orders and removal of exemptions, for our Fiscal Year 2020-2021, was offered by Trustee _____, and seconded by Trustee _____, WHEREAS, a budget hearing was held on April 20, 2020 and the budget was finalized and adopted on April 20, 2020, be it RESOLVED, that there be levied and assessed against the real property of the Village of Elbridge a tax rate of \$3.24 per thousand of assessed valuation and other charges (i.e., unpaid water rents, unpaid fire inspection fees.....

The meeting was cut off and ended. Everyone was disconnected.

7:45 p.m. Resumed meeting with Mayor DeCola, Trustees Ely and DeMarco, Clerk-Treasurer Caron, and Resident/Budget Officer Fred Weisskopf. Trustees Harris and Murray were absent.

DeCola – I'll give them one more minute to hop back on here. Now that we are back in is there anything else that we missed?

Caron – You just have to authorize me to pay the bills through the end of the year because we are in May, so we are going to do Abstract #13.

DeCola – That's right. Is the Planning Board meeting in May? Or don't we know yet?

Caron – We don't know.

DeCola – Okay. I have to fill that one empty seat.

Ely – Were we going to buy Christmas decorations this year?

DeCola – Let's talk about that too. I think I saw Fred hop back on.

Weisskopf – Yes, I'm back on.

DeCola – Perfect. Actually, we can continue on, the three of us are on, so when they figure out the log back in I'll let them back in. So, I think you sent that to my e-mail.

Ely – I don't know which one I sent it to. I know I sent it to you though.

DeCola – Do you remember how many you got, Patrick?

Ely – I looked at like twenty; fifteen or twenty of them. You got it?

DeCola – I just found it.

Weisskopf – Okay, you have \$6,500.00 in celebrations.

Ely - \$6,500.00?

Weisskopf – Yes, and you have some money from last year, but that's going to expire, so right now you have \$6,500.00 in celebrations.

Ely – Okay.

Weisskopf – You only use a little of that and you're not going to use any, because we're not going to have Memorial Day Parades.

DeCola – So, you probably want LED's right?

Ely – That's what I was going to ask you guys. The other thing is, do you want to go with five foot or do you want to go with six foot? Five foot is about \$100.00 cheaper, or so, than the six foot. Six foot is obviously more expensive.

DeCola – What are the current ones, six foot?

Ely – I think so.

DeCola – If you go LED's on a six foot you're getting about half of them on \$6,500.00. You're getting about half purchased.

Ely – Right.

Weisskopf – Okay, you have approximately fifteen to sixteen hundred in this year's budget, so if somehow you can work it to split it you'll have the \$1,500.00 plus \$6,500.00.

Ely – You just have to pay it this month, right?

Weisskopf – All we have to have is a bill. We need a bill for the \$1,500.00 and then the bill for the \$6,500.00. They don't have to ship them, but Renee needs a bill so we can encumber that money.

Ely – Okay.

DeCola – Maybe they can break it out into two bills. One for \$1,500.00.....

Ely – Yes, two bills.

Weisskopf – I'm sure they can play the game.

Ely – I'm sure they can. So you want to do LED? Five foot?

DeMarco – I would think.

DeCola – You want LED's too?

DeMarco – Yes

DeCola – How many is this, Patrick? How many total? Oh, twenty, there it is.

Ely – Twenty, but we don't have to do twenty. I don't know how many there are. I'm just going off of an estimated number.

DeCola – There's not much of a difference. Twenty at six feet is eleven. It's basically a \$40.00 difference. Order ten now?

Ely – Do ten now and ten next year? Do it that way?

DeCola – It's a thought.

DeMarco – It seems like we have more than twenty now I'm thinking.

Weisskopf – I think we have a lot more than twenty. I think we have close to forty or more.

DeMarco – Yep

Weisskopf – So when you buy them do every other one until next year.

DeMarco – With ten you're not getting every other one.

DeCola – You might not get the same one come next time.

Ely – Yes, that's exactly it. I mean do we really need to keep going every pole all the way through the village? You know what I mean? There's a cost to all of it obviously. We have to try to still keep it looking somewhat presentable, but do something, but do we have to do every pole all the way through? That's my big thing cause I mean there probably is thirty to thirty-five decorations out there maybe. I would think there's close to that I'm assuming.

Weisskopf – It's at least that.

DeCola – Including what used to go up on the new part of Route 5?

Ely – Yes, that's including everything. That would include the whole thing.

DeCola – Right now we are only going from the Meadows back down to the other end of the village.

Ely – Right.

DeCola – I just don't know if we can squeak out twenty right now, that's the thing.

Ely – Well, I think you do ten. Here's my other idea; these are snowflakes, we do ten snowflakes. Next year we come up and we do ten of something different. Then we can kind of rotate things in between. Switch it up a little bit so it's not just a snowflake. It could be something else. So we could change it up, put different things.

DeMarco – Yes, but you have to remember we're going to have to put them up messed up with the ones we already have. We can't go get a million different ones I don't think. That's my thought. It would be looking real...you know.

DeCola – He says from end to end from village line to Firehouse it's thirty-five without the new part, without the new lights going up he thinks it's about twenty, so from the Meadows back down to the Village Hall.

Ely – Is twenty?

DeCola – Yes, approximately. He said twenty-five tops. The rest were on old poles that are all gone or will be gone.

DeMarco – Okay.

DeCola – So, I don't know.

Ely – Do ten for now. Get them ordered? Do whatever you guys want to do.

DeCola – Well, what would it look like if we ordered ten and just put ten up now? I mean, use some of our old ones still? Just slowly swap them out? Or no?

Ely – No. Let's do ten, space them out more down the line. Space them, you know, so they're kind of spaced out, then eventually we'll keep bringing in. We will try to buy ten more next year. Fifteen more next year. Try and get them on there and we will have to keep going that way.

Piece meal it in, I guess.

DeCola – What if we got ten now and then come toward the late fall if there's a way we can find other money that won't get used order an additional ten at the end of this year. Then we do it and if we don't we can then, well just roll with what we have.

Ely – Roll with what we have. This is out of a catalog that I found it in. I don't think they are going to change it that much. I just think it's just going to be what changes probably is the bulbs in it, not the style of it, so I think we can still find it.

DeCola – I don't mind alternating a different theme, but I don't know what everyone else...if they will like that. If the residents will be upset that it's not all the same. I don't know, that's not my...I have no...uh

Ely – I hear you.

DeCola – I need someone else's thought on what looks better; keeping the same consistency or not.

Ely – Well, anything's better than the decorations we have now. People are just complaining about them, so if we do ten we're trying to make it better.

DeCola – Okay.

Weisskopf – How about if you order...talk to the company...five now, ten in June.

DeCola – Okay.

Weisskopf – And they bill you for five now. You have \$1,600.00 and I'm sure we can find a little more money, but you buy five now and ten in June and they give you the discount, but they bill you for five now and ten in June.

DeCola – I like that.

Weisskopf – Then you have fifteen at least.

Ely – Okay, I can do that.

Weisskopf – We can swing that. So, we'll get fifteen, but they have to break it into two bills.

Ely – Okay.

DeCola – I'm okay with that.

Ely – Alright.

DeCola – Murray can't get back on so...

Weisskopf – Then you can work on next year either buying the same thing or something different and just alternate every other one.

Ely – Yes, that's what my thought was.

Weisskopf – But that will get you fifteen for next year at least.

DeCola – Yes.

Caron – I think they will always have snowflakes they just might not look exactly the same.

DeCola – I would think so. It's not like they are going to get rid of that design.

Ely- No, I don't think they will.

DeCola – Alright, then we work on getting another fifteen and we will have thirty throughout the village. Let's do that then.

Ely – Okay.

DeCola – We probably should offer up a motion.

Ely – So, I make a motion to buy five of the five foot LED snowflakes now and then... You want me to make a motion for the rest of it? For the others in June?

DeCola – Yes.

Ely – Then purchase ten more in June.

Weisskopf – And then they give us the price.

Ely – They are going to keep the price the same amount. I'll work on that.

Weisskopf – yes, if we do it, they keep the price the same even though it's one month apart.

Ely – Yes, I'll work them on that. I had companies going against each other on this and this is the lowest I could get it.

DeCola – Okay, we have a motion and a second right? I heard...perfect

DeMarco – Yes

DeCola – Let me just go back to that Tax Levy so Renee can have that. The resolution for the Tax Levy, as I was going to say, upon roll call, but now we don't have everyone.

Ely – I can call John, get him on speaker phone.

DeMarco - Where's Stephanie?

Ely – Or I can call Stephanie.

DeMarco – They can't get back on?

DeCola – He said he couldn't get back on.

Ely – Alright, well I will put Stephanie on speaker phone.

Harris – Hello.

Ely – Hi, can you hear me? We're still trying to do this Tax Levy. I think you probably are having trouble getting connected back on, right?

Harris – Yes.

Ely – Alright, Chris is just going to keep reading through this Tax Levy. Just tell me if you can hear him or not.

Harris – Okay.

DeCola – I probably should go back to the beginning. Okay, real quick...

A resolution levying the total taxes and other charges extended and levied against each parcel of real property shown on the roll prepared and verified by the Town Assessor on July 1, 2019, subject to reduction of special franchise assessments, court orders and removal of exemptions, for our Fiscal Year 2020-2021, was offered by Trustee _____, and seconded by Trustee _____, WHEREAS, a budget hearing was held on April 20, 2020 and the budget was finalized and adopted on April 20, 2020, be it RESOLVED, that there be levied and assessed against the real property of the Village of Elbridge a tax rate of \$3.24 per thousand of assessed valuation and other charges (i.e., unpaid water rents, unpaid fire inspection fees, and omitted taxes) for village government purposes for Fiscal Year 2020-2021; and be it further RESOLVED, that the Mayor and Clerk shall execute the Tax Warrant on or before May 19, which warrant shall expire on October 31, following the levy of the tax. Upon roll call vote each voted as follows:

DeCola – So, I need a motion for this levy.

Ely – I'll make the motion.

DeCola – I need a second.

DeMarco – I'll second.

DeCola – Renee will do the roll call vote.

Caron – Mayor DeCola?

DeCola – Yes.

Caron – Trustee Harris?

Harris – Yes.

Caron – Trustee Ely?

Ely – Yes.

Caron – Trustee DeMarco?

DeMarco – Yes.

Caron – Trustee Murray?

DeCola – Absent, or left the meeting at 7:45 p.m. Alright, and then we needed to authorize the Clerk-Treasurer to pay bills to year end.

Ely – That's going to be Abstract thirteen?

Caron – Yes, thirteen.

Ely – So, I'll make the motion.

DeCola – Authorizing her to pay bills through the end of the year. Is there a second?

Harris – I'll second it.

DeCola – Great. All those in favor?

May 4, 2020 Village Board Meeting Cont

Aye

DeCola – Opposed?

(no response)

DeCola – We also need to do budget amendments you said?

Caron – No, I think I can do that. When I year end I just have to make all of the budget amendments to balance it.

DeCola – Okay. Did we miss anything Renee?

Caron – I don't think so.

DeCola – Alright, so work schedules. Starting tomorrow the DPW is going to go back to their normal work schedule, whatever that is, 7:30 to 4:00. Whatever they normally do.

Ely – 7:30 to 4:00.

Harris – Is Mitchell working with Brad?

DeCola – So, what we are trying to do...we're trying to keep everybody working on separate jobs on whatever they're doing. We're doing our best. Whether it's mowing...there's enough outside work for that. As far as Renee and Melissa, I've been alternating them every other day so that they are not together. I did talk to Melissa, but I haven't talked to Renee yet, but moving forward how they would like to approach that for after the 15th whether we move Melissa into the big conference table so they have space. It's up to them. I want the two of them to feel comfortable.

Caron – I think we are both okay with it as of the 15th. It'll be fine.

DeCola – Alright, so we'll just keep alternating through the 15th and then after that date we'll go back to our normal. What we will leave the same though is, or change is, office by appointment only until we feel more comfortable with going back to an open door policy. _____ what other municipalities are doing, but I would say as of the 15th Right now we are strictly closed, but as of the 15th we'll say it's by appointment only. If you need a Village service you'll have to schedule an appointment with us. That way people won't just be walking in if that makes sense to everybody.

Harris – Hmm, hmm.

Ely – Yes, that's fine.

DeCola – Anything else we missed? Any other topics? The only other thing I had, and I already checked with Harry is...What's that Circle Drive? Where does Tom live? What's that, Circle and?

Caron – Scott Circle.

Ely – Chamberlin Drive.

DeCola – So, in that lower circle...I don't know the one resident there that's right when you first pull in. Straight in...um

Ely – Briggs?

DeCola – What was it?

Ely – Briggs.

DeCola – In their backyard and also at Tom's is separate, but he understands, but that other resident doesn't apparently, there's a massive sink hole that's formed. I guess it's been there before. It was just filled in and now it's back again. It's in their backyard and the resident was asking what the Village is going to do about it. Per Harry, that's not in our right of way. We have no liability in that. We didn't create it, so just in case anybody comes to you guys and asks about what the Village is going to do. It's also in Tom's backyard, but Tom says I'm filling mine in, I understand the Village has no control.

Harris – No control over it.

DeCola – Correct. So, I just don't know if anyone is going to come to you guys and ask what the Village is going to do about that sink hole.

Harris – Okay.

DeCola – In case. I have not seen it. I haven't gone over there.

Harris – It's on Circle Drive?

Ely – Whatever is the lower one. Chamberlin, Scott Circle

Harris – up on the top, okay.

DeCola – I guess a few years back it did the same thing and they just filled it in, but it's doing it again and no one knows why; if it was something that the builder did years ago and buried. I don't know. I have no clue why. If there was something underground.

Weisskopf – There's sink holes all over the village.

DeCola – Is there?

Weisskopf – yes, all over the village, especially on North Street. There's bunches of sink holes there.

DeCola – Okay, but unless somebody knows anything different, Harry says it's not our liability the homeowner has to take care of it in case anyone gets questions on that. I don't have anything else on my list.

Ely – I'm good.

DeCola – You guys good?

Harris – I'm good.

May 4, 2020 Village Board Meeting Cont

DeCola – Any other DPW things that need to be addressed besides what were already referenced? I do have him...Yes, I still see Fred. I told him on yesterday's meeting with the County they said as of the 15th he was going to allow libraries to open back up for limited service. So, I told Brad that library work needed to get done. So that's another thing that needed to get done this week; all those lights before they open back up. I forgot what day he said it was supposed to rain all day. I told him it better be done before. I don't know who's running the Library right now. I left a message.

Weisskopf – Camille DiSanza.

DeCola – Camille is?

Weisskopf – Yes.

DeCola – Okay, because I just wanted....

Weisskopf – She's the Head Librarian right now.

DeCola – She took over for Karen?

Weisskopf – Yes.

DeCola – Okay.

Weisskopf – She's been doing it; subbing for Karen, but right now she's Head.

DeCola – Okay. I just wanted to make sure they knew and have everything they need to wipe down; to sanitize. I don't know if they do...to open...have the supplies they need if they decide to open back up. I'll make sure that the projects get finished. I didn't have anything else on my list of things to do, but if you guys come across anything else. I don't have anything else to talk about.

Ely – Alright.

DeCola – Well, that's it. I need a motion to adjourn.

Ely – I'll make the motion.

DeMarco – I'll second it.

DeCola – Hopefully by June 1st maybe we can start to resume meetings. Thank you.

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
June 1, 2020

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 3/31/2020	446143.78	597574.83	2059.39	0.00
April Receipts	<u>9745.61</u>	<u>23748.44</u>	<u>23734.09</u>	<u>0.00</u>
Total	455889.39	621323.27	25793.48	0.00
April Disb	<u>48115.34</u>	<u>23916.57</u>	<u>17896.68</u>	<u>0.00</u>
Bal 4/30/2020	407774.05	597406.70	7896.80	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, June 1, 2020

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:02 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray, Ely and DeMarco with Mayor DeCola presiding. Clerk-Treasurer Caron was also present.

Code Enforcement Officer Howard Tanner was also in attendance.

Mayor DeCola led everyone in the Pledge of Allegiance.

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried unanimously to forgo the reading of the minutes from the last regular meeting on May 4, 2020.

The minutes of the last regular meeting on May 4, 2020 were accepted on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee DeMarco, seconded by Trustee Murray and carried unanimously.

Howard Tanner presented the Code Enforcement Report. Trustee Harris moved for its acceptance, seconded by Trustee Murray and carried unanimously.

Howard Tanner left at 7:20 p.m.

There was no Fire Department Report.

There was no Public Works Report.

Trustee Murray presented the Historian's Report who moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Trustee, Mayor and Attorney Reports -

Trustee Harris – The fences at Seymour Lofft Park need repair. Weeds in the flower beds and at the Park need to be addressed and mulch should be placed around the playground.

Mayor DeCola stated that mulch has been ordered.

Trustee Murray – The Village of Elbridge signs on the east/west ends of the village need painting.

Trustee DeMarco – No report.

Trustee Ely – Stated that he is frustrated. Many residents have been contacting him regarding numerous things they feel should be done around the village. Projects are not being completed in a timely manner.

Mayor DeCola – Mayor DeCola said that County Executive Ryan McMahon reassured the Mayors that Village Public Improvement Project funding will remain the same and there will be no cuts.

He informed the Board that there has been a significant amount of damage at Seymour Lofft Park.

The Board discussed video monitoring.

There was some discussion regarding the use of a cell phone application that Board Members can access to create a list of projects and jobs to be completed. Mayor DeCola will contact Frank Clarke to discuss.

Old Business

Mayor DeCola stated that Champion Homes will be removed from the Joint Water System Improvement Project. The addition of any new water districts is not allowed at this time. The Board will prepare the Resolution and SEQR 2 & 3 at their next regular meeting.

June 1, 2020 Village Board Meeting Cont.

New Business

Mayor DeCola spoke with Dan Petrella regarding CHIPs funding for 2020. It is currently on the Governor's desk for approval.

Clerk-Treasurer Caron informed the Board that she will be using vacation time this month.

The Boy Scouts have built a box for old American flags and placed it outside of the Village Office.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Harris, seconded by Trustee Murray, and carried unanimously, to approve payment of June Abstract #1, with the addition of the NYCOM Annual Dues Invoice for \$757.00, in the amount of \$3,193.81 for General Fund Vouchers A1-A4, Checks 13932-13935, and \$2,430.86 for Water Fund Vouchers F1, Check 4975.

The meeting was adjourned at 8:28 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

Regular Meeting, Monday, July 6, 2020

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were DeMarco, Ely, Harris and Murray with Mayor DeCola presiding. Clerk-Treasurer Caron was excused.

Alex Hess and Grete Day; Barton & Louguidice were also in attendance.

Mayor DeCola led everyone in the Pledge of Allegiance.

Barton & Loguidice Associates led the discussion on bringing the Board up to date on the Joint Water System Improvement Project.

Residents Colin and Dawn Wolff joined the meeting at 7:03 p.m.

Ms. Day read through and explained in full detail the Full Environmental Assessment Form - Part 2.

Resident Peter LaDouceur joined the meeting.

After much discussion Board Members had no further questions or comments and agreed with everything as presented.

All present reviewed the Full Environmental Assessment Form – Part 3.

After review of the Findings of Fact a resolution was offered by Trustee Ely, seconded by Trustee DeMarco, and carried on roll call vote making the determination that the Project will not have a significant adverse environmental impact, that the Project will not require the preparation of a Draft Environmental Impact Statement, and directing the Mayor to sign the FEAF Part 3 – Determination of Significance indicating that a Negative Declaration has been issued for the Project. (See Resolution #4-2020 attached)

Mr. LaDouceur and Mr. & Mrs. Wolff left at 7:21 p.m.

A motion was offered by Trustee DeMarco, seconded by Trustee Ely, and carried unanimously to forgo the reading of the minutes from the last regular meeting on June 1, 2020.

The minutes of the last regular meeting on June 1, 2020 were accepted on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried unanimously.

Reports of Officers and Committees –

The Treasurer's Report has not been completed because the clerks need to finalize Abstract #13 and are awaiting information from the bank.

There was no Public Works Report. The Board did discuss the status of DPW projects.

There was no Code Enforcement Report.

Trustee Murray presented the Historian's Report who moved for its acceptance, seconded by Trustee Harris and carried unanimously.

Trustee, Mayor and Attorney Reports – no reports

Old Business

There was some discussion regarding the Christmas lights. With the purchase of twelve (12) new lights the Board decided to dispose of the old ones.

A motion was offered by Trustee DeMarco, seconded by Trustee Harris, and carried unanimously to declare twenty-seven (27) Christmas decorations as surplus material.

New Business

Trustee Ely offered a motion, seconded by Trustee Harris, and carried unanimously to also declare the old tracer machine as surplus material.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee Murray, and carried unanimously, to approve payment of July Abstract #2.

Mayor DeCola presented additional invoices for consideration.

Trustee Harris offered a motion, seconded by Trustee Ely, and carried unanimously authorizing the Clerk to add the additional invoices to Abstract #2.

July Abstract #2 in the amount of \$44,716.73 for General Fund Vouchers A5-A42, Checks 13962-14001, and \$9,283.34 for Water Fund Vouchers F2-F15, Checks 4989-5005 approved.

Fire Chief Paul Czarnecki and Asst. Chiefs Gordon Franz and Ryan Franz arrived at 8:25 p.m.

Chief Czarnecki presented the Fire Department Report for June. Trustee Ely moved for its acceptance, seconded by Trustee DeMarco, and carried unanimously.

July 6, 2020 Village Board Meeting Cont.

The Department will have a chicken barbecue on August 1, 2020.

There was discussion regarding the repair of the block on the generator room. Mayor DeCola stated that it was a summer project.

The meeting was adjourned at 9:14 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Murray and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

From dictation by Mayor Christopher DeCola on July 7, 2020

RESOLUTION # 4-2020

Village of Elbridge Board of Trustees
Regular Meeting
Monday, July 6, 2020

Proposed Action: Village of Elbridge/Town of Elbridge/Village of Jordan Joint Water System Improvement Project

RESOLUTION DETERMINING THAT THE PROPOSED VILLAGE OF ELBRIDGE, TOWN OF ELBRIDGE, AND VILLAGE OF JORDAN JOINT WATER SYSTEM IMPROVEMENT PROJECT IS A TYPE 1 ACTION AND WILL NOT HAVE A SIGNIFICANT ADVERSE IMPACT ON THE ENVIRONMENT

WHEREAS, the Village of Elbridge (Village) is proposing the Village of Elbridge, Town of Elbridge, and Village of Jordan Joint Water System Improvement Project (Project), located in the Village of Elbridge, Village of Jordan, and Town of Elbridge, Onondaga County, New York; and

WHEREAS, the Project has been classified as a "Type 1 Action" as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4; and

WHEREAS, the Village of Elbridge Board sent a letter and Part 1 of a Full Environmental assessment form (FEAF) to other potentially "interested Agencies" and "Involved Agencies" (as these terms are defined in the SEQRA Regulations found at 6 NYCRR Part 617.2), indicating the Village's desire to serve as the "Lead Agency" (as this quoted term is defined in the SEQRA Regulations) and to complete a coordinated review of the Project (in accordance with 6 NYCRR Part 617.6); and

WHEREAS, responses from Interested and Involved Agencies were requested, and each of the potentially Interested and Involved Agencies has agreed to, or raised no objections to, the Village of Elbridge Village Board serving as Lead Agency for the Project, including the Town of Elbridge and the Village of Jordan whom have been identified throughout the SEQRA process as Involved Agencies; and

WHEREAS, pursuant to the SEQRA Regulations, the Village of Elbridge Village Board has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in Section 617.7 of the SEQRA Regulations, and (b) examining the FEAF for the Project, including the facts and conclusions in Parts 1, 2 and 3 of the FEAF, together with other available supporting information, to identify the relevant areas of environmental concern:

NOW, THEREFORE, BE IT RESOLVED, that the Village of Elbridge Village Board hereby establishes itself as Lead Agency for the Project; and

BE IT FURTHER RESOLVED, that based upon an examination of the FEAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the Village's knowledge of the area surrounding the Project, the Village of Elbridge Village Board makes the determination that the Project will not have a significant adverse environmental impact and that the Project will not require the preparation of a Draft Environmental Impact Statement; and

BE IT FURTHER RESOLVED, that as a consequence of such findings and declaration, and in compliance with the requirements of SEQRA, the Village of Elbridge Village Board, as Lead Agency, hereby directs the Village of Elbridge Mayor to sign the FEAF Part 3 – Determination of Significance indicating that a Negative Declaration has been issued for the Project; this Resolution shall take effect immediately and will be properly noticed.

The question of the adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR	_____	Voted Yes
PATRICK V. ELY, TRUSTEE	_____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted Yes

The resolution was thereupon declared to be duly adopted.

Dated: July 6, 2020

I hereby certify that Resolution #4-2020 was adopted on July 6, 2020 and is recorded in the meeting minutes of the Village of Elbridge Village Board.

Renee M. Caron
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
July, 2020

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 4/30/2020	407774.05	597406.70	7896.80	0.00
May Receipts	<u>55033.85</u>	<u>25928.03</u>	<u>33209.83</u>	<u>0.00</u>
Total	462807.90	623334.73	41106.63	0.00
May Disb	<u>56424.55</u>	<u>38729.60</u>	<u>32778.47</u>	<u>0.00</u>
Bal 5/31/2020	406383.35	584605.13	8328.16	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Tuesday, August 4, 2020

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were DeMarco, Ely, Murray and Harris with Mayor DeCola presiding. Clerk-Treasurer Caron was also present.

Residents Roland Gassler, Peter LaDouceur, Stuart and Shery Weinburg, Peggy Simmons, Cindy Geery, and Colin and Dawn Wolff were present.

Code Enforcement Officer Howard Tanner was also in attendance.

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor DeCola recognized Roland Gassler who asked that the slit drain on Willow Lane be cleaned out. Mayor DeCola stated that he had cleaned it out personally in April. He will have DPW check it tomorrow.

Mayor DeCola recognized Sylvan Street residents who have presented a Petition to the Board of Trustees to remedy problems caused by the processing of topsoil at DeMarco's Nursery. The residents are not happy with the noise and dust. It is their understanding that a 2012 agreement was never executed, however that agreement was entered into on February 28, 2013. Mr. DeMarco doesn't want problems with his neighbors and is willing to work with them. He asked that they call him directly. Mr. DeMarco stated that the pile they are processing is from the Nursery property and is mostly gone. He will use a different screener, but will need four to six weeks to remove the remaining pile. When gone they plan on adding a tree field in that location. Residents asked if he could wet it down to eliminate the dust. Mr. Wolff suggested an amendment to the 2012 agreement. Mayor DeCola will discuss with Attorney Armani.

Mr. LaDouceur, Mr. & Mrs. Weinburg, and Mr. & Mrs. Wolff left at 7:21 p.m.

Resident Cindy Geery inquired about what would be considered a permanent structure. The Codes Office has denied her building permit application for a carport with a roof and one wall. She was informed of the appeals process and told that she can apply for a variance to the Zoning Board of Appeals.

Mrs. Geery and Ms. Simmons left the meeting at 7:28 p.m.

A motion was offered by Trustee Ely, seconded by Trustee Murray, and carried unanimously to forgo the reading of the minutes from the last regular meeting on July 6, 2020.

The minutes of the last regular meeting on July 6, 2020 were accepted on a motion made by Trustee DeMarco, seconded by Trustee Ely and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee DeMarco, seconded by Trustee Harris and carried unanimously.

Howard Tanner presented the Code Enforcement Report. Trustee Harris moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Code Enforcement Officer Tanner stated that he has received numerous complaints regarding chickens in the Village. Per Village Code no chickens, ducks, fowl or any animals commonly known as "farm animals" are allowed in the Village of Elbridge. He is aware of at least seven residents who have chickens and there is at least one rooster. The code has not been enforced.

The Board is not inclined to amend the code and would like it to be enforced. Code Enforcement Officer Tanner will issue thirty day Notices to Remedy to those in violation.

There was no Public Works Report.

Trustee Murray presented the Historian's Report who moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Trustee, Mayor and Attorney Reports -

Trustee Harris – Stated that DPW employees should inform the Board when using vacation time.

August 4, 2020 Village Board Meeting Cont.

Trustee Murray – He wanted all to know that DPW has been using a Maintenance Log for all vehicles and equipment. Employee Alex King has been washing all pieces weekly. He will only be working for three more weeks.

Trustee DeMarco – He has been working on getting the speed sign repaired. There was another water main break on East Main Street. The water main piping has been repaired numerous times in recent years and should be replaced in that area.

Trustee Ely – He would like to know what the procedure is and questioned the need to call Village of Jordan employees for water main break repairs.

Asst. Chiefs Gordon Franz, Ryan Franz and Ryan Peters arrived at 8:10 p.m.

Asst. Chief Gordon Franz presented the Fire Department Report for July. Trustee Ely moved for its acceptance, seconded by Trustee Murray, and carried unanimously.

The Department is going to reconvene the Truck Committee. Rescue 5 and Engine 1 are each over 25 years old and have exceeded their lifecycles. The Fire Department would like to replace them with one piece of equipment. They are hoping to sell the two pieces. The committee will investigate options and gather information for the Village Board.

Engine 3 is now 20 years old, so it is nearing its' end of life as well.

Mayor DeCola stated that he would like to find a used commercial stainless steel sink for the Fire House kitchen.

The generator needs repair. The Chiefs were instructed to contact Kraft Power Corporation.

After a six year suspension, Past Chief Robert Chuff has asked to return to the Department as a regular member. The Village Board will review past issues.

Asst. Chiefs Franz, Franz and Peters, as well as Howard Tanner and Mr. Gassler left the meeting at 9:00 p.m.

Old Business

A motion was offered by Trustee Ely, seconded by Trustee Murray, and carried unanimously, to modify the budget and increase revenue account code A2389 Other Home & Community Services – Other Governments \$30,000.00, increase expenditure account code A5182.2 Street Lighting – Capital Improvements \$30,000.00 for the Onondaga County Street Lights Grant and make the necessary budget amendments then encumber funds from the 2019-2020 budget totaling \$30,000.00 for the Village share of NYSDOT Lighting Betterment Agreement.

Per Resolution #15-19, Mayor DeCola will execute the NYSDOT Lighting Betterment Agreement and Utility work Agreement.

New Business

Mayor DeCola read Resolution #5-2020.

The resolution was offered by Trustee Harris, seconded by Trustee DeMarco, and carried on roll call vote, in memory of John "Jack" G. Horner, former Planning Board Chairman, Member and Secretary, Marriage Officer, Deputy Clerk and Historian of the Village of Elbridge. (See Resolution #5-2020 attached)

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously, granting permission for The Weedsport Winter Wanderers to use a portion of Village property for a snowmobile trail at Seymour Lofft Park, contingent upon the receipt of a Certificate of Insurance.

Mayor DeCola has had difficulty finding a resident who would be interested in serving on the Planning Board.

There was some discussion regarding garbage removal. The Board will look into solutions for future garbage removal contracts.

After review of the bills by the Board of Trustees, a motion was offered by Trustee DeMarco, seconded by Trustee Ely, and carried unanimously, to approve payment of August Abstract #3, in the amount of \$75,427.14 for General Fund Vouchers A28-A53, Checks 13974, 14003 - 14027, and \$17,436.69 for Water Fund Vouchers F14-F32, Checks 4998, 5006-5023.

The meeting was adjourned at 9:35 p.m. on a motion made by Trustee Murray, seconded by Trustee Ely and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

RESOLUTION # 5-2020

Village of Elbridge Board of Trustees
Regular Meeting
Tuesday, August 4, 2020

In memory of John "Jack" G. Horner former Planning Board Chairman, Member and Secretary, Marriage Officer, Deputy Clerk and Historian of the Village of Elbridge, Mayor Christopher A. DeCola read the following resolution, which was offered by Trustee Harris, and seconded by Trustee DeMarco, who moved for its approval:

WHEREAS John G. Horner served faithfully as a Chairman, Member and Secretary of the Village of Elbridge Planning Board from April, 1972 to April, 2002 for a total of thirty years, and

WHEREAS John served as the Village's Marriage Officer from July, 1991 to August, 2011 a total of twenty years, and

WHEREAS John served as Deputy Clerk from April, 1985 to April, 1987, and

WHEREAS John also served as Village Historian from April, 2015 to April, 2016, and

WHEREAS John served on the Village of Elbridge 125th and 150th Anniversary Committees, and

WHEREAS John was a Member of the Elbridge Free Library and the Elbridge Gerry Days Committee, and

WHEREAS the Village of Elbridge is thankful for John "Jack" G. Horner's forty years of distinguished public service to our community, and

WHEREAS Mr. Horner died on Wednesday, June 24, 2020,

NOW THEREFORE BE IT RESOLVED that the Village of Elbridge Board of Trustees extends their sympathy as a Village, which will be conveyed to his family by the mailing of a copy of this resolution to his family, and a copy shall be spread upon the permanent record of this Board.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR _____ Voted YES

PATRICK V. ELY, TRUSTEE _____ Voted YES

ANTHONY W. DEMARCO, TRUSTEE _____ Voted YES

JOHN F. MURRAY, TRUSTEE _____ Voted YES

STEPHANIE A. HARRIS, TRUSTEE _____ Voted YES

The resolution was thereupon declared to be duly adopted.

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
August, 2020

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 5/31/2020	406383.35	584605.13	8328.16	0.00
June Receipts	<u>178453.06</u>	<u>1763.63</u>	<u>17523.67</u>	<u>0.00</u>
Total	584836.41	586368.76	25851.83	0.00
June Disb	<u>21716.92</u>	<u>8267.81</u>	<u>23884.26</u>	<u>0.00</u>
Bal 6/30/2020	563119.49	578100.95	1967.57	0.00

These balances HAVE been confirmed by bank statements.

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
September 8, 2020

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 6/30/2020	563119.49	578100.95	1967.57	0.00
July Receipts	<u>49270.33</u>	<u>29057.26</u>	<u>17592.62</u>	<u>0.00</u>
Total	612389.82	607158.21	19560.19	0.00
July Disb	<u>37052.57</u>	<u>9092.85</u>	<u>15134.35</u>	<u>0.00</u>
Bal 7/31/2020	575337.25	598065.36	4425.84	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Tuesday, September 8, 2020

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Ely, and Murray with Mayor DeCola presiding. Clerk-Treasurer Caron was also present. Trustee DeMarco was absent.

Residents Timothy Karlik, Cynthia Sanderson, Kathleen Sanderson and Resident/Town Councilman Floyd Duger were present.

Maintenance Worker I Bradley Milton, J-E School Superintendent James Froio, Carrie Milton, Sofia Milton, Mr. & Mrs. Duane Milton and Mr. & Mrs. Jeremy Chilson were also in attendance.

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor DeCola recognized J-E School Superintendent James Froio who presented Bradley A. Milton with his High School Diploma.

Mr. Froio, Carrie & Sofia Milton, Mr. & Mrs. Duane Milton and Mr. & Mrs. Chilson left the meeting.

Mayor DeCola recognized Ms. Sanderson who asked why there is no noise ordinance in the Village. Her neighbor on Valley Drive plays his car stereo so loud it rattles her windows. The State Police have been contacted but they can't do anything about it. Mayor DeCola stated that noise ordinances are very hard to enforce, but will discuss the issue with the Village Attorney and the Code Enforcement Officer.

Cars are speeding as well and the same individual often times squeals his tires. Mayor DeCola stated that the police would have to enforce that.

Ms. Sanderson requested that the numerous potholes on Valley Drive be filled. Her mother is in a wheelchair and they have had a hard time maneuvering around them so she doesn't tip over. The Village DPW has plans to repave a portion of Valley Drive and fill the potholes next week.

Suspicious activity, partying and drugs have been a problem on land beyond the barriers on Valley Drive. Mayor DeCola informed her that that area is in the Town of Elbridge and she should contact Town of Elbridge Officials. Councilman Duger will bring her concerns before the Town Board.

Several Scouts from Boy Scout Troop 52, Resident/Fire Chief Paul Czarnecki and Holly Czarnecki joined the meeting at 7:08 p.m.

Mayor DeCola recognized Mr. & Mrs. Czarnecki and Mr. Karlik who all addressed the Board about the Notices they received from the Code Enforcement Officer regarding their chickens. Per Village Code chickens are not allowed in the Village of Elbridge. They believe the Local Law is antiquated and should be changed. They consider them pets and they produce eggs for their families. They asked the Board to consider a time extension and to hold a Public Hearing and possibly a referendum. Based on public opinion they are willing to remedy the situation. Mr. & Mrs. Czarnecki are willing to get rid of their rooster. Mr. Karlik doesn't want to have to kill his chickens, but allow them to live out their lives.

Mayor DeCola stated that the Village has received numerous complaints from residents recently. We also received a complaint from an attorney who said they would sue the Village for not enforcing our Local Laws. Code Enforcement Officer Tanner has been working hard to enforce all of the Local Laws. Board Members have contacted other municipalities regarding their policies. They found that no Villages in Onondaga County allow chickens. The Village of Port Byron in Cayuga County allows a resident to have up to six chickens with a Special Permit for a \$200.00 fee and all neighbors must approve. There have been numerous court cases which all ruled that chickens are not pets.

The Board of Trustees is willing to allow a stay of 30 days on their Orders to Remedy and to hold a Public Hearing to gather public opinion. During this time, Public Hearings must have virtual accessibility due to COVID-19. Mayor DeCola will discuss with the Village Attorney and Code Enforcement Officer Tanner.

Trustee DeMarco arrived at 7:36 p.m.

Assistant Fire Chiefs Gordy Franz and Ryan Franz joined the meeting at 7:45 p.m.

Cynthia and Kathleen Sanderson and Timothy Karlik left at 7:48 p.m.

Town of Elbridge Officials approached Mayor DeCola regarding the management of Seymour Lofft Park. The Town was not interested last year, however, thoughts have changed. Highway Superintendent White is willing to take over general management of the Park. Joseph Patrick; Town of Elbridge Recreation Director would be very much involved also. Councilman Duger presented the Board with an Intermunicipal Agreement for their consideration. There was some discussion. The Village of Elbridge would be responsible for all capital improvements. The brush pile would be for Village residents use only and Village Officials would like the use of the pavilion and grounds to remain free for Village and Town residents. The Village Board doesn't have many concerns and needs clarification on several things. The Village Attorney will review the Agreement. The Town is working on their budget and they're looking to execute the Agreement soon.

A motion was offered by Trustee Ely, seconded by Trustee Murray, and carried unanimously to forgo the reading of the minutes from the last regular meeting on August 4, 2020.

The minutes of the last regular meeting on August 4, 2020 were accepted on a motion made by Trustee Ely, seconded by Trustee Murray and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report for August and approved it on a motion made by Trustee Ely, seconded by Trustee DeMarco and carried unanimously.

The Board reviewed the Treasurer's Report for September and approved it on a motion made by Trustee Harris, seconded by Trustee DeMarco and carried unanimously.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously, authorizing Clerk-Treasurer Caron to transfer \$72,388.55 (2019-2020 LT2 Expenditures) from the LT2 Money Market Savings Account to the Water Fund Money Market Savings Account.

Trustee Harris presented the Code Enforcement Report who moved for its acceptance, seconded by Trustee Murray and carried unanimously.

Chief Czarniecki presented the Fire Department Report for August. Trustee Ely moved for its acceptance, seconded by Trustee Murray, and carried unanimously.

Chief Czarniecki reported that the Department has ongoing training outside of the district and takes Fire Equipment with them. All of the fire hoses have been tested and four pieces failed. Ladder testing is complete with no problems. The generator room block needs repair as soon as possible and a new kitchen sink needs to be installed. Trustee DeMarco may have a sink they can use.

Assistant Chief Gordy Franz stated that they have a new graduate from the Firefighter 1 class.

The Truck Committee will be meeting on September 11th to get some sketches and hard estimates/quotes for a new vehicle.

Chief Czarniecki, Asst. Chiefs Franz and Franz and Mrs. Czarniecki left the meeting at 8:28 p.m.

Floyd Duger and the Scouts left at 8:30 p.m.

Trustee Murray presented the Historian's Report who moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Trustee, Mayor and Attorney Reports –

Trustee Murray – He suggested that the landscaping at the State Trooper Barracks and around the Village of Elbridge sign be removed and changed so it is easier to maintain.

September 8, 2020 Village Board Meeting Cont.

Trustee Harris – no report

Trustee DeMarco – nothing to report

Trustee Ely – no report

New Business

Mayor DeCola read Resolution #6-2020.

The resolution was offered by Trustee Ely, seconded by Trustee DeMarco, and carried on roll call vote, to adopt the new Retention and Disposition Schedule for New York Local Government Records (LGS-1). (See Resolution #6-2020 attached)

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously, to approve payment of September Abstract #4, in the amount of \$58,700.60 for General Fund Vouchers A54-A88, Checks 14028 - 14062, and \$20,850.79 for Water Fund Vouchers F33-F50, Checks 5024 - 5041.

Brad Milton presented the Public Works Report. Trustee Ely moved for its acceptance, seconded by Trustee Murray and carried unanimously.

The Department of Public Works is back to only one full-time employee. The Board will think about hiring a part-time employee to help with plowing streets and sidewalks and winter projects. Depending on the severity of the winter the Village will have to prioritize projects.

Per an e-mail received from Attorney Armani, there is a NYCOM Advocacy Update dated September 8, 2020 regarding a Moratorium on Termination of Residential Utility Services, deferred payment agreements and written notification to residential customers.

A motion was offered by Trustee Ely, seconded by Trustee Murray, and carried unanimously, to enter into executive session at 9:11 p.m. to discuss personnel matters.

Clerk-Treasurer Caron was invited to stay.

Trustee Ely offered a motion, seconded by Trustee Murray, and carried unanimously, to exit executive session at 9:42 p.m.

No formal action was taken at this time in regards to reinstating former Fire Chief Robert Chuff, as the Board is referring the matter to legal counsel, as Attorney Armani was not present at this meeting.

The meeting was adjourned at 9:45 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Murray and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

RESOLUTION # 6-2020

Village of Elbridge Board of Trustees
Regular Meeting
Tuesday, September 8, 2020

At a regular meeting of the Board of Trustees of the Village of Elbridge, held at the Village Hall, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on the 8th of September, 2020, commencing at 7:00 p.m. the following resolution was offered by Trustee Ely, and seconded by Trustee DeMarco, who moved for its adoption:

WHEREAS, the Village of Elbridge, has received the new LGS-1 Local Government Retention Schedule

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees of the Village of Elbridge that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein, and

BE IT FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

The question of the adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR	_____	Voted Yes
PATRICK V. ELY, TRUSTEE	_____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted Yes

The resolution was thereupon declared to be duly adopted.

Dated: September 8, 2020

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
October 5, 2020

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 7/31/2020	575337.25	598065.36	4425.84	0.00
August Receipts	<u>86650.96</u>	<u>28133.91</u>	<u>18540.69</u>	<u>0.00</u>
Total	661988.21	626199.27	22966.53	0.00
August Disb	<u>88601.83</u>	<u>17069.50</u>	<u>21113.59</u>	<u>0.00</u>
Bal 8/31/2020	573386.38	609129.77	1852.94	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, October 5, 2020

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray and Ely with Mayor DeCola presiding. Clerk-Treasurer Caron was also present. Trustee DeMarco was absent.

Resident/Town Councilman Floyd Duger was present.

Town Supervisor Vern Richardson and Code Enforcement Officer Howard Tanner were also in attendance.

Mayor DeCola led everyone in the Pledge of Allegiance.

A motion was offered by Trustee Ely, seconded by Trustee Murray, and carried to forgo the reading of the minutes from the last regular meeting on September 8, 2020.

The minutes of the last regular meeting on September 8, 2020 were accepted on a motion made by Trustee Ely, seconded by Trustee Murray and carried.

No one present wished to comment.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee Murray, seconded by Trustee Harris and carried.

Trustee Harris presented the Code Enforcement Report who moved for its acceptance, seconded by Trustee Murray and carried.

Mayor DeCola spoke with Attorney Armani about holding a Public Hearing regarding Local Law Chapter 48 ANIMALS; specifically Section 48.3 K pertaining to the keeping of chickens. The Board can hold a Public Hearing limiting the number of attendees to 50 people and offering remote attendance through the ZOOM Application. It was suggested that attendees will have to RSVP prior to the meeting. The Board would like to schedule the Public Hearing for October 22, 2020 at 7:00 p.m. at the Elbridge Fire House. Clerk-Treasurer Caron will contact Attorney Armani to prepare the Legal Notice and post/publish.

Trustee DeMarco joined the meeting at 7:18 p.m.

Trustee Murray presented the Historian's Report who moved for its acceptance, seconded by Trustee Harris and carried unanimously.

There was no Public Works Report.

Trustee Ely presented the Fire Department Report for September who moved for its acceptance, seconded by Trustee Harris, and carried unanimously.

There was some discussion regarding the proposed Intermunicipal Agreement with the Town of Elbridge regarding management of Seymour Lofft Park. The Village of Elbridge will shut off the water and winterize on November 1, 2020 and turn everything back on in the spring. Village DPW will move the mowers and plow stored there. The Town of Elbridge is not looking to maintain the hillside.

A motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously authorizing the Mayor to execute a one (1) year Intermunicipal Agreement Relative to Managing Seymour Lofft Park with the Town of Elbridge.

Trustee, Mayor and Attorney Reports –

Trustee Harris – Recently, she weeded the Village Hall flower beds and suggested new landscaping in the spring. She said that hostas and stones would look nice.

Trustee Murray – He initiated discussion regarding trick or treating in the Village this year. Board Members are not interested in trying to enforce any rules and residents will do so at their own risk. He suggested that the Board look to hire someone to help plow the sidewalks this winter. After some discussion, the Village is not looking to hire additional help at this time.

October 5, 2020 Village Board Meeting Cont.

Trustee Ely – He stated that Clifton Recycling is scheduled to mulch the brush pile at Sandbank Road property. The kitchen sink and the water heater shut off valve at the Fire House need to be replaced as soon as possible. He suggested that the muddy spot at the entrance to the library be paved.

Mayor DeCola will contact the engineer to discuss.

Trustee DeMarco – He is gathering quotes for new truck with a plow. He still needs to find out what the lead time is. The Board can make a decision at their November meeting.

Mayor DeCola – Per new State Legislation, the Village needs to prepare a Pandemic Operations Plan by April 1, 2021. Also, there was an update to the Sexual Harassment Policy that needs to be addressed. Attorney Armani is working on the form. He stated that he is having a very hard time finding a resident who is interested in being a Planning Board Member.

New Business

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee DeMarco, and carried unanimously, to approve payment of October Abstract #5, with the addition of 7 invoices totaling \$2,924.11, in the amount of \$25,096.92 for General Fund Vouchers A89-A117, Checks 14063 -14091, and \$10,494.40 for Water Fund Vouchers F51-F63, Checks 5042 - 5054.

A motion was offered by Trustee Ely, seconded by Trustee Murray, and carried unanimously, to enter into executive session at 8:25 p.m. to discuss a personnel matter.

Clerk-Treasurer Caron was invited to stay.

Trustee Ely offered a motion, seconded by Trustee Harris, and carried unanimously, to exit executive session at 8:45 p.m.

A motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously in preparation of Clerk-Treasurer Caron's retirement to establish a hiring committee consisting of Mayor DeCola, Trustee Ely, Clerk-Treasurer Caron and Deputy Clerk Godfrey and authorizing Clerk-Treasurer Caron to publish an advertisement for the Clerk-Treasurer position.

The meeting was adjourned at 8:48 p.m. on a motion made by Trustee DeMarco, seconded by Trustee Murray and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

VILLAGE OF ELBRIDGE
TREASURER'S REPORT
November 2, 2020

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 8/31/2020	573386.38	609129.77	1852.94	0.00
September Receipts	<u>41401.44</u>	<u>1015.21</u>	<u>21443.66</u>	<u>0.00</u>
Total	614787.82	610144.98	23296.60	0.00
September Disb	<u>44185.28</u>	<u>20176.31</u>	<u>16178.25</u>	<u>0.00</u>
Bal 9/30/2020	570602.54	589968.67	7118.35	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, November 2, 2020

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:00 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray, Ely and DeMarco with Mayor DeCola presiding. Clerk-Treasurer Caron was also present.

Camille DiSanza was also in attendance.

Mayor DeCola led everyone in the Pledge of Allegiance.

Mayor DeCola recognized Camille DiSanza; Director of the Elbridge Free Library who presented the Board with pictures of items of concern at the Library. A hole has developed near the driveway entrance on the shoulder of Route 5. It fills with water, mud and ice and is very dangerous.

Mayor DeCola stated that he has been in contact with NYSDOT and they are aware of the situation. He is awaiting a reply.

Mrs. DiSanza said water has been dripping in the Maintenance Room onto the furnace and the floor. It usually happens when it rains. The Village will look at it.

She requested that vines/poison ivy growing on the west side wall of the building be removed.

They are having problems with the toilet. Plunging has not helped. Should she contact a plumber? When was the last time the septic tank was pumped out? The Village will work on getting it repaired.

The Library Board will hold its' annual meeting in January via the ZOOM Application.

Mrs. DiSanza left the meeting at 7:15 p.m.

A motion was offered by Trustee Ely, seconded by Trustee Murray, and carried unanimously to forgo the reading of the minutes from the last regular meeting on October 5, 2020.

The minutes of the last regular meeting on October 5, 2020 were accepted on a motion made by Trustee Ely, seconded by Trustee Murray and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee Harris, seconded by Trustee Murray and carried unanimously.

Trustee Harris presented the Code Enforcement Report who moved for its acceptance, seconded by Trustee Murray and carried unanimously.

There was no Historian's Report.

There was no Public Works Report. Bradley Milton is out of work until 11/8/2020.

Trustee Ely offered a motion, seconded by Trustee DeMarco, and carried unanimously to approve the purchase of a 2021 Chevy Truck with a plow for \$35,495.00 from Joe Basil Chevrolet, Inc. or East Syracuse Chevrolet.

Trustee, Mayor and Attorney Reports –

Trustee Harris – no report.

Trustee Murray – He was asked if there is an ordinance regarding installing speakers outside of the church. He will refer the Church Board to the Code Enforcement Officer.

He wondered if the Village was going to put Christmas lights on the tree at the Library this year. Board Members are not inclined to do that. The 15 new Christmas decorations will be installed on the light poles along Route 5.

Trustee Ely – nothing to report.

Trustee DeMarco – no report.

New Business

Trustee Harris offered a motion, seconded by Trustee DeMarco, and carried unanimously for the Board to Certify the Treasurer's Affidavit of Unpaid Village Taxes for return to the County and Relevy on the Town & County Taxes on January 1.

A Resolution was offered by Trustee Harris, seconded by Trustee Murray, Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Electricity. Upon roll call vote each voted as follows: Mayor DeCola, Yes; Trustee Harris, Yes; Trustee DeMarco, Yes; Trustee Murray, Yes; Trustee Ely, Yes. The question of the resolution was thereupon duly adopted.

A Resolution was offered by Trustee Harris, seconded by Trustee Murray, Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Natural Gas. Upon roll call vote each voted as follows: Mayor DeCola, Yes; Trustee Harris, Yes; Trustee DeMarco, Yes; Trustee Murray, Yes; Trustee Ely, Yes. The question of the resolution was thereupon duly adopted.

Fire Chief Paul Czarnecki and Asst. Chiefs Gordon Franz and Ryan Franz arrived at 7:58 p.m.

Chief Czarnecki reported that he met with the Town of Elbridge Historian at the Library/Historian's room and offered suggestions. He stated that it was not an official fire inspection. That is something the Code Enforcement Officer handles.

Chief Czarnecki presented the Fire Department Report for October. Trustee Ely moved for its acceptance, seconded by Trustee Murray, and carried unanimously.

The Department has two new interior firefighters, an explorer who has turned 18 and one transfer from Sennett who is also an interior firefighter.

All the trucks are getting inspected.

They are starting a PILOT program with refresher classes for basic EMTs.

Chief Czarnecki reported that doctors are unable to conduct annual physicals at this time. They do not have the equipment to do pulmonary function tests. It's possible they can resume after the first of the year.

The Department would like a Member to clean the fire house moving forward.

Chief Czarnecki and Asst. Chiefs Franz and Franz left the meeting at 8:28 p.m.

Mayor DeCola reported several issues prevented us from holding the Public Hearing on October 22, 2020. The Planning Board met last week and discussed the Local Law relating to chickens in the Village. Members will be reviewing all the information and providing the Board of Trustees with their recommendation.

A motion was offered by Trustee Harris, seconded by Trustee DeMarco, and carried unanimously authorizing Clerk-Treasurer Caron to publish a display ad seeking resumes for the position of Clerk-Treasurer.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously, to approve payment of November Abstract #6, in the amount of \$32,776.16 for General Fund Vouchers A118-A148, Checks 14092 -14124, and \$16,006.30 for Water Fund Vouchers F64-F81, Checks 5055 – 5073.

A motion was offered by Trustee Ely, seconded by Trustee Murray, and carried unanimously, to enter into executive session at 8:37 p.m. to discuss a personnel matter.

Clerk-Treasurer Caron was invited to stay.

Trustee Harris offered a motion, seconded by Trustee DeMarco, and carried unanimously, to exit executive session at 8:43 p.m.

A motion was offered by Mayor DeCola, seconded by Trustee Murray, and carried unanimously to appoint Timothy Mitchell to the position of Planning Board Member to fill a vacancy, which term expires December, 2021.

The meeting was adjourned at 8:45 p.m. on a motion made by Trustee Murray, seconded by Trustee Harris and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

Having posted notice, the annual, organizational meeting of the Board of Trustees of the Village of Elbridge was held in the Municipal Offices, 210 West Main Street, commencing at 7:00 p.m. Trustees present were Harris, Murray, Ely and DeMarco with Mayor DeCola presiding. Clerk-Treasurer Caron was also present.

Resident Gary Ellingworth was present.

Town of Elbridge Historian Jason Parkman was also in attendance.

Mayor DeCola led everyone in the Pledge of Allegiance.

Trustee DeMarco was appointed Deputy Mayor.

The following term appointments were offered: Patricia Simmons-Clough, Planning Board Member (five years); John Tambroni, Zoning Board of Appeals Member (five years).

Also offered were the following annual appointments: Deputy Clerk, Melissa L. Godfrey; Planning Board Chairman, Dennis Pelmeier; Planning Board Secretary, Renee M. Caron; Zoning Board of Appeals Chairman, Timothy Gannon; Street Crossing Guard, Jeanine R. Nolte; Alternate Street Crossing Guard, Terrie Fancher; Village Historian, Myrna L. Sullivan; Deputy Village Historian, vacant; Attorney to the Village Board, Planning Board and Zoning Board of Appeals, Harry V. Armani & Associates; Marriage Officer, Gale Mitchell; Budget Officer, Frederick Weisskopf; Records Access Officer, Deputy Clerk Melissa L. Godfrey; Mayor DeCola, Trustee Harris, RMO Caron, RAO Godfrey, Fire Department Secretary and Historian Sullivan as the Records Management Advisory Committee; Housing Authority Chairman, Mayor DeCola. The Board of Ethics Committee: Linda Burton, Mayor DeCola, Clerk Caron, Deputy Clerk Godfrey; Ethics Board Chairman, Linda Burton.

Trustee assignments are as follows: Trustee Harris – Municipal Water, Library, Codes Enforcement, Parks, Streets & Street Lighting; Trustee Murray – Department of Public Works, Personnel, Buildings/Grounds, Sidewalks, Planning Board; Trustee DeMarco – Garbage & Recyclables, Construction, Brush; Trustee Ely – Fire Department, Financials and Insurance. The Drainage Committee will consist of Mayor DeCola and Trustee DeMarco; Mayor DeCola and Trustee DeMarco will also serve on the Intermunicipal Water Committee.

The above appointments were approved on a motion made by Trustee DeMarco, seconded by Trustee Murray, and carried unanimously.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried unanimously, to set the Surety Bond for the Clerk-Treasurer and Mayor at \$100,000 each, and all other employees at \$10,000 each.

A motion was offered by Trustee Ely, seconded by Trustee Murray, and carried unanimously, to designate Clerk-Treasurer Caron as the licensing officer.

A motion was offered by Trustee Murray, seconded by Trustee Harris, and carried unanimously, to designate the first Monday of every month as the Board's regular meeting dates beginning at 7:00 p.m. in the Municipal Offices, 210 West Main Street, Elbridge; in case of a holiday, the regular meeting will be scheduled for the next business day (ex. September's meeting will be held on Tuesday, Sept. 7th).

A motion was offered by Trustee Harris, seconded by Trustee Murray, and carried unanimously, to hold next year's annual meeting on Monday, December 6, 2021, at 7:00 p.m., in the Municipal Offices, 210 West Main Street.

A resolution was offered by Trustee Ely, seconded by Trustee Murray, and duly carried on roll call vote, designating M&T Trust Co., Elbridge Office, as its official depository. (See Resolution #7-20 attached.)

A resolution was offered by Trustee DeMarco, seconded by Trustee Murray, and duly carried on roll call vote, approving the Investment Policy, as presented, following its annual review. (See Resolution #8-20 attached.)

A resolution was offered by Trustee Harris, seconded by Trustee Murray, and duly carried on a roll call vote, approving the Procurement Policy, as presented, following its annual review. (See Resolution #9-20 attached.)

A resolution was offered by Trustee Murray, seconded by Trustee DeMarco, and duly carried on roll call vote, approving the Records Management Policy, as presented, following their annual review. (See Resolution #10-20 attached.)

A resolution was offered by Trustee Harris, seconded by Trustee Murray, and duly carried on roll call vote, approving the Employees Handbook, as presented, following its annual review. (See Resolution #11-20 attached.)

A motion was offered by Trustee Murray, seconded by Trustee Ely, and carried unanimously, naming The Eagle News Press-Observer as the official newspaper.

No one has filed a Disclosure for Conflicts of Interest.

A resolution was offered by Trustee DeMarco, seconded by Trustee Murray, and duly carried on roll call vote, to set the travel reimbursement rate at the current rate set by the Internal Revenue Service, with adjustments provided periodically by the IRS, pursuant to the 2018 IRS allowance and Village Law 5-524 7. (See Resolution #12-20 attached.)

A resolution was offered by Trustee DeMarco, seconded by Trustee Murray, and duly carried on roll call vote, to authorize payment of claims for utilities, postage and payroll in advance of audit, as provided under Section 5-524 5. and 6. of Village Law. (See Resolution #13-20 attached.)

Annual Organizational Meeting Cont.

A resolution was offered by Trustee Ely, seconded by Trustee DeMarco, and duly carried on roll call vote, authorizing the following expenses to be paid or reimbursed by the Village of Elbridge pursuant to the provisions of Section 77-b of General Municipal Law: Board members, Clerks, and Attorney to attend the Onondaga County Association of Mayors monthly dinner meetings, local government seminars offered by the Department of State and Cooperative Extension Services, and other related professional meetings; Clerk-Treasurer and/or Deputy to attend the CNY Clerk-Treas. Assn. And Tax Collectors bimonthly dinner meetings and seminars for their benefit, and NYCOM Training Schools; Public Works personnel to attend appropriate seminars; Zoning Board and Planning Board Members to attend SOCPA and regional planning and zoning seminars; Fire Chiefs to attend Chiefs' Convention; and Historian and Deputy Historian to attend County meetings and spring and fall State conferences. (See Resolution #14-20 attached.)

A motion was offered by Trustee Murray, seconded by Trustee Ely, and carried unanimously, authorizing the Mayor to apply to the County for financial assistance through the Village Public Improvement Project.

Trustee Ely will review the Fixed Assets Inventory Listing in the first quarter of 2021.

The annual, organizational meeting was closed at 7:24 p.m. on a motion offered by Trustee DeMarco, seconded by Trustee Murray, and carried unanimously.

VILLAGE OF ELBRIDGE TREASURER'S REPORT December 7, 2020

	<u>GENERAL</u>	<u>WATER</u>	<u>T & A</u>	<u>CAP FUNDS</u>
Bal 9/30/2020	570602.54	589968.67	7118.35	0.00
October Receipts	<u>20918.98</u>	<u>28695.65</u>	<u>16948.97</u>	<u>0.00</u>
Total	591521.52	618664.32	24067.32	0.00
October Disb	<u>28184.58</u>	<u>12923.72</u>	<u>21911.68</u>	<u>0.00</u>
Bal 10/31/2020	563336.94	605740.60	2155.64	0.00

These balances HAVE been confirmed by bank statements.

Regular Meeting, Monday, December 7, 2020

The regular meeting of the Village of Elbridge Board of Trustees was called to order at 7:25 p.m. in the Municipal Offices, 210 West Main Street. Trustees present were Harris, Murray, Ely and DeMarco with Mayor DeCola presiding. Clerk-Treasurer Caron was also present.

Resident Gary Ellingworth was present.

Jason Parkman, Town Historian was also in attendance.

Mayor DeCola recognized Mr. Ellingworth who stated that the new Christmas lights look nice along Main Street.

Town Historian Jason Parkman said that Village Historian Myrna Sullivan was unable to attend the meeting. Mr. Parkman provided information regarding the fire escape ladder to access the window in the historian's room that the library purchased. He also reported that there were no emergency exit signs inside the library. They have posted some and will check with code enforcement for approval.

Mold has been found behind a bookcase in the historian's room. They are looking into getting a dehumidifier.

The Village of Jordan has hired a new historian.

Trustee Murray presented the Historian's Report who moved for its acceptance, seconded by Trustee Ely and carried unanimously.

Fire Chief Paul Czarnecki arrived at 7:47 p.m.

A motion was offered by Trustee DeMarco, seconded by Trustee Ely, and carried unanimously to forgo the reading of the minutes from the last regular meeting on November 2, 2020.

The minutes of the last regular meeting on November 2, 2020 were accepted on a motion made by Trustee DeMarco, seconded by Trustee Murray and carried unanimously.

Reports of Officers and Committees –

The Board reviewed the Treasurer's Report and approved it on a motion made by Trustee Harris, seconded by Trustee Murray and carried unanimously.

Trustee Harris presented the Code Enforcement Report who moved for its acceptance, seconded by Trustee Murray and carried unanimously.

There was no Public Works Report.

December 7, 2020 Village Board Meeting Cont.

Mayor DeCola stated that DPW has been dealing with water main breaks on MacCollum Road and Gorham Road this past week.

Chief Czarnecki presented the Fire Department Report for November verbally. Assistant Chief Gordy Franz will drop off the report for the file later this week. Trustee Ely moved for its acceptance, seconded by Trustee Murray, and carried unanimously.

Chief Czarnecki stated that Santa Claus will travel throughout the Village on December 19, 2020.

Trustee Ely offered a motion, seconded by Trustee Murray, and carried unanimously to accept the Fire Department's Updated Roster dated December 7, 2020.

Trustee, Mayor and Attorney Reports –
Trustee Harris – No report.

Trustee Murray – No report.

Trustee Ely – Nothing to report.

Trustee DeMarco – Reported that the 2021 Chevy Truck with a plow has been ordered from Joe Basil Chevrolet, Inc.

New Business

Mayor DeCola will send a letter of congratulations on behalf of the Board of Trustees to Dylan Brown of Elbridge Boy Scout Troop 52, acknowledging him for having reached the rank of Eagle Scout.

A motion was offered by Trustee DeMarco, seconded by Trustee Ely, and carried unanimously authorizing the Mayor to execute the 2020-2021 Library Services Agreement.

Mayor DeCola proposed additional Holiday Hours: Christmas Eve, closed and New Years Eve, close at noon. No objections.

The Board of Trustees has received the Planning Board's recommendation regarding amending Local Law Chapter 48 Farm Animals; specifically to allow chickens in the Village of Elbridge. The Board will review and schedule a Public Hearing.

Mayor DeCola read a letter dated December 7, 2020 received from resident Ron Fesko regarding his opposition to allowing chickens in the village.

Chief Czarnecki and Mr. Ellingworth left the meeting at 8:25 p.m.

After review of the bills by the Board of Trustees, a motion was offered by Trustee Ely, seconded by Trustee Harris, and carried unanimously, to approve payment of December Abstract 7, with the addition of several invoices received totaling \$2,621.58 in the amount of \$51,411.47 for General Fund Vouchers A149-A193, Checks 14125 -14170, and \$26,381.19 for Water Fund Vouchers F82-F97, Checks 5074 – 5089.

The meeting was adjourned at 8:30 p.m. on a motion made by Trustee Murray, seconded by Trustee Harris and carried unanimously.

Respectfully submitted,

Renee M. Caron
Clerk-Treasurer

RESOLUTION # 7-20
Village of Elbridge Board of Trustees
OFFICIAL DEPOSITORY
December 7, 2020

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 7th day of December, 2020, commencing at 7:00 p.m., the following resolution was offered by Trustee Ely, who moved for its adoption, seconded by Trustee Murray, to wit:

WHEREAS Village Law 4-408 states that the Treasurer of each village shall be the chief fiscal officer of the village and it shall be his/her responsibility to "d. payout monies in the village treasury as authorized by Sections 5-524 and 5-526 of this chapter, unless in pursuance of a judgment or order of a court. All such payments, except as authorized by Section 5-526 shall be by check"; and

WHEREAS under opinions issued by the State Comptroller (7 Op. State Compt. 110, 1951), checks drawn by the village treasurer need not be countersigned, and (7 Op. State Compt. 95, 1951) ONLY the village treasurer may sign checks drawn on village funds, EXCEPT in case of his/her absence or inability; and

WHEREAS Village Law 4-412 3. (2), requires the Village Board to designate a bank or trust company as its official depository for Village funds by written resolution duly adopted by a majority vote;

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge duly designates M&T Trust Co., Elbridge Office, as its official depository for Village funds; and further

RESOLVES that checks drawn by the village treasurer need not be countersigned; and further

RESOLVES that only the village treasurer may sign checks drawn on village funds except in the case of his/her absence or inability.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR _____	Voted Yes
PATRICK V. ELY, TRUSTEE _____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #8-20
Village of Elbridge Board of Trustees
INVESTMENT POLICY
December 7, 2020

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 7th day of December, 2020, commencing at 7:00 p.m., the following resolution was offered by Trustee DeMarco, who moved its adoption, seconded by Trustee Murray, to wit:

WHEREAS, General Municipal Law (GML) Section 39 requires every village to adopt a written investment policy; and

WHEREAS, comments have been solicited from those officers of the Village involved with investment;

NOW THEREFORE BE IT RESOLVED: that the Village of Elbridge does hereby adopt the following Investment Policy:

The Clerk-Treasurer, as the Chief Fiscal Officer of the Village of Elbridge, is hereby authorized by the Village of Elbridge Board of Trustees to invest idle funds received from real property taxes, water rents, sales tax distributions, and miscellaneous revenues of all funds, including proceeds of obligations and reserve funds, in regular savings, NOW, Super NOW accounts, and in certificates of deposit, so that monies are available when needed and yet earn the greatest amount of interest for the time invested.

This money may be invested in M&T Trust Co., Elbridge Office, authorized to do business in the State of New York, and named the official bank of depository at the Annual Meeting of the Board of Trustees on December 7, 2020. A survey of banks will be undertaken to determine the best rate of return for large investments when appropriate.

The Village of Elbridge, as stated in New York State law, requires that the bank holding the monies or CD's provide, in writing, a statement of pledged collateral and where the collateral is being held for the amounts exceeding the \$100,000 limit insured by the Federal Deposit Insurance Corporation.

Any monies exceeding \$100,000 will require the bank to pledge security in an amount to safeguard these monies.

This Policy shall be reviewed annually by the Village of Elbridge Board of Trustees at its organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR _____	Voted Yes
PATRICK V. ELY, TRUSTEE _____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #9-20
Village of Elbridge Board of Trustees
PROCUREMENT POLICY ANNUAL REVIEW & APPROVAL
December 7, 2020

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 7th day of December, 2020, commencing at 7:00 p.m., the following resolution was offered by Trustee Harris, who moved its adoption, seconded by Trustee Murray, to wit:

WHEREAS, the Village of Elbridge Board of Trustees has reviewed the current Purchasing Policy, as required under Section 104-b of the General Municipal Law, adopted originally on December 2, 1991, and

WHEREAS, comments have been solicited from all officers in the Village of Elbridge involved in the procurement process,

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge Board of Trustees does hereby approve the procurement policy, which is intended to apply to all goods and services which are not required by law to be publicly bid; and be it further

RESOLVED that this Policy shall be reviewed annually by the Village of Elbridge Board of Trustees at its organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR	_____	Voted Yes
PATRICK V. ELY, TRUSTEE	_____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #10-20
Village of Elbridge Board of Trustees
ANNUAL REVIEW OF THE RECORDS MANAGEMENT POLICY
December 7, 2020

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 7th day of December, 2020, commencing at 7:00 p.m., the following resolution was offered by Trustee Murray, who moved for its adoption, seconded by Trustee DeMarco, to wit:

WHEREAS, the Village of Elbridge Board of Trustees adopted the Records Management Policy as revised on April 3, 2017, on the recommendation of the Records Management Committee;

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge Board of Trustees does hereby approve the Records Management Policy; and be it further

RESOLVED that the Records Management Policy shall be reviewed annually by the Village of Elbridge Board of Trustees at its annual organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR	_____	Voted Yes
PATRICK V. ELY, TRUSTEE	_____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #11-20
Village of Elbridge Board of Trustees
ANNUAL REVIEW OF VILLAGE OF ELBRIDGE EMPLOYEE HANDBOOK
(including Work Rules & Regulations and the Code of Ethics)
December 7, 2020

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 7th day of December, 2020, commencing at 7:00 p.m., the following resolution was offered by Trustee Harris, who moved for its adoption, seconded by Trustee Murray, to wit:

WHEREAS, the Village of Elbridge Board of Trustees adopted the Village of Elbridge Employee Handbook (including Work Rules and Regulations, and the Code of Ethics) on May 7, 2001; and

WHEREAS, the Village of Elbridge Employee Handbook took effect on May 7, 2001; and

WHEREAS, the Village of Elbridge Board of Trustees has conducted its annual review of the Village of Elbridge Employee Handbook;

NOW THEREFORE BE IT RESOLVED, that the Village of Elbridge Board of Trustees does hereby approve the Village of Elbridge Employee Handbook (including the Code of Ethics and the Work Rules and Regulations) as revised; and be it further

RESOLVED that the Village of Elbridge Employee Handbook (including the Code of Ethics and the Work Rules and Regulations) shall be reviewed annually by the Village of Elbridge Board of Trustees at its annual organizational meeting.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR _____	Voted Yes
PATRICK V. ELY, TRUSTEE _____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #12-20
Village of Elbridge Board of Trustees
MILEAGE ALLOWANCE
December 7, 2020

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 7th day of December, 2020, commencing at 7:00 p.m., the following resolution was offered by Trustee DeMarco, who moved for its adoption, seconded by Trustee Murray, to wit:

WHEREAS, the Board of Trustees of the Village of Elbridge has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

NOW THEREFORE BE IT RESOLVED:

- 1. That the Board of Trustees shall approve reimbursement to such officers and employees at the current rate set by the Internal Revenue Service (IRS), with adjustments provided periodically by the IRS.
- 2. That this resolution shall take effect immediately.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR	_____	Voted Yes
PATRICK V. ELY, TRUSTEE	_____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #13-20
Village of Elbridge Board of Trustees
ADVANCE APPROVAL OF CLAIMS
December 7, 2020

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 7th day of December, 2020, commencing at 7:00 p.m., the following resolution was offered by Trustee DeMarco, who moved for its adoption, seconded by Trustee Murray, to wit:

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit of claims for fixed salaries, debt service, amounts becoming due upon lawful contracts for periods exceeding one year, and the compensation for services of employees or officers regularly engaged by the Village at agreed wages by the hour, day, week, month or year, upon the certification that the appointment or employment of such officers and employees has been made in accordance with the civil service law and rules; also the payment of public utility services (i.e., electric, gas, water, and telephone services), postage, freight and express charges, credit card charges pursuant to Village Law 5-524 5. and 6. and

WHEREAS, all such claims shall be presented at the next regular meeting for audit, and

WHEREAS, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees,

NOW THEREFORE BE IT RESOLVED:

- Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for fixed salaries, debt service, amounts becoming due upon lawful contracts for periods exceeding one year, and the compensation for services of employees or officers regularly engaged by the Village at agreed wages by the hour, day, week, month or year, upon the certification that the appointment or employment of such officers and employees has been made in accordance with the civil service law and rules; also the payment of public utility services (i.e., electric, gas, water, and telephone services), postage, freight and express charges, credit card charges, pursuant to Village Law 5-524 5. And 6., and
- Section 2. That all such claims shall be presented at the next regular meeting for audit, and
- Section 3. That the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees, and
- Section 4. That this resolution shall take effect immediately.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR _____	Voted Yes
PATRICK V. ELY, TRUSTEE _____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE _____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE _____	Voted Yes
JOHN F. MURRAY, TRUSTEE _____	Voted Yes

The resolution was thereupon declared to be duly adopted.

RESOLUTION #14-20
Village of Elbridge Board of Trustees
ATTENDANCE AT MEETING/WORKSHOP/SEMINAR/CONFERENCE/SCHOOL ETC.
December 7, 2020

At the annual meeting of the Board of Trustees of the Village of Elbridge, held at the Municipal Offices, 210 West Main Street, in said Village of Elbridge, Onondaga County, New York, on Monday, the 7th day of December, 2020, commencing at 7:00 p.m., the following resolution was offered by Trustee Ely, who moved for its adoption, seconded by Trustee DeMarco, to wit:

WHEREAS General Municipal Law 77-b authorizes municipal officials and employees to attend schools, conference, seminars, workshops, professional dinner meetings, etc. conducted for the benefit of the local government at the expense of that government; and

WHEREAS there is to be held during the coming official year the annual meetings, local government programs, seminars, conferences, workshops, training schools, etc. to be conducted by the OSC, New York Conference of Mayors and Other Municipal Officials, Department of State, NYS Archives and Records Administration (SARA), Cornell University, CNY Regional Planning Agency, SOCPA, and Onondaga County Cooperative Extension (designed specifically for municipal officials, fiscal officers, municipal clerks, planning and zoning members), and monthly dinner meetings conducted by the Onondaga County Association of Mayors and Village Officials, and bimonthly dinner meetings conducted by the Central New York Clerk-Treasurers' Association; and

WHEREAS it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, seminars, workshops, conferences, training schools, dinner meetings, etc. benefits the municipality;

NOW THEREFORE BE IT RESOLVED, that the following officers and employees are hereby authorized to attend the following at the expense of the Village of Elbridge:

Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- Local Government Program Cornell
Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- Onondaga County Cooperative Ext.
Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- Onondaga County Assoc. of Mayors
Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- Central NY Clk-Treasurers' Assoc
Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- NY SARA Workshops
Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- Department of State Workshops
Mayor/Trustees, C-T/Deputy, PB/ZBA/Atty	- All Other Professional Meetings
Clerk-Treasurer and/or Deputy	- NYCOM/OSC Fall Training School
Planning & Zoning Board Members & Atty	- Syracuse-Onon Cty Planning Agency
Public Works Employees	- Local Government Program Cornell
Chairman of Election Inspectors	- NYCOM Election Seminar
Fire Chief and/or Assistants	- Fire Chiefs' Convention
Historian/Deputy Historian	- County Meetings/State Conferences

And be it further

RESOLVED, that this resolution shall take effect immediately.

The question of adoption of the foregoing resolution was duly put to roll call vote, which resulted as follows:

CHRISTOPHER A. DECOLA, MAYOR	_____	Voted Yes
PATRICK V. ELY, TRUSTEE	_____	Voted Yes
ANTHONY W. DEMARCO, TRUSTEE	_____	Voted Yes
STEPHANIE A. HARRIS, TRUSTEE	_____	Voted Yes
JOHN F. MURRAY, TRUSTEE	_____	Voted Yes

The resolution was thereupon declared to be duly adopted.